AGREEMENT

between

WINNIPEG REGIONAL HEALTH AUTHORITY (HSC SITE)

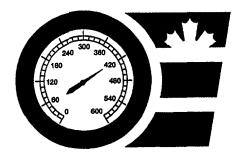
(Includes: Engineers Group
Maintenance Group
Occupational Therapy Group
Clinical Technology Group
Rehab Group)
(herein after called the "Employer")

and

THE INTERNATIONAL UNION OF OPERATING ENGINEERS LOCAL 987

DECEIVE D MAY 25 2007

(herein after called the "Union")



APRIL **1 2005** TO MARCH 31, 2008

10852/04)

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PREAMBLE: WHEREAS THE Employer and the Union desire to:

- a) Promote co-operation and understanding between the Employer and its employees, and
- Recognize the mutual value of joint discussion and negotiations of matters pertaining to working conditions, occupational health and safety, benefits and terms of employment, and
- c) Encourage efficiency of operation, and
- d) Promote the morale, well-being and security of members of the bargaining unit represented by the Union.

NOW THEREFORE, in consideration of the covenants herein contained, the Employer and the Union agree with each other as follows:

ARTICLE 1 SCOPE OF RECOGNITION

- The Employer recognizes the Union as the sole collective bargaining agency for employees in the bargaining unit defined in the Manitoba Labour Board Certification No. MLB-6248.
- New classifications, created during the term of the Agreement and coming within the scope of the bargaining unit as defined shall be added to Appendix " A.

ARTICLE 2 DURATION OF COLLECTIVE AGREEMENT

- This Agreement shall be in full force and effect from the first day of <u>April, 2005</u> until the thirty-first day of <u>March, 2008</u>. The provisions of this Agreement shall continue in effect following the expiry date or until replaced **by** a new Agreement or until the declaration of a strike or lockout, whichever occurs first.
- This Agreement may be amended during its term by mutual agreement.
- Should either party to this Agreement desire to amend or terminate the Agreement, or to negotiate a new Agreement, such party shall notify the other party in writing, of its intention, not more than ninety (90) days and not less than forty-five (45) days prior to the expiration date hereof.
- If notice is not given under Article 203, within forty-five (45) days prior to the expiration date of the Agreement, this Agreement shall be renewed without change for a further period of one year.

ARTICLE 3 MANAGEMENT RIGHTS

Except **as in** this Agreement otherwise expressly provided, it is acknowledged that the Employer has the right, responsibility and authority to manage, operate, and generally regulate the facility and its affairs and functions.

The Employer agrees to exercise its management rights and terms of this Agreement in a consistent, equitable, and non-discriminatory manner, including measures for just cause in matters of discipline and discharge.

ARTICLE 4 UNION SECURITY

- 401 All employees shall as a condition of employment, become and remain members in good standing in the Union.
- The Employer agrees to deduct from the pay of each employee in the bargaining unit the current monthly Union dues and/or assessments levied in accordance with written instructions from the Union.
- The Employer will remit to the Union monthly any monies deducted, along with a list of employees from whom deductions have been made.
- The Union shall notify the Employer in writing of any change in the amount of dues at least one month prior to the effective date of the change.
- The Employer shall provide the Union with the names of all employees hired during the preceding calendar month, their classification and starting rate of pay, also the names of all employees who have terminated with the Employer; for whatever reason, and their classification.
- The Employer shall include the amount of Union dues deducted from each employee during the relevant taxation year on the Income Tax T-4 slips.
- The Union shall save the Employer harmless from any claims from employees covered by this Agreement **as** a result of Union dues and/or assessments having been collected in accordance with the terms of this Article.
- 408 No employee shall make any written or verbal agreement which conflicts with the terms of this Collective Agreement.

409 Applicable to Maintenance Group

Supervisors and/or foremen and other employees of the Employer whose jobs are not classified within the bargaining unit shall not work on jobs which have been determined as being within the bargaining unit except in cases of training or emergency, or as mutually agreed by the Union and the Employer.

409 Applicable to Occupational Therapy, Engineers, Clinical Technology, Rehabilitation Groups

Supervisors and/or foremen and other employees of the Employer whose jobs are not classified within the bargaining unit shall not work on a recurring basis on jobs which have been determined as being within the bargaining unit except in cases of training or emergency.

ARTICLE 5 UNION REPRESENTATION

The Union agrees to provide the Employer with a current list of Stewards and committee representatives of the Unit and will advise the Employer of any changes which may occur from time to time.

- When attending a meeting with the Employer, the number of employees and representatives of the Union who shall suffer no loss in pay shall be as follows:
 - a) In the case of a grievance, the grievor(s) and one (1) representative.
 - b) In the case of central negotiations toward a collective agreement, including conciliation, mediation or arbitration, the maximum number of union representatives shall be four (4) representatives from the bargaining unit.
 - c) In the case of local negotiations toward a collective agreement, including conciliation, mediation or arbitration, the maximum number of union representatives shall be six (6) representatives from the <u>bargaining</u> unit,
 - d) Employees whose attendance is required at arbitration hearings related to the Agreement shall be given permission to be absent from work and shall not suffer any loss of pay as a result.
 - e) A shift employee attending negotiations with the Employer as a representative of the Union will not be expected to complete any portion of a shift of work on the day of the meeting nor to work the shift immediately before or after the negotiating meeting and will suffer no loss of pay as a result.
- The Business Representative of the Union shall be permitted to meet with an employee during his working hours upon notification to the Employer, with the understanding that:
 - a) the Union will take into account the legitimate interest of the Employer in ensuring that the operation of the workplace is not unduly disrupted; and
 - b) the Employer will take into account the legitimate interest of the Certified Bargaining Agent in facilitating communication between its representatives and employees in the unit at the workplace.

ARTICLE 6 NON-DISCRIMINATION

5.6

- It is agreed that there shall be no discrimination, interference, restriction, harassment, or coercion knowingly exercised or practiced by the Employer, the Union, or any employee by reason of age, religion, race, colour, national origin, political or religious affiliation, sex, marital status, place of residence, family relationship, physical handicap, nor by reason of **his** membership or elected office in the Union.
- The Employer and the Union agree that no form of harassment shall be condoned in the workplace and it is further agreed that both parties will work together in recognizing and dealing with such problems should they arise. Situations involving harassment shall be treated in strict confidence by both the Employer and the Union.

ARTICLE 7 DEFINITIONS

- An "employee" is a person employed by the Employer **as** defined below in one of the occupational classifications within the scope of this Agreement.
- A "full-time" employee is one who regularly works the full prescribed hours of work specified in Article 17.

- A "part-time" employee is one who regularly works less than full time hours, but not less than one (1) shift per bi-weekly period.
- 704 a) A "temporary/term" employee is one who is employed:
 - (i) for a specified period of time to replace an employee on vacation, a period of extended illness or a leave of absence, or;
 - (ii) to work on a particular project. The duration of employment for a temporary/term employee shall not exceed twelve (12) calendar months unless, at the time of hiring, the prospective employee and the Union are informed in writing, that the period of temporary employment is going to be of more than twelve (12) months duration. If the period of temporary employment is going to be of more than twelve (12) months duration, the Union would have to agree with any extension past twelve (12) months and in any case, the duration of the period of temporary/term employment would not be more than eighteen (18) months.
 - An "indefinite term" employee is one hired solely for the replacement of an ill or injured employee where the duration of the employee's absence is unknown.

Where the Employer deems a term position to be of an indefinite length due to an employee's illness or injury, the term position shall be posted as "indefinite term" and the Union shall receive notification of the posting immediately.

The indefinite term position shall conclude upon the return or termination of the originally ill/injured employee or where the employee is ultimately deemed to be medically unable to return to his original position.

Employees returning from this leave will provide the Employer with as much notice as possible of the date of return.

The employee occupying said "indefinite term" position shall receive notice equivalent to the amount of notice the employee returning from leave provides the Employer.

- No employee shall **be laid-off** and re-employed for the purpose of extending the period of temporary employment.
- d) A temporary/term employee is entitled to all provisions of the Collective Agreement unless otherwise specified.
- When the term for which a **temporary/term** employee has been hired ends, the employee will remain on the Employer's records after termination for an additional six (6) month period of time. If during such six (6) months another temporary position for which the individual in question **has** the necessary qualifications and training comes up; he would be given the offer of first refusal for that position, subject to the seniority of other employees of the bargaining unit.

If a "temporary/term" employee is recalled in this fashion, his second term of employment shall not exceed six (6) months unless otherwise mutually agreed between the Employer and the Union. If recalled, a "temporary/term" employee shall retain his temporary seniority accrued during his first term for purposes of income protection accrual and utilization.

- f) A temporary/term employee may be required to complete a further three (3) month probationary period upon being awarded a permanent position.
- When a lay-off of temporary/term employees is required the lay-off shall be in reverse order of seniority within each classification within each project.
- All employees will be allowed to apply for temporary/term positions, within the bargaining unit. If awarded the position, the Employee will receive the rate of pay applicable to such temporary/term position. Upon completion of the temporary/term position, an Employee shall have the right to return to his former position without **loss** of benefits accrued prior to or during the period of temporary/term employment.
- i) Except for an "indefinite term" employee as defined in 704 (b), when a temporary/term employee is employed in the same classification for a period of more than eighteen (18) months the Employer will convert the position and the employee to permanentfull time status.

705 Applicable to Maintenance Group:

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A "probationary employee is one who has not completed three (3) months of continuous full time or four (4) months of part time employment except where the Employer requests an extension of the probationary period and the Union agrees. This request, stating specific reasons for the extension shall be made in writing not later than two (2) weeks prior to the end of the probationary period and the Union shall reply to this request within one week thereafter.

Applicable to Engineers, Occupational Therapy, Rehab and Clinical Technology Groups:

A "probationary" employee is a newly hired full-time employee who has not completed three (3) months of continuous employment or newly hired part-time employee who has not completed four (4) months of continuous part-time employment. The probationary period of employment may be extended for a further period of one probationary period of the end of the probationary period. During the probationary period an employee shall not have access to the grievance procedure for reason of termination of employment only,

- 706 A "bi-weekly period" shall mean the two (2) calendar weeks constituting a pay period.
- 707 Where the context so requires, masculine and feminine genders, and singular and plural numbers shall be considered interchangeable.
- 708 "Weekend" denotes Saturday and Sunday.

ARTICLE 8 BULLETIN BOARDS

- The Union shall be allowed to use existing bulletin boards located in the appropriate department.
- The Union agrees to comply with any reasonable request to remove posted material on the grounds that it is damaging to the Employer.

ARTICLE 9 JOB CLASSIFICATION

- In the event that the Employer establishes or proposes to establish a new classification, or if there is a change in the job content of an existing classification and provided that the new or revised classification falls within the bargaining unit, the Union shall receive a copy of the job description and accompanying salary range. The term "preferred" in a job description, or job posting, will not be deemed to be a necessary or required qualification for that job.
- Unless the Union objects in writing within thirty (30) days following such notification, the classification and salary range shall become established and form part of Appendix "A" of this Agreement.
- 903 If the Union files a written objection, then the parties hereto shall commence negotiations forthwith, and attempt to reach agreement as to the appropriate salary range.
- Failing agreement, the matter may be referred to Arbitration in accordance with Article 11.
- 905 If the salary range of a new or revised classification is adjusted by means of negotiation or otherwise, such adjustment shall be retroactive to the date the new or revised classification came into effect.
- At any time after an employee has been in a classification for three months, he shall have the right to request a review of his classification if he feels that the duties of the job have changed from those of the classification job description.
- The Employer will examine the duties of the employee, compare them with the job description, and give **a** decision as to the validity of the request.
- 908 If the decision in Article 907 is not satisfactory to the employee, **he** may treat this request for change in classification as a grievance as laid out in Article 10.
- Any dispute as to whether a new or revised classification falls within the bargaining unit may be referred to the Manitoba Labour Board for determination.
- A revision to an existing job description to reflect more accurately the job content of any classification shall not constitute primae facie evidence of a substantial change in **job** content.

91 Applicable to Maintenance Group:

The Employer agrees that all employees in all classifications not possessing the required secondary education, for example Grade XII, will be deemed to possess the equivalent secondary education. This is applicable to all employees on staff on date of signing of this Agreement.

912 Applicable to Maintenance Group:

No employee shall lose employment or be laid off as a result of a change to the qualifications required in a job description, except where changes to qualifications are required $\mathbf{b}\mathbf{v}$ law.

Where additional **skills** or licensing are necessary, training shall be as provided for in Article 2203.

ARTICLE 10 GRIEVANCE PROCEDURE

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The Employer recognizes that Stewards and Officers have duties and responsibilities towards and on behalf of the Union and are required at times to leave their jobs to investigate and process grievances, or discuss with supervisors other matters affecting employees. The Union recognizes that Stewards and Officers are employees of the Employer and as such have jobs to perform on behalf of the Employer. When it becomes necessary for Officers or Stewards to leave their jobs to attend to the above matters, they will give their Supervisor as much advance notice as possible, and arrangements will be made by their Supervisor to leave their jobs with no loss of pay as soon as reasonably possible, but normally not later than one (I) our following the request.

The Union agrees that there will not normally be duplication of duties or responsibilities of its' Stewards and Officers, however, it is recognized that there may be times when because of circumstances, the Union or the Employer may deem it necessary to have more than one representative attend to the matter.

- **A** "grievance" shall mean any dispute between an employee, group of employees or the Union and the Employer regarding the interpretation, application or alleged violation of this Agreement.
- 1003 For the purposes of determining lengths of time in the following grievance and arbitration procedures, Saturdays, Sundays and General Holidays are excluded.
- 1004 Unless dismissed or suspended by the Employer, an employee shall continue to work in accordance with this Agreement until such time as the dispute is settled between the representatives of the Employer and the Union.
- 1005 At each step of the grievance procedure, the grievant may elect to **be** represented or accompanied by one or more Union representatives.

1006 Complaint Stage

Within fourteen (14) calendar days after the cause of a grievance manifests itself, the grievant shall attempt to resolve the dispute with his immediate supervisor outside the bargaining unit. In the event of a grievance originating while the employee is on approved leave of absence from work, such grievance must be lodged within fourteen (14) days of return.

1007 Step1

If the grievance **is** submitted but not resolved within the time period stipulated in Article 1006, the grievant and/or Union representative may, within the ensuing seven **(7)** calendar days submit the grievance in writing to the appropriate Department Head or designate stating allegations and redress sought.

The appropriate department head or designate shall provide a written decision within seven calendar days of the receipt of the written grievance.

1008 Step 2

Failing settlement of the grievance at Step 1 or at the expiry of the time limits to respond at Step 1, the Union may refer that grievance to the site administrator or designate within a further ensuing seven (7) calendar days.



- The site administrator or designate shall provide a written decision within seven calendar days of the receipt of the written grievance.
- 1009 If the dispute is not resolved by the decision in Step 2 the Union and/or Employer may refer the matter to Arbitration by serving written notice to the other party of its intention within seven (7) calendar days thereafter.
- 1010 A grievance concerning general application or interpretation of the Agreement, including the question of whether a matter falls within the scope of this Agreement or which affects a group of employees or the Union, may be referred directly to the site administrator or designate, by the Shop Steward or delegate.
- 1011 A grievance arising from a dismissal may be initiated at the site administrator or designate level.
- The time periods designated in the grievance procedure may be extended by mutual agreement and shall be confirmed in writing.

ARTICLE 11 ARBITRATION PROCEDURE

- In the event that a grievance or a dispute involving the application, interpretation or administration of this Agreement is not settled through the grievance procedure, such matter shall be the subject of Arbitration in accordance with the procedure set out hereunder.
- 1102 Where the party initiating the Arbitration proceedings wishes to request Arbitration by a single Arbitrator, the notice referred to in Article 1009 shall so state.
 - a) Where the party who receives the notice accepts the request for a single Arbitrator, the parties will attempt to reach agreement on the selection of a single Arbitrator within fourteen (14) calendar days.
 - Where the party who receives the notice rejects the request for a single Arbitrator or where the parties have failed to reach agreement on the selection of **a** single Arbitrator within fourteen (14) calendar days, either party may submit the name of its appointee to a Board of Arbitration to the other party, in accordance with Articles 1103, 1104, 1105 of this Agreement within fourteen (14) calendar days.
 - Where the parties have agreed to a single Arbitrator, the single Arbitrator shall be considered to be an Arbitration Board for purposes of this Agreement.
- 1103 Where the party initiating the Arbitration proceedings wishes to request Arbitration by a three person Board, the notice referred to in Article 1009 shall contain the first party's appointee to the Arbitration Board.
- The party receiving such notice shall, within fourteen (14) calendar days, notify the other party of its appointee to the Arbitration Board, failing which the Minister of Labour shall be empowered to make **such** appointment.
- 1105 Within fourteen (14) calendar days following their nomination, the appointees to the Board shall select a mutually acceptable appointee as a Chairman, or forward a request to the Minister of Labour for Manitoba **to** make such appointment.

- 1106 It is mutually agreed by both parties to this Agreement that the decision of the Chairman, in the absence of a majority decision of the Board, shall be final, binding and enforceable upon the Employer, the Union and the Grievant.
- 1107 The Chairman or Board shall not be empowered to modify this Agreement, or to impose a settlement which **is** inconsistent with the provisions hereto.
- Any costs incurred by either party relative to an Arbitration procedure shall be borne by that party, except that the costs of the Chairman of the Board shall be shared equally by the Employer and the Union.
- An employee who has been unjustly suspended or discharged in the opinion of the Board shall be immediately reinstated in his former position without loss of seniority. He may or may not be compensated for all time lost in an amount equal to his normal earnings during the pay period preceding such discharge or suspension, or by any other arrangement as to compensation which is just and equitable in the opinion of the parties or a Board of Arbitration.
- 1110 Nothing in this Agreement shall preclude settlement of a grievance by mutual agreement in any manner whatsoever.
- 1I11 The time limits fixed in the arbitration procedure may be extended by mutual agreement and shall be confirmed in writing.

ARTICLE 12 SENIORITY

- 1201 a) Seniority shall be defined as the length of an employee's service since the last date on which he commenced work with the Employer.
 - b) Employees who have completed their probationary period shall be regarded as falling into two classes:
 - i) Those with "Departmental" seniority
 - Those with "Facility" seniority.

1202 Seniority will terminate if an employee:

- a) resigns
- is discharged for cause and not reinstated under the grievance procedure
- c) is laid off for more than thirty-six (36) months
- fails to report for duty within fourteen (14) calendar days after notification to do so by registered letter to his last known address
- e) fails to report for work as scheduled at the end of a leave of absence, vacation, or suspension, without reasonable explanation
- is promoted out of the bargaining unit and completes the necessary trial period.
 - Where an employee's seniority terminates, it will be equivalent to termination of employment.

- 1203 Seniority will be retained but will not accrue if an employee:
 - a) is on any unpaid leave of absence in excess of four (4) consecutive weeks in any calendar year
 - b) is in receipt of the total and permanent disability benefits established under any disability or pension plan
 - c) is laid off for more than eighteen (18) weeks and less than thirty-six (36) months
 - d) is on any unpaid leave of absence to seek or hold public office.
- 1204 Seniority will continue to accrue if an employee:
 - a) is on any period of paid leave of absence.
 - b) is on any period of paid income protection.
 - c) is on any period of paid vacation.
 - d) is on any period of Worker's Compensation.
 - e) is on layoff of eighteen (18) weeks or less.
 - is on any period of unpaid leave of absence up to four (4) weeks.
- The length of seniority will determine the level of benefit entitlement of such benefits as vacation. Actual entitlement in any calendar year for vacations is based on paid hours, including any period of Workers Compensation up to one (1) year in the appropriate time period. Vacation accrued and not utilized prior to the period of Worker's Compensation shall be maintained by the employee for use upon return to normal duties.
- **1206** A temporary or casual employee shall have no seniority rights in matters of hiring, transfer, promotion, layoff, or **recall** over permanent part time or full time employees.
- 1207 Temporary employees upon becoming permanent full time employees will have their service connected for seniority purposes.
- The Employer will, within two **(2)** months following a written request by the Union, compile and submit **a** seniority list including the names of all members of the bargaining unit, along with their length of service for seniority purposes. In periods when layoffs are anticipated, updated information will be delivered to the Union.
- 1209 Seniority within the bargaining unit shall be the determining factor in matters of promotion providing the employee has the necessary qualifications and a good employment record.

Seniority within the bargaining unit shall be the determining factor in matters of layoff and recall or re-employment following layoff.

1210 LAYOFF

When a layoff becomes necessary, employees other than probationary and temporary will be allowed to exercise their seniority as follows:

The least senior employee in a classification affected by a layoff shall be the first laid off. An employee so displaced will be permitted to displace a less senior employee in any other occupational classification which is in the same occupational grouping as is the classification of the laid-off employee (as per the classification groupings shown in Appendices A – E), provided he has the necessary qualifications to perform the work. Groups D and E will be considered as one "occupational grouping". In effect, the individual occupational groupings will be A, B, C, D/E, for purpose of layoff and the administration/interpretation of Article 12.

The classification of Assistant Service Technician will be grouped in "A. The classification of E.M.A.T. Machinist will be grouped in "A" "D" and "E"

The classifications as follows will be grouped in "A":

Orthotic Technician (unregistered)

Prosthetic Technician (unregistered)

Orthotic Footwear Technician

. . .

Orthotic Technician (registered)

Prosthetic Technician (registered)

Orthotic/Prosthetic Technician (dual registered)

- The second employee so displaced will be permitted to exercise the same right as the first employee.
- This system will continue until the employment of the employee or employees who are finally displaced by the exercise of this subsection will be considered laid off, subject to recall as outlined below in the Recall Procedure.
- In the event of a layoff, an employee in Section (a) above and the Union shall be given ninety (90) days advance written notice. The Union will be provided with an updated seniority list at this time.
- e) If an employee exercises his seniority rights to retain employment with the Employer in the event of a layoff, then he shall receive the wage rate of the classification to which he was transferred by virtue of the layoff if the wage rate is higher. If the wage rate of the classification to which he was transferred is lower, he shall be red-circled.

1211 RECALL

- a) To qualify for recall, it shall be the responsibility of the employee to keep the Human Resources Department of the Employer informed in writing of his current address. The Human Resources Department shall maintain a recall list for a period up to a maximum of thirty-six (36) months.
- b) Employees shall be recalled in order of their seniority where jobs become available provided he has the necessary qualifications to perform the work following a trial or instruction period which only may be necessary if the employee takes a position other than the position he was laid off from.
- c) The Employer shall give notice of recall by Registered Mail to the employee's recorded address as in a) above and to the Union. The employee must notify the Employer of his intention to return to work within three (3) working days from receipt of the Registered Letter.
- d) An employee recalled for duty must be prepared to report for duty within fourteen (14) calendar days after notifying the Employer of his intent to return to work.
- e) An employee shall have the right to return to his former occupational group and classification before a new employee is hired into it or any other less senior employee is hired into it. An employee who fails to exercise the aforementioned right shall lose all seniority rights to the appropriate occupational group of his former classification in which he refused recall.
- f) A laid off employee's right to be recalled under this Collective Agreement will be terminated under the following circumstances:
 - If he did not communicate with the Employer's Human Resources Department or report for duty when called by the Employer, within the time limits above unless for reasons of illness for which a Doctor's certificate will be required.
 - ii) If he has been laid off more than thirty-six (36) months without being recalled by the Employer.

PROMOTIONS & TRANSFERS

- All promotions and voluntary transfers are subject to a three month trial period unless the Employer requests an extension of the trial period and the Union agrees. This request, stating specific reasons for the extension, shall be made in writing not later than two (2) weeks prior to the end of the trial period and the Union shall reply to this request within one (1) week thereafter.
 - During this trial period, the promoted or transferred employee, upon written application, shall revert to his former classification or service, or may be returned to his former position by the Employer, without loss of benefits accrued prior to and during the trial promotion or transfer.
- 1213 Upon promotion, an employee shall receive a salary applicable to his new classification which provides an increase above his former salary.
- 1214 The date of promotion will become an employee's anniversary date for salary increment purposes.

1215 Applicable to Engineers Group:

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The Employer agrees to post notice on Energy Centre bulletin boards, for all vacancies within the scope of this Group, stating required qualifications, for a period of not less than seven (7) calendar days.

1215 Applicable to Occupational Therapy Group:

The Employer agrees to post notice on Occupational Therapy bulletin boards, for all vacancies within the scope of this Group, stating required qualifications, for a period of not less than seven (7) calendar days.

1215 Applicable to Maintenance Group:

The Employer agrees to post notice on Maintenance bulletin boards, for all vacancies within the scope of this Group, stating required qualifications, for a period of not less than seven (7) calendar days.

1215 Applicable to Clinical Technology Group:

All vacant positions which fall within this Group shall be posted for a period of seven (7) days, stating required qualifications.

1215 Applicable to Rehab Group

The Employer agrees to post notice on Rehab bulletin boards, for all vacancies within the scope of this Group, stating required qualifications for a period of not less than seven (7) calendar days.

- 1216 This provision shall not preclude the Employer from simultaneously or subsequently advertising vacancies to the public.
- 1217 Provided that applicants are equally qualified, preferential consideration shall be given to present employees of the Employer.
- 1218 Each employee who applies for a posted vacancy will be notified in writing of the disposition of his application.

TRAINING

- 1219 Employees shall be encouraged to improve their abilities by participation in available training programs.
- 1220 Upon written application by the employee to the Department Head, necessary time off, and subsidies for tuition, registration fees, supplies and travel and living allowances may be granted to employees **to** attend educational and training programs which are relevant to his employment at the Facility. The Department Head will make available information and technical data with respect to educational and training programs that an employee may apply for.

In the event the Employer introduces new or updated equipment which would normally be serviced by the employees in the bargaining unit, employees shall be oriented and instructed in the maintenance and servicing of such equipment.

1221 Applicable to Engineers Group:

. . .

Upon written notification to the Department Head, employees shall be granted necessary time *off* with pay to write the exams required by the Manitoba Government for certification.

ARTICLE 13 INCOME PROTECTION

- An employee who is absent from scheduled work due to illness or disability, quarantine, or medical, dental or chiropractic examination or treatment or because of an accident or illness, for which compensation is not payable under Workers Compensation Act or Manitoba Public Insurance, shall be entitled to his regular basic pay to the extent that he has accumulated income protection credits subject to the following conditions:
- The Centre agrees to recognize income protection credits accumulated prior to the signing of this Agreement.
- 1303 Full-time employees shall accumulate income protection credits at the rate d one and one-quarter (1 1/4) days per month.
- 1304 Income protection credits will accumulate on the same basis as seniority under Article 12.
- No employees shall be permitted to utilize income protection benefits during the first three (3) months of employment.
- Of each one and one-quarter days of income protection credits earned, one day shall be reserved exclusively for the employee's personal use as specified in this Article. The remaining one-quarter of a day shall be reserved for either the employee's use or for use in the event of an illness or injury of an employee's spouse, dependent child, or parent. The Employer shall maintain an up-to-date record of the balance of income protection credits reserved for each of these purposes.
 - In the employee's first year of employment, amend "one day" to read "three quarters of a day" and amend "one quarter of a day" to read "one half of a day".
- 1307 Applicable to Engineers, Maintenance and Clinical Technology Groups:

An employee who will be absent due to illness or injury must inform his Department Head, or designee, prior to commencement of his next scheduled shift, or as soon as reasonably possible thereafter. Shift employees shall notify the employee they are scheduled to relieve.

1307 Applicable to Occupational Therapy and Rehab Groups:

An employee who will be absent due *to* illness or injury must inform his Department Head prior to commencement of his next scheduled shift, or as soon **as** reasonably possible thereafter.

The Employer reserves the right to require a certificate from a qualified medical practitioner as proof of the employee's fitness to return to work, or to determine the approximate length of the illness, or in the case of suspected abuse, as proof of illness in regard to any claim for income protection. Failure to provide such a certificate when requested may disqualify an employee from receiving income protection benefits. A certificate from a qualified medical practitioner will not be requested in an arbitrary manner.

The Employer reserves the right to appoint another qualified medical practitioner to examine the employee, in order, to determine the extent and severity of the illness and to determine if an adequate program of treatment is being followed. The aforementioned right will not be exercised in an arbitrary manner and the Employer will pay any costs related to this examination charged by the qualified medical practitioner.

- The parties agree to work together in the review of income protection in order to ensure that it is utilized in accordance with this Collective Agreement.
- If an employee is to be absent due to illness for a period exceeding his income protection credits, including EI, he must request, or cause someone on his behalf to request a leave of absence in writing within ten (10) days of his last paid day of income protection, in which the length of leave is stated. In such cases, an employee, other than probationary, will be granted an unpaid leave of absence of up to one (1) year beyond his income protection credits. Upon return to work the employee shall be placed in his former position, provided the position is still current and provided the employee is capable of performing the required functions. A medical certificate will be required. An employee who is able to resume work following a period of absence which exceeds one (1) month shall notify the Employer of his ability to resume work at least five (5) calendar days prior to the date of his intended return.

1311 WORKERS COMPENSATION

When an employee is unable to work as a result of an injury or illness incurred in the course of his duties, the employee will inform the Employer so that a claim for compensation benefits can be forwarded to the Workers Compensation Board. Workers Compensation payments will be paid directly to the employee by the Workers Compensation Board.

Where an employee has applied for W.C.B. benefits and where a loss of normal salary would result while awaiting a W.C.B. decision, the employee may *elect* to receive from the Employer an advance subject to the following conditions:

- Advance payment(s) shall not exceed the employee's regular net salary. Regular net salary will be based on the employee's usual gross salary (exclusive of overtime and allowances) less the employee's usual Income Tax deduction, Canada Pension Plan contributions, and Employment Insurance deduction.
- b) The advance will cover the period of time from the date of injury until the date the final W.C.B. decision is received. However, in no case shall the total amount of the advance exceed seventy percent (70%) of the value of the employee's accumulated income protection credits.
- The employee shall reimburse the Employer by assigning sufficient W.C.B. payments to be paid directly to the Employer to offset the total amount of the advance.
- In the event that the W.C.B. disallows the claim, including any appeal, the employee shall be paid for the absence in accordance with the income protection provisions of this Agreement and the Employer shall recover the total amount of the advance by payroll deduction.
- e) Upon request, the Employer will provide a statement to the employee indicating the amount of advance payment(s) made and repayment(s) received by the Employer.

- f) When an employee is in receipt of Workers Compensation Benefits, the Employer agrees to provide a net supplement so that the sum of such net supplement and the Workers Compensation net payment will equal the employee's regular net salary.
- g) The employee may request the Employer to deduct from the supplement, if sufficient, or where the employee elects to receive an advance, the contributions which would have been paid by the employee to the Pension Plan, Dental Care Plan, and the Group Life Plan. If the supplement is not sufficient, the employee may forward self payments to the Employer to ensure the continuation of these benefit plans. The Employer will contribute its usual proportionate contribution to these benefit plans while the employee contributes.
- h) Where the Workers Compensation Board recommends a work assessment period or a modified return to work period, the Employer shall make every reasonable effort to arrange for such assessment/return subject to the W.C.B. covering all related costs.

1312 MANITOBA PUBLIC INSURANCE CORPORATION

- a) Where an employee is unable to work because of injuries sustained in a motor vehicle accident, the employee must advise his supervisor as soon as possible and he must submit a claim for benefits to the Manitoba Public Insurance Corporation (MPIC). The employee shall be entitled to receive full income protection benefits for any period of time deemed to be a "waiting period" by MPIC.
- b) Subject to (a), where an employee has applied for MPIC benefits and where a loss of normal salary would result while awaiting a MPIC decision, the employee may submit an application to the Employer requesting an advance subject to the following conditions:
- c) Advance payment(s) shall not exceed the employee's regular net salary. Regular net salary will be based on the employee's usual gross salary (exclusive of overtime and allowances) less the employee's usual income tax deduction, Canada Pension Plan contributions, and Employment Insurance deduction.
- d) The advance(s) will cover the period of time from the date of the injury in the motor vehicle accident until the date the final MPIC decision rendered. In no case shall the total amount of the advance exceed seventy percent (70%) of the value of the employee's accumulated income protection credits.
- e) The employee shall reimburse the Employer by assigning sufficient MPIC payments to be paid directly to the Employer to offset the total amount of the advance or **by** repayment to the Employer immediately upon receipt of payment made by MPIC directly to the employee,
- f) In the event that the MPIC disallows the claim, including any appeal, the employee shall be paid for the absence in accordance with the income protection provisions of this Agreement and the Employer shall recover the total amount of the advance by payroll deduction.

- g) Upon request, the Employer will provide a statement to the employee indicating the amount of the advance payment(s) made and the repayment(s) received by the Employer.
- h) It is agreed that the following will be implemented on a trial basis during the life of this Collective Agreement. Where a work assessment period or a modified return to work is recommended by MPIC, the Employer shall make every reasonable effort to arrange for such assessment/return subject to the MPIC covering all related costs.
- A Committee will be created to administer the Joint Health Fund to be composed of three (3) Union members, two (2) Management representatives and a neutral non-voting Chairman. The duties:

to establish a constitution which details the conditions for the distribution of the funds.

Such Committee would meet a least three (3) times per year. Funding would be maintained in a separate trust account, and interest obtained from investing the monies in that account will be added to the fund.

The Employer will offer free accounting services to assist in the objective that the funds be used for health employee benefits solely.

The Employer or the Union places no specific bounds for the use of the funds, except that they be used for the health advantage of the employees and that no damage results for the Facility or any of its officers.

The Employer shall credit the Joint Health Fund with sixteen (\$0.16) cents per hour for all paid hours of employees in these units. Effective January 1, 1993, the Employer shall credit the Joint Health Fund with eighteen (\$0.18) cents per hour for all paid hours of employees in these units on the condition and understanding that when calculating the hourly rates of pay for January 1, 1993 after settlement of the negotiated increase the hourly rate of pay will be reduced by one (\$0.01) cent per hour, These monies will be credited every second pay period and a reconciliation of the amount will be forwarded to the Union on a monthly basis.

The Employer will continue crediting the fund with applicable E.I. rebates as heretofore. All monies in the fund **as** at December 31, 1991 will remain in the fund.

ARTICLE 14 VACATION

- 1401 Every employee hired before May 1st, will be granted vacation at his basic rate of pay during the ensuing vacation year, which extends from May 1st to April 30th.
- An employee who has completed less than one (I) year's continuous employment as of April 30th will be granted vacation based on a percentage of hours worked. Such employee may, on request, also receive sufficient leave of absence without pay to complete any partial week of vacation.
- An employee who has completed one (1) year's continuous employment as of April 30th will be granted three (3) weeks vacation at his basic rate of pay during the ensuing vacation year (for staff working twelve (12) hour shifts, three (3) weeks equals 120 working hours off).

- An employee who will have completed four (4) or more years of continuous employment as of April 30th will be granted four (4) weeks vacation at his basic rate of pay during the ensuing vacation year (for staff working twelve (12) hour shifts, four (4) weeks equals 160 working hours off).
- An employee who will have completed eleven (11) or more years of continuous employment as of April 30th will be granted five (5)weeks vacation at his basic rate of pay during the ensuing vacation year (for staff working twelve (12) hour shifts, five (5) weeks equals 200 working hours off).
- An employee who will have completed twenty-one (21) years of continuous employment as of April 30th will be granted six (6) weeks vacation at his basic rate of pay during the ensuing vacation year (for staff working twelve (12) hour shifts, six (6) weeks equals 240 working hours off).
- 1407 Vacation entitlement in the year of the fourth (4th), eleventh (11th) and twenty-first (21st) anniversary will be established on a pro rata basis for those employees whose anniversary occurs after April 30th.
- 1408 Applicable **to** Engineers, Maintenance, Rehab, <u>Occupational Therapy</u> and Clinical Technology **Groups**:
 - The whole of the calendar year shall be available for the taking of vacations. Vacations for *two* consecutive years may **be** taken together if approved by the Department Heads.
- 1409 The seniority of employees will be recognized in assigning vacation choices by the following methods.
- **1410 A** list of employees in the Department, by seniority sequence shall be posted by Management not later than February 28th of each year.
- 1411 Up to and including March 31st, employees will be given an opportunity to indicate their choice of vacation time, and shall attempt to mutually agree on their vacation preference.
- 1412 Where there is a conflict in vacation preference for *two* (2) or more employees within the same classification, seniority shall be the determining factor.
- In the event that an employee does not indicate his vacation preferences prior to March 31st, he loses his seniority privileges for that vacation period only.
 - In the event that two or more employees fail to indicate their vacation preference by March 31st, seniority shall be the determining factor between those employees. All vacation determined by this method will have to be mutually agreed to between employee and supervisor.
- When an employee exercises his seniority under Article 1412, he shall be dropped to the bottom of the seniority list for preference of future vacations.
- 1415 Where there **is** a conflict in vacation preference for two (2) or more employees within the same classification a maximum of three (3) weeks vacation may be taken at one time during the summer months.
- 1416 A vacation schedule will be posted no later than April 15th of each year.

- An employee who terminated for any reason is entitled to pay in lieu of vacation earned but not taken; calculated as a percentage of hours worked.
- 1418 Partial vacation and partial vacation pay will be calculated as follows:

Fifteen (15) days per year
Twenty (20) days per year
Twenty-five (25)days per year
Thirty (30) days per year

5.769% of regular paid hours
7.692% of regular paid hours
9.615% of regular paid hours
11.539% of regular paid hours

Note: Paid hours include regular worked hours, paid income protection hours, paid leave of absence hours and paid vacation hours.

- 1419 For purposes of determining the level of vacation entitlement, continuous employment shall include any period during which seniority is accrued under Article 12.
- Where an employee qualified for income protection involving hospitalization, posthospitalization care (if applicable) or bereavement leave during his period of vacation, there shall be no deduction from vacation credits for such absence. If requested within one week of the employee's return to work, proof of hospitalization will be provided. The period of vacation so displaced shall either be added to the vacation period if mutually agreed or reinstated for use at a later mutually agreed date.

ARTICLE 15 GENERAL HOLIDAYS

1501 The following are recognized as General holidays for purposes of this Agreement:

New Year's Day Good Friday Victoria Day Dominion Day August Civic Holiday Easter Monday Labour Day Thanksgiving Day Remembrance Day Christmas Day Boxing Day

and any other day proclaimed by National, Provincial or Civic Government.

- An employee required to work on any of the foregoing holidays shall be paid at double time his regular rate of pay for hours worked and shall be offered an alternate day off with basic pay at a time mutually agreeable between the Employer and the employee. Failing mutual agreement, pay shall be granted in lieu.
- 1503 If a general holiday falls on an employee's day off, or during his annual vacation, he shall be granted an alternate day off with basic pay at the mutual convenience of the Employer and the employee.

- 1504 Applicable to Engineers and Occupational Therapy Group:
 - An alternate day off in lieu of a holiday must be taken within six (6) months before or after the holiday, and no employee shall be allowed to utilize more than three (3) such days at one time.
- Applicable to Maintenance, Rehab and Clinical Technology Group:

 An alternate day off in lieu of a holiday must be taken within thirty (30) days before or after the holiday, and no employee shall accumulate more than two (2) days.
- Failing mutual convenience of the Employer and the employee, an alternate day off may be scheduled by the Employer, or the Employer and employee may agree to payment at basic rate in lieu of an alternate day off.
- 1506 If a general holiday falls on a day on which an employee is receiving income protection benefits, it shall be paid as a holiday and not deducted from income protection credits.

ARTICLE 16 LEAVE OF ABSENCE

- 1601. Except as otherwise expressly provided herein, requests for leaves of absence with or without pay, will be considered by the Employer.
- 1602 Except in emergency circumstances, all requests for leave of absence must be made in writing, specifying the reason for the leave and the proposed dates of departure and return.
- 1603 Employees granted a leave of absence with pay shall retain both their seniority and benefits while on leave.
- In the event of the death of a parent, wife, husband, child, brother, sister, mother-in-law, father-in-law, common-law-spouse, daughter-in-law, son-in-law, brother-in-law, sister-in-law, grandchild, niece and nephew, fiance, former legal guardian or grandparent, an employee shall be granted uP to five (5) consecutive working days leave with pay.
- Requests for compassionate leave for purposes other than death, such as illness in the family, personal loss due to fire, theft, etc. shall be considered at the discretion of the Department Head or designee according **to** individual requirements.
- 1606 Necessary time off up to one (1) day at basic pay shall be granted an employee to attend a funeral as a pallbearer or mourner.
- An employee required to serve as a juror or subpoenaed as a witness (in any legal proceedings) shall receive leave of absence at his basic rate of pay, and remit to the Employer any payment received except reimbursement of expenses.
- 1608 Employees granted leave of absence without pay shall prepay all monthly payroll deductions which will become due during such absence.

MATERNITY LEAVE

Parenting Leave consists of Maternity and Parental Leave. Parental Leave includes Paternity and Adoption Leave. An employee shall be granted leave of absence for up to fifty-four (54) weeks where she qualifies for both Maternity and Paternal Leave.

- (a) Maternity Leave Up to seventeen (17) weeks of Maternity Leave without pay will be granted subject to the following conditions:
 - (i) The employee must submit her written request for such leave of absence at least *two* (2)months before the intended date of the leave.
 - (ii) An employee must have completed twenty-six (26) weeks of continuous employment with the Employer as of the intended date of leave (for Maternity and Parental Leave).
 - (iii) If an employee wishes to return to work after maternity leave, she shall provide the Employer with at least four (4) week's notice.
 - (iv) The Centre is entitled to require an employee to stop work in the case of unsatisfactoryjob performance or if the state of her health as verified by a qualified medical practitioner becomes incompatible with the requirements of her job.
 - (v) Upon written request by the employee, additional unpaid leave of absence up to eighteen (18) weeks may be granted at the discretion of the Employer. If such leave is granted, the additional time shall be paid from the employee's annual vacation entitlement before the further unpaid leave is taken.

(b) Parental Leave

- (i) In order to qualify for Parental Leave an employee must be the natural mother of a child; or be the natural father of a child or must assume actual care and custody of his newborn child (Paternity Leave) or adopt a child under the law of the province (Adoption Leave).
- (ii) An employee who qualifies for Parental Leave, except in the case of Adoption Leave as specified below, must submit to the Centre an application in writing for Parental Leave at least four (4) weeks before the intended date of the commencement of the leave.
- (iii) In the case of Adoption Leave, the employee must submit a written request for such leave. The employee may commence Adoption Leave upon one (I) day's notice provided that such application for such leave is made when the adoption has been approved and the Centre is kept informed of the progress of the adoption proceedings.
- (iv) An employee who qualifies in accordance with (i), (ii) and (iii) will be granted Parental Leave without pay for a continuous period of up to thirty-seven (37) weeks. If requested by the employee extensions to leaves under this clause will be granted if reasonably possible.
- (c) Any vacation earned up to the time of the commencement of leave will be available to be taken following the employee's return from Parenting Leave.
- (d) Subject to (e) below, Parental Leave must commence **no** later than the first (1st) anniversary date of birth or adoption of the child or of the date on which the child comes into actual care and custody of the employee.

- (e) Where an employee takes Parental Leave in addition to Maternity Leave, the employee must commence the Parental Leave immediately on the expiry of the Maternity Leave without a return to work unless otherwise approved by the Centre.
- (f) A full-time employee who is commencing a leave of absence under 1609 shall be paid an amount equal to three (3) days basic salary. Part-time employees shall be entitled to this benefit on a pro rata basis.
- (g) An employee may choose to receive up to five (5) days payment of normal weekly salary from accumulated sick leave credits before or after the period of leave covered by Employment Insurance.
- (h) An employee shall be entitled to three (3) days leave of absence with pay within seven (7) days of the birth or adoption of their child. 1608 h) will not be used in a pyramiding fashion with Article 1608 f). Leaves for part time employees will be prorated.
- Where an employee's child requires hospitalization during the period of Parenting Leave granted under 1609, the employee may opt to return to work during all or part of the period of hospitalization and in advance of the original return-to-work date. The employee may resume Parenting Leave when the child's hospitalization is over and remain on Parenting Leave for the balance of the originally requested leave or the extended leave granted under 1609 (b) (iv).
- An employee returning to work from Parenting Leave shall provide the Centre with no less than two (2) weeks notice of the planned return date. Unless otherwise mutually agreed between the employee and the Centre, on return the employee shall be placed in her former position and shift schedule at the same salary lever or a comparable position if the former job classification is no longer available.
- The Employer and the Union agree that employees should be encouraged and afforded opportunities to upgrade their qualifications both to enhance their current job and supplement their opportunity for advancement. Therefore, an employee who wishes to apply for a leave of absence without pay for this purpose shall submit his request in writing to the Employer. Any such request shall be dealt with on an individual basis and if granted, the employee shall not suffer any loss of seniority during such leave which shall not exceed twelve (12) months. The leave may be extended upon request. For employees working rotating shifts, the Employer will endeavour to arrange shift coverage to allow course attendance.

On return from an approved educational leave, the employee shall be placed in his former classification at the same salary level.

The Employer shall make every reasonable effort to assure that an employee returns to his former shift schedule.

1613 **A** leave of absence without pay shall be granted to Union representatives for the purpose of attendance at Union functions.

An employee must submit a written request within twenty-one (21) days of the requested leave. Not more than one (1) employee may be absent at the same time from the same classification.

- Where the Employer requires an employee to attend educational conferences, workshops, or courses during his regular hours of work, the registration, tuition fees, basic salary, and related expenses shall be paid by the Employer.
 - Where the Employer requests an employee to attend educational conferences, workshops, or courses outside his regular hours of work, any such educational conferences, workshops or courses shall be optional to the employee. If the employee should agree to attend such educational conferences, workshops, or courses outside his regular hours of work, the registration fee, tuition fees, related expenses and basic salary for those hours actually spent while in attendance at such programs shall be paid by the Employer.

ARTICLE 17 HOURS OF WORK & SHIFTS

This Article applicable to Maintenance Group:

The regular working hours for employees other than those covered by the <u>applicable Letter of Understanding</u> shall not exceed eight (8) hours in one day or forty (40) hours per week (exclusive of meal periods). A week shall be five consecutive days, Monday to Friday. The day shift shall normally commence at 8:00 a.m. and conclude at 4:30 p.m. However, by majority vote of the bargaining unit the commencement time and finish time may be altered to the extent that the day shift may commence no earlier than 7:30 a.m. The normal meal period shall be from 12:00 to 12:30 p.m.

The Union shall notify the Employer in writing, providing ninety (90) days notice of any changes in commencement and finish times.

The regular hours of work for employees working rotating shifts shall be as per attached letter of understanding and shift schedule.

Effective date of signing, an employee who is authorized to return to work during an unpaid meal period shall receive overtime pay for the meal period in accordance with Article 18 of this Agreement. Under these conditions if an employee suffers a loss of his meal, he shall be provided with a meal ticket by the Employer. An employee will be allowed to complete his meal period at the earliest available opportunity.

- 1702 Regular hours of work shall include a rest period of twenty (20) minutes during each continuous three (3) hour period of duty.
- 1703 Except as expressly authorized by the Employer, employees are required to remain available for duty within the plant during the rest periods.
- 1704 There will be no payment for occasional overtime periods or deduction for occasional tardiness of less than fifteen (15) minutes in a day.
- 1705 Regular full-time employees shall not be scheduled to work a split shift.
- Employees who are scheduled to work and so report and are sent home by the Employer shall be paid three (3) hours pay, plus mileage to and from the Facility for reporting to work if the Employer is responsible for the scheduling error.
- 1707 Employees are required to punch in and out at the beginning and end of each day.

NOTIFICATION OF CHANGE IN SHIFTS

- The Employer shall notify the Union in writing within ninety (90) days of any proposed permanent change in the (working hours of) shift of any employee or group of employees within the scope of this Agreement. During the subsequent period, the Employer and the Union shall engage in joint discussions regarding the proposed shift change to reach a mutually satisfactory solution. If a satisfactory solution is not reached, the employee or employees will change shifts as proposed but the matter would be subject to the grievance procedure (Step 3 Article 1008).
- 1709 The Employer shall notify the Union in writing of any temporary change in shift as soon as reasonably possible but not later than two (2) weeks prior to commencement of the change.
- 1710 A temporary change in shift, except where mutually agreed upon by the Employer and the Union, shall be deemed to be of two (2) week's duration.
- 1711 Unless mutually agreed upon by the Employer and the Union, there shall not be temporary changes in shift when the change involves weekend work.
- 1712 Employees who leave the premises for lunch or any other time during the day are required to punch in and out for the time they are off the premises.

This Article applicable to Engineers Group:

- The regular working hours for employees other than those covered by the memorandum of understanding shall not exceed eight (8) hours in one day or forty (40) hours per week (exclusive of meal periods). A week shall be five consecutive days, Monday to Friday (7:00 a.m. 3:30 p.m. unless otherwise mutually agreed by the Employer and the majority of the employees affected). The normal lunch break shall be from 12:00 12:30 p.m. whenever possible.
 - The regular hours of work for employees working rotating shifts shall be as per attached letter of understanding and shift schedule.
 - The regular hours of work for employees working shift shall be eight (8) hours in one day and forty (40) hours per week (inclusive of meal periods).
- 1702 Regular hours of work shall include a rest period of twenty (20) minutes during each continuous three (3) hour period of duty.
- 1703 Except as expressly authorized by the Employer, employees are required to remain available for duty within the Centre during the rest periods.
- 1704 Not applicable.
- 1705 Regular full-time employees shall not be scheduled to work a split shift.
- 1706 Employees who are scheduled to work and so report and are sent home by the Employer shall be paid three (3) hours pay, plus mileage to and from the Facility for reporting to work if the Employer is responsible for the scheduling error.
- 1707 Maintenance relief engineers who temporarily change shifts without receiving a minimum of three (3) day's notice shall be paid at applicable overtime rates for the first three (3) days they are in the changed shift for all hours worked outside of their regular

working hours. After three (3) days, they will be deemed as having fallen into the relieved shift schedule at regular rates.

NOTIFICATION OF CHANGE IN SHIFTS

- The Employer shall notify the Union in writing within ninety (90) days of any proposed permanent change in the (working hours of) shift of any employee or group of employees within the scope of this Agreement. During the subsequent period, the Employer and the Union shall engage in joint discussions regarding the proposed shift change to reach a mutually satisfactory solution. If a satisfactory solution is not reached, the employee or employees will change shifts as proposed but the matter would be subject to the grievance procedure (Step 3 Article 1008).
- 1709 Not applicable.
- 1710 Not applicable.
- 1711 Not applicable.

This Article applicable to Occupational Therapy Group:

- The regular working hours for employees shall not exceed seven and three-quarter (7 3/4) hours in one day or thirty-eight and three-quarter (38 3/4) hours per week (exclusive of meal periods).
- 1702 Regular hours of work shall include a rest period of twenty (20) minutes during each continuous three (3) hour period of duty.
- 1703 Not applicable.
- 1704 There will be no payment for occasional overtime periods or deduction for occasional tardiness of less than fifteen (15) minutes in a day.
- 1705 Regular full-time employees shall not be scheduled to work a split shift.
- 1706 Employees who are scheduled to work and so report and are sent home by the Employer shall be paid three (3) hours pay, plus mileage to and from the Facility for reporting to work if the Employer is responsible for the scheduling error.
- 1707 Not applicable.
- 1708 Not applicable
- 1709 Not applicable.
- 1710 Not applicable.
- 1711 Not applicable.

This Article applicable to Clinical Technology Group:

The regular working hours for employees other than those covered by the memorandum of understanding shall not exceed seven and three-quarter (7 3/4) hours in one day or thirty-eight and three quarter (38 3/4) hours per week (exclusive of meal periods). A week shall be five consecutive days, Monday to Friday. The normal lunch break shall be from 12:00 - 12:30 p.m. whenever possible (Rehab Engineering 12:00 - 12:45 p.m.).

The daily starting and leaving times may be altered by mutual agreement between the Employer and the majority of employees affected.

The regular hours of work for employees working ten (10) shifts shall be as per attached letter of understanding and shift schedule.

- 1702 Regular hours of work shall include a rest period of twenty (20) minutes during each continuous three (3) hour period of duty.
- 1703 Except as expressly authorized by the Employer, employees are required to remain available for duty within the plant during the rest periods.
- 1704 There will be no payment for occasional overtime periods or deduction for occasional tardiness of less than fifteen (15) minutes in a day.
- 1705 Regular full time employees shall not be scheduled to work a split shift.
- 1706 Employees who are scheduled to work and so report and are sent home by the Employer shall be paid three (3) hours pay, plus mileage to and from the Facility for reporting to work if the Employer is responsible for the scheduling error.
- 1707 **Not** applicable.

NOTIFICATION IN CHANGE IN SHIFT

- 1708 The Employer shall notify the Union in writing within ninety (90) days of any proposed permanent change in the (working hours of) shift of any employee or group of employees within the scope of this Agreement. During the subsequent period, the Employer and the Union shall engage in joint discussions regarding the proposed shift change to reach **a** mutually satisfactory solution. If a satisfactory solution is not reached, the employee or employees will change shifts as proposed but the matter would **be** subject to the grievance procedure (Step 3 Article 1008).
- 1709 The Employer shall notify the Union in writing of any temporary change in shift as soon as reasonably possible but not later than two (2) weeks prior to commencement of the changes.
- 1710 A temporary change in shift, except where mutually agreed upon by the Employer and the Union, shall be deemed to be of two (2) week's duration.
- 1711 Unless mutually agreed upon by the Employer and the Union, there shall not be temporary changes in shift when the change involves weekend work.

This Article Applicable to Rehab Group:

- 1701 The regular working hours for employees other than those covered by the memorandum of understanding shall not exceed eight (8) hours in one day or forty (40) hours per week (exclusive of meal periods). A week shall be five consecutive days, Monday to Friday. The normal lunch break shall be from 12 12:30 p.m. whenever possible
 - The daily starting and leaving times may be altered by mutual agreement between the Employer and the majority of employees affected.
- 1702 Regular hours of work shall include a rest period of twenty (20) minutes during each continuous three (3) hour period of duty.
- 1703 Except as expressly authorized by the Employer, employees are required to remain available for duty within the facility during the rest periods.
- 1704 There will be no payment for occasional overtime periods or deduction for occasional tardiness of less than fifteen (15) minutes in a day.
- 1705 Regular full time employees shall not be scheduled to work a split shift.
- 1706 Employees who are scheduled to work and so report and are sent home by the Employer shall be paid three (3) hours pay, plus mileage to and from the Facility for reporting to work if the Employer is responsible for the scheduling error.
- 1707 Not applicable.

NOTIFICATION IN CHANGE IN SHIFT

- The Employer shall notify the Union in writing within ninety (90) days of any proposed permanent change in the (working hours of) shift of any employee or group of employees within the scope of this Agreement. During the subsequent period, the Employer and the Union shall engage in joint discussions regarding the proposed shift change to reach a mutually satisfactory solution. If a satisfactory solution is not reached, the employee or employees will change shifts as proposed but the matter would be subject to the grievance procedure (Step 3 Article 1008).
- The Employer shall notify the Union in writing of any temporary change in shift as soon as reasonably possible but not later than two (2) weeks prior to commencement of the changes.
- 1710 A temporary change in shift, except where mutually agreed upon by the Employer and the Union, shall be deemed to be of two (2) week's duration.
- 1711 Unless mutually agreed upon by the Employer and the Union, there shall not be temporary changes in shift when the change involves weekend work.

ARTICLE 18 OVERTIME

Overtime shall be all time authorized by the Employer and worked in excess of regular daily or bi-weekly hours established in accordance with Article 17.

- 1802 a) Employees shall receive one and one-half (1 1/2) times their basic rate of pay, or time and one-half (1 1/2) off at basic pay (if mutually agreed upon) for the first two (2) hours of overtime in any one day;
 - b) Two (2) times their basic rate of pay, or double (2) time off at basic pay (if mutually agreed upon) for overtime beyond the first two hours in any one day, or when they are called back outside of regularly scheduled hours after 2200 hours;
 - c) Two (2) times their basic rate of pay, or double (2) time off at basic pay (if mutually agreed upon) for overtime worked on their scheduled day of rest;
 - d) Employees shall be paid a minimum of one (I) hour at overtime rates for overtime performed at the conclusion of a regular shift.
- An employee who is called back to work and works outside of his regular working hours shall be paid a minimum of three (3) hours at overtime rates, and after 2400 hours a minimum of four (4) hours at overtime rates.
- **A** callback shall be defined as any call back to work received by an employee during the period between his completion of work and subsequent starting time.
- An employee who works overtime for a period in excess of two (2) hours shall be granted \$5.00 for a meal and a further \$5.00 for each subsequent four (4) hour overtime period.
- 1806 All overtime periods shall include a rest period of fifteen (15) minutes during each continuous three (3) hour period of duty.
- 1807 Employees shall be paid for one thirty (30) minute lunch break (at overtime rates) during overtime periods of up to one shift.
- 1808 No employee shall be required to work overtime against his wishes when other qualified employees within the same classification are available and willing to perform the required work.
 - Overtime shall be distributed as equitably as possible among those employees willing and qualified for the work.
- Overtime hours on any General Holiday which was an employee's scheduled day off will be paid at double and a half times (2 1/2X).
- 1810 An employee shall not be required to lay-off during regular hours to equalize any overtime worked.
- 1811 a) Except as provided, there shall be a minimum of eight (8) hours rest period between the conclusion of any overtime worked and the next regularly scheduled shift. However, if the Employer is unable to provide such eight (8) hour rest period the Employer shall have the option of either deferring the actual starting time of the employee's next regularly scheduled shift, in effect reducing the hours of the next shift, in order to provide the eight (8) hour rest period, or overtime rates shall be paid to the affected employee for the next shift. In the event that the starting time of the employee's next shift is deferred the employee shall receive pay for the entire scheduled shift at straight time rates. Where the completion of the eight hour rest period would leave two hours or less remaining

- of the ensuing regular scheduled shift, the employee will not be required to return for that entire shift but will be paid for the full shift.
- Where an employee is called into work within two (2) hours of his next scheduled shift and provided the employee has not already been called in to work since the completion of his last scheduled shift, the rest period will not apply. The employee will be paid the minimum call back and will receive the regular rate for the regular shift.

STANDBY

The following Articles 1812 - 1816 are applicable only to Maintenance and Clinical Technology Groups:

- 1812 Standby refers to any period of time during which an employee is required to be immediately available by direct telephone or other contact.
- 1813 (a) Employees on standby shall be paid two (2) hours basic pay for each eight (8) hour period.
 - (b) Employees on standby on a General Holiday shall be paid three (3) hours basic pay for each eight (8) hour period.
- 1814 Employees who are called back while on standby shall be paid a minimum of two (2) hours at overtime rates for a call back occurring prior to midnight and a minimum of three (3) hours at overtime rates for a call back occurring after midnight.

1815 Applicable to Maintenance Group:

Employees qualified to be on standby are those employees who have, in the opinion of the Employer, sufficient knowledge and experience in either mechanical or electrical areas that would enable them to provide the standby coverage required. Employees in both mechanical and electrical classifications who are deemed qualified, will guarantee as **a** group to provide standby coverage as required by the Maintenance Department.

Both of the above-mentioned groups would determine if standby would be waived for any individual(s) in their group. A schedule would then be drawn up by the Employer covering those individuals designated to be on standby for a period of six (6) months. If the affected groups wish to change the list of employees designated to be on standby, they must inform the Employer in writing at least one (1) month before the end of the six (6) month period.

1815 Applicable to Clinical Technology:

Employees qualified to be on standby are those employees who have, in the opinion of the Employer, sufficient knowledge and experience in either Dialysis Technology or Biomedical electronic areas that would enable them to provide the standby coverage required. Employees in both Dialysis Technology and Bio-medical electronic classifications who are deemed qualified, will guarantee as a group to provide standby coverage as required by the Departments, Both of the above-mentioned groups would determine if standby would be waived for any individual(s) in their group. A schedule would then be drawn up by the Employer covering those individuals designated to be on standby for a period of six (6) months. If the affected groups wish to change the list of employees designated to be on standby, they must inform the Employer in writing at least one

1816 Applicable to Maintenance Group:

All employees who possess valid journeyman plumber and journeyman steamfitter qualifications will be eliqible to provide standby coverage within six (6) to nine (9) months after their start date.

1816 Applicable to Clinical Technology:

Any employee not presently designated as being qualified for standby may approach the Management of the Department with a request for this designation. Management would make a decision based on the criteria stated in Article 1815 and make it known to the employee in writing giving specific reasons if the request is turned down.

ARTICLE 19 SHIFT PREMIUM, WEEKEND PREMIUM, TRANSPORTATION ALLOWANCE

1901 Employees required to work the majority of their hours on any shift between 1600 hours and the next succeeding 0800 hours shall be paid a shift premium of one dollar and thirty-one cents (\$1.31) per hour for that entire shift.

1902 Effective date of ratification

When called back, the employee is expected to return to work by the fastest means possible. An employee will receive the taxi fare to and from the Facility or thirty-six point seven cents (\$0.367) per kilometre if he elects to use his own automobile subject to a minimum guarantee of four dollars (\$4.00).

When the Province of Manitoba mileage rates are increased and exceed the above rates the Employer will adjust the rates retroactive to the date the Provincial rates take effect.

- **A** weekend premium of one dollar and thirty-five cents (\$1.35) per hour shall be paid to an employee for all regular hours actually worked on any shift where the majority of hours on that shift fall between 0001 hours on the Saturday and 2400 hours on the following Sunday.
- 1904 Shift premium will not be payable while an employee is on standby or receiving overtime rates.

ARTICLE 20 SUB-CONTRACTING OUT

2001 Applicable to Engineers, Occupational Therapy, Rehab and Clinical Technology Groups:

The Employer agrees that there shall be no contracting out of any duties presently performed by any members of the existing bargaining unit during the life of this Agreement which would result in the displacement of any employee with more than six months service. An employee with more than six months service whose classification within the bargaining unit is changed because of sub-contracting will continue at the salary of his previous classification and will be granted any increase his previous classification is entitled to during the life of the contract.

2001 Applicable to Maintenance Group:

it **is** understood that because of the method of funding, nature of jobs and time constraints, certain projects must be sub-contracted out.

Notwithstanding the above, the Employer will endeavour whenever possible and practical to involve the Maintenance staff by offering work resulting from such projects and will provide information to employees on an on-going basis related to projects for

which contracting out is planned; such information to be provided as much in advance as reasonably possible. In such cases where the above projects are undertaken by the Employer's maintenance staff, it is understood that they must be completed within the applicable time limits and budgetary limitations.

The Employer agrees that there shall be no contracting out of any duties presently performed by any members of the existing bargaining unit during the life of **this** Agreement which would result in the displacement of any employee with more than six (6) months service from the Maintenance Department. Any employee with more than six (6) months service whose classification within the Maintenance Department is changed because of sub-contracting in the Maintenance Department will continue at the salary of his previous classification and will be granted any increase his previous classification is entitled to during the life of the contract.

ARTICLE 21 DISCIPLINARY PROCEDURE

2101 Applicable to Maintenance Group:

The Employer agrees that no employee shall be disciplined or discharged without just cause.

2101 Applicable to Clinical Technology, Rehab, Occupational Therapy and Engineers Groups:

The Employer agrees that no employee shall be disciplined or discharged without just cause. However, if discharged, a probationary employee shall have no access to the Arbitration procedure, provided that the employee has been evaluated and apprised of the Employer's concerns prior to the discharge.

- When it becomes necessary to take disciplinary action other than an oral reprimand, an employee is entitled to **a** meeting prior to the imposition of discipline or discharge unless he is a danger to himself or others, and to be represented at such a meeting by **a** Union Steward or Officer unless he refuses such assistance. An employee will receive twenty-four (24) hours notice of such meeting.
- When it becomes necessary to take disciplinary action other than an oral reprimand, the Department Head, or designee, as soon as reasonably possible, shall advise the affected employee in writing outlining the action taken and the reasons for the action. A copy shall be immediately forwarded to the Union Shop Steward and the Union office, unless the affected employee requests that the matter not be referred to the Union Shop Steward and the Union office.
- An employee shall be informed as soon as reasonably possible of any specific or general dissatisfaction or complaint about his work performance or employment record. Written evidence of such notification and the employee's reply, if any, shall become part of his personnel file.
- 2105 Employees shall have the opportunity to examine their personnel file upon written request. Only one (Is) Is hall be maintained.
- 2106 If written evidence is filed in an employee's file and not discussed with the employee, giving the employee an opportunity to defend himself, it shall not be considered as valid information.

2107 The record of any disciplinary action, specific or general dissatisfaction, or complaint about an employee's work performance or employment record shall automatically be reviewed six (6) months after the occurrence of the incident.

ARTICLE 22 TECHNOLOGICAL CHANGE

Technological change shall mean the introduction by an Employer into his work, undertaking or business of equipment or material of a different nature or kind than that previously used by him in the operation of the work, undertaking or business, and a change in the manner in which the Employer carries on the work, undertaking or business that is directly related to the introduction of that equipment or material.

In the event of a technological change which will displace or affect the classification of employees in the bargaining unit:

- a) The Employer shall notify the Union at least one hundred and twenty (120) days before the introduction of any technological change, with a detailed description of the project it intends to carry out, disclosing all foreseeable effects and repercussions on employees.
- The negotiation of the effects of technological change will take place not later than ninety (90) days prior to the intended date of implementation.
- (r) If the Union and Employer fail to agree upon measures to protect the employees from any adverse effects, the matter may be referred by either party to Arbitration as provided for under the terms of this Agreement.

2202 TRANSFER ARRANGEMENTS

An employee who is displaced from his job as a result of technological change shall be given an opportunity to fill any vacancy for which he has seniority and for which he has the qualifications and ability to perform. If there is no vacancy, he shall have the right to displace employees with less seniority, in accordance with Lay Off procedure specified in this Agreement.

2203 TRAINING BENEFITS

Where new or greater skills or licenses are required than are already possessed by affected employees under the present methods of operations, such employees shall, at the expense of the Employer, be given a training period during which they may acquire the skills necessitated by the new method of operation. There shall be no reduction in wage or salary rates during the training period of any such employee.

ARTICLE 23 STAFF/MANAGEMENT COMMITTEE

This article is not applicable to Occupational Therapy Group:

2301 Applicable to Engineers & Rehab Group:

The Employer and the Union shall each from time to time appoint a group of not more than two (2) persons from each side and the two groups thus appointed shall together form a committee to be known as the Staff/Management Committee. The Staff/Management Committee shall meet at the call of either group upon at least five (5) days notice, and not more often than once in each month (unless by common accord) for the purpose of discussing Employer/Employee relations and other matters of mutual concern.

2301 Applicable to Maintenance Group:

The Employer and the Union shall each from time to time appoint a group of not more than four (4) persons from each side and the two groups thus appointed shall together form a committee to be known as the Staff/Management Committee. The Staff/Management Committee shall meet at the call of either group upon at least five (5) days notice, and not more often than once in each month (unless by common accord) for the purpose of discussing Employer/Employee relations and other matters of mutual concern.

The Chair and the Secretary of the Staff/Management Committee shall alternate between the parties. The Secretary shall be the opposite party to the Chair. Agendas shall be circulated at least seven (7 calendar days prior to each meeting together with the minutes of the previous meeting. Matters covered by the Collective Agreement or being addressed through the grievance procedure shall not be addressed at the Staff/Management Committee.

2301 Applicable to Clinical Technology:

The Employer and the Union shall each from time to time appoint a group with equal representation from each side and the groups thus appointed shall together form a committee to be known as the Staff/Management Committee. The Staff/Management Committee shall meet at the call of either group upon at least five (5) days notice, and not more often than once in each month (unless by common accord) for the purpose of discussing Employer/Employee relations and other matters of mutual concern.

ARTICLE 24 PRE-RETIREMENT LEAVE

- 2401 Employees retiring due to normal retirement age or in accordance with the provisions of the Healthcare Employees Pension Plan shall be granted paid pre-retirement leave on the basis of four (4) days per year of employment (seniority).
- 2402 Payment shall, at the employee's option, be made in a lump sum or as a continuation of salary until the scheduled retirement date.
- In lieu of the provisions of Article 2402, employees so desiring may continue working until their scheduled retirement date and upon retiring receive a lump sum payment equal to the pre-retirement benefits that would have been owing to them under Article 2401.
- 2404 Effective date of signing, upon written request from an employee retiring between October 1 and December 31, the Employer agrees to defer payment of the employee's

entitlement under Article 2401 above until the first pay period of the following calendar year.

ARTICLE 25 SALARIES

Employees shall be paid in accordance with the rates outlined in Appendix A, B, C, D & E attached to and forming part of this Agreement.

ARTICLE 26 UNIFORMS, PROTECTIVE CLOTHING

- 2601 a) The Employer shall provide, maintain and launder all uniforms and protective or special work clothing which are required to be worn on duty.
 - All such items, except safety shoes, shall remain the property of the Employer and will be returned on termination or transfer to a classification where they are no longer required or the cost of same will be deducted by the Employer from the employee's regular final pay cheque.
 - c) Employees shall wear uniforms or special articles only when on duty,
 - The Employer shall provide inclement weather gear such as parkas, rubber boots and gloves. (Excluding Clinical Technology & Rehab Groups)
 - e) The Employer shall pay for the cost of replacing an employee's safety glasses when such glasses are broken or damaged while at work. (Excluding Clinical Technology Group except for Surgical Instrument Technician and Senior Surgical Instrument Technician Classifications).
- 2602 The Employer agrees to supply an allowance for safety shoes for each employee subject to the following:
 - a) An allowance of one hundred dollars (\$100.00) shall be paid to each employee on January 1 of each year.
 - Replacement, as necessary, will occur where safety shoes are damaged due to work conditions.
 - To qualify for the above allowance an employee must wear safety shoes at all times while at **work** in the facility
 - d) New employees will receive the allowance upon completion of their probationary period.

ARTICLE 27 LOSS OF TOOLS

- 2701 The Employer agrees to supply employees with all necessary tools in order that employees can carry out their duties with the Employer and make replacements as necessary.
- Employees shall not use their own personal tools in the performance of their duties with the Employer.

2703 Employees who utilize hospital supplies, tools and equipment shall be expected to make every effort to maintain them in good working condition and to assure that they are reasonably secure from theft or loss.

ARTICLE 28 TEMPORARY ASSIGNMENT OF DUTIES

- In the event an employee is assigned temporarily to a higher paid position by the Department Head or his representative to other duties within the bargaining unit, he shall be paid the minimum rate or the next highest step in the pay range of the higher position above his present salary.
- 2802 Applicable to Maintenance and Clinical Technology Groups:

 No employee of this bargaining unit shall do the work of a supervisor outside of the bargaining unit.
- 2803 An employee temporarily assuming a lower paid position will not have his salary reduced.

ARTICLE 29 GROUP BENEFITS

- 2901 Enrolment in the Group Pension Plan and the Group Life Insurance Plan is a condition of employment for all full-time and part-time staff.
- 2902 Employees will be required to apply for coverage at the time of employment and premium deduction in accordance with the respective plans will commence after a specific waiting period.
- 2903 Temporary and probationary employees are not eligible for group coverage.

ARTICLE 30 TERMINATION OF EMPLOYMENT

- 3001 Employment may be terminated by two **(2)** weeks written notice by an employee or by the Employer, exclusive of vacation.
- 3002 Employment may be terminated with lesser notice or without notice:
 - a) by mutual agreement between the Employer and the employee, or
 - during the probationary period of a new employee without recourse to the grievance procedure, or
 - in the event an employee is dismissed for sufficient cause to justify lesser or no notice.
- 3003 The Employer may give equivalent basic pay in lieu of notice or deduct from an employee's terminal pay an amount equal to his basic pay for the period which he gives inadequate notice of termination.
- The Employer will make available, within seven (7) calendar days after termination, all amounts due to the employee, including unpaid earnings and pay in lieu of unused vacation entitlement.

ARTICLE 31 MEDICARE PREMIUMS

In the event the Government of Manitoba introduces Medicare Premiums, the Employer agrees to pay the full cost of Medicare Premiums for all employees within the scope of this Agreement.

ARTICLE 32 - DISABILITY AND REHABILITATION PLAN

3201 Effective April 1, 2007, The Disability and Rehabilitation Plan with benefit levels, as determined by the HEBP Committee, shall be implemented for all eligible employees.

The Employer will contribute to a maximum of 2.3% of base salary to fund the Provincial Disability and Rehabilitation Plan.

The parties agree that income protection will be used to offset the elimination period. Once the elimination period has been exhausted, the eligible employee will commence drawing disability benefits. An employee may claim income protection for a period of time not to exceed the elimination period.

It is understood that the elimination period for the <u>Disability</u> and <u>Rehabilitation Plan is</u> one hundred and nineteen (119) calendar days.

Note: Total Disability and Rehabilitation employer paid value of 2.3 % contingent on removal of the previously negotiated 1% "Benefit Supplement" effective March 31, 2007 ("Benefit Supplement" becomes part of employer paid Disability and Rehabilitation).

ARTICLE 33 RETROACTIVITY

3303 The following provisions only are retroactive to April 1, 2007:

Appendix "A" - Hourly Rates of Pay Appendix "B" - Hourly Rates of Pay Appendix "C" - Hourly Rates of Pay Appendix "D" - Hourly Rates of Pay

Appendix "E" - Hourly Rates of Pay

ARTICLE 34 TEMPORARY TRANSFER

Applicable to Clinical Technology Group only:

- In the event the Employer requires employees to travel to alternate work locations the following conditions will be observed:
 - a) The Employer will give as much advance notice as reasonably possible with a minimum of two (2) weeks advance notice.
 - b) Temporary transfers will be of a maximum duration of five (5) calendar days.

- c) Temporary transfers will be equally distributed between employees who are qualified to perform the work. Employees who wish to volunteer for a temporary transfer shall be given preference.
- d) All terms and conditions of the Collective Agreement shall apply.
- e) The Employer will provide transportation for trips beyond the city limits. For trips within the city limits, an employee shall be paid mileage allowance or taxi fare as per the transportation allowance outlined in the Collective Agreement.
- f) There will be no penalty or collection of any deductible from an employee involved in an accident while driving an Employer supplied vehicle on Employer business.
- g) The Employer agrees to make the necessary travel and accommodation arrangements which shall include billing arrangements not requiring an employee to pre-pay.
- h) Employees are entitled to cash advances for anticipated expenses related to a trip.
- i) Employees will be entitled to their regular rate of pay for travel time to and from the alternate work location.

ARTICLE 35 RESPONSIBILITY PAY

- 3501 The following allowances will be paid in recognition of Power Engineers Second Class assuming responsibilities normally performed by maintenance personnel and/or the Director of Plant Operations or the Chief Engineer.
- Power Engineers Second Class, one (1) Shift Electrician and one (1) Shift Plumber will receive an allowance of sixty-five (65¢) cents per hour for each hour worked on the following shifts:
 - (a) Evening Shifts Monday through Friday
 - (b) Night Shifts Mondaythrough Friday
 - (c) Day, Evening and Night Shifts Saturday, Sunday, and on General Holidays.
- Where a General Holiday falls on a Saturday and/or Sunday the sixty-five (65) cents per hour worked will apply once and will not be applied in **a** pyramiding fashion.

TICLE 36 - ASSIONAT CARE EAVE

- Note: This article is intended to describe the minimum benefits available to the members of the bargaining unit. Any article in this Collective Agreement which may provide enhanced benefits to those described herein shall prevail.
- 3601 An employee shall receive compassionate care leave without pay to provide care or support to a seriously ill family member, subject to the following conditions:
 - a) An employee must have completed at least (30) days of employment as of the intended date of leave.

- b) An employee who wishes to take a leave under this section must give the employer notice of at least one (1) pay period, unless circumstances necessitate a shorter period.
- An employee may take no more than two periods of leave, totaling no more than eight (8) weeks, which must end no later than twenty-six (26) weeks after the day the first period of leave began. No period of leave may be less than one (1) week's duration.
- For an employee to be eligible for leave, a physician who provides care to the family member must issue a certificate stating that:
 - a) a family member of the employee has a serious medical condition with a significant risk of death within twenty-six (26) weeks from
 - (i) the day the certificate is issued, or
 - (ii) if the leave was begun before the certificate was issued, the day the leave began; and
 - b) the family member requires the care or support of one or more family members.
- 3603 The employee must give the employer a copy of the physician's certificate as soon as possible.
- 3604 A family member for the purpose of this article shall be defined as:
 - (a) a spouse or common-law partner of the employee;
 - (b) a child of the employee or a child of the employee's spouse or common-law partner;
 - (c) a parent of the employee or a spouse or common-law partner of the parent;
 - or any other person described as family in the applicable regulations of the Employment Standards Code.
- An employee may end their compassionate leave earlier than eight (8) weeks by giving the Employer at least forty-eight (48) hours notice. Where an employee has been provided necessary time off under this section, and where the Employer has made arrangements for alternate staffing for covering the anticipated absence, the Employer shall have the right to cancel the relief shifts scheduled to cover the anticipated absence without additional cost.
- 3606 Seniority shall accrue as per Article 12.
- 3607 Subject to the provisions of 1306, an employee may apply to utilize income protection to cover part of the two (2) week Employment Insurance waiting period.
- 3608 In the event that the death of a family member occurs during this period of leave, the employee shall be eligible for Bereavement Leave as outlined in Article 1604.

This Agreement signed this _	day of	, 2005
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(Health Sciences Centre Site)	Operating Engineers, Local 987
6/60/	Maril Mun
	SAIHA
	We Van de Lah
	Gritherld
	Jam Hillon
	Mugh Sonnelly
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APPENDIX "A" – WAGES – 2005 to 2008 MAINTENANCE GROUP 2080 HOURS PER ANNUM

Classification (Code)	3/31/05	4/1/05	4/1/06	4/1/07
Electrician (110)	26.135	26.788	27.458	28,144
Shift Electrician (115)	26,135	26,788	27.458	28.144
Plumber (122)	26.135	26.788	27.458	28.144
Shift Plumber (126)	26.135	26.788	27.458	28.144
Carpenter (101)	23.162	23.741	24.335	24.943
Painter (121)	21.376	21.910	22.458	23.019
Elevator Mechanic (132)	27.294	27.976	28.675	29.392
Locksmith (116)	23.149	23.728	24.321	24.929
Refrigeration Mechanic (125)	27.294	27.976	28.675	29.392
Helper (100)				
Start	15.168	15.547	15.936	16.334
6 months	15.484	15.871	16.268	16.675
12 months	15.845	16.241	16.647	17.063
18 months	16.405	6.815	17.235	17.666
Helper II (J50)				
Start	16.216	6.621	17.037	17.463
6 months	16.621	7.037	17.463	17.900
12 months	17.037	7.463	17.900	18.348
18 months	17.463	7.900	18.348	18.807
Flooring Applicator (107)	20.946	21.470	22.007	22.557
Locksmith Helper (117)				
Start	19.254	19.735	20.228	20.734
12 months	19.677	20.169	20.673	21.190
ElectronicTechnician (123)				
Start	24.418	25.028	25.654	26.295
6 months	24.871	25.493	26.130	26.783
12 months	25.345	25.979	26.628	27.294
24 months	26.135	26.788	27.458	28.144

Locksmith Helper twelve month rate shall be 85% of Locksmith rate.

APPENDIX "A" – WAGES – 2005 to 2008 MAINTENANCE GROUP 2080 HOURS PER ANNUM

Classification (Code)	3/31/05	4/1/05	4/1/06	4/1/07
Labourer (120) Start 6 months 12 months 18 months	11.995	12.295	12.602	12.917
	12.333	12.641	12.957	13.281
	12.788	13.108	13.436	13.772
	13.371	13.705	14.048	14.399
Environmental Controls Technician (124)	26.135	26.788	27.458	28.144
CCMS Systems Technician (A87)	26.135	26.788	27.458	28.144
Mason (119)	23.162	23.741	24.335	24.943
industrial Mechanic (129)	24.855	25.476	26.113	26.766
Shift Mechanic (133) Start 6 months 12 months 18 months Groundskeeper (102) Start 6 months	17.047	17.473	17.910	18.358
	17.349	17.783	18.228	18.684
	17.686	18.128	18.581	19.046
	18.010	18.460	18.922	19.395
	17.677	18.119	18.572	19.036
	18.073	18.525	18.988	19.463
12 months	18.470	18.932	19.405	19.890
18 months	18.878	19.350	19.834	20 .330
Maintenance Technician (118) Start 6 months 18 months	17.315	17.748	18.192	18.647
	17.804	18.249	18.705	19.173
	18.295	18.752	19.221	19.702
Dietary Maintenance Mechanic (099) Start 6 months 12 months 24 months	20.190	20.695	21.212	21.742
	20.666	21.183	21.713	22.256
	21.165	21.694	22.236	22.792
	21.652	22.193	22.748	23.317

APPENDIX "A" -WAGES - 2005 to 2008 MAINTENANCE GROUP 2080 HOURS PER ANNUM

Classification (Code)	3/31/05	4/1/05	4/1/06	4/1/07
Sterilizer Mechanic (A40)				
Start	20,190	20.695	21,212	21.742
6 months	20.666	21.183	21.713	22,256
12 months	21.165	21.694	22.236	22.792
24 months	21.652	22.193	22.748	23.317
Lead Hand (Plumbing) (A66)				
Start	27.271	27.953	28.652	29.368
6 months	27.649	28.340	29.049	29.775
12 months	28.029	28.730	29.448	30.184
Lead Hand (Electrical) (A65)				
Start	27.271	27.953	28.652	29.368
6 months	27.649	28.340	29.049	29.775
12 months	28.029	28.730	29.448	30.184
Lead Hand (Carpentry) (A56)				
Start	24.298	24.905	25.528	26.166
6 months	24.677	25.294	25.926	26.574
12 months	25.055	25.681	26.323	26.981
Lead Hand (Paint) (A55)				
Start	22.513	23.076	23.653	24.244
6 months	22.891	23.463	24.050	24.651
12 months	23.270	23.852	24.448	25.059
Key System Controller (103)				
Start	17.186	17.616	18.056	18.507
12 months	17.629	18.070	18.522	18.985
24 months	18.073	18.525	18.988	19.463
36 months	18.528	18.991	19.466	19.953
48 months	19.019	19.494	19.981	20.481
Lead Hand Communication Systems Technologist (824)				
Start	27.271	27.953	28.652	29.368
6 months	27.649	28.340	29.049	29.775
12 months	28.029	28.730	29.448	30.184
Benefit: Effective April 1st, 2004 and continuing up to and incli	<u>Jaina Marc</u>	h 31°°. <u>200</u> 7	<u>∠</u> the Emp	loyer will

APPENDIX "A" – WAGES – 2005 to 2008 MAINTENANCE GROUP 2080 HOURS PER ANNUM

Classification (Code)	3/31/05	4/1/05	4/1/06	4/1/07
Communication Systems Technologist (105)				
Start	22.898	23,470	24,057	24,658
6 months	23.897	24.494	25.106	25,734
12 months	24.986	25.611	26.251	26.907
24 months	25.625	26.266	26.923	27.596
36 months	26.135	26.788	27.458	28.144
Communication Systems Technologist				
Assistant (106)	15.029	15.405	15.790	16.185
Laundry Maintenance Mechanic I (136)				
Start	18.903	19.376	19.860	20.357
6 months	19.356	19.840	20.336	20.844
12 months	19.819	20.314	20.822	21.343
24 months	20.201	20.706	21.224	21.755
Laundry Maintenance Mechanic II (130)				
Start	21.384	21.919	22.467	23.029
6 months	21.814	22.359	22.918	23.491
12 months	22.289	22.846	23.417	24.002
18 months	22.787	23.357	23.941	24.540
Laundry Maintenance Mechanic III (E29)	26.135	26.788	27.458	28.144
Assistant Service Technologist (425) - 2015 h.p.a.				
Start	15.873	16.270	16.677	17.094
12 months	16.114	16.517	16.930	17.353
24 months	16.354	16.763	17.182	17.612
36 months	16.593	17.008	17.433	17.869
48 months	16.834	17.255	17.686	18.128
60 months	17.074	17.501	17.939	18.387

APPENDIX "A" – WAGES – 2005 to 2008 MAINTENANCE GROUP 2080 HOURS PER ANNUM

Classification (Code)	3/31/05	4/1/05	4/1/06	4/1/07
Production Artist (371) – 1950 h.p.a.				
Start	15.432	15.818	16.213	16.618
12 months	15,965	16.364	16.773	17.192
24 months	16.510	16.923	17.346	17.780
36 months	17.075	17.502	17.940	18.389
48 months	17.657	18.098	18,550	19.014
60 months	18.268	18.725	19,193	19.673
72 months	18.898	19.370	19.854	20.350
84 months	19.552	20.041	20.542	21.056
Bindery Worker (313) - 2015 h.p.a.				
Start	12.864	13.186	13.516	13.854
12 month	13.363	13.697	14.039	14.390
24 month	13.862	14.209	14.564	14.928
36 month	14.361	14.720	15.088	15.465
48 month	14.860	15.232	15.613	16.003
60 month	15.360	15.744	16.138	16.541
Duplicating Machine Operator (B76) - 2015 h.p.a.				
Start	13.296	13.628	13,969	14.318
12 months	13.685	14.027	14.378	14.737
24 months	14.086	14.438	14.799	15.169
36 months	14.500	14.863	15.235	15.616
48 months	14.925	15.298	15.680	16.072
60 months	15.360	15.744	16.138	16.541

Effective the date of ratification of the 2005/2008 Collective Agreement the position of Print Shop Helper shall be reclassified to Bindery Worker. The current Print Shop Helper incumbent (Frank Browton) shall be slotted at the 48 month.

APPENDIX "A" -WAGES - 2005 to 2008 MAINTENANCE GROUP 2080 HOURS PER ANNUM

Classification (Code)	3/31/05	4/1/05	4/1/06	4/1/07
Press Operator I (341) – 2015 h.p.a.				
Start	14.925	15.298	15.680	16.072
12 months	15.360	15.744	16.138	16.541
24 months	15.812	16.207	16.612	17.027
36 months	16.278	16.685	17.102	17.530
48 months	16.757	17.176	17.605	18.045
60 months	17.251	17.682	18.124	18.577
72 months	17.759	18.203	18.658	19,124
Press Operator II (412) - 2015 h.p.a.				
Start	15.812	16.207	16.612	17.027
12 months	16.278	16.685	17.102	17.530
24 months	16.757	17.176	17.605	18.045
36 months	17.251	17.682	18.124	18.577
48 months	17.759	18.203	18.658	19.124
60 months	18.281	18.738	19.206	19.686
72 months	18.822	19.293	19.775	20.269
Press Operator III (874) - 2015 h.p.a.				
Start	16.757	17,176	17.605	18.045
12 months	17.251	17.682	18.124	18.577
24 months	17.759	18.203	18.658	19.124
36 months	18.281	18.738	19.206	19.686
48 months	18.822	19.293	19.775	20.269
60 months	19.378	19.862	20.359	20.868
72 months	19.948	20.447	20.958	21.482
Production Coordinator (B75) - 2015 h.p.a.				
Start	17.759	18.203	18.658	19.124
12 months	18.281	18.738	19.206	19.686
24 months	18.822	19.293	19.775	20.269
36 months	19.378	19.862	20.359	20.868
48 months	19.948	20.447	20.958	21.482
60 months	20.538	21.051	21.577	22.116
72 months	21.144	21.673	22.215	22.770

APPENDIX " A-WAGES-2005 to 2008 ORTHOTIC AND PROSTHETIC TECHNICIANS MAINTENANCE 2080 HOURS PER ANNUM

Classification (Code)	3/31/05	4/1/05	4/1/06	4/1/07
Orthotic Technician (unregistered) (607) Prosthetic Technician (unregistered) (608) Orthotic Footwear Technician (661)				
Start 12 months 24 months 36 months 48 months	15.747 16.663 17.632 18.659 19.745	16.141 17.080 18.073 19.125 20.239	16.545 17.507 18.525 19.603 20.745	16.959 17.945 18.988 20.093 21.264
Orthotic Technician (registered) (654) Prosthetic Technician (registered) (655)				
Start 12 months 24 months 36 months 48 months	19.985 20.946 21.953 23.008 24.115	20.485 21.470 22.502 23.583 24.718	20.997 22.007 23.065 24.173 25.336	21.522 22.557 23.642 24.777 25.969
Orthotic/Prosthetic Technician (dual registered) (A91)				
Start 12 months 24 months 36 months 48 months	20.784 21.768 22.797 23.877 25.007	21.304 22.312 23.367 24.474 25.632	21.837 22.870 23.951 25.086 26.273	22.383 23.442 24.550 25.713 26.930

APPENDIX "B" – WAGES – 2005 to 2008 OCCUPATIONAL THERAPY GROUP 2015 HOURS PER ANNUM

Classification (Code)	3/3 ▼ 05	4/1/05	4/1/06	4/1/07
Senior Tradesman Technician (148)				
Start	21.044	21.570	22.109	22.662
12 months	21.600	22.140	22.694	23.261
24 months	22.168	22.722	23.290	23.872
36 months	22.748	23.317	23.900	24.498

APPENDIX "C" -- WAGES -- 2005 -- 2008 ENGINEER GROUP 2080 HOURS PER ANNUM

Classification (Code)	3/31/05	4/1/05	4/1/06	4/1/07
2nd Class Operating Engineer (134)	27.444	28.130	28.833	29.554
Maintenance Engineer (vacant)	27.444	28.130	28.833	29.554
Operating Assistant (135) with 3rd class				
Start	20.508	21,021	21.547	22.086
6 months	21.648	22.189	22.744	23.313
12 months	22.787	23.357	23.941	24.540
with 4th class				
Start	18.892	19.301	19.783	20.278
6 months	19.906	20.373	20.882	21.404
12 months	20.922	21.445	21.981	22.531
Plant Helper (139)				
Start	13.581	13.921	14.269	14.626
6 months	13.930	14.278	14.635	15.001
12 months	14.293	14.650	15.016	15.391

NOTE:

Operating Assistants (P. Pei) to receive 95% of 2nd class rate on Present Incumbent Only (PIO) basis.

Plant Helpers who attain a certificate shall receive a 5% bonus above their monthly rate.

Operating Assistants who attain a second class certificate shall receive a 5% bonus above their monthly rate.

Incumbents in the Second Class Operating Engineer classification who hold **a first** class certificate **at** the date of signing shall receive a 5% bonus above their monthly rate.

Fourth Class Operating Assistants who obtain third class certification shall receive third class rates at a corresponding step in the scale.

Start rate for Operating Assistant with 3rd Class is 90% of the full rate (12 month).

6 month rate for Operating Assistant with 3rd Class is 95% of the full rate (12 month).

Start rate for Operating Assistant with 4th Class is 90% of the full rate (12 month).

6 month rate for Operating Assistant with 4th Class is 95% of the full rate (12 month).

APPENDIX "D" ~ WAGES ~ 2005 - 2008 CLINICAL TECHNOLOGY GROUP 2015 HOURS PER ANNUM

Classification (Code)	3/31/05	4/1/05	4/1/06	4/1/07
Dialysis Electronic Technologist (140)				
Start	23.469	24.056	24.657	25.273
6 months	24.468	25.080	25.707	26.350
12 months	25.545	26.184	26,839	27.510
24 months	26,185	26.840	27.511	28.199
36 months	26.915	27.588	28.278	28.985
Equipment Service Technician (885)				
Start	20.936	21.459	21.995	22.545
12 months	22.554	23.118	23.696	24.288
24 months	23.804	24.399	25.009	25.634
36 months	25.042	25.668	26.310	26,968
48 months	26.221	26.877	27.549	28.238
60 months	26.633	27.299	27.981	28.681
72 months	27.059	27.735	28.428	29.139
84 months	27.458	28.144	28.848	29.569
Sr. Equipment Service Technician (884)				
Start	24.114	24.717	25.335	25.968
12 months	25.254	25.885	26.532	27.195
24 months	26.453	27.114	27.792	28.487
36 months	27.709	28.402	29.112	29.840
48 months	28.155	28.859	29.580	30.320
60 months	28.593	29.308	30.041	30.792
72 months	29.018	29.743	30.487	31.249
Biomedical Engineering Technologist I (E99)				
Start	22.509	23.072	23.649	24.240
6 months	23.469	24.056	24.657	25.273
12 months	24.468	25.080	25.707	26.350
24 months	25.545	26.184	26.839	27.510
36 months	26.185	26.840	27.511	28.199

APPENDIX "D" - WAGES - 2005 - 2008 CLINICAL TECHNOLOGY GROUP 2015 HOURS PER ANNUM

Classification (Code)	3/31/05	4/1/05	4/1/06	4/1/07
Biomedical Engineering Technologist II (144) Start 6 months 12 months 24 months 36 months	24.552	25.166	25.795	26.440
	25.550	26.189	26.844	27.515
	26.627	27.293	27.975	28.674
	27.267	27.949	28.648	29.364
	27.996	28.696	29.413	30.148
Sr. Biomedical Engineering Technologist (145) Start 12 months 24 months	29.132	29.860	30.607	31.372
	29.512	30.250	31.006	31.781
	29.890	30.637	31.403	32.188
Summer Student BME Electronic Technologist's Helper (E06)	15.168	15.547	15.936	16.334
Surgical Instrument Repair Technician I (J01) Start 6 months 12 months 24 months 36 months	22.509	23.072	23.649	24.240
	23.469	24.056	24.657	25.273
	24.468	25.080	25.707	26.350
	25.545	26.184	26.839	27.510
	26.185	26.840	27.511	28.199
Surgical Instrument Repair Technician II (788) Start 6 months 12 months 24 months 36 months	24.552	25.166	25.795	26.440
	25.550	26.189	26.844	27.515
	26.627	27.293	27.975	28.674
	27.267	27.949	28.648	29.364
	27.996	28.696	29.413	30.148
Sr. Surgical Instrument Repair Technician (A88) Start 12 months 24 months	29.132	29.860	30.607	31.372
	29.512	30.250	31.006	31.781
	29.890	30.637	31.403	32.188

APPENDIX "E" -- WAGES -- 2005 -- 2008 REHABILITATION GROUP 2015 HOURS PER ANNUM

Classification (Code)	3/31/05	4/1/05	4/6/05	4/1/06	4/1/07
Electronic Engineering Summer Student (E41)	15.168	15.547		15.936	16.334
Electronic Technician - E.M.A.T. (142)					
Start	22.509	23.072		23.649	24.240
6 months	23.469	24.056		24.657	25.273
12 months	24.468	25.080		25.707	26.350
24 months	25.545	26.184		26.839	27.510
36 months	26.185	26.840		27.511	28.199
Electronic Technician - E.M.A.T. (142) (P.I.O.)	26.741	27.410		28.095	28.797
Rehabilitation Mechanical Specialist (777) - 2080 h.p.a.					
Start	23.598	24.188	24.853	25.474	26.111
12 months	24.247	24.853	25.545	26.184	26.839
24 months	24.922	25.545	26.247	26.903	27.576
36 months	25.607	26.247	26.977	27.651	28.342
48 months	26.319	26.977	27.718	28.411	29.121
E.M.A.T. ElectronicTechnologist (141)					
Start	23.469	24.056		24.657	25.273
6 months	24.468	25.080		25.707	26.350
12 months	25.545	26.184		26.839	27.510
24 months	26.185	26.840		27.511	28.199
36 months	26.915	27.588		28.278	28.985

APPENDIX "E" – WAGES – 2005 - 2008 REHABILITATION GROUP 2015 HOURS PER ANNUM

Classification (Code)	3/31/05	4/1/05	4/6/05	4/1/06	4/1/07
E.M.A.T. Senior Electronic Technologist (104)					
Start	29.767	30.511		31.274	32.056
6 months	30.145	30.899		31.671	32.463
12 months	30.525	31.288		32.070	32.872

BETWEEN

THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 987 (All Groups)

and

HEALTH SCIENCES CENTRE

Re: Article 9 and Tech Change, Education and Training Ar icles

It is hereby agreed by both parties to this Collective Agreement that Article 9 (Job Classification) shall not be used to circumvent the Technological Change and Education and Training Articles.

For the Winnipeg Regional Health Authority (Health Sciences Centre Site) For the International Union of Operating Engineers, Local 987	This Agreement signed this day of	, 2005.
John Sanda Lah Surful f Im Paid Connoll	For the Winnipeg Regional Health Authority (Health Sciences Centre Site)	

BETWEEN

THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 987 (All Groups)

and

THE HEALTH SCIENCES CENTRE

Re: Casual Employees

A casual employee is one called in occasionally on an unscheduled basis by the Employer. The terms of this Collective Agreement shall not apply to casual employees except as provided for in this special understanding.

- **A.** Casual employees shall receive vacation pay calculated at the rate of 5.769% of hours worked in any given bi-weekly pay period.
- B. Casual employees shall be paid not less than the start rate of the position to which they are assigned.
- C. Casual employees shall be entitled to the shift premium as outlined in Article 19.
- D. Casual employees required to work on a General Holiday shall be paid at double time their basic rate for hours worked.
- **E.** Casual employees shall be entitled to compensation for overtime worked in accordance with Article 1802 a) and b).
- **F.** Casual employees shall be entitled to retroactive salary increases on the same basis as full time and part time employees as stated in Article 32.
- G. Casual employees are not guaranteed any hours of work. In the event that **no** wage payment is made during any pay period, the Employer shall have no responsibility to deduct or submit dues for that pay period.
- H. The Employer agrees to deduct Union dues from casual employees in accordance with Article 4. Such dues would be consistent on a pro-rata basis with dues paid by full time and part time employees.
- I. A casual employee reporting for work as requested by the Employer and finding no work available shall be granted three (3) hours pay at his basic rate of pay.
- J. A casual employee reporting as requested by the Employer shall be entitled to transportation as per Article 19.

K. Articles 10 and 11, Grievance and Arbitration, contained in the Collective Agreement, apply to casual employees only with respect to the matters of this Letter of

Understanding.

MEMORANDUM **OF** AGREEMENT

between

INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 987 (MAINTENANCE GROUP)

and

HEALTH SCIENCES CENTRE

Re: Casual Employees • Maintenance Group

For the purposes of application of the Letter of Understanding, re: Casual Employees, as it applies to the Plant Maintenance Unit, it is agreed that:

- 1. There shall be no more than two (2) casual employees commencing work within a twenty-four (24) hour period.
- 2. A twenty-four (24) hour period shall be defined as commencing at 0001 hours and terminating at 2400 hours.

This Agreement signed this day of	_, 2005.
For the Winnipeg Regional Health Authority (Health Sciences Centre Site)	For the international Union of Operating Engineers, Local 987
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	Hothered +
	Jam Hulon
	T.S. T.

BETWEEN

THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 987 (MAINTENANCE GROUP)

AND

THE HEALTH SCIENCES CENTRE

Re: Plant Maintenance Department Banked Time

Overtime may be banked by employees within the following conditions:

- 1. Standby hours stipulated in Article 1813 shall not be banked.
- 2. Overtime hours will be converted to regular hours for banking purposes.
- 3. Hours may be banked to a maximum of forty (40) at any one time. Twelve (12) hour shift employees may bank overtime hours to a maximum of forty-eight (48) at any one time.
- 4. At the end of each <u>fiscal year (March 31st)</u>, all unused bank hours shall be converted to overtime pay and be paid by the Employer.
- 5. Employees shall be allowed to utilize their banked time by taking time off with pay up to a maximum of their accumulation.
- 6. Any time utilized from the bank must be mutually agreed in writing with the employee's immediate Supervisor.
- 7. Any overtime to be banked should be indicated on the time card by the employees.
- 8. If a conflict arises regarding banked time utilization, seniority within each classification shall determine preference, on a rotational basis.

request to his Supervisor at least ten (10) of	days in advance.
This Agreement signed this day of	_, 2005.
For the Winnipeg Regional Health Authority (Health Sciences Centre Site)	For the International Union of Operating Engineers, Local 987

BETWEEN

THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 987 (All Groups)

AND

THE HEALTH SCIENCES CENTRE

Re: Vacation Bumping Rights

This will confirm that the Management of the Health Sciences Centre and the International Union of Operating Engineers, Local 987, agree that in the event that Article 1412 of the Collective Agreement is used, it shall be applied as follows:

When an employee exercises his seniority under Article 1412, the following procedure shall apply:

- He shall be dropped to the bottom of the seniority list for the following year's vacation 1) selection.
- 2) He will advance one position on the seniority list for the second year after he exercises his seniority.
- He will be returned to his former position in the seniority list in the third year. 3)

A revised seniority list for vacation preference only will be drawn up and signed by the employees affected and implemented as above unless otherwise mutually agreed among the employees so affected.

All new employees hired within the classification affected shall automatically be placed at the bottom of the seniority list.

This Agreement signed this day of	_, 2005.
For the Winnipeg Regional Health Authority (Health Sciences Centre Site)	For the International Union of Operating Engineers, Local 987
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BETWEEN

THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 987 (Clinical Technology Group)

AND

THE HEALTH SCIENCES CENTRE

Re. Nine Hour Shift (Clinical Technology Group)

This is to certify that the International Union of Operating Engineers, Local 987 and the Management of the Health Sciences Centre mutually agree to implement a nine (9) hour shift for the Biomedical Engineering Technologists, Senior Biomedical Engineering Technologist, Surgical Instrument Repair Technicians and Senior Surgical Instrument Repair Technician.

- 1. The regular working hours shall be based on an average of thirty-eight point seven five (38.75) hours per week and the modified work day shall not exceed a shift of eight point six seven (8.67) hours in any one day.
- 2. For the purpose of calculating benefit entitlements such as general holidays, vacation accumulations, income protection accumulation, pre-retirement leave, and compassionate leave, one (1) day shall be considered as seven point seven five (7.751 hours and one (1) week shall be considered as thirty-eight point seven five (38.75) hours.
- 3. Compensation of authorized overtime shall be paid at the rate provided in the Collective Agreement.
- 4. Employees who work on their regular day of rest shall be paid at premium rates for the actual hours worked.
- 5. General holidays for which premium rates apply will continue to be paid at premium rates for the actual hours worked on any holiday.
- 6. There shall be two (2) twenty (20) minute rest periods during each nine (9) hour shift.
- 7. <u>Credits for time-off in lieu of general holiday(s), vacations, income protection, compassionate leave, or we-retirement leave worked in accordance with the provisions of Article 2402, shall be reduced by the actual number of hours utilized.</u>
- 8. This Memorandum, however, shall not prevent trial and implementation of changes in shift length, if mutually agreed between a majority of employees whose schedule is affected, and the Employer.

apply to the specified		ient not specified in the Memoralidum shai
This Agreement signed this	day of,	2005.
For the Winnipeg Regional I (Health Sciences Centre Site		For the International Union of Operating Engineers, Pocal 987

BETWEEN

THE INTERNATIONAL UNION **OF** OPERATING ENGINEERS, LOCAL **987** (Engineer Group)

AND

THE HEALTH SCIENCES CENTRE

Re: Twelve Hour Shift in the Central Energy Plant

This is to certify that the International Union of Operating Engineers, Local 987 and the Management of the Health Sciences Centre mutually agree to implement a twelve (12) hour shift for the Power Engineers and Assistant Power Engineers who are on rotating shifts, and for the Maintenance Power Engineers, when acting as alternates:

- 1. The regular working hours shall be based on an average of forty (40) hours per week and the modified work day shall not exceed a shift of twelve (12) hours in any one day.
- 2. For the purpose of calculating benefit entitlements such as general holidays, vacation accumulations, income Protection accumulation. pre-retirement leave, and compassionate leave one (1) day shall be considered as eight (8) hours and one (1) week shall be considered as forty (40) hours.
- 3. There shall be three (3) twenty (20) minute rest periods during each twelve (12) hour shift.
- 4. Compensation of authorized overtime shall be paid at the rate provided in the Collective Agreement.
- 5. Employees who work on their regular day of rest shall be paid at overtime rates and guaranteed work for the full twelve (12) hour shift if replacing a regular shift employee who is absent, unless employees have agreed to share the "absent" shift in which case the employees would be paid at overtime rates for the actual hours worked.
- 6. General holidays for which premium rates apply will continue to be paid at premium rates for the actual hours worked on any holiday.
- 7. Credits for time-off in lieu of general holiday(s), vacations, income protection, compassionate leave, or pre-retirement leave worked in accordance with the provisions of Article 2402, shall be reduced by the actual number of hours utilized.
- 8. Shift premium applies on night shift and four (4) hours of the day shift.

9.		event trial and implementation of changes in a majority of employees whose schedule is
This	Agreement signed this day of	, 2005.
	he Winnipeg Regional Health Authority ilth Scieրces Centre Site)	For the international Union of Operating Engineers, Local 987
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BETWEEN

THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 987 (Maintenance Group)

AND

THE HEALTH SCIENCES CENTRE

Re: 12 hour shift in Shift Shop

This is to certify that the International Union of Operating Engineers, Local 987 and the Management of the Health Sciences Centre mutually agree to implement a twelve (12) hour shift for the Shift Maintenance Mechanics, <u>Shift Plumbers</u> and Shift Electricians who are on rotating shifts:

- 1. The regular working hours shall be based on an average of forty (40) hours per week and the modified work day shall not exceed a shift of twelve (12) hours in any one day. The commencement time of the day shift shall be 06:00 and the night shift shall be 18:00.
- 2. For the purpose of calculating benefit entitlements such as general holidays, vacation accumulations, income protection accumulation. pre-retirement leave, and compassionate leave one (1) day shall be considered as eight (8) hours and one (1) week shall be considered as forty (40) hours.
- 3. Compensation of authorized overtime shall be paid at the rate provided in the Collective Agreement.
- 4. Employees who work on their regular day of rest shall be paid at premium rates for the actual hours worked.
- 5. General Holidays for which premium rates apply will continue to be paid at premium rates for the actual hours worked on any holiday.
- 6. Paid days off in lieu of General Holidays will be based on an eight (8) hour day.
- 7. Shift premium applies on night shift and four (4) hours of the day shift.
- 8. There shall be three (3) twenty (20) minute rest periods during each twelve (12) hour shift.
- 9. <u>Credits for time-off in lieu of general holiday(s)</u>, vacations, income protection, compassionate leave, or pre-retirement leave worked in accordance with the provisions of Article 2402, shall be reduced by the actual number of hours utilized.
- 10. This Memorandum, however, shall not prevent trial and implementation of changes in shift length, if mutually agreed between a majority of employees whose schedule is affected, and the Employer.

- 11. Shift Mechanics, <u>Shift Plumbers</u> **and** Shift Electricians shall have the privilege to exercise their seniority in choosing between rotating shifts or days. In all cases, seniority shall be the determining factor.
- 12. All other provisions of the Collective Agreement not specified in the Memorandum shall apply *to* the shift personnel.

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This Agreement signed this day of	, 2005.
For the Winnipeg Regional Health Authority (Health Sciences Centre Site)	For the International Union of Operating Engineers, Local 987
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BETWEEN

THE INTERNATIONAL UNION **OF** OPERATING ENGINEERS, LOCAL **987** (All Groups)

AND

THE WINNIPEG REGIONAL HEALTH AUTHORITY (HEALTH SCIENCES CENTRE SITE)

Re: Benefit Plan Grandfathering Options

1. All individuals who are presently in the HSC Dental Plan and the HEBP Long Term Disability Plan and/or any other plan which may exist but is not here mentioned will be grandfathered so as to being able to stay in those plans as they presently exist.

They may at any time opt out from any of these plans and sign up for any plans presently provided for in the IUOE Collective Agreement (IUOE Blue Cross Dental Plan or opt out of the LTD plan).

Once the choice has been made to opt out of the HSC plans, that decision will be final and binding.

Employees choosing to opt out of the **HEBP** Long Term Disability Plan shall receive a 1% Benefit Supplement effective April **1**,2004. Employees opting to remain in the HEBP Long Term Disability Plan shall no longer be subject to payroll deduction for LTD (3) as at April 1, 2004.

All eligible employees are **as** follows:

Doug Bergthorson Lyn Delorme Victor Groening Myles Krauchi Wayne Lipischak Charles Ridley Dennis Stanley Tony Whitford Michael St. Elmo Williams

Joe Anania
Frank Browton
Colleen Cooney
Dave Doerksen
David Fast
Jack Gantzel
Tedd Kuffner

With regards to the above mentioned benefits, all new employees hired into the rationalized classifications shall from this date forward be bound by the terms and conditions as outlined in this Collective Agreement.

This Agreement signed this ____ day of _________, 2005.

For the Winnipeg Regional Health Authority (Health Sciences Centre Site)

For the International Union of Operating Engineers, Local 987

Effective April 1, 2007 all bargaining unit members will become members of the H.E.B.P. Long Term Disability (Disability and Rehabilitation) Plan and all bargaining unit members who were in receipt of the benefit supplement referenced in Appendix "A (Benefits:) shall no longer be eligible to receive said supplement after March 31, 2007.

2.

BETWEEN

THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 987 (Clinical Technology Group)

AND

THE WINNIPEG REGIONAL HEALTH AUTHORITY (HEALTH SCIENCES CENTRE SITE)

MEMORANDUM OF AGREEMENT

BETWEEN

THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 987 (All Groups)

AND

THE HEALTH SCIENCES CENTRE

Re: Dental Plan Options

The parties agree to undertake a review of the existing Union Health Fund with regards to the current plan provisions, financial state **d** the current plan, costs, etc.

The plan will be compared to the current Employer(HSC) Dental Plan as to benefits, costs, etc., including the potential for the employees enrolling into the existing employer plan.

There is no commitment to additional funding by the employer and in addition no commitment by the Union to join the Employer (HSC) plan.

Options and recommendations are to be developed and considered by both parties.

This Agreement signed this day of	, 2005.
For the Winnipeg Regional Health Authority (Health Sciences Centre Site)	For the International Union of Operating Engineers, Local 987
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MEMORANDUM OF AGREEMENT

BETWEEN

WINNIPEG REGIONAL HEALTH AUTHORITY on behalf of its participating facilities: Concordia Hospital Deer Lodge Centre Health Sciences Centre Misericordia Health Centre Seven Oaks General Hospital The Salvation Army Grace General Hospital Winnipegosis General Hospital

and

INTERNATIONALUNION OF OPERATING ENGINEERS, LOCAL 987

Re: Training and Educational Fund

A Training and Educational Fund was established in 1985, by way of a payment of two hundred thousand (\$200,000.00) dollars to the Union on a pro-rata basis and proportionate to Union membership at each Facility.

The Training and Educational Fund shall be audited by the Provincial Government on an annual basis for the life of this Collective Agreement.

The Union shall have sole responsibility for the administration of the Training and Educational Fund.

The Fund will not be used in the event that the Employer effects a technological change. All training benefits as a result of technological change shall be paid by the Employer as per the Technological Change Article of the Collective Agreement.

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This Agreement signed this day of	_, 2005.
For the Winnipeg Regional Health Authority (Health Schences Centre Site)	For the International Union of Operating Engineers, Local 987
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	Jan Dillo Trugh Connolly

BETWEEN

THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 987 (Maintenance Group)

AND

HEALTH SCIENCES CENTRE

Re: Qualification Exemption	
This Letter of Understanding is appl	licable to the following employees:
Shift Maintenance Mechanic	A. Patterson
Sterilizer Mechanic	E. Yambao
Sterilizer Mechanic classifications a	amed incumbents in the Shift Maintenance Mechanic and are exempt from attaining the qualification requirements of the deemed to be equivalent on the basis of qualifications
This Agreement signed this day	of, 2005.
For the Winnipeg Regional Health (Health Sciences Centre Site)	For the International Union of Operating Engineers, Local 987

BETWEEN

THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 987 (Maintenance Group)

AND

THE HEALTH SCIENCES CENTRE

RE: Displacement (Bumping) Rights of Electricians and Shift Electricians

As clarification of Article 1210, agreement of the parties is hereby confirmed that, in the event of layoff(s), employees within the Electrician and Shift Electrician classifications have reciprocal bumping rights. The fact that these represent two different occupational classifications would not be considered to be a bar to an otherwise capable employee bumping from the Electrician classification to the Shift Electrician classification or vice-versa. In the event of a layoff within the Electrician classification, the employee(s) to be laid off would be deemed to possess the necessary qualifications to perform a Shift Electrician job and, conversely, in the event of a layoff within the Shift Electrician classification, the employee(s) to be laid off would be deemed to possess the necessary qualifications to perform an Electricianjob.

In the event of **a** layoff resulting in an Electrician desiring to bump a Shift Electrician such employee must be able to demonstrate the ability to perform all aspects of the position after a reasonable orientation period.

This Agreement signed this day of	_, 2005.
For the Winnipeg Regional Health Authority (Health Sciences Centre Site)	For the International Union of Operating Engineers, Local 987
	1 Maria

BETWEEN

THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 987 (Engineer Group)

AND

THE HEALTH SCIENCES CENTRE

RE: Shift Engineer

It is agreed between the International Union of Operating Engineers and the Health Sciences Centre that incumbents employed in the Power Plant as of January 6, 1989 who may apply for a Shift Engineer position at the Health Sciences Centre will be considered as having met the education and experience requirements outlined in the job description entitled "Shift Engineer-January 6, 1989" provided they meet the requirements outlined under the Power Engineer Act i.e. a current Manitoba Second Class Power Engineer's Certificate.

This Agreement signed this day of	_, 2005.
For the Winnipeg Regional Health Authority (Health Sciences Centre Site)	For the International Union & Operating Engineers, Local 987
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Between

The International Union of Operating Engineers, Local 987

and

Concordia Hospital
Deer Lodge Centre
Health Sciences Centre
Misericordia Health Centre
Seven Oaks General Hospital
The Salvation Army Grace General Hospital

Re: Medical Disability and Healthcare Employees Pension Plan

With regard to the application of Article 2401 of the Collective Agreement between the above noted parties, the interpretation of "retiring in accordance with the provisions of the Healthcare Employees Pension Plan" shall mean to include an employee who is approved and in receipt of a Medical Disability Pension under the provisions of said Plan.

It is further agreed that for employees who are not enrolled in the Healthcare Employees Pension Plan the application of Article 2401 of the Collective Agreement shall mean to include an employee who is approved for and in receipt of **a** Medical Pension under the provisions of the Canada Pension Plan.

This Agreement signed this day of	, 2005.
For the Winnipeg Regional Health Authority (Health Sciences Centre Site)	For the International Union of Operating Engineers, Local 987
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between

INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 987 (Maintenance Group) (hereinafter called the "Union")

and

HEALTH SCIENCES CENTRE (hereinafter called the "Employer")

Re: Performance Reviews

This will confirm the Employer's intent to introduce a Performance Review Program for employees of the Maintenance Department

When Performance Reviews are conducted, the following guidelines shall apply:

- a) Performance Reviews shall **be** in writing and the contents shall be discussed with the employee.
- The employee shall sign the Performance Review for the sole purpose of indicating that he is aware of its contents.
- The employee shall have the right to add comments to be attached thereto.
- d) The employee shall be given a copy of the Performance Review.

The objectives of the program include the following:

- To provide an avenue for formal discussion between supervisors and employees in setting goals and objectives on an individual as well as an organizational basis.
- To clarify position responsibilities and establish expectations for satisfactory performance.
- To provide **a** vehicle for supervisors to communicate with employees respecting levels of performance and serve as a basis **for** employee development.
- To provide supervisors and employees with the opportunity to discuss and agree on action plans to improve performance when needed, as well as to identify and build on strengths.

Feedback to employees regarding performance in relation to established standards and expectations will occur. Performance reviews will be utilized as a planning tool for setting future performance expectations and for developing and implementing training needs **as** funds permit. Under the program, performance reviews will be conducted for all employees a minimum of once annually.

Performance reviews will encourage effective and on-going communication between supervisors and employees and are not intended to be disciplinary in nature or contain any form of discipline.

Where discipline **is** deemed necessary by the Centre, however, it shall only be administered in accordance with the provisions of Article 21 of the Collective Agreement.

This Agreement signed this __ day of _______, 2005.

For the Winnipeg Regional Health Authority (Health Sciences Centre Site)

For the International Union of Operating Engineers, Local 987

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LETTER OF INTENT

between

INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 987 (Maintenance Group) (hereinafter called the "Union")

and

HEALTH SCIENCES CENTRE (hereinafter called the "Employer")

Re: Agreement in Principleto the Concept of Modified Work Week / Hours of Work

The Union and the Employer agree to review/study the concept of modified/revised work weeks and/or hours of work with a view to the implementation thereof.

Such modified/revised work weeks and/or hours of work shall be cost-neutral and shall take into account the interests of the Employer with regard to operational factors within the facility, and the interests of the employees of the Bargaining Unit.

Any modified/revised work weeks/hours of work will be implemented only with the agreement of the Employer, the majority of the employees affected, and the Union.

This Agreement signed this day of	, 2005.
For the Winnipeg Regional Health Authority (Health Sciences Centre Site)	For the International Union of Operating Engineers, Local 987
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BETWEEN

THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 987 (Clinical Technology Group)

AND

THE HEALTH SCIENCES CENTRE

Re: Internal Subcontracting

The Employer and the Union agree that within six (6) months of signing of the Collective Agreement a committee will be struck with equal reoresentation (to a maximum of two (2) committee members per party) from both parties to discuss the application of internal subcontracting.

This Agreement signed this day of	_, 2005.
For the Winnipeg Regional Health Authority (Health Sciences Centre Site)	For the International Union of Operating Engineers, Local 987 Shift Surface S

LETTER OF INTENT

BETWEEN

THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 987

AND

THE HEALTH SCIENCES CENTRE

Re:	Reaffirmation of Formation of Joint Heal To Reference.	th Fund Committee and Establishment of
Health Collec	Fund as defined in Article 1313 within nine	(2) Management representatives to the Joint tv (90) days of the date of ratification of the loyee representatives will agree on a neutral ointment of the Management representatives.
	upon, and, in addition, shall formulate terms	nditions of Article 1313 are complied with and of reference including, but not limited to, the
	e Committee will undertake a review of the extrent plan provisions, financial state of the curr	
<u>Joi</u>	e Committee will undertake a comparison of the thick that the substance of the comparison of the compa	
	e Committee shall, at the completion of the remembers of the Plan with regards to 2 above	
This A	greement signed this day of	, 2005.
	e Winnipeg Regional Health Authority n Sciences Centre Site)	For the International Union of Operating Engineers, Local 987
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MEMORANDUM OF AGREEMENT

Regarding

STAFF MOBILITY

Between

Concordia Hospital
Deer Lodge Centre Inc.
Health Sciences Centre
Misericordia Health Centre
Seven Oaks General Hospital
Salvation Army Grace General Hospital

- and the -

International Union of Operating Engineers, Local 987

WHEREAS it is the desire of, and in the best interest of the parties to work toward the avoidance of job loss by providing for the mobility of employees within the WRHA system;

AND WHEREAS the parties recognize that it is in the best interest of patient care to retain the knowledge and expertise of healthcare providers within the programs;

AND WHEREAS the parties wish to promote career opportunities by removing systemic barriers:

NOW THEREFORE the parties agree as follows:

- 1. This memorandum is attached to and forms part of the Collective Agreement between the undersigned parties.
- 2. The parties agree to work towards a systemic labour adjustment plan utilizing a regional attrition model where reasonable, and utilizing any other programs as agreed to by the parties, (e.g. VSIP's, ERIP's, Training, EAP, etc.)
- 3. In the event that this Memorandum of Understanding conflicts with the terms of any existing collective agreement between the parties, the terms of this Memorandum shall prevail over the terms of the Collective Agreement (unless otherwise specified).
- 4. a) In the event of a transfer/closure/consolidation/merger of one or more of the programs and/or facilities, the Employer(s) will notify the Unions, where possible * at least 90 days prior to the implementation date unless otherwise provided for in the applicable collective agreement. The Employer(s) will determine the estimated number and types of positions available, and update such data as the reconfiguration/implementation plans are defined.
 - *lesser notice may be given only in exceptional circumstances.
 - b) The Employer(s) and Union(s) shall meet within 30 days of notice provided for in 4(a) to discuss **issues** arising out of the transfer of employees.

- c) The Employer(s) shall prepare and provide the following data relative to the transfer/closure/consolidation/merger to the Union(s):
 - positions affected at the sending facility
 - number of vacancies and new positions created at the receiving facility
 - up-to-date seniority lists
 - pertinent classification information
 - relevant time frames

5. Staff Mobility

A. Transfers with Programs

 When programs are transferred, consolidated, or merged from one facility or facilities to another, the Employer(s) will determine the number of staff required by classification.

Qualified employees within the transferring program will be given the opportunity to move with the program. Where excess numbers of staff wish to move, staff will **be** selected based on mobility seniority. Where an insufficient number of staff by classification volunteer to move, the sending facility(s) shall fill the remaining positions in the program by utilizing the job positing/recall procedures in the applicable collective agreement(s).

If vacancies continue to exist after the job competition, the Employer(s) reserves the right to transfer employees from the sending facility to fill the vacancies commencing with the most junior qualified employee.

- ii) Employees who are transferred in accordance with this memorandum shall retain seniority as described in (6) below, service and other portable benefits as set out in the Letter of Understanding on Redeployment Principles, and will be treated in all respects as if they had always been employees of the receiving facility.
- iii) The receiving facility will provide an orientation period to employees transferring to a new program site. The orientation period shall be of sufficient duration to assist the employee in becoming acquainted with essential information such as policies and procedures, routines, location of supplies and equipment, and fire and disaster plans.
- iv) No new probationary/trial period will be served by transferring employees. Any transferring employee who had not yet completed their probationary period at the sending facility will complete the balance of the period required at the receiving facility.

Should the transferred employee decide not to remain at the receiving facility, such employee shall provide written notice to the receiving facility no later than 60 days following the date of transfer. The employee shall be entitled to be placed on the Central Redeployment list and the recall list of the sending facility.

B. Temporary Transfer of Employees

- To facilitate temporary transfers to facilities experiencing a need for additional employees on a sporadic or episodic basis, qualified employees from another facility shall be offered the opportunity to work in the facility(s) experiencing the need for additional employees.
- Temporary transfers shall not be implemented until the applicable provisions of the collective agreement of the receiving facility relating to the assigning of occasional additional shifts are fulfilled.
- iii) The temporarily transferred employees will continue *to* be covered by the terms of the sending facility's collective agreement.
- Where an insufficient number of qualified employees volunteer to be temporarily transferred, the **facility(s)** reserve the right to transfer employees, commencing with the most junior qualified employee at the sending facility.
- v) Orientation as set out in (5)(a)(iii) above will be provided if reasonably possible

C. Voluntary Transfers to Vacancies

As bargaining unit vacancies arise that any of the Facilities intend to fill, the following procedures will apply:

- i) Vacancies will be filled in accordance with the provisions of the applicable Collective Agreement.
- ii) An internal and city-wide posting may occur simultaneously. Employees from other facilities will have the right to apply for said vacancy.

If the selected employee is a current employee of one of the nine (9) facilities, that employee will be entitled to transfer **all** seniority, service and other benefits as set out in the Letter of Understanding on Redeployment Principles and will be treated in all respects as if they had always been an employee of the receiving facility.

- **iii)** Where there are no qualified internal applicants, positions will be awarded in the following order:
- Recall of laid off workers from the facility posting the vacancy (unless otherwise stipulated in the applicable collective agreement);
- Applicants from the Redeployment List;
- Applicants from one of the other nine facilities;
- Applicants external to the nine facilities.

6. Seniority

A. Seniority lists will be maintained in accordance with the Collective Agreements for internal purposes at each facility.

B. Mobility seniority for the purposes of this memorandum will be calculated as follows:

"Seniority shall be defined as the total accumulated regular paid hours calculated from the date the employee last entered the service of the Employer".

- C. Transferring employees will be treated in all respects as though they had always been employed at the receiving facility.
- D. To ensure the accuracy of the calculation of the mobility seniority, the Employer(s) will provide sufficient information to verify an accurate calculation has been made.

E. Any employee who:

- i) has utilized a redeployment number in the past to obtain a position but was not permitted to transfer seniority credits at the receiving facility, or
- ii) has voluntarily transferred to another facility between 01 January 1998 and the effective date of this memorandum,

shall be entitled to an adjustment of seniority which will reflect cumulative seniority earned both at the sending and receiving facilities. Processes contingent on seniority implemented prior to date of signing will not be adjusted retroactively, (e.g. bumping, vacation preference).

7. Staff Mobility Dispute Resolution Mechanism

This dispute resolution mechanism shall not be utilized to resolve disputes which could be addressed through the grievance arbitration procedure(s) set out in the applicable collective agreement.

Should a dispute(s) arise between a signatory Union(s) and a signatory employer(s) regarding the application, interpretation or alleged violation of this Memorandum of Understanding, the parties concerned shall meet within 20 calendar days and attempt to resolve the dispute(s) through discussion.

Should the dispute remain unresolved after such meetings, any party to the dispute may within a further 10 calendar days refer the matter(s) to arbitration.

The parties to the dispute shall select a mutually agreed Arbitrator within 10 calendar days following such referral to arbitration. Should the parties fail to agree upon an Arbitrator, either party may forward a request to the Manitoba Labour board.

The above time limits may be extended by mutual agreement and shall be confirmed in writing.

The Arbitrator shall set his/her own procedures for hearing the dispute and may accept any evidence he/she deems appropriate.

The decision of the Arbitrator shall be final and binding upon the parties to the dispute.

Any costs incurred by either of the parties to the dispute, preceding or during arbitration proceedings, shall be borne by the parties incurring such costs, but cost of the Arbitrator shall be borne by the parties in equal share.

This Agreement signed this day of	, 2005.
For the Winnipeg Regional Health Authority (Health Sciences Centre Site)	For the International Union of Operating Engineers, Local 987
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MEMORANDUM OF UNDERSTANDING

Between

Concordia Hospital
Deer Lodge Centre Inc.
Health Sciences Centre
Misericordia Health Centre
Seven Oaks General Hospital
The Salvation Army Grace General Hospital

- and the -

INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 987

Implementation and Interpretation of the "Memorandum of Understanding Regarding Staff Mobility Within the Nine Facilities of the WRHA System" (hereinafter referred to as "Staff Mobility Agreement")

This Memorandum is attached to and forms part of this Collective Agreement. Where a conflict exists between this Memorandum and the Staff Mobility Agreement, the terms of this Memorandum will supercede those of the aforementioned Memorandum.

The parties agree to implement and interpret the Staff Mobility Agreement as follows:

Seniority

- An employee hired into this bargaining unit from a unit which has not ratified the Staff Mobility Agreement shall be treated in all respects as a newly hired employee. He/she shall have no rights over any existing employee in any matter determined by Seniority.
- 2. If any member of the IUOE, employed at any of the above noted facilities, transfers to another of the above noted employers, a special calculation for seniority hours shall take place to recognize the differences in "regular annualized hours of work" between the facilities.

The employee's seniority as defined in their Collective Agreement shall be converted to hours based on the regular annualized hours of work at the receiving facility.

(e.g. Facility A - regular annualized hours 2080 Facility B - regular annualized hours 1950)

Employee moves from A to B and has 10 years service, seniority hours shall be 1950 x 10= 19,500 seniority hours at Facility B.

Employee moves from B to A and has 10 years service, seniority hours shall be 2080 x 10= 20,800 seniority hours at Facility **A**.

3. A part-time employee's seniority shall be calculated as actual hours worked pro-rated on the basis of the regular annualized hours of the receiving facility. This calculation is only

applicable under the conditions of an employee moving from one facility to another under the terms of the Staff Mobility Agreement and in no way affects the definition of seniority for a part time employee under their applicable Collective Agreement.

4. Seniority calculations in numbers 2 and 3 above shall be for the purpose of layoff, recall, transfer, promotion, vacation preference, etc. Vacation, pre-retirement and income protection accruals will be calculated as if the employee had always been employed by the receiving facility.

Other Provisions

- 1. The primary emphasis of the Mobility Agreement is to facilitate the voluntary transfer of staff with programs, to vacancies, or on a temporary basis.
- 2. The Employer agrees that the provisions of Section 5 (B) (iv) of the Mobility Agreement shall be utilized only under extenuating and emergency circumstances.
- 3. a) Orientation for staff transferring with programs shall be provided in accordance with Section 5A (iii) of the Mobility Agreement and shall take into consideration the individual needs of the transferring employee.
 - b) Orientation for staff temporarily transferring to another facility in accordance with the provisions of Section 5B of the Mobility Agreement and section #2 of this Memorandum (above), shall be provided in accordance with 5A (iii) of the Mobility Agreement, if reasonably possible.
- 4. a) It is agreed that 5A (ii) of the Mobility Agreement shall include portability of hours of service since the last increment for purposes of calculating the next increment.
 - b) It is agreed that vacation earned at the sending facility shall not be paid out upon transfer unless the employee requests.
- 5. Return transportation **will** be provided **by** the Employer, if the employee requests transportation or if personal transportation is not available. If personal transportation is utilized, the following shall apply:
 - a) Parking in close proximity to the "receiving facility" will be made available.
 - b) Parking expenses shall be reimbursed to the employee by the Employer.
 - c) The employee shall be eligible for transportation reimbursement for thirty-six point seven cents (\$0.367) per kilometre for travel in accordance with the following formula, subject to a minimum guarantee of four dollars (\$4.00).

When the Province of Manitoba mileage rates are increased and exceed the above rates the Employer will adjust the rates retroactive to the date the Provincial rates take effect.

Distance (in kms.) from the employee's home to the "receiving facility" minus the distance (in kms.) from the employee's home to the "sending facility".

This Agreement signed this day of	_, 2005.
For the Winnipeg Regional Health Authority (Health Sciences Centre Site)	For the International Union of Operating Engineers, Local 987
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	Jan Hillon Hy
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ON REDEPLOYMENT PRINCIPLES

BETWEEN

PARTICIPATING EMPLOYERS - LISTED IN APPENDIX "A"

AND

PARTICIPATING UNIONS - LISTED IN APPENDIX "B"

PURPOSE:

- 1.01 The parties agree to work to develop employment security strategies to reduce the negative impact on employees affected by the restructuring of the health services system. The parties agree to strive towards consistency and timeliness in implementing this Letter of Understanding.
- 1.02 It is agreed by the parties that this Letter of Understanding shall work in concert with the provisions of the applicable Collective Agreements of the Unions involved and shall be supplementary to same.
- 1.03 All terms and conditions of Collective Agreements and personnel policies and procedures of the receiving facility shall apply to the incoming employee except those terms and conditions of the Collective Agreement that have been abridged by this Letter of Understanding.
- 1.04 This Letter of Understanding governs the movement of laid-off employees and/or the movement of positions between bargaining units of the above-mentioned Unions and employers.
- 1.05 For the purposes of this Letter of Understanding "receiving agreement(s) shall mean the Collective Agreement applicable to the certified bargaining unit which is the recipient of transferred positions/employees. Conversely, the "sending agreement(s)" shall mean the Collective Agreement applicable to the certified bargaining unit where the position/employee originated.
- 1.06 All particulars of job opportunities at receiving facilities will be made available to the Unions as they become known to the above-mentioned employers.
- 1.07 'Central Redeployment List" means a list of employees who have been laid-off from a participating employer. Those on this list may apply for and receive preferential consideration for new and vacant in-scope positions at another participating employer, as set out in 4.02 herein.

Manitoba Council of Health Care Unions (MCHCU) will be provided with a copy of the Central Redeployment List, with an updated list provided on a continuing basis.

2. **SENIORITY**:

- 2.01 Employees shall accumulate seniority according to the terms of the applicable Collective Agreement.
- 2.02 Employees without a Collective Agreement shall not have seniority rights.
- 2.03 Transfer of Seniority: The affected employer(s) and affected Union(s) shall meet to determine any provisions for a transfer of seniority between bargaining units.

3. TRIAL PERIOD:

3.01 Employees who move to a new bargaining unit/employer may be required to serve a trial period in accordance with the Collective Agreement in the receiving facility. If unsuccessful in the trial period, the employee shall return to the Central Redeployment List and to the recall list of the sending employer.

4. NEW AND VACANT POSITION:

- 4.01 All new and vacant in-scope positions shall be filled in accordance with the terms of the Collective Agreement of that bargaining unit, unless otherwise mutually agreed between affected employers and affected bargaining units/Unions.
- 4.02 When **a** new or vacant in-scope position is not filled by an internal employee as specified in 4.01, the receiving facility shall give preferential consideration to qualified applicants from the Central Redeployment List on the following basis:
- a) employees on the Central Redeployment List shall be listed in order of seniority [as per "sending" Collective Agreement(s)];
- b) subject to 4.01, selection shall be made from applicants on the Central Redeployment List Copies of the above-mentioned new or vacant in-scope position postings will be sent as they occur to the MCHCU and participating employers (process to be established);
- c) seniority shall be applicable to the selection in accordance with the receiving Collective Agreement,
- in assessing an employee's history only formally documented material contained in the employee's personnel file will be considered:
- e) receiving facilities job description applies vis-a-vis qualification requirements;
- f) Once an employee has been redeployed and has completed the trial period with a receiving employer, she/he shall relinquish any recall rights to her/his former employer unless she/he is laid off from the receiving employer. Should an employee be laid off from the receiving employer, she/he will be placed back on the recall list with the sending employer for the balance of time she/he would have been on the recall list She/he will also have recall rights in accordance with the Collective Agreement of the receiving employer and be placed back on the Central Redeployment List.

For the purposes of the Central Redeployment List, an employee's seniority shall be the cumulative seniority from the original sending employer and the original receiving employer.

5. TRANSFER OF SERVICE/MERGER/AMALGAMATION:

5.01 In the event of a transfer(s) of service/merger/amalgamation, the affected employer(s) and Unions shall meet to determine whether employees should have the opportunity to move with the service or department to the receiving facility, to the extent that such positions are available.

6. **PORTABILITY OF BENEFITS:**

The following benefits are portable:

- 6.01 Accumulated income protection benefits/sick leave credits.
- 6.02 Length of employment applicable to rate at which vacation is earned.
- 6.03 Length of employment applicable to pre-retirement leave. NOTE: Deer Lodge Centre limits payment of pre-retirement leave to service acquired since April 1, 1983. Incoming employees would retain original service date for this purpose.
- 6.04 Length of employment for the purpose of qualifying to join benefit plans, e.g.,two (2) year pension requirement.
- 6.05 Benefits: An incoming employee is subject to the terms and conditions of the receiving facilities benefit plans, however, normal waiting periods would be waived, subject to the applicable benefit plans' terms and conditions.
- 6.06 Salary Treatments:
 - a) If range is identical, then placed step-on-step;
 - b) If the range is not identical, then placement will be at a step on the range which is closest (higher or lower) to the employee's salary at the time of layoff.

NOTE: No red-circling provision except for Deer Lodge Centre employees who were guaranteed provisions as contained in the "Transfer Agreements" for the 1983 and 1987 transfer from federal to provincial jurisdiction and for whom the red circling provisions were in place prior to the inception **of** this Letter of Understanding.

6.07 Upon hire of an employee from the Central Redeployment List, the receiving employer agrees to confirm in writing to the employee all benefits, including seniority where applicable, which were transferred from the sending employer under this Letter of Understanding.

7. **OTHER CONDITIONS:**

- 7.01 Hours of service since last increment is not portable for purposes of calculating next increment, if applicable.
- 7.02 Salary and vacation earned to date to be paid out by sending employer.
- 7.03 Banked time including overtime bank, stat bank, to be paid out by sending employer

8. TRAINING:

8.01 The parties agree that provisions for training will be dealt with by the Joint Provincial Labour Adjustment Committee.

9. **DURATION OF LETTER OF UNDERSTANDING:**

9.01 This Letter of Understanding shall be in full force and effect for a 12 month period commencing date of signing. In the event that any one of the parties signatory to this Letter of Understanding wishes to terminate its participation in this Letter of Understanding it shall give sixty (60) days written notice to the other parties.

10. APPEAL PANEL:

10.01 Should a dispute(s) arise between a participating Union(s) and a participating employer(s) regarding the application, interpretation or alleged violation of this Letter of Understanding, the parties concerned shall meet and attempt to resolve the dispute(s) through discussion.

Should the dispute remain unresolved, any party to the dispute may refer the matter(s) to an Appeal Panel composed of:

Two (2) persons from Participating Employers who are not directly involved in the dispute.

Two (2)persons from the Participating Unions who are not directly involved in the dispute.

The Appeal Panel shall set its own procedures for hearing the dispute and may accept any evidence that it deems appropriate.

Only lay advocate(s) shall be utilized by each party to the dispute in the presentation of its case.

The Appeal Panel shall make every effort to mediate the dispute to resolution.

Should efforts to mediate fail, the Appeal Panel shall submit its written recommendation(s) for settlement to the parties concerned, within fourteen (14) calendar days.

The Letter of Understandingon Redeployment Principles represents a tentative agreement reached November **24,1992** in a Committee representing Employers and Unions listed in Appendix "A and "B" respectively.

This Letter of Understanding is subject to ratification by employers and locals/bargaining units.

Signed on this 9th day of December, 1992, by the Committee Members or Union Employer signing authority:

FOR EMPLOYERS:

Separation of the State of t

PARTICIPATING EMPLOYERS FR [FI 'I PRINCIPLES

East View Lodge (Neepawa) Altona Community Memorial Health East-Gate Lodge Inc. (Beausejour) Ebenezer Home for the Aged (Altona) Centre Elkwood Manor (Elkhorn) Arborg & District Health Centre Eriksdale Personal Care Home Ashern Personal Care Home Erickson District Health Centre B.G.T.W. Shared Services Inc. (Glenboro) Fairview Horne (Brandon) Flin Flon General Hospital **Baldur Health District** Fred Douglas Lodge (Winnipeg) Beacon Hill Lodges Inc. (Winnipeg) Beausejour District Hospital Glenboro Health District Bethel Home Foundation (Gimli) Gilbert Plains Health Centre Inc. Bethel Home Foundation (Selkirk) Gillam Hospital Inc. Bethania Mennonite Personal Care Golden West Centennial Lodge (Winnipeg) Home (Winnipeg) Bethel Hospital (Winkler) **Grace General Hospital Grandview District Hospital** Bethesda Health & Social Services District (Steinbach) Grandview Personal Care Home Hamiota District Health Centre Birtle Health Services District **Boissevain Health District** Hartney Medical Nursing Unit Health Sciences Centre Boyne Lodge (Carman) **Brandon Clinic** Johnson Memorial Hospital (Gimli) Brandon General Hospital Lac du Bonnet District Health Centre Carberry Plains District Health Centre Lakeshore District Health System Carman Memorial Hospital Lakeshore General Hospital (Ashern) Central Park Lodges Ltd. Leaf Rapids Health Centre (CPL/Parkview Pl., CPL /Poseidon Lions Prairie Manor (Portage) Care Centre and Brandon) Lorne Memorial Hospital (Swan Lake) Centre de Sante Notre Dame Lundar Personal Care Home Luther Home (Winnipeg) (Hospital) Centre de Sante Notre Dame (Foyer) Lynn Lake Hospital Churchill Health Centre MacGregor & District Health Centre Community Therapy Services Inc. Manitoba Health Organizations (Wpg.) (Winnipeg) Concordia Hospital Manitoba Cancer Treatment & Research Foundation Convalescent Home of Winnipeg, The Manitoba Odd Fellows' Home Dauphin Regional Health Centre Deer Lodge Centre (Winnipeg) McCreary Alonsa Health Centre Deloraine Health Centre De Salaberry District Health Centre McCreary Alonsa Personal Care Home (St. Pierre-Jolys) Dinsdale Personal Care Home Menno Home for the Aged (Grunthal) (Brandon) Metropolitan Kiwanis Courts Douglas Campbell Lodge (Portage) Minnedosa District Hospital Misericordia Health Centre Dr. Gendreau Memorial PCH Inc. (Ste Rose) Morden District General Hospital Morley House of Shoal Lake (Shoal

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Mount Carmel Clinic (Winnipeg)

E.M. Crowe Memorial Hospital

(Eriksdale)

Neepawa District Memorial Hospital Oakview Place (Extendicare/Winnipeg) Pembina-Manitou Health Centre Pinawa Hospital Pine Falls Health Complex Portage District General Hospital Red River Valley Health District (Morris)

Rehabilitation Centre for Children Reston District Health Centre Riverdale Health Services District (Rivers)

Riverview Health Centre Roblin District Health Centre Rock Lake Health District (Crystal Citv)

Rossburn District Health Centre Russell & District Personal Care Home

Russell District Health Centre Ste. Anne Hospital St. Boniface General Hospital St. Claude Hospital & Pavilion St. Paul's Home (Dauphin) Ste. Rose General Hospital

Sandy Lake Medical Nursing Home Selkirk & District General Hospital Seven Regions Health Centre (Gladstone) Seven Oaks General Hospital

Sharon Home, The (Winnipeg) Sherwood, The (Virden) Shoal Lake-Strathclair Health Centre Snow Lake Medical Nursing Unit #40 Souris Health District Stonewall & District Health Centre Swan River Valley Hospital Swan River Valley PCH Tache Nursing CentreTeulon-Hunter Memorial Health Centre (Teulon) The Pas Health Complex Thompson General Hospital Tiger Hills Health District (Treherne) Tri-Lake Health Centre (Killarney) Tuxedo Villa (Extendicare/Winnipeg) **Urban Shared Services Corporation** Victoria General Hospital Victoria General Hospital Foundation

Victorian Order of Nurses, Winnipeg Branch

Virden District Hospital Vita District Health Centre Wawanesa District Memorial Health Centre

West Man Nursing Home Inc. (Virden) Westman Reg. Lab. Services Inc. (Brandon)

Westview Lodge (Boissevain) Winnipegosis and District Health Centre

Winnipegosis Personal Care Home

APPENDIX "F"

PARTICIPATING UNIONS

Canadian Union of Public Employees

Manitoba Nurse's Union

Manitoba Association of Health Care Professionals

Manitoba Government Employees Union

International Union of Operating Engineers

United Food and Commercial Workers

Public Service Alliance of Canada

Professional Institute of the Public Service Canada

Service Employees International Union

