

COLLECTIVE AGREEMENT

BETWEEN

CENTRA GAS ONTARIO INC.

AND

LOCAL 7356

UNITED STEELWORKERS OF AMERICA

**SUDBURY,
NORTH BAY,
HAILEYBURY,
STURGEON FALLS,
ORILLIA**

June 1, 1996 through May 31, 1998 Inclusive

MAY 28 1997

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THIS AGREEMENT ENTERED INTO THIS
14th DAY OF June, 1996

between

CENTRA GAS ONTARIO INC.,
an incorporated Company under the laws of Canada,
hereinafter called the "Company".

and

UNITED STEELWORKERS OF AMERICA,
(Local 7356)
affiliated with the American Federation of Labour •
Congress of Industrial Organizations and
Canadian Labour Congress,
hereinafter called the "Union".

PURPOSE

For and in consideration of the mutual benefits likely to be obtained by way of more harmonious relationships between the Company and the Union, and the greater productive efficiency resulting hereof, the parties hereto covenant and agree as follows:

ARTICLE 1

UNION RECOGNITION

1:01 The Company recognizes the Union as the Sole Bargaining Representative for employees of the Company in Sudbury, North Bay, Orillia, Halleybury and Sturgeon Falls, save and except - Supervisors, persons above the rank of Supervisor, office and sales staff.

1:02 The Company and Union agree that the reference to Sudbury in Section 1:01 shall include Onaping Falls, Rayside-Balfour, Walden, Capreol, Valley East, Nickel Centre, Whitefish, and Markstay. The reference to North Bay in section 1:01 shall include Thorne, Callander, Powassan and Trout Creek. The reference to Sturgeon Falls in Section 1:01 shall include Verner and Warren. The reference to Orillia in section 1:01 shall include Lagoon City, Atherly, Rama and Edgar. The reference to Halleybury in Section 1:01 shall include New Liskeard and Cobalt.

1:03 The Company and the Union form this Collective Agreement in order to foster harmonious relations.

1:04 The terms and conditions as set forth in this Collective Agreement shall have full force and effect for both the parties of this Collective Agreement during its term.

ARTICLE 2

REPRESENTATION

2:01 The Company and the Union shall recognize a committee of eight (8) in number, four (4) of whom shall be employees of the Company and members of the Union, and four (4) of whom shall be employees of the Company who shall represent Management, such committee to be known as a Negotiating Committee with the purpose of concluding recommendations to the parties to the Collective Agreement. This Committee may be expanded to add additional Company Management and/or International Union personnel.

2:02 The Company will pay lost time basic wage (if any) for any four (4) members of the Union's Negotiating Committee who are employees of the Company during time spent negotiating a renewal or revision to the Collective Agreement at meetings with Management representation to an amount up to but not exceeding a combined cumulative total of four hundred and sixteen (416) hours.

The Orillia member of the Union Negotiating Committee will be paid three (3) hours travel time at his/her straight time hourly rate when commuting between Orillia and Sudbury. Such travel time each way will be deducted from the aforementioned cumulative total.

2:03 Time periods paid by the Company will not be used for calculating overtime.

2:04 If at the end of any negotiation meetings a member of the Union's bargaining committee returns to their own job

function during their regular scheduled hours, such an individual will be entitled to overtime beyond their regular scheduled hours on that day.

ARTICLE 3

UNION SECURITY

3:01 All employees covered by the terms of this Collective Agreement and new employees who enter the Company service and new **job** categories covered by the terms of this Collective Agreement shall, as condition of continued employment, become members of the Union on the completion of thirty (30) calendar days of continuous employment and shall remain members in good standing in accordance with the constitution and by-laws of the Union for the duration of this Collective Agreement.

3:02 The Company agrees to deduct from the pay of each employee covered by this Collective Agreement regular membership dues and initiation fees for the new hires in accordance with the Union's Constitution and to transmit by cheque made payable to the International Treasurer each month to the United Steelworkers of America the full amount of the dues and initiation fees so collected together with a list of the names of the employees from whom such deductions were made. Union dues will be deducted from the first ~~two~~ pay periods each month.

3:03 The employer agrees to acquaint new employees with the fact that a Collective Agreement is in effect and with the conditions of employment **set** out in the Articles dealing with Union Security and Dues Check-off.

3:04

(a) Employees who are not covered by the Collective Agreement shall not perform work regularly performed by employees in the Bargaining Unit. The company agrees that no employee who has established seniority shall be laid-off or demoted as a result of the Company contracting out work which regularly would have been performed by such employees.

(b) The Company agrees that the Union has an understandable concern over contracting out by the Company because of its effect upon such matters as job opportunity for regular employees.

(c) The Company will meet with the Union once every month to review and discuss information concerning the Company's contracting out practices. The Union attendance at such meetings is limited to two (2) employees in the Bargaining Unit who will have any lost time during their regular shifts paid for by the Company at their applicable straight time hourly rate.

3:05 The Company will provide the Union on or about the first of each month with a list of newly hired employees in the preceding month. Such a list will include: names, probationary classification and rate of pay.

3:06 The Company agrees to specify the amount of Union Dues paid by each employee in the Bargaining Unit for the applicable calendar year on the individual's T4 Income Tax Certificate issued by the Company.

3:07 A representative designated by the Local or Bargaining Unit will be provided up to one hour per month for purposes of conducting the United Steelworkers of America orientation program. These meetings will be conducted during the

probationary period of employees hired to bargaining unit positions and will be held on Company premises. Employees participating in the orientation program will not suffer **loss** of pay for attendance during their regular scheduled hours of work. The program will be conducted by a **USWA** representative working in the location of the probationary employee. The meetings will be scheduled at times agreed to by management giving due consideration to operating requirements. A management representative may attend these orientation sessions as an observer. The Company will provide each employee with a copy of the Collective Agreement.

ARTICLE 4

DISCRIMINATION

4:01 Neither the Company nor the Union will discriminate against any employee in regard to employment, membership or any term or condition of employment or membership on the basis of:

- race
- place of origin
- ethnic origin
- creed
- sexual orientation
- age
- family status
- ancestry
- colour
- citizenship
- sex
- handicap
- marital status
- record of offences

in accordance with and as defined in the parameters dictated in the Ontario Human Rights Code.

4:02 In referring to employees in this Collective Agreement, the gender of any adjective, pronoun, adverb, etc. will be interchangeable so that they apply to both sexes unless so stated in the applicable clause. The word "employee" as used in this Collective Agreement may be interpreted to mean "employees" or *vice-versa*, as the context dictates.

ARTICLE 5

MANAGEMENT RIGHTS AND DISCIPLINE

5:01 The Union agrees that it is the right of the Company to manage the affairs of the Company and to direct the working force, subject to the terms of this Collective Agreement.

5:02 The right to hire, discharge or discipline "for just cause" and to maintain discipline and efficiency of employees is the right and responsibility of the Company, except that Union members shall not be discriminated against as such, and provided that any decision of Management relating to discipline may be appealed through the grievance procedure.

5:03

(a) Reprimands involving suspension issued to an employee by the Company shall be removed from an employee's personnel file, providing there has not been any additional offence(s) within a **twenty-four (24)** month period.

(b) Reprimands not involving suspension issued to an employee by the Company shall be removed from an employee's personnel file providing there has not been any additional offence(s) within a **twelve (12)** month period.

ARTICLE 6

EMERGENCY OPERATION

6:01 In the event of an emergency which could endanger the health or safety of the public, employees shall unite to meet the emergency and shall, until the danger has been brought under control, perform such duties as may be required of them regardless of their occupation.

ARTICLE 7

GRIEVANCE PROCEDURE

7:01 Employees of the Company who are members of the Union shall be selected by the Union as Shop Steward. The Union shall advise the Company of the name of the Stewards. The Steward shall assist the aggrieved employee(s) if requested to do so by the employee(s) concerned when the grievance is processed to Management. The Grievor(s) and Steward, if required, will request time from the Supervisor, or his/her delegate as the case may be, to present the grievance. The Supervisor, or his/her delegate, will provide the time required to process the grievance within four (4) calendar days. The grievance must be signed by the grievor(s) and Management and dated as to time of submission. All grievances shall be processed by the aggrieved employee(s) during their regular working hours. Basic pay, if any, so lost by the employee and the Steward during meetings with Management shall be paid for by the Company, save and except time involving the processing of

the grievance (if necessary) through the arbitration procedures. Should any grievance arise involving the meaning or application of this Collective Agreement, an employee may submit a grievance according to the following procedure:

Step One – The employee, along with his/her Steward if he/she so desires, shall submit a grievance in writing and shall meet with the Supervisor, or his/her delegate, to discuss the grievance. The Supervisor, or his/her delegate, will render a decision in writing within seven (7) calendar days following the meeting.

Step Two – If the grievance is not resolved at “Step One” then the Union may request in writing, within a further ten (10) calendar days, a meeting with Company Management. The Union and the Company will arrange to meet within a further ten (10) calendar days.

For the purpose of meeting with Management at “Step Two”, the Union Grievance Committee may consist of the International Union’s Representative, and up to three (3) Company employees who are members of the Union, two (2) of the three (3) employees may be Stewards. One (1) or two (2) of the said Committee will be the grievor or represent the grievor(s).

The Manager, Customer Service and Construction, or his/her delegate, as a result of the meeting, shall render a decision in writing within a further seven (7) calendar days, copies of which will be given to the Steward(s) involved and also to the Union’s International Representative. If the Union is not satisfied with the results of the meeting, the grievance may be referred to Arbitration as herein provided within thirty (30) calendar days from the date of the decision given by the Company.

The grievance procedure as it applies to the Meter Shop Department employees, North Bay, will substitute the Manager, Gas Measurement, or delegate, for the Area Manager, Customer Service and Construction or delegate.

7:02 A grievance shall be deemed waived unless the matter is processed by the Union to the Company within twenty **(20)** calendar days from the date the misunderstanding arises, as long as the employee or Union had a reasonable opportunity to learn of the infraction.

7:03

(a) The Union shall have the right to initiate a group grievance(s), or grievances of a general nature, under "Step Two" preceding.

(b) The Company shall have the right to initiate a grievance(s) relating to any difference in interpretation, application or administration of the Agreement, including any question whether a matter is arbitrable, or where an allegation is raised that the Agreement has been violated, under "Step Two" preceding.

7:04

In the event of a claim by an employee that he/she has been unjustly discharged, the claim in the form of a grievance may be processed at "Step Two" of the grievance procedure within seven **(7)** calendar days from the date that the discharge took place. The grievance may be settled by the parties to the Collective Agreement or failing to do so by the Arbitration Board or Sole Arbitrator by (a) confirming the Management's decision of discharging the employee; or (b) reinstating the employee with full compensation for the **lost** time; or (c) any other arrangement which is agreed to by the conferring parties or by the Board of Arbitration or Sole Arbitrator. Despite the foregoing in this

Section 7:04, any compensation which may be decided on shall not exceed the employee's normal basic rate of pay for any time lost.

7:05 Should the Union fail to carry on a grievance within the time limits set out in this Article, or agreed upon, then the grievance shall be deemed to be abandoned. Should the Company fail to answer a grievance within the time limits set out in this Article, or agreed upon, then the grievance shall be awarded to the grievor or grievors concerned.

7:06 Members of the Grievance Committee will not lose pay for time spent during regularly scheduled working hours attending scheduled meetings with Management Representatives except for time spent on Arbitration.

7:07 A Shop Steward involved in processing a grievance or wishing to discuss matters involving the Collective Agreement must first obtain permission from his/her Supervisor, or his/her Delegate, before leaving work. The Supervisor or Delegate will endeavour as promptly as possible to provide a reasonable time period in order that the Shop Steward may perform such functions. The Shop Steward shall not suffer a loss of pay for the time so spent during the regular working hours.

7:08 Where a grievance is not settled under the preceding Sections of this Article, including the question of whether or not a matter is arbitrable, or where an allegation is made that this Collective Agreement has been violated, either of the parties may notify the other party in writing of its desire to submit the grievance or allegation to arbitration within thirty (30) calendar days from the date of Management's answer at "Step Two".

7:09 Where a difference arises between the parties relating to the interpretation, application or administration of this Collective Agreement, including any question as to whether a matter is arbitrable, or where an allegation is made that this Collective Agreement has been violated, either of the parties may, after exhausting any grievance procedure established by this Collective Agreement, notify the other party in writing of its desire to submit the difference or allegation to arbitration. The notice shall contain the name of the first party's appointee to an Arbitration Board; a list of at least three (3) names, any one of which is acceptable to the first party as a Sole Arbitrator; and its preference for either an Arbitration Board or Sole Arbitrator.

The recipient of the notice shall, within five (5) days, advise the other party of its appointee to an Arbitration Board or within ten (10) days agree mutually with the Union on the appointment of a Sole Arbitrator.

7:10 If the application of Section 7:09 results in a desire to constitute an Arbitration Board, the two (2) appointees so selected shall within five (5) days of the appointment of the second of them, appoint a third person who shall be Chairman. If the recipient of the notice fails to respond within the time limit, or if the two (2) appointees fail to agree upon a Chairman within the time limit or if the parties fail to agree on a Sole Arbitrator within the time limit, then the appointment of a Chairman or Sole Arbitrator shall be made by the Minister of Labour upon the request of either party. The Arbitration Board or Sole Arbitrator shall hear and determine the difference or allegation and shall issue a decision which shall be final and binding upon the parties and upon any employee affected by it. In the case of a Board, the decision of the majority shall be the decision

of the Arbitration Board, but if there is no majority, the decision of the Chairman shall govern.

7:11 No person may be appointed as an Arbitrator who has been involved in an attempt to negotiate or settle the grievance. Each of the parties hereto will bear the expense of its appointee to an Arbitration Board and the parties will jointly bear the expenses, if any, of the Chairman of the Arbitration Board or Sole Arbitrator. The proceedings of the Arbitration Board or Sole Arbitrator will be expedited by the parties

7:12 The Arbitration Board or Sole Arbitrator is not authorized, nor is there any jurisdiction to alter, amend, change, add to or modify any part or provision of this Collective Labour Agreement.

ARTICLE 8

SENIORITY

8:01 Seniority equates with the length of service an employee has accumulated with the Company. Seniority of employees covered by the Collective Agreement shall be established after a probationary period of sixty **(60)** calendar days. Upon completion of a probationary period, seniority shall be established from the date of employment with the Company.

8:02 Seniority shall be retained and accumulated during:

- (a) An authorized leave of absence.
- (b) An absence due to illness or injury for a maximum of twenty-four **(24)** months providing the employee satisfies the Company of

such disability. For employees commencing long term disability on or after June 1, 1994, seniority shall be retained and accumulated during an absence due to illness or injury for a maximum of forty-eight (48) months. Thereafter seniority will be retained unless terminated through the application of section 8:03. Note: an employee will continue on Long Term Disability/Workers' Compensation, in accordance with the terms of the plan(s). Such an employee will be entitled to the provisions of Article 23:11 "Continuation of Employee Benefits". If the employee is physically unable to do the same or similar work to that which he/she was doing prior to the disability, the Company will endeavour to transfer the individual to suitable work, providing such work is available and the employee accepts this work at the rate currently applicable thereto.

8:03 An employee's continuous service (seniority) with the Company shall cease if that employee:

- (a) accepts a position which is not within the scope of the Bargaining Unit;
- (b) is laid off for a period of nineteen (19) consecutive months or the employee voluntarily quits;
- (c) if the employee is laid off and fails to return to work within ten (10) calendar days after he/she has been notified to do so by the Com-

pany by Registered Mail to the employee's last known address on the Company's records. A copy of such notice shall be sent to the Union;

- (d) if the employee is discharged for proper cause and is not reinstated in accordance with the provisions of this Collective Agreement;
- (e) if the employee is absent from work without notifying the Company for five (5) consecutive scheduled working days;
- (f) otherwise ceases to be an employee.

8:04

(a) The Company shall maintain a seniority list for employees who are covered by this Collective Agreement. Such a list shall be revised once every six (6) months. Copies of this list shall be placed on or adjacent to the Union bulletin board and a copy of the list shall be given to the Union.

(b) The Human Resources Department will supply, upon request, a list of current names and addresses of all employees covered by the bargaining unit to the U.S.W.A. Staff Representative. Such information may be requested three (3) times per year.

8:05 If the Company temporarily assigns an employee to a different job category for other than training purposes, such an employee shall receive the pay rate of the category he/she is temporarily assigned to or his/her regular rate of pay, whichever is the greater, provided, however, that no regular employee will be temporarily assigned to the category of Supervisor or Foreman.

ARTICLE 9

PROBATIONARY EMPLOYEES

9:01 A probationary employee is an employee who has not been employed by the Company in excess of sixty (60) calendar days from the date of his/her hiring. During the probationary period, the employee will not have any rights under the terms of the Collective Agreement, except that a grievance may be processed upon a claim that such an employee is not receiving the correct monetary reimbursement as agreed to under the terms of this Collective Agreement.

ARTICLE 10

SAFETY CONDITIONS, PRACTICES & WORKER'S COMPENSATION

10:01 Safety Conditions and Practices

The Company and the Union agree that they mutually desire to maintain high standards of safety and health in order to prevent injury or illness. The Company supplies certain protective equipment, at no cost to the employee, such as eye shields, first aid kits, fire extinguishers, hard hats and liners, barricades, road flares, etc., and it is a Company rule that such equipment shall be used by employees. Any suggestions by the employee or the Union involving safety equipment or safe work practice shall be given study and consideration by the Company.

The Company agrees to fully acquaint all of its employees with safety protective equipment and its safety pro-

gram. Any question arising under this Article may be discussed at any time between the Union and the Company, at the request of either party.

10:02 Worker's Compensation

(a) An employee injured while and as a result of performing his/her Company's duties will suffer no loss of basic pay on the day he/she was injured providing in the opinion of the Company or a doctor the employee was unable to continue working.

(b) If an employee is injured in the course of performing work duties assigned by the Company and as a result of such injury is in receipt of payment by the Worker's Compensation Board for time lost, the Company shall pay the difference between the amount received by the employee from the Compensation Board for lost basic wages and the amount he/she would have received for his/her basic wage had he/she not been injured. Under no circumstances shall the Company continue the make-up of the difference beyond three (3) calendar months from the day the employee became entitled to Compensation Board Payment. Basic pay is defined as the amount received by an employee for seven and one-half (7½) hours work per day or thirty-seven and one-half (37½) hours per week as the case may be, excluding shift premiums, overtime and standby compensation. This Section 10:02 (b) does not apply to probationary employees. It is understood and agreed that any payment by the Company which exceeds an amount greater than his/her basic wage when such an amount is combined with his Worker's Compensation payment, then the excess payment shall be refunded to the Company.

10:03 Safety and Health Committees

(a) Occupational Safety and Health Committees will be established, maintained and consist of:

Sudbury - Three (3) Management and three (3) Bargaining Unit members, of Local 7356 Office and/or Operations.

North Bay - Three (3) Management and three (3) Bargaining Unit members, of Local 7356 Office and/or Operations.

Orillia - Two (2) Management and two (2) Bargaining Unit members, Local 7356 Operations.

(b) The Committees will meet in their respective locations at least every three (3) months to consider **all** matters pertaining to Occupational Safety and Health and effectively recommend ways and means of improving and maintaining the safety standards and safe working procedures for the purpose of preventing occupational injury and illness.

(c) Two Committee members, one (1) from Management and one (1) from the Union, shall meet locally in their respective home base town (Sudbury, North Bay and Orillia) and inspect the physical condition of the Construction and Maintenance Shop/Yard, Meter Shop, Office and Customer Service Shop, once each month.

(d) The Committee will regularly study and effectively be guided by any applicable Safety and Health Legislation, relative to the mutual obligations and responsibilities to the Company and its employees and to provide safe and efficient service to the General Public, specifically:

- (i) Identifying situations that may be a source of danger or hazard to employees;
- (ii) Making constructive recommendations to the Manager, Customer Service and Construction or his/her designate, to improve Safety Standards and Procedures, including the establishment, maintenance and monitoring of programs, measures and procedures respecting the Occupational Safety and Health of Bargaining Unit employees;
- (iii) Identifying potential or existing hazards of materials, processes or equipment;
- (iv) Internal review of Occupational Safety and Health Standards and experience relative to W.C.B. activity within the Company and other gas utilities, where applicable;
- (v) Maintain, post and distribute to Committee members minutes approved by the local Occupational Safety and Health Committee which shall reflect all matters considered by the Committee;
- (vi) Designating one (1) Union employee (a Safety and Health committee member, in each of Sudbury, North Bay and Orillia) to investigate cases where a member of the Bargaining Unit is killed or critically injured in the performance of his/her Company duties.

(e) The Company shall maintain all reasonable and necessary precautions for the Occupational Safety and Health of its employees and continue the following practices:

- (i) Providing and maintaining certain equipment and devices for use to protect employees from known hazardous conditions which may exist from time to time;
- (ii) Providing a training program to insure safe involvement when utilizing the equipment and devices referred to in ((e)(i));
- (iii) Providing first aid treatment supplies;
- (iv) Payment of lost time basic wages (if any) for duly designated safety representatives when such employees are attending safety meetings;
- (v) Giving prompt attention and consideration to the joint Committee's written recommended suggestions within twenty-one (21) days.

ARTICLE 11

CLOTHING AND FOOTWEAR

11:01 The Company will provide for employees who have seniority and are required to wear uniforms, one (1) uniform every twenty-four (24) months providing the employee maintains the uniform at his/her own expense. The uniform will be ordered every twenty-one (21) months, unless specified otherwise elsewhere in this section. It is agreed that the uniform is to be worn at all times when on duty.

Such uniforms shall consist of:

- (a) Five **(5)** pair of pants;
- (b) Four long sleeve shirts;
- (c) Four **(4)** short sleeve shirts or two (2) short sleeve shirts and two (2) golf shirts;
(Note: employees may substitute four(4) long sleeve shirts in place of the foregoing.)
- (d) Two (2) toques;
- (e) Two **(2)** ties;
- (f) one (1) windbreaker (replacing bi-swing) or one (1) insulated vest;
- (g) one (1) V-neck sweater (a sweater vest) or two (2) turtlenecks;
- (h) two **(2)** baseball style caps;
- (i) One (1) Nomex parka or one (1) Nomex bomber style jacket every thirty-six (36) months; (For Parka only: If the Supervisor agrees the condition warrants replacement, and providing the worn item is returned in the period twenty-four **(24)** months to thirty-five **(35)** months, the item will be replaced. However, the item will be replaced after thirty-six (36) months if not replaced under the twenty-four **(24)** to thirty-five **(35)** month conditional replacement).
- (j) one (1) Nomex bib style pants every forty-eight **(48)** months;
- (k) One (1) pair of Winter overshoes - Maximum forty-five dollars (\$45.00) per employee every two **(2)** years, (for Service Fitters, Meter Readers & Line Locators);

- (j) One (1) pair of Winter bib-style pants to be issued every four (4) years. Temporary Meter Readers (those who work for six (6) or less months per calendar year) are excluded from this provision.

11:02 Clothing for Construction & Maintenance Crew

(a) The Company during the life of the Collective Agreement will supply to employees with nine (9) months seniority and pay for one hundred percent (100%) of the cost of a Woods canvas-type parka and bib-style pants. If the Foreman agrees the condition warrants replacement and providing the worn item is returned in the period twenty-four (24) months to thirty-five (35) months, the item will be replaced. However, the item will be replaced after thirty-six (36) months (to be ordered three (3) months prior) if not replaced under the twenty-four (24) to thirty-five (35) month conditional replacement.

(b) The Company will supply all employees with work gloves and rain wear when work conditions require same and the employee concerned so requests. In addition the Company agrees during the life of the Collective Agreement to supply three (3) pairs of coveralls and replace same as necessitated by wear providing the employee concerned returns the worn pair except for employees who are probationary. Such probationary employees will receive one (1) pair of coveralls and be issued with two (2) additional pairs upon completion of their Probationary period.

(c) The Company will provide two (2) pairs of bib-style flame retardant coveralls per year to each welder (Carhart or equivalent).

- (d) **Clothing for Meter Readers Only**
- i) two (2) Centra Caps;
 - ii) one (1) fur hat (every three (3) years)
or one (1) ski cap or two (2) toques;
 - iii) two (2) long sleeve shirts;
 - iv) two (2) short sleeve shirts or
two (2) golf shirts;
 - v) two (2) "V" neck sweaters or
three (3) turtlenecks;
 - vi) two (2) winter pants;
 - vii) two (2) summer pants or one (1) summer
pants and one (1) pair shorts;
 - viii) two (2) clip-on ties;
 - ix) one (1) parka; (see 11:01 (g))
 - x) one (1) rain suit or one (1) shell jacket
(every second issue);
 - xi) one (1) bi-swing jacket or one (1)
bomber jacket;
 - xii) one (1) bib pants every two years.

11:03 Safety Footwear

All Employees (except students) required by law to wear safety footwear will be eligible, upon the completion of the probationary period, to receive reimbursement for one (1) pair of approved safety footwear purchased during their probationary period and one (1) additional pair every twelve (12) months from the date of the last purchase. The Company upon receiving a paid receipt, will reimburse such an employee on the basis of one hundred percent (100%) of the cost of each pair of approved safety

footwear. Effective June 1, 1996 the Company payment will not exceed one hundred (\$100.00) dollars.

11:04 Safety Glasses

During the life of the Collective Agreement, the Company will contribute one hundred percent (100%) of the cost of one (1) pair of safety prescription glasses and frames (meeting C.S.A. Z94.3 - Standard) for employees doing assigned work, which necessitates the wearing of safety glasses.

In addition, while doing this assigned work, if the employee sustains damage to his/her safety prescription glasses, the Company will subsidize the cost of repair or replacement of these safety glasses in the amount of one hundred percent (100%) of the cost.

ARTICLE 12

HOLIDAYS

12:01 The expression "Holiday" wherever used in this Agreement shall mean any one of the following:

New Year's Day	Labour Day
Good Friday	Thanksgiving Day
Victoria Day	Remembrance Day
Canada Day	Christmas Day
Civic Holiday	Boxing Day

12:02
(a) The Company will grant float holidays: the dates of which, for each employee will be determined by mutual agreement between the company and the employee: three (3) to be recognized during the period June 1 through May 31 in each year of the Collective Agreement.

(b) Employees completing their probationary periods during the aforementioned time frames will have their float entitlement **pro-rated** for that period only, as follows: One (1) float for each four (4) months of continuous active work.

(c) An employee will receive make-up pay based on a normal day at regular rates and hours for those float days which they were unable to observe due to disability in the first twenty-six (26) weeks of such disability.

12:03 Where a holiday as stated in Clause 12:01 falls on a Saturday, the previous Friday will be observed in lieu thereof and if such holiday falls on a Sunday, the following Monday will be observed in lieu thereof.

12:04 Where the municipalities as recorded in Article 1 of this Collective Agreement observe days other than those laid out in either 12:01 or 12:02 or 12:03 of this Article, the Company may select such agreed days in lieu of the holiday.

12:05 Employees who qualify as per the requirements of 12:06 of this Article shall receive seven and one-half (7½) hours pay at their regular wage rate without having to work for such pay for either the holiday or day observed in lieu thereof.

12:06 To qualify for a statutory holiday, an active employee (not laid off or in receipt of Long Term Disability or Worker's Compensation) must be on duty on the preceding and following scheduled work days. Absence due to illness will be considered as having been on duty, providing upon request of the Company, the employee concerned obtains proof of illness from a doctor. Also, an employee on leave of absence approved by the Company shall be deemed to have qualified. Each em-

ployee who qualifies as per the requirements in this Article shall receive his/her regular basic hourly rate of pay for the statutory holidays as agreed to in this Agreement without having to work on such a holiday.

12:07 If the Government of Canada proclaims "Heritage Day" as a statutory holiday, the Company will add this day to 12:01 of this Article to be observed on the Heritage Day(s) subsequent to the Government's proclamation, in accordance with all the provisions of Article 12 - Holidays.

12:08 Personal Paid Days

All seniority employees shall be entitled to a maximum of two (2) Personal Paid Days for the period June 1, 1996 to May 31, 1997 and to a maximum of two (2) Personal Paid Days for the period June 1, 1997 to May 31, 1998. Pay-in-lieu is not available for a Personal Paid Day. The granting of a Personal Paid Day shall be subject to established guidelines.

ARTICLE 13

HOURS OF WORK, OVERTIME AND PREMIUMS

13.01

(a) **Overtime Distribution**

Overtime will be distributed among the employees who normally perform the work fairly and equitably. It is recognized by the Union that the natural gas service provided by the Company to its customers is such that the Company must be prepared to operate when necessary on a twenty-four (24) hour basis, consequently, overtime in the case of emergencies is an inherent part of the operations of the Company.

(b) **Overtime Pay**

Overtime as authorized by the Company shall be paid for at the following premium rates:

- (i) Two (2) times the regular hourly rate for hours worked on a statutory holiday or an employee's scheduled days off.
- (ii) Two (2) times an employee's regular hourly rate for all hours worked in excess of seven and one-half (7½) hours on a regular scheduled day.
- (iii) For hours worked between midnight to 8:00 a.m. for each call, employees shall be paid double time for hours worked or a two hour minimum at their overtime rate whichever is the greater. If a subsequent call is received within the initial two hour period. There will be no pyramiding.
- (iv) Two times the regular hourly rate will be paid for all hours worked on backup to Service Fitters assigned to backup duties. No employee will be entitled to or receive more than double his/her regular basic rate for hours worked. There will be no doubling up or pyramiding of premium rates.

(c) An employee who is required to work overtime and has not had five (5) hours rest in the eight (8) hour period preceding the individual's next regular shift shall be provided time off without loss of regular pay for up to five (5) hours (less the employees actual rest time). Such time off with pay shall be considered as time worked for the purpose of computing overtime.

13:02 Shift Pay

Each employee scheduled to work on any shift commencing after 9:00 a.m. shall be paid a shift premium of fifty-five cents (**55¢**) per hour for all hours worked by him/her on that shift and overtime hours worked in continuity with such shift. Shift premiums payable under this provision shall not be included as part of the employee's regular pay for purposes of computing overtime pay. Effective the commencement of the first pay period after May 31, 1997, the shift premium will increase to sixty cents (**60¢**) per hour.

13:03 Shifts

A shift refers to the hours of work of one or more employees.

- A shift starting on or after 8:00 a.m. but before 10:00 a.m. is a first (or day) shift.
- A shift starting on or after 10:00 a.m. but before 6:00 p.m. is a second (or afternoon) shift.
- A shift starting on or after 6:00 p.m. but before 8:00 a.m. is a third (or night) shift.

13:04 Work Schedules

Work schedules for Sudbury and North Bay shall be posted every two (**2**) months. Such schedules would be subject to change in event of any scheduled employee's absence from work. Except for changes as provided in this Article, employees notified to report for work outside of his/her regular work schedule shall be given a minimum of ~~two~~ (**2**) hours work at his/her applicable overtime hourly rate, or if no work is available, he/she will receive four (**4**) hours pay at his straight time hourly rate. The provisions of this Article shall not be applicable to an employee who is on standby duty.

13:05 Definition of Day and Work Day

A day is a twenty-four (24) hour period beginning with the start of the employee's shift. The basic work day is seven and one-half (7½) consecutive hours of work broken only by the established lunch period beginning and ending at the established service centre, in any twenty-four (24) hour period.

13:06 Definition of Work Week

The basic work week is made up of five (5) consecutive working days.

(a) The basic work week shall be Monday through Friday with the following exceptions; Service Fitters and Operations Coordinators in Sudbury, and Service Fitters in North Bay will continue to work a staggered week, consistent with past practice, of five (5) consecutive days. All applicable employees when considered by the Company to be sufficiently experienced and skilled shall take their work week in rotation, except when vacations, leave of absence, sickness, injury or any emergency prevents such an employee from working. Under such circumstances the next employee in line of rotation shall take over the work week concerned.

(b) It is understood that only one (1) Service Fitter will work such a staggered work week at any one time. However, after January 1, 1971 the Company may require two (2) Service Fitters to work a staggered work week at the same time. The Company will give two (2) weeks notice to the Union prior to the instituting of the two (2) Service Fitters on a staggered work week.

(c) If the Company required the institution of a staggered work week for Service Fitters or Operations Coordinator elsewhere, the Company will give two (2) weeks notice

to the Union prior to the instituting of same. The Company and Union shall meet for the purpose of working out a mutually satisfactory staggered work week scheduled for these employees.

13:07 Sunday Premium

The Company will pay a premium of \$2.25 for each hour an employee may work on a Sunday, when such a Sunday falls within a staggered work week for the employee concerned. This premium will not be used when calculating overtime.

13:08 Compensating Time Off

No employee shall be required to layoff in order to compensate for having worked overtime.

13:09 Away From Home Area Compensation

(a) When an employee is authorized by the Company to work away from home base area he will receive a payment at his/her applicable wage rate for the normal required travelling time to go to and return from the established service centre.

(b) The Company will arrange and pay for accommodation if the employee is required by the Company to stay overnight. Normally not more than two (2) employees will share a room. Room sharing will be determined by the existing crew under such circumstances the Company will either arrange and pay for three (3) meals or supply such meals or allow such employees to arrange for their own meals providing receipts are submitted for each twenty-four (24) hour period. In addition an employee who works three (3) hours overtime beyond the completion of his/her regular seven and one-half (7½) hour work period shall be allowed a thirty (30) minute paid meal period and

an overtime meal allowance of seven dollars (\$7.00). A similar paid period will be scheduled with identical meal allowance after the employee completes an additional four (4) hours of overtime.

(c) Except in the event of an emergency the Company will give at least eighty-eight (88) hours notice to employees who may be required to be away from their home base area overnight or for longer periods.

(d) The Company shall pay five dollars (\$5.00) per day for each day an employee is required to work away from the established service centre and stay overnight.

13:10 Transportation

The Company wherever possible will provide adequate transportation so that an employee will not normally be required to use his/her own vehicle. If, however, the Company requests that an employee use his/her own vehicle, the employee shall be compensated for all mileage involving Company business at twenty-six and one half cents (26.50) per kilometre.

13:11 Call Out Pay

An employee (who is not on standby) who has already left the premises of the Company after completion of their scheduled shift and who is recalled for work shall be paid double their regular straight time hourly rate for all hours worked on recall commencing from the time he/she received the call up to the starting time of his/her next scheduled shift, but in any event the employee shall be paid for not less than two (2) hours at double his straight time hourly rate.

13:12 Coffee Breaks

The Company will provide ~~two~~ (2) fifteen (15) minute coffee breaks during each work day, one in the morning and one in the afternoon.

ARTICLE 14

ANNUAL VACATION

14:01 Gross earnings for the purpose of this Article shall be the amount of wages earned and specified on the T4 Income Tax Certificate issued by the Company. "Basic pay" shall be defined as the amount received by an employee, or would have received for seven and one-half (7½) hours work per day or thirty-seven and one-half (37½) hours per week calculated at the employee's regular hourly rate in effect immediately prior to the taking of vacation.

14:02

(a) Employees who are terminated with less than one (1) year's service shall receive the Vacation Entitlement in accordance with the requirements of the Vacation Section of the "Employment Standards Act".

(b) Employees who are terminated with more than one (1) year's service shall receive the Vacation Entitlement in accordance with the application of 14:03 and 14:08 of this Article and their last anniversary date.

14:03

(a) Employees with one (1) year but less than two (2) years of service will receive two (2) calendar weeks, ten (10) business days, as time off for vacation. Vacation pay will be four

percent (4%) of gross earnings as determined by the employee's T4 Income Tax slip for previous calendar year or two (2) weeks' basic pay, whichever is the greater.

(b)

Completed Anniversary Years of Service	Vacation with Pay
Two (2) Years Service	Two (2) calendar weeks (ten (10) business days). Vacation pay will be four percent (4%) of employee's gross earnings for the previous year or two (2) weeks basic pay whichever is the greater.
Three (3) to Eight (8) Years Service	Three (3) calendar weeks (fifteen (15) business days). Vacation pay will be six percent (6%) of employee's gross earnings for the previous year or three (3) weeks basic pay whichever is the greater.
Nine (9) to Fifteen (15) Years Service	Four (4) calendar weeks (twenty (20) business days). Vacation pay will be eight percent (8%) of employee's gross earnings for the previous year or four (4) weeks basic pay, whichever is the greater.
Sixteen (16) to Twenty-Four (24) Years Service	Five (5) calendar weeks (twenty five (25) business days). Vacation pay will be ten percent (10%) of employee's gross earnings for the previous year or five (5) weeks basic pay, whichever is the greater.

Twenty-Five (25)
Years Service
or More

Six (6) calendar weeks (thirty (30)
business days). Vacation pay will be
twelve percent (12%) of employee's
gross earnings for the previous year
or six (6) weeks basic pay, which-
ever is the greater.

14:04 Vacations earned may be taken at any time after the completion of the anniversary year date convenient to the fulfillment of the employee's duties, but employees are urged to take vacations in full consecutive weeks in order to derive maximum benefits. In any event, taking vacations in less than (2) week periods is discouraged. The Company will consider, upon written request of an employee, the carry-over of some of the vacation entitlement to the following year. Vacation payment shall be made prior to the employee going on vacation if he requests same in writing two (2) weeks prior to the commencement of his vacation.

14:05 The Company will post the vacation entitlement by the 1st of February each year. Senior employees, in keeping with the efficient operation of the Company, shall be granted preference up to May 31st each year, regarding vacation dates.

14:06 When a paid holiday falls within an employee's vacation period, he/she will receive, at the discretion of the Supervisor of his/her Department, an additional day's vacation or an additional day's vacation pay. This will be determined prior to the employee taking his/her vacation.

14:07 If an employee, within his/her vacation period, is admitted to a hospital as an "in" patient then he/she can re-schedule his/her vacation for that day and for the remaining days of hospitalization that coincide with the originally scheduled vacation days. Such an employee will be entitled to the

provisions of Article 23, Employee Benefits section 23:05 in accordance with the provisions contained therein.

14:08 The Company also agrees that an employee who has two (2) or more years of service may take vacation earned prior to his/her anniversary date if he/she so wishes. Under such circumstances, such an employee would be entitled to take any additional vacation which he/she may be entitled to after the completion of his/her anniversary date.

14:09 Employees who are laid off due to lack of work will have their Vacation Entitlement pay pro-rated on the following basis:

(a) An employee will be credited with one-half ($\frac{1}{2}$) a month's service if he/she is employed for eight (8) to fifteen (15) calendar days inclusive in a calendar month. An employee will be credited with one (1) month's service if he/she is employed in excess of fifteen (15) calendar days in a calendar month.

(b)

Completed Anniversary
Years of Service

Vacation with Pay

One (1) Year to
Two (2) Years
Service

Vacation pay will be the greater of four percent (4%) of the employee's gross earnings for the previous year or one (1) days basic pay earned for each month of employment in the previous calendar year to a maximum of ten (10) days.

Three (3)
to Eight (8)
Years Service

Vacation pay will be the greater of six percent (6%) of the employee's gross earnings for the previous year or one and one-half ($1\frac{1}{2}$) days basic pay earned for each month of employment in the

previous calendar year to a maximum of fifteen (15) days.

Nine (9) to
Fifteen (15)
Years Service

Vacation pay will be the greater of eight percent (8%) of the employee's gross earnings for the previous year or two (2) days basic pay earned for each month of employment in the previous calendar year to a maximum of twenty (20) days.

Sixteen (16) to
Twenty-Four (24)
Years Service

Vacation pay will be the greater of ten percent (10%) of the employee's gross earnings for the previous year or two and one-half (2½) days basic pay earned for each month of employment in the previous calendar year to a maximum of twenty-five (25) days.

Twenty-Five (25)
Years Service
or more

Vacation pay will be the greater of twelve percent (12%) of the employee's gross earnings for the previous year or three (3) days basic pay earned for each month of employment in the previous calendar year to a maximum of thirty (30) days.

14:10 Seasonal employees who are subject to the regular annual lay-off due to lack of work will receive the following appropriate percentage of their gross pay in every paycheque in lieu of the provisions of section 14:03:

Completed Anniversary Years	Vacation with Pay
Up to but not including 3 years4%
3 years up to but not including 9 years6%
9 years up to but not including 16 years8%

16 years up to but not including 25 years10%
25 years service or more.....12%

14:11 An employee on disability will continue to accrue vacation for only the first twelve (12) months of such disability.

14:12 Any employee taking vacation in increments of less than four (4) consecutive days will be paid at their regular rate of pay in lieu of the percentage calculations referred to in Sections 14:03 or 14:09 for such vacation days.

ARTICLE 15

LEAVE OF ABSENCE

15:01 General Leave

The Company agrees that any employee may apply in writing for a leave of absence, without pay, or without loss of seniority or benefits, to attend to serious illness in an employee's immediate family or personal reason. The Company may grant the leave providing it is satisfied that the circumstances justify such leave and that the efficiency of the operation is not affected.

15:02 Union Leave

(a) Upon receiving a written request at least one (1) week in advance from the Union, the Company will grant leave of absence for not more than two (2) employees at any one time to attend Union conferences, conventions, or workshops, providing that the combined leaves of absence will not exceed forty (40) working days in any one (1) calendar year. Such leaves of absence will be without pay but with maintenance and accumulation of benefits (normal payroll deductions to apply).

(b) The President of the Local will be granted ten (10) days leave of absence annually, without pay, to attend Local membership meetings throughout the geographical scope of this Agreement. It is understood that the President's involvement will be limited to such meetings held outside of regular working hours.

15:03 Bereavement Leave

The Company agrees to allow an employee three (3) working days, without **loss of** pay, in the event of a death in the individual's immediate family (immediate family is defined to include mother, father, father-in-law, mother-in-law, brother, sister, brother-in-law, sister-in-law, spouse, grandparents, **grandparents-in-law**, grandchildren and children). The Company will consider extending the leave of absence, without pay, providing there is prior notification to Management.

15:04 Approval of Leave

Any leave of absence will be submitted to the Company for approval in writing. No approved leave of absence will affect any employee's seniority rights when used for the purpose granted and providing the employee returns to work at the expiration of his/her leave.

15:05 Jury or Witness Duty

Employees called to jury duty or subpoenaed for witness duty shall absent themselves from their work only to such extent as to allow them to carry out such **duties**. Employees on jury or witness duty shall be paid the difference, if any, between jury or witness pay and their regular basic pay from the Company, subject to the following provisions:

(a) The employee must notify his/her Supervisor as soon as possible after receipt of notice of his/her selection for jury or witness duty.

(b) An employee who is selected for jury or witness duty but is temporarily excused from court must report for work until such time as he/she is actually involved in jury or witness duty.

(c) Employees must furnish a written statement from the appropriate public official showing the date, time served and the amount of pay received to be eligible for payment.

15:06 Pregnancy and Parental Leave

The Company will abide by the provisions of Bill 14, An Amendment to the Employment Standards Act, 1990.

ARTICLE 16

MEAL PERIOD

16:01

(a) The Company agrees to allow an employee who is engaged in shift work and who works a scheduled shift of seven and one-half (7½) consecutive hours, a thirty (30) minute paid meal period during this regular shift, providing such an employee remains available during the paid meal period.

(b) Day shift employees shall be allowed one (1) hour for lunch.

(c) The Company will endeavour to allocate the meal period four (4) hours after the commencement of the employee's starting time. However, except in the event of an emergency such employees shall have their meal not later than five (5) hours from their scheduled starting time.

(d) The Company will provide a meal allowance of seven dollars (\$7.00) for an employee who works two (2) hours

overtime when such overtime is in continuity with the completion of the individual's regular seven and one-half (7½) hour work period. A similar allowance shall be given for each additional four (4) hours worked thereafter.

(e) When an employee works two (2) hours overtime beyond the completion of his/her regular seven and one-half (7½) hour work period such an individual shall be allowed a thirty (30) minute paid meal period to be taken at any time after the completion of his/her basic seven and one-half (7½) hour work period. A similar paid period will be scheduled after the employee completes six (6) overtime hours beyond his/her regular seven and one-half (7½) hour work period.

ARTICLE 17

STANDBY

17:01 Standby

Where employees have been instructed to stand-by at their homes, they shall be paid standby in the amount of twenty-five dollars and fifty cents (\$25.50), for any period up to and including twenty-four (24) hours for each and every day of Standby. An employee is entitled to standby pay as herein provided whether any service calls are made or not. In addition, payment will be made for any time spent on service calls during a period when an employee is on standby at the applicable hourly rate as provided in Article 13.

17:02 It is recognized that some customer complaints can be resolved by having the Employee on standby contact the customer by telephone and, in such cases, the employee will be paid one-quarter (¼) hour's pay at the employee's straight time hourly rate per customer complaint.

17:03 Rotation of Standby Period

All applicable employees when considered by the Company to be sufficiently experienced and skilled shall take their week on standby duties in rotation, except where vacation, leave of absence, sickness, injury or any emergency prevents such an employee from working. Under such circumstances, the next employee in line of rotation shall take over the standby period in question. **All** employees on standby will be paid for all hours worked, required to resolve customer complaints not corrected by 17:02, at the applicable overtime rate as provided for in Article 13 of this Collective Agreement.

ARTICLE 18

LAY OFF NOTICE

18:01

(a) An employee who has more than three (3) months service with the Company but less than one (1) year of service shall be given one weeks notice in advance of pending lay-off or one weeks basic pay in lieu of notice.

(b) Employees with one (1) year or more of service with the Company who are to be laid off, due to lack of work shall be given ~~two~~ (2) weeks notice in advance or two (2) weeks basic pay in lieu of notice.

(c) Employees with five (5) years or more of service with the Company who are to be laid off, due to lack of work shall be given four (4) weeks notice in advance or four (4) weeks basic pay in lieu of notice.

(d) Employees with eight (8) years or more of service with the Company who are to be laid off, due to lack of work shall be given eight (8) weeks notice in advance or eight (8) weeks basic pay in lieu of notice.

(e) If in the opinion of the Company circumstances permit, the Company will endeavour to give a reasonable notice of lay off to employees other than the employees in (a), (b), (c) and (d) of this Article.

(f) Governmental requirements or this Article shall govern whichever is the greater benefit to the employee.

(g) The Company will issue the "Employment and Immigration Canada - Record of Employment" form to a laid off employee within five (5) calendar days of date of lay-off.

ARTICLE 19

LAY OFF AND RECALL AFTER LAY OFF

19:01 Except as provided for in Article 8 of this Collective Agreement, the Company and Union recognize that qualification and seniority are the factors in job opportunities and security. It is agreed, therefore, that employees with the least seniority shall be laid off first when a reduction of the available work requires such action providing there are sufficient, qualified employees to do the remaining work. Such laid off employees will be recalled in order of seniority rating providing such employees are qualified to do the work.

19:02 All employees who are notified of a lay off shall have bumping rights in accordance with their seniority and qualifications in their home base geographical area before exercising their bumping rights into other geographical areas as set out in Article 1 - Union Recognition.

It is understood that all costs including accommodation and moving expenses incurred by such employee shall be entirely at their own expense.

19:03 Employees who exercise bumping rights into another job category or geographic area shall have first opportunity to return to their regular job category in their home base area, when work becomes available, before other employees are recalled or hired.

ARTICLE 20

STRIKES AND LOCKOUTS

20:01 Neither the Union nor any of its members shall take part in or call or encourage a strike or any other collective action to interfere with Company operations during the term of this Collective Agreement, nor shall the Company engage in any lockouts.

ARTICLE 21

BULLETIN BOARDS

21:01 The Company will supply one (1) Bulletin Board two feet square to be located in each of the Operations Offices as designated by the Company at Sudbury, North Bay, Haileybury, Sturgeon Falls and Orillia. Union notices must be signed by a local Union Officer and be approved by the Area Manager, Customer Service and Construction or the Manager, Industrial Relations or their delegate.

ARTICLE 22

JOB POSTING

22:01

(a) The Company shall post information concerning job vacancies involving job categories which fall within the scope of the Collective Agreement (except for the category of Labourer). Any applicant who has established seniority shall have the right to apply and such application will be acknowledged (with date) by the immediate Supervisor. Applications shall be made in writing to the applicant's immediate Supervisor within eight **(8)** calendar days from the date of the posting of the vacancy. The Company will post and notify the successful applicant (if any) within seven **(7)** calendar days after removal of the posting.

(b) The following factors of the applicant(s) shall be considered by the Company:

- 1) ability, knowledge, experience and skill to meet the normal requirement(s) of the job;
- 2) seniority.

(c) In the case of one applicant who has the ability to meet the normal requirement(s) of the job, he/she shall be chosen to take a sixty **(60)** working day trial period.

When ~~two~~ (2) or more employees apply, their seniority shall govern providing they meet the normal requirements of the job and then the most senior employee shall be chosen to take a sixty **(60)** working day trial period.

(d) If an employee on this trial period, in the Company's opinion cannot perform the duties of the new position, he/she shall revert back to his/her former position. If the employee **so** desires within this sixty **(60)** working day trial period he/she

may choose to revert back to his/her former position. If the employee reverts back to his/her former position, the process in (c) preceding, will be continued for the remaining applicants.

(e) If no applicant meets the normal requirement(s) of the job the Company may fill the vacancy by transferring an employee from some other area of the Company not covered within the scope of this Agreement or by hiring a new employee.

(f) The successful applicant of a job posting for a higher rated job classification will be paid the new rate of pay after sixty (60) calendar days from the date of notification that he/she is the successful applicant, if he/she has not been transferred to the new job. Job progression shall not commence until transferred to the new job. In the event that the job posting is cancelled, the wage rate will revert to the former wage as of the date of notification to the Union.

(g) The successful applicant of a job posting for a lower rated job classification will be paid the lower wage effective the date the applicant is transferred to the new job.

22:02 Temporary Vacancies

Temporary vacancies not exceeding forty-five (45) calendar days and vacation vacancies may be filled by the Company without posting by assigning qualified employees by seniority. For vacancies exceeding forty-five (45) calendar days, or when it is known that a vacancy will extend beyond forty-five (45) calendar days, the Company will post and fill such vacancy in accordance with the provisions of this Article.

22:03 Moving Expenses

It is understood that all costs including accommodation and moving expenses incurred by an employee in his/her efforts to fill a vacancy or upon a recall after lay-off shall be entirely at his/her own expense. Job postings involving vac-

ancies shall clearly outline the requirements of this sub-section. Despite the foregoing, when an employee is transferred at the expressed written request by the Company from one town or city to another within the geographical scope of this Agreement, the Company shall pay the moving of furniture and travelling expenses for an employee and his family.

22:04 New or Changes in Classification

New classifications or changes in existing classifications and wage rates of same which fall within the scope of this Collective Agreement will be as mutually agreed upon by the Company and the Union.

22:05 Transfer of Employee to Another Classification

(a) Should it become necessary for the Company to transfer an employee from one job category to a different job category for any reason involving a lay-off or cut-back in the work force or because of physical disability, the employee shall receive the wage rate for the position he was transferred to, providing such a transfer exceeds thirty (30) calendar days.

(b) In the event of a technological change which could result in a transfer to another position the employee shall receive his/her regular wage rate for the category he was transferred to whichever is the greater.

ARTICLE 23

EMPLOYEE BENEFITS

23:01

(a) All the benefits contained in this article, will commence on the first of the month following or coincidental with the employee's sixty-first calendar day of employment.

(b) All of the benefit plans contained in this article shall be as more particularly described and set forth in the respective benefit plans and policies.

23:02 The Company will arrange to provide, at its cost, all the Employee Benefits contained in Article 23 to all employees who have established and retained seniority.

23:03 Life Insurance

All members of the Bargaining Unit will be covered for a flat amount of **forty** thousand dollars (\$40,000.00).

23:04 Accidental Death and Dismemberment

The Accidental Death and Dismemberment principal sum, will be equal to the amount of life insurance as specified in 23:03.

23:05 Sickness and Accident Benefit

Members of the bargaining unit will be provided a Sickness and Accident Benefit at the rate of seventy-four percent (**74%**) of their basic hourly rate in effect at the commencement of absence. This benefit will commence on:

- (a) First day of non-occupational accident/injury;
- (b) First day of admittance to a hospital as an In-patient;
- (c) third calendar day of absence due to sickness, and in all cases will be payable for a maximum period of twenty-six (26) weeks. The value of the benefit will be offset fully by Canada Pension Plan or Worker's Compensation benefits and provisions will be included for the maintenance of Pension Benefit during such period of disability based on the disabled

member's basic earnings and the provisions of the Pension Plan in effect immediately prior to the member becoming disabled.

23:06 Long Term Disability Income Plan

During a continuous period of disability, members of the bargaining unit will be entitled to a benefit of ~~sixty-six and two thirds percent (66 2/3%)~~ **sixty-six and two thirds percent (66 2/3%)** of their basic hourly rate in effect at the commencement of absence. For employees commencing Long Term Disability on or after June 1, 1994, any general wage increase during the term of this Collective Agreement occurring during the enforced absence would increase the benefit accordingly. The benefit will begin on the day on which the sickness and accident benefits cease and continue thereafter until recovery from such disability, death or attainment of age 65. This benefit will be offset fully by the Canada Pension Plan or Worker's Compensation Benefits and provisions will be included for the maintenance of pension benefits during such disability based on the disabled member's basic earnings and the provisions of the pension plan in effect immediately prior to the member becoming disabled.

23:07 Ontario Health Insurance Plan

The cost of individual premiums for O.H.I.P. coverage will be paid one hundred percent (100%) by the Company.

23:08 Prescription Drug Plan

A prescription drug plan will be granted providing for the full payment of prescription drugs for insured employees and dependents subject to a deductible of thirty-five cents (**35¢**) per prescription. Prescription drugs are restricted to generic drugs where available.

23:08(b) Major Medical Plan

One hundred percent (100%) of the premium of an insured Major Medical Plan will be paid by the Company. Such plan will have a thirty dollar (\$30.00) Family deductible and a twenty dollar (\$20.00) single deductible. One hundred percent (100%) of the balance, after the deductible has been satisfied, will be paid by the selected insurance carrier. A maximum of twenty thousand dollars (\$20,000) lifetime accumulated total benefit would be applicable.

23:09 Semi-Private Hospital Coverage

The cost of providing Blue Cross Semi-Private Hospital Coverage will be paid one hundred percent (100%) by the Company.

23:10 Dental Plan

The Company will pay one hundred percent (100%) of the premium cost of the Blue Cross #7 with Riders 1, 2, 3 and 4 or equivalent plan with alternate carrier. A fifty percent (50%) co-insurance factor will apply to the Riders 1, 2, 3 and 4. Effective June 1, 1996, the 1995 Ontario Dental Association schedule of fees will be implemented. Effective June 1, 1997, the 1996 Ontario Dental Association schedule of fees will be implemented.

23:11 Continuation of Employee Benefits

(a) For an employee on lay-off the Company will provide and pay the premiums that are due in the six (6) calendar month period following the month of lay-off for all the Employee Benefits as outlined in Article 23 excluding Sickness and Accident, and Long Term Disability Benefits and Accidental Death and Dismemberment.

(b) For an employee in receipt of Sickness and Accident Benefits the Company will provide and pay the premiums for the Employee Benefits as outlined in Article 23.

(c) For an employee in receipt of either Long Term Disability or Worker's Compensation Board Benefits or both, the Company will provide and pay the premiums for the Employee Benefits (excluding Accidental Death and Dismemberment) as outlined in Article 23.

23:12 Employee Savings Plan

All Centra Gas employees who are members of the Bargaining Unit shall be entitled to participate in the Employee Savings Plan and the employees' participation shall be governed by the rules and regulations of the Plan, effective November 1, 1992.

ARTICLE 24

PENSION

24:01 Pension

The Northern and Central Gas Corporation Ltd. Pension Plan - Group 2 as it applies to members of the Bargaining Unit shall be taken as paid up on the effective date March 1, 1973 and that service with the Company after March 1, 1973 as specified in the Centra Gas Ontario Inc. Pension Plan - Group One shall be counted for the purpose of vesting under the Group 2 Plan.

24:02 It is understood and agreed that the revised non-contributory plan to be known as the Centra Gas Ontario Inc. Pension Plan - Group One as agreed between the parties in the

signed Memorandum of Agreement, November 1, 1972 and as revised on November 24, 1975; November 17, 1977; May 31, 1979; November 21, 1980; December 10, 1982; November 6, 1984; November 7, 1986; July 26, 1989; July 16, 1991; June 2, 1994; and June 14, 1996 will be continued to provide benefits for members of the Bargaining Unit in respect to service after March 1, 1973.

ARTICLE 25

EMPLOYEE TRAINING AND DEVELOPMENT

25:01 Development

The Company is interested and will encourage employees who have established seniority to further develop their basic education and gas industrial skills. Conditional upon written Management approval obtained before the course commencement and upon receipt of written proof of successful completion, the Company shall reimburse the cost of tuition fees for such approved courses up to a maximum of three hundred and fifty dollars (\$350.00).

25:02 Training:

On-the-job training by the Company with the employees concerned shall be pursued by the Company as vigorously as possible in order to increase the knowledge and skills of the employees in their various job categories.

25:03 The Company recognizes the desirability of helping employees who may, when the opportunity arises, wish to change to a different position and for those employees who have indicated in writing to their Supervisor that they would wish to involve themselves in training which may be conducted but may

not necessarily involve their existing job duties, the Company will consider including them in such training programs at times which will not interfere with the carrying out of their job duties. If an employee wishes to be involved in training sessions, which are being conducted after the completion of their working hours, no compensation by the Company would be paid as it would necessarily be on a voluntary basis by the employee concerned. Compulsory training after normal working hours will be paid by the Company.

25:04 Technological Change

The Company will discuss with the Union matters relating to technological change in order to make the Union aware of the Company's plans in these areas one month in advance, where practical, of implementing such plans. The Company will also grant the Union the opportunity to make management aware of any concerns that the Union or the unionized employees may have in relation to such changes.

In the event of a technological change, which results in an employee being transferred to another position, the employee shall be classified in the new position according to his/her qualifications and experience. If such transfer results in a lower rate of pay than the employee received in the previous position, the employee's rate of pay will be maintained for a period not to exceed twelve (12) months.

At the end of the end of the twelve (12) month, or less period, the employee's rate of pay will be adjusted to the appropriate progression step in the job classification.

ARTICLE 26

INCLEMENT WEATHER

26:01 Construction and Maintenance employees who are notified to report for a seven and one-half **(7½)** hour scheduled shift (including Saturday and/or Sunday) and who in fact do report and such employees are affected by on-site Management's decision not to commence such scheduled work or to cease same already started because of weather conditions, the Company will:

- (a) 1. On a regular week **day** compensate up to four **(4)** hours lost time at the employee's regular basic hourly rate in addition to any monies payable for actual work performed;
"OR"
2. On a Saturday or Sunday compensate up to four **(4)** hours lost time at the regular basic hourly rate in addition to any monies payable for employee's actual work performed;
"OR"
- (b) Utilize the **lost** time of the aforementioned employee's scheduled work for all of the involved employees for training sessions;
"OR"
- (c) Utilize the **lost** time of the aforementioned employee's scheduled work to perform other work not seriously affected by the weather condition for all **of** the employees involved;
"OR"
- (d) Utilize the lost time of the aforementioned employee's scheduled work on any combination of (a), (b) or (c) of this Article.

26:02 Management's decision to commence or to carry on work during inclement weather will be discussed with the on-job-site Steward.

26:03 Management will assign the remaining work as anticipated in Section 26:01 to qualified employees by seniority.

ARTICLE 27

WAGE RATES, JOB CLASSIFICATIONS & PROGRESSIONS

27:01 Attached hereto and forming part of this Collective Agreement is Appendix "A" Progressions and Appendix "B" Job Classifications and Wage Rates.

ARTICLE 28

COST OF LIVING ALLOWANCE

The following Article 28 on the Cost of Living Allowance is suspended for the duration of the Collective Agreement and will not provide or accumulate any monetary payment during said term.

Effective January 1977, and continuing until the termination of this Agreement, the Company will pay a cost of living allowance (C.O.L.A.) premium to employees who have established seniority within the Bargaining Unit.

28:01 The Consumer Price Index as published by Statistics Canada in 1961 = 100 shall constitute the controlling index numbers for all calculations of the C.O.L.A. premium.

28:02 *During* the period of this Agreement, if Statistics Canada revise the base year 1961 = 100, the Company and the Union will meet and determine a conversion factor which would

equitably adjust the present base to an amended base or request Statistics Canada to provide an appropriate conversion factor. In this event, the amended base will replace the base index as described in Section **28:01**.

28:03 The base index figure will be the September 1976 Consumer Price index. The index for December 1976, and each subsequent calendar quarter to the termination of this Agreement will have subtracted from it the base, to yield the quarterly differential.

28:04 The C.O.L.A. premium will be paid based on all hours worked commencing with the pay period immediately following the publication of the December 1976 Consumer Price Index. The monetary amount of the premium shall not form part of an employee's applicable hourly rate nor will it exceed forty-five cents (45¢) per hour.

28:05 The C.O.L.A. premium calculation will be formulated such that one cent (\$0.01) will be paid for each full zero point four (0.4) points of quarterly index differential obtained in **28:03**. No adjustment, retroactive or otherwise shall be made to the value of the premium due to any revision which may be made at a date subsequent to the publication of the Consumer Price Index of Statistics Canada.

28:06 No premium shall be paid for a quarter in which the average quarterly index is equal to or less than the base index number stated in **28:03**. Continuance of the premium is dependent upon the availability of the Consumer Price Index as published by Statistics Canada.

ARTICLE 29

COPIES OF AGREEMENT

29:01 The Company will supply a copy of the Collective Agreement to each employee covered by the Agreement and twenty **(20)** additional copies will be available for the Local Union Representative upon request. The copies will be in booklet form **(22 cm x 14 cm)**, saddle stitched and printed on one side of each page. The costs of the supply and duplication will be paid by the Company.

ARTICLE 30

SEXUAL HARASSMENT

30:01 The Company and the Union agree that there shall be a working environment which is free from sexual harassment.

30:02 Any employee may report a complaint to a joint committee which shall consist of one (1) Company representative and one (1) Union representative. The complaint shall be investigated in a confidential manner and the finding, with recommendations for a satisfactory resolution, shall be submitted to the affected employee. All information of the committee respecting the complaint, investigation, report or other pertinent information shall be confidential. Nothing shall prevent an employee from pursuing his or her complaint through the available legal procedures or the government procedure.

ARTICLE 31

TERM OF AGREEMENT

31:01 This Collective Agreement shall remain in full force and effect for a term of twenty-four (**24**) months and be binding upon the parties from the first (1st) day of June, 1996 until the thirty-first (31st) day of May, 1998 inclusive and thereafter from year to year unless either party gives notice in writing to the other party within the ninety (90) day period immediately prior to the thirty-first(31st) day of May, 1998 of its desire to revise, amend or terminate this Collective Agreement.

31:02 Negotiation of revisions and/or amendments will, as a result of such written notice, commence prior to the sixteenth (16th) day of March, 1998. Where said negotiations have commenced this Collective Agreement shall continue in effect after the thirty-first (31st) day of May, 1998 until such time as a new Collective Agreement has been reached or until the Department of Labour's Conciliation Procedures, as required by legislation, have been exhausted, whichever is the sooner.

IN WITNESS WHEREOF the parties hereto have caused this Collective Agreement to be executed by their respective duly authorized officers.

EXECUTED on the 14th day of June, 1996.

**FOR THE COMPANY
CENTRA GAS ONTARIO INC.**

**FOR THE UNION
UNITED STEEL WORKERS
OF AMERICA
A.F.L. - C.I.O.**

M. Ternovan

G. Loranger

D. French

N. Hutchison

J. Davidson

R. Morin

P. Caranci

K. Thompson

M. Corrigan

J. Way

G. Fisher

J. Rybachuk

T. Tippin

MEMORANDUM OF AGREEMENT
between
CENTRA GAS ONTARIO INC.
and
THE UNITED STEELWORKERS OF AMERICA
LOCALS **7356** and **7846**

It is agreed between Centra Gas Ontario Inc. and United Steelworkers of America, Locals **7356** and **7846** that effective January 1st, 1973 or approximately one (1) month after signing of the Collective Agreement whichever is later the Company Pension Plan for members of the Bargaining Units will be amended as follows:

1. That the present Northern and Central Gas Corporation Limited Pension Plan - Group 2 as it applies to members of the Bargaining Units shall be taken as paid up on the effective date as specified above and that service with the Company after the effective date as specified in the Centra Gas Ontario Inc. Pension Plan - Group One shall be counted for the purpose of vesting under the Group 2 Plan.

2. That a revised non-contributory plan to be known as the Centra Gas Ontario Inc. Pension Plan - Group One be established to provide benefits for members of the Bargaining Units in respect of service after the effective date:

(a) A member's normal retirement date will be the last day of the month following attainment of age **65**. The plan will permit early retirement of a member after age **55** with accrued pension subject to a reduction of one-quarter ($\frac{1}{4}$) of one percent (**1%**) for each month by which the early retirement date precedes

age **62**. A member may also, with the consent of the Company, postpone his/her retirement beyond age sixty-five (**65**) but not beyond age seventy (**70**) with pension accrued to normal retirement subject to an actuarial increase.

(b) Benefits shall accrue on the basis of credited service after the effective date based on hours paid (without adjustment for premium rates) on the following schedule:

Hours Paid	Service Credit (Yrs.)
Less than 160 hours	0
160 but less than 320	1/10
320 but less than 480	2/10
480 but less than 640	3/10
640 but less than 800	4/10
800 but less than 960	5/10
960 but less than 1120	6/10
1120 but less than 1280	7/10
1280 but less than 1440	8/10
1440 but less than 1600	9/10
1600 or more	1

(c) Absence of a member due to disability during which benefits are paid under the Company's Sickness and Accident and Long Term Disability Insurance Plan shall be counted as service on the basis of such member's normal work week and benefits shall be determined on the basis in force on the date the member became disabled.

(d) Periods of absence of member authorized by the Company for Union duty or other leave covered by the Bargaining Agreement shall be counted for the purpose of calculating benefits on the basis of such member's normal basic work week.

(e) Periods of absence authorized by the Company but not covered by the Collective Agreement shall not constitute termination of employment and shall be counted for purpose of vesting only.

(f) Vesting of benefits shall be based on the following schedule:

<u>Service Credits for Vesting</u>	<u>Vesting Percentage</u>
Less than 2 years	0
2 or more years	100%

Service credits for vesting shall be service according to an approved seniority list as of the effective date plus service in accordance with items (b), (c), (d) and (e) after that date.

(g) **Survivor Pension:** The normal form of Pension for members with a spouse is Joint and Survivor. The surviving spouse of an employee who dies after becoming eligible for any form of Pension Benefit under this plan, (whether he/she is retired or still employed by the Company), shall receive a monthly pension for life equal to sixty percent (60%) of the pension which the deceased employee was receiving, or was entitled to receive, at the time of death.

(h) At retirement the normal form of Pension for members without a spouse will be life only, guaranteeing the return of the employee's required contributions (with interest) to normal retirement date. The Plan will permit the election by members of an optional form of pension of equivalent actuarial value.

(i) The Centra Gas Ontario Inc. Pension Plan - Group One shall contain provisions for members' optional contributions.

(j) The monthly pension benefit for members who retire after January 1, 1988, payable under the Centra Gas Ontario Inc. Pension Plan - Group One shall be twenty-five dollars (\$25.00) multiplied by years (and fractions of a year) of service after March 1, 1973. For employees retiring after June 1, 1992 the twenty-five dollars (\$25.00) will increase to twenty-seven dollars (\$27.00). For employees retiring after February 1, 1993 the twenty-seven dollars (\$27.00) will increase to thirty dollars (\$30.00). For employees retiring after February 1, 1994 the thirty dollars (\$30.00) will increase to thirty-three dollars (\$33.00). For employees retiring after February 1, 1995 the thirty-three dollars (\$33.00) will increase to thirty-four dollars and twenty-five cents (\$34.25). For employees retiring after February 1, 1996 the thirty-four dollars and twenty-five cents (\$34.25) will increase to thirty-five dollars and fifty cents (\$35.50). For employees retiring after January 1, 1997 the thirty-five dollars and fifty cents (\$35.50) will increase to thirty-seven dollars and fifty cents (\$37.50). For employees retiring after January 1, 1998 the thirty-seven dollars and fifty cents (\$37.50) will increase to thirty-nine dollars and fifty cents (\$39.50).

3. That the Plan as agreed shall be formalized into a separate Pension Agreement to be referred to formally in the Collective Agreement and remain in full force and effect as agreed for the term of the Bargaining Agreement with automatic renewal on unchanged terms until agreed between the parties in future collective bargaining.

4. When an employee retires at age fifty-five (55) or more, the Company will continue the current amount of life insurance as stipulated in Article 23:03. This amount will be reduced by twenty-five percent (25%) every twelve (12) months until it reaches a minimum of fifteen hundred dollars (\$1,500.00).

5. The Union will be advised of changes to the current pensioners' flat benefit amounts.

**FOR THE COMPANY
CENTRA GAS ONTARIO INC.**

**FOR THE UNION
UNITED STEEL WORKERS
OF AMERICA
A.F.L. - C.I.O.**

A. Ternovan

G. Loranger

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M. Corrigan

J. Rybachuk

S. Fisher

K. Thompson

T. Tippin

Dated: June 14, 1996

APPENDIX "A"

PROGRESSIONS

IT IS UNDERSTOOD AND AGREED:

That if an Employee can in all respects meet the requirements of the Company (including any applicable examinations) and the requirements of the Ministry of Consumer and Commercial Relations, Energy and Safety Branch, such Employee shall progress as follows:

	FROM	TO
1. SERVICE FITTER		
After Service of:		
Sixty (60) calendar days	Probationary	C3
Three (3) months in	C3	C2
Three (3) months in	C2	C1
After examination and service of:		
Five (5) months in	C1	B3
After service of:		
Six (6) months in	B3	B2
Six (6) months in	B2	B1
After examination and service:		
Five (5) months in	B1	A3
Alter service of:		
Six (6) months in	A3	A2
Six (6) months in	A2	A1
2. WELDER - PIPELINE		
(a) <i>Welder not fully qualified</i>		
After Service of:		
Sixty (60) calendar days	Probationary	A3
Twelve (12) months in	A3	A2
Twelve (12) months in	A2	A1
(b) <i>Welder with required certificates</i>		
Sixty (60) calendar days	Probationary	
Welder	Probationary	A1

	FROM	TO
i. MECHANIC		
After service of: Sixty (60) calendar days	Probationary	A4 (3rd Yr. Appren.)
After examination and service of: Ten (10) months	A4	A3 (4th Yr. Appren.)
After examination and service of: Twelve (12) months	A3	A2 (5th Yr. Appren.)
After examination and service of: Twelve (12) months	A2	A1 (Journeyman)
ii. EQUIPMENT OPERATOR		
After service of: Sixty (60) calendar days	Probationary	B3
Five (5) months in	B3	B2
Five (5) months in	B2	B1
After examination and service of: Six (6) months in	B1	A3
After service of: Six (6) months in	A3	A2
Six (6) months in	A2	A1
iii. C&M UTILITY PERSON		
After examination and service of: Nine (9) months in	C1	B3
After service of: Five (5) months in	B3	B2
Five (5) months in	B2	B1
<i>Entry in A3 will be by Job Posting.</i>		
After examination and service of: Six (6) months in	A3	A2
After service of: Six (6) months in	A2	A1

	FROM	TO
6. C & M UTILITY TECHNICIAN		
After Service of:		
Sixty (60) calendar days	Probationary	A3
Six (6) months in	A3	A2
Six (6) months in	A2	A1
7. OPERATIONS CO-ORDINATOR, METER VERIFIER, WAREHOUSE CLERK. DRAFTING CLERK. MEASUREMENT ASSEMBLER		
After service of:		
Sixty (60) calendar days	Probationary	A3
Ten (10) months in	A3	A2
After examination and service of:		
Ten (10) months in	A2	A1
8. METER READER		
After service of:		
Sixty (60) calendar days	Probationary	A3
Six (6) calendar months in	A3	A2
After examination and service of:		
Eight (8) months in	A2	A1
9. METER CO-ORDINATOR		
After service of:		
Sixty (60) calendar days	Probationary	A3
Six (6) calendar months in	A3	A2
Eight (8) months in	A2	A1
10. LINE LOCATOR		
After service of:		
Sixty (60) calendar days	Probationary	A3
Four (4) months	A3	A2
Four (4) months	A2	A1

11. LABOURER

After service of:

Sixty (60) calendar days	Probationary	Labourer
Nine (9) months as	Labourer	C&M Utility Person C1

Note: Labourers while employed on asbuilt work will receive thirty cents (30¢) per hour over his basic wage rate while so employed.

IT IS FURTHER AGREED:

- (a) If the probationary period is not applicable the progression for all job categories would be reduced by sixty (60) calendar days.
- (b) For employees who have established seniority the Company agrees during the term of this Collective Agreement to pay for the initial issue and annual renewal of Welder's, Gas Fitter's and Pipeline Inspector's certificates or such multi-energy certificates upon receiving documentation from the employee that he/she has successfully obtained the initial certificate or has been invoiced for the annual renewal.
- (c) Employees who fail their qualifying test shall not be retested until a three (3) month period has lapsed from the date of taking his/her last test. Employees will be given an opportunity to review their test results in the presence of Company Management.
- (d) It is agreed that newly hired employees may by mutual agreement between the parties (providing his qualification and experience are of reasonable high order) be placed in the progression as negotiated. Despite the foregoing the probationary period would be required.

- (e) It is agreed that an existing employee who has established seniority could upon transfer, promotion, or upon successfully bidding on a posted job vacancy may, by mutual agreement between the parties be placed on the progression of the new position if his qualification and experience are of a high level as it pertains to the new position.
- (f) An employee who has completed his probationary period in any job category covered by this Collective Agreement and who as a result of a transfer, promotion or successful bid for a vacancy enters a different job category than before, such an employee shall not then be required to complete another probationary period as it applied to job progression.
- (g) It is understood that a Labourer who successfully bids into another job category shall receive the starting rate of the new category or retain his/her present rate, whatever is the greater. The Labourer will, of course, progress in line of progression for the new category.
- (h) When an employee is assigned to operate a vehicle requiring an "A" or "AZ" classification driver's permit, the employee will receive a premium of forty-cents (**40¢**) per hour. The Company will pay the cost of a medical to a maximum of one hundred dollars (\$100.00) during the term of the collective agreement for employees required to hold an "A" or "AZ" class license by the Company.
- (i) Thirty cents (**30¢**) per hour will be paid in addition to the regular hourly rate to a qualified employee while fusing plastic pipe connections. In any case, the employee will receive not less than the **C & M** Utility Person **A1** rate. The premium will not be used when calculating overtime rates,

but will simply be added to the extended rate. An employee assigned to perform such plastic fusion will be paid the premium for a minimum of four (4) hours each day.

- (j) Students will not obtain seniority and will be paid the "Summer Student" rate as stipulated in Appendix "B" when performing routine tasks such as painting, general clean-up, vehicle washing, etc. When performing the duties of Labourer, the students will receive the "Probationary" rate of pay. No student will be assigned to any job rated higher than a "Labourer". Students shall not be hired when regular employees are on layoff.
- (k) Town Supervisors - It is understood and agreed that Town Supervisors in Orillia, Haileybury and Sturgeon Falls, shall continue to perform such work as has been past practice for them to perform. Supervisors involved in Training, Emergencies and Specialized work will continue to perform such work.

It is further agreed,

- (l) **Lunches** - may be left at the Service Centre by the Construction and Maintenance employees during the months of December, January, February and March. The Company will deliver these lunches to the job site in time for lunch. Vehicles that will be utilized for eating lunch will be started one half (½) hour prior to the lunch period and left running during this lunch period.
- (m) Crew Leaders - will be appointed for temporary assignment from time to time as needed by the Foreman or other Management. An individual selected as Crew Leader during a Construction Season may be re-appointed in a subsequent Season dependent upon his job performance.

The Company agrees, that when selecting a Crew Leader, the following **two** factors shall be considered in determining which employees are to be promoted:

- (a) Seniority
- (b) Ability

When the Company discontinues a Crew Leader in that capacity, he/she shall remain in the classification he/she held prior to such appointment and shall be credited with all time served as Crew Leader for the purposes of his line of progression in his/her regular classification.

- (1) Such a Crew Leader shall be paid one dollar and fifty cents (**\$1.50**) per hour above his/her regular rate but, in any event he/she shall not receive **less** than the rate of C & M Utility Person A1 plus the premium. When calculating the overtime rate for a Crew Leader, the premium shall not be used when calculating the overtime rate, but will simply be added to his pay rate. Management agrees that a Crew Leader would receive the premium for each hour involved but in any event, it would be not less than the equivalent of four (4) hours of the premium regardless of whether or not he worked as a Crew Leader for a lesser period.
- (2) The Crew Leader would lead a Construction and Maintenance Crew for any time as designated by Management in addition to performing his/her regular duties.
- (3) Management's decision on the selection or re-appointment of a Crew Leader will be conveyed to the Steward.

- (n) Service Fitters and Meter Readers - shall be maintained at a minimum work force level of twenty **(20)** Service Fitters and three (3) Meter Readers and shall not be reduced during the term of the Collective Agreement. Meter Readers may be required to perform other duties apart from Meter Reading, as requested.
- (o) A Welder when fabricating or installing measuring and/or pressure regulating stations having a pipe size in excess of two **(2)** inches shall receive a seventy-five cent **(75¢)** per hour premium in addition to his/her regular rate.
- (p) A Mechanic will be required to adhere to the requirements of the Ministry of Colleges and Universities, Apprenticeship Branch.
- (q) An Apprentice Mechanic must supply his/her own complete set of hand tools by the end of the apprenticeship period.

APPENDIX "B"

JOB CLASSIFICATIONS AND WAGE RATES

The following classifications and wage rates apply to the United Steelworkers of America, Local 7356 Sudbury, North Bay, Orillia, Haileybury, Sturgeon Falls and Local 7846 Sault Ste. Marie, Ontario, unless otherwise indicated.

JOB CLASSIFICATION	RATES		
	<u>June 1/95</u>	<u>June 1/96</u>	<u>June 1/97</u>
Service Fitter			
A1	\$21.77	\$21.99	\$22.21
A2	\$21.26	\$21.47	\$21.68
A3	\$20.69	\$20.90	\$21.11
B1	\$20.19	\$20.39	\$20.59
B2	\$19.85	\$20.05	\$20.25
B3	\$18.99	\$19.18	\$19.37
C1	\$18.42	\$18.60	\$18.79
C2	\$17.86	\$18.04	\$18.22
C3	\$17.29	\$17.46	\$17.63
Welder			
A1	\$21.77	\$21.99	\$22.21
A2	\$21.26	\$21.47	\$21.68
A3	\$20.69	\$20.90	\$21.11
Mechanic**			
A1	\$21.55	\$21.77	\$21.99
A2	\$20.11	\$20.31	\$20.51
A3	\$18.68	\$18.87	\$19.06
A4	\$17.26	\$17.43	\$17.60

APPENDIX "B"
JOB CLASSIFICATIONS AND WAGE RATES
(continued)

JOB CLASSIFICATION	RATES		
	<u>June 1/95</u>	<u>June 1/96</u>	<u>June 1/97</u>
C & M. Equip. Operator			
A1	\$20.90	\$21.11	\$21.32
A2	\$20.43	\$20.63	\$20.84
A3	\$19.66	\$19.86	\$20.06
B1	\$19.03	\$19.22	\$19.41
B2	\$18.42	\$18.60	\$18.79
B3	\$17.91	\$18.09	\$18.27
C & M Utility Tech. **			
A1	\$20.83	\$21.04	\$21.25
A2	\$20.39	\$20.59	\$20.80
A3	\$19.58	\$19.78	\$19.98
Drafting Clerk			
A1	\$20.69	\$20.90	\$21.11
A2	\$20.14	\$20.34	\$20.54
A3	\$19.27	\$19.46	\$19.65

**** Applicable only to Local 7356 of USWA Sudbury Et Al Operations**

APPENDIX "B"

JOB CLASSIFICATIONS AND WAGE RATES

The following classifications and wage rates apply to the United Steelworkers of America, Local 7356 Sudbury, North Bay, Orillia, Haileybury, Sturgeon Falls and Local 7846 Sault Ste. Marie, Ontario, unless otherwise indicated.

JOB CLASSIFICATION	RATES		
	<u>June 1/95</u>	<u>June 1/96</u>	<u>June 1/97</u>
C & M Util. Person			
A1	\$20.60	\$20.81	\$21.02
A2	\$19.85	\$20.05	\$20.25
A3	\$19.26	\$19.45	\$19.64
B1	\$18.80	\$18.99	\$19.18
B2	\$18.30	\$18.48	\$18.66
B3	\$17.79	\$17.97	\$18.15
C1	\$17.54	\$17.72	\$17.90
Meter Verifier **			
A1	\$19.90	\$20.10	\$20.30
A2	\$18.80	\$18.99	\$19.18
A3	\$17.29	\$17.46	\$17.63
Ops. Co-ord.			
A1	\$19.80	\$20.00	\$20.20
A2	\$19.08	\$19.27	\$19.46
A3	\$18.49	\$18.67	\$18.86
Line Locator			
A1	\$18.80	\$18.99	\$19.18
A2	\$18.21	\$18.39	\$18.57
A3	\$17.99	\$18.17	\$18.35
Meter Reader			
A1	\$18.80	\$18.99	\$19.18
A2	\$17.73	\$17.91	\$18.09
A3	\$17.51	\$17.69	\$17.87

APPENDIX "B"
JOB CLASSIFICATIONS AND WAGE RATES
(continued)

JOB CLASSIFICATION	RATES		
	<u>June 1/95</u>	<u>June 1/96</u>	<u>June 1/97</u>
Measurement Assembler			
Warehouse Clerk**			
A1	\$18.70	\$18.89	\$19.08
A2	\$17.86	\$18.04	\$18.22
A3	\$17.29	\$17.46	\$17.63
Meter Co-Ord. **			
A1	\$18.53	\$18.72	\$18.91
A2	\$17.40	\$17.57	\$17.75
A3	\$17.14	\$17.31	\$17.48
Laborer	\$17.26	\$17.43	\$17.60
Probationary	\$16.97	\$17.14	\$17.31
Student	\$10.65	\$10.76	\$10.87

**** Applicable only to Local 7356 of USWA Sudbury Et Al Operations**

LETTERS OF UNDERSTANDING

UNITED STEELWORKERS OF AMERICA LOCAL 7356 OPERATIONS

- Letter # 1...Ties
- Letter # 2...USWA Humanity Fund
- Letter # 3...Training Programs
- Letter # 4...Town of Maitawa
- Letter # 5...Technological Change
- Letter # 6...Current Employees Entering the Bargaining Unit
- Letter # 7...VDT Glasses
- Letter # 8...Lay Off and Recall
- Letter # 9...Seasonal Employees
- Letter # 10...Grievance Procedure
- Letter # 11...Optional Life
- Letter # 12...Winter Overshoes

LETTER OF UNDERSTANDING#1

May 8, 1996

Ms. Nancy Hutchison,
Staff Representative,
United Steelworkers of America,
8 Dennis Street,
Burlington Ste. Marie, Ontario P6A 2W9

&

Mr. Gerry Loranger,
Staff Representative,
United Steelworkers of America,
22 Froot Road, 3rd Floor,
Sudbury, Ontario P3C 4Z4

Dear Ms. Hutchison & Mr. Loranger:

RE: Ties - 11:01 (e)

The Company agrees during the term of the renewed Collective Agreements, commencing June 1, 1991, to allow the wearing of neckties to be optional.

This concession will be revoked if, **in the** opinion of management, **the** general appearance of the employees involved deteriorates.

Yours truly,



M. Ternovan,
Manager, People Relations,
Union Gas / Centra Gas (Ontario)

MT/afh



LETTER OF UNDERSTANDING#2

May 13, 1996



Ms. Nancy Hutchison,
Staff Representative,
United Steelworkers of America,
68 Dennis Street,
Sault Ste. Marie, Ontario P6A 2W9

&

Mr. Gerry Loranger,
Staff Representative,
United Steelworkers of America,
92 Frood Road, 3rd Floor,
Sudbury, Ontario P3C 4Z4

Dear Ms. Hutchison & Mr. Loranger:

RE: U.S.W.A. Humanity Fund

During the 1991 negotiations for renewal of the existing Collective Agreements, the Company agreed to the following for all employees in:

- U.S.W.A. Local 7356 Sudbury and ~~Noah~~ Bay offices
- U.S.W.A. Local 7356 Sudbury et al Operations (Sudbury, North Bay, Haileybury, Sturgeon Falls & Orillia)
- U.S.W.A. Local 7846 Sault Ste. Marie

The Company agrees to deduct from each pay cheque the amount of \$0.01 per hour from the wages of all employees in the bargaining unit for all hours worked and to pay the amount so deducted to the "Humanity Fund", and to forward such payment to the United Steelworkers of America, National Office, 234 Eglinton Avenue East, Toronto, Ontario M4P 1K7, and to advise in writing both the Humanity Fund at the aforementioned address and the local union that such payment has been made, the amount of such payment and the names of all employees in the bargaining unit on whose behalf such payment has been made.

- 2 -

It is understood and agreed that participation by any employee in the bargaining unit in the program of deductions set forth above may be discontinued by any employee in the bargaining unit after the receipt by the company and the local union of the employee's written statement of his/her desire to discontinue such deductions from his/her pay.

Yours truly,



M. Ternovan,
Manager, People Relations,
Union Gas / Centra Gas (Ontario)

MT/aft

LETTER OF UNDERSTANDING#3

May 13, 1996



Ms. Nancy Hutchison,
Staff Representative,
United Steelworkers of America,
68 Dennis Street,
Sault Ste. Marie, Ontario P6A 2W9

&

Mr. Gerry Loranger,
Staff Representative,
United Steelworkers of America,
92 Froot Road, 3rd Floor,
Sudbury, Ontario P3C 4Z4

Dear Ms. Hutchison & Mr. Loranger:

RE: Training Programs

During the course of the 1994 negotiations to renew the Collective Agreements between the Company and the United Steelworkers of America, Locals 7356 and 7846, the parties discussed the desire of taking a more proactive approach to the issue of employee training and development.

The parties agreed to welcome Union and employee input into training initiatives undertaken by the Company.

Yours truly,

A handwritten signature in black ink, appearing to read "M. Hutchinson".

M. Hutchinson

MT/afh

Manager, People Relations,
Union Gas/ Centra Gas (Ontario)

LETTER OF UNDERSTANDING#4

May 13, 1996



Ms. Nancy Hutchison,
Staff Representative,
United Steelworkers of America,
88 Dennis Street,
Burlington, Ontario P6A 2W9

&

Mr. Gerry Loranger,
Staff Representative,
United Steelworkers of America,
22 Froot Road, 3rd Floor,
Burlington, Ontario P3C 4Z4

Dear Ms. Hutchison & Mr. Loranger:

RE: Town of Mattawa

During the 1994 negotiations for renewal of the existing Collective Agreements, it was agreed by the parties that the existing operational practices in the Town of Mattawa will continue until such time as workloads justify the location of a full-time service fitter. In that event, the Company will recognize the Union as the Sole Bargaining Agent for such employee.

Yours truly,

A handwritten signature in cursive script, appearing to read "M. Ternovan".

M. Ternovan,
Manager, People Relations,
Union Gas / Centra Gas (Ontario)

MT/afh

LETTER OF UNDERSTANDING#5

May 8, 1996



Ms. Nancy Hutchison,
Staff Representative,
United Steelworkers of America,
68 Dennis Street,
Sault Ste. Marie, Ontario P6A 2W9

&

Mr. ~~Gerry~~ Loranger,
United Steelworkers of America,
92 Froot Road, 3rd Floor,
Sudbury, Ontario P3C 4Z4

Dear Ms. Hutchison & Mr. Loranger:

RE: Technological Change

The subject of technological change was discussed during the 1994 negotiations to renew the Collective Agreements with Locals 7356 and 7846. Given the complexity of this issue, the parties agree to meet following the negotiations to review at length.

Yours truly,

A handwritten signature in black ink, appearing to read "M. Ternovan".

MT/afh

M. Ternovan,
Manager, People Relations,
Union Gas/ Centra **Gas** (Ontario)

LETTER OF UNDERSTANDING#6

May 8, 1996

Ms. Nancy Hutchison,
Staff Representative,
United Steelworkers of America,
18 Dennis Street,
Sault Ste. Marie, Ontario P6A 2W9

&

Mr. Gerry Loranger,
Staff Representative,
United Steelworkers of America,
72 Froot Road, 3rd Floor,
Sudbury, Ontario P3C 4Z4

~~Re:~~ Ms. Hutchison & Mr. Loranger:

RE: Current Employees Entering the Bargaining Unit

The subject of current employees entering any United Steelworkers of America Local was discussed at length during the negotiations to renew the collective labour agreements with Locals 7356 and 7846 scheduled to expire May 31, 1991.

The following principles will apply to all such employees:

1. Their original hire date with the Company will be used for determination of length of service for Service Awards.
2. Their original hire date with the Company will be used to calculate their vacation entitlement.
3. Their prior membership in a Company pension plan will be counted for vesting purposes in the pension plan for U.S.W.A. represented employees.



4. Their seniority date, i.e. date of entry into the U.S.W.A. covered bargaining unit position will be used for all other matters, such as filling job postings, lay-offs, vacation scheduling.

Yours truly,

A handwritten signature in black ink, appearing to read "M. Ternovan". The signature is fluid and cursive, with a large initial "M" and a long, sweeping underline.

M. Ternovan,
Manager, People Relations,
Union Gas / Centra Gas (Ontario)

MT/afh

LETTER OF UNDERSTANDING#7

May 8, 1996

Ms. Nancy Hutchison,
Staff Representative,
United Steelworkers of America,
58 Dennis Street,
Sault Ste. Marie, Ontario P6A 2W9

&

Mr. Gerry Loranger,
United Steelworkers of America,
12 Frood Road, 3rd Floor,
Sudbury, Ontario P3C 4Z4



Dear Ms. Hutchison & Mr. Loranger:

RE: VDT Glasses Policy

The parties agree that the Letter of Agreement dated May 9, 1991 will be replaced by the current VDT Glasses Policy offered to all full-time employees of Centra Gas Ontario Inc., as follows:

POLICY:

High use video display terminal (VDT) operators requiring corrective lenses may, under certain conditions, be eligible to purchase a pair of glasses for use while operating the VDT.

GUIDELINES:

Reimbursement up to \$75.00 for VDT glasses is contingent upon approval of the employee's supervisor as well as the Occupational Health Nurse, based on an optometrist's (refractionist or ophthalmologist) report.

High use VDT operators are those employees who are regularly required to operate video display terminals for more than 50% of the working day.

LETTER OF UNDERSTANDING #7

- 2 -

PROCEDURE:

1. The VDT operator (employee) makes a request to his/her supervisor for glasses.
2. If the employee meets the eligibility criteria, the supervisor will authorize the employee to visit the optometrist for the purpose of prescribing lenses designed to optimize focusing in the 12-20 inch range.
3. The employee will forward the optometrist's report (request VDT Eye Examination form from your Supervisor - sample in Appendix 100.40.0) and prescription to the Occupational Health Nurse for final approval.
4. If approved, the employee will be authorized to purchase the prescribed lenses and will be reimbursed to maximum of \$75.00 for the new pair of lenses and frames.
5. Employees will be reimbursed to the maximum outlined above because of a change in prescription at intervals not more frequent than once every two years.

Yours truly,



M. Ternovan,
Manager, People Relations,
Union Gas / Centra Gas (Ontario)

MT/afh

LETTER OF UNDERSTANDING#8

day 13, 1996

Ms. Nancy Hutchison,
Staff Representative,
United Steelworkers of America,
18 Dennis Street,
Sault Ste. Marie, Ontario P6A 2W9

&

Mr. Gerry Loranger,
United Steelworkers of America,
12 Froot Road, 3rd Floor,
Sudbury, Ontario P3C 4Z4

Dear Ms. Hutchison & Mr. Loranger:

RE: Layoff and Recall After Layoff
Local 7846 - Sault Ste. Marie
Local 7356 - Sudbury, North Bay,
Halleybury, Sturgeon Falls, Orillia

During the 1991 negotiations for the renewal of the existing Collective Agreements, the lay-off and recall procedure was discussed.

Concerning the application of the terms of Article 19 - Layoff and Recall after Layoff in the current Collective Agreement, the parties do hereby agree, for the term of the current Collective Agreement, commencing June 1, 1996, that:

1. Each seasonal employee of the bargaining unit notified of layoff in accordance with Article 19, will be reminded in the written notification that they can exercise their seniority within the bargaining unit in accordance with Section 19:02. If they choose to do so, they must notify the company in writing within seven calendar days from receipt of the Company's original notice of layoff.



2. The Supervisor will have the employee sign for receipt of the original notice of layoff and the layoff procedure herein. A record of this signature will be retained.
3. Each employee wishing to exercise their seniority and bump another employee will notify the Company of their intention in writing. Such employee will be notified of the results within seven (7) calendar days.
4. An employee who fails to indicate within the seven (7) calendar days their intention of exercising their seniority and displacing another employee with less service will automatically waive their bumping rights concerning the instant layoff situation.
5. The Company will provide complete seniority lists with names and locations of the employees to be laid ~~off~~ on each bulletin board and to the Supervisor immediately in charge of the affected employees.
6. The Company will send a registered letter regarding the layoff situation enclosing this layoff procedure to those employees who are absent due to sickness or on ~~an~~ approved leave of absence.
7. Before an employee takes his/her vacation, he/she will be advised of the pending layoff, and given a copy of this layoff procedure.

Yours truly,



M. Ternovan,
Manager, People Relations,
Union ~~Gas~~ / Centra Gas (Ontario)

MT/afn

LETTER OF UNDERSTANDING#9

May 13, 1996



Ms. Nancy Hutchison,
Staff Representative,
United Steelworkers of America,
58 Dennis Street,
Sault Ste. Marie, Ontario P6A 2W9

&

Mr. Gerry Loranger,
United Steelworkers of America,
22 Frood Road, 3rd Floor,
Sudbury, Ontario P3C 4Z4

Dear Ms. Hutchison & Mr. Loranger:

RE: Seasonal Employees

During the 1996 negotiations for renewal of the Collective Agreements, the Union proposed the following regarding the employment of seasonal employees. This letter is intended to replace 1994 agreements that were in place for Locals 7356 and 7486 individually.

The Union agrees that should the Company employ senior qualified seasonal employees to **perform** work of the Service Fitter nature, **the** Union will not consider this work as regularly performed work, as outlined in Sections 3:04 Local 7356 (Operations) and 3:03 Local 7846 (Sault Ste. Marie) of the applicable Collective Agreements.

In an effort to assist employees, the Company will provide training, as agreed upon by the Union and the Company, to employees so that they may obtain the necessary qualifications to **perform** work. The training and experience gained by the employees while doing such work may be used by them when applying for a full-time position.

LETTER OF UNDERSTANDING#9

- 2 -

The Company will pay, at the Service Fitter C3 rate of pay, for all work performed.

It is further agreed that the Company will discuss with the Union the type of work it intends to use the seasonal worker(s) for, prior to re-hiring.

Yours truly,

A handwritten signature in black ink, appearing to read "M. Ternovan". The signature is fluid and cursive, with a large initial "M" and a long, sweeping underline.

MT/afh

M. Ternovan,
Manager, People Relations,
Union Gas / Centra Gas (Ontario)

LETTER OF UNDERSTANDING#10

May 8, 1996



Ms. Nancy Hutchison,
Staff Representative,
United Steelworkers of America,
18 Dennis Street,
Burlington, Ontario P6A 2W9

&

Mr. Gerry Loranger,
United Steelworkers of America,
12 Frood Road, 3rd Floor,
Burlington, Ontario P3C 4Z4

Dear Ms. Hutchison & Mr. Loranger:

RE: Grievance Procedure

During the 1996 negotiations for renewal of the Collective Agreements, the Union proposed changes to the existing Collective Agreements regarding the grievance procedure language. The issue raised was related to concerns Management occasionally does not meet the deadlines, or agreed upon extensions, specified within the Collective Agreement language. The Company assured the Union that it was their intention to meet the language deadlines, or agreed upon extensions, however there occasionally are extenuating circumstances that prevent this from happening.

In order to improve the timeliness of the grievance procedure, the parties have agreed to utilize the following process:

- 1) Prior to submitting a grievance in written form, any employee who has a grievance shall present the grievance verbally to his Supervisor and will be accompanied by a Steward. The Supervisor shall state his decision verbally within three (3) working days of such meeting.

LETTER OF UNDERSTANDING#10

- 2 -

If this verbal decision does not satisfactorily resolve the grievance, it may be appealed in writing within seven (7) calendar days.

- ii) Following the verbal stage, the process will follow the steps outlined in the respective Collective Agreements.

- iii) In the event the grievance is not resolved after following the appropriate steps contained in the Collective Agreement, either of the parties may notify the other party in writing of its desire to submit the grievance or allegation to Arbitration within thirty (30) calendar days from the date of Management's answer at Step 2, or after the Step 2 answer should have been given according to the deadlines in the Collective Agreement, or any agreed upon extension.

The Union and the Company are committed to improving the timeliness of the grievance process. In the event either party feels that a grievance is not being dealt with in a timely manner, it will bring this to the attention of the other party prior to exercising their right to appeal the grievance to Arbitration. The parties also agree that should the foregoing provisions not improve the timeliness of the grievance process, they will meet to discuss alternative solutions to improve the process

Yours truly,



M. Ternovan,
Manager, People Relations,
Union **CGS** / Centra Gas (Ontario)

MT/afh

LETTER OF UNDERSTANDING#11

May 13, 1996

Ms. Nancy Hutchison,
Staff Representative, United Steelworkers of
America,

88 Dennis Street,
Sault Ste. Marie, Ontario P6A 2W9

&

Mr. Gary Loranger,
United Steelworkers of America,
12 Frood Road, 3rd Floor,
Sudbury, Ontario P3C 4Z4



Dear Ms. Hutchison & Mr. Loranger:

RE: Optional Life Insurance

During the 1996 negotiations for renewal of the existing Collective Agreements, the Union submitted a proposal to allow employees to purchase optional life insurance coverage by means of payroll deduction.

The Company indicated during these negotiations that they are in agreement with this proposal and will proceed to obtain information for the employees and for the Union, to implement as quickly as it is practical to do so.

The Company indicated that "flex benefits" for employees is the direction in which the Westcoast Energy group of companies is headed. In consideration of the Company providing employees with the ability to purchase optional life insurance, the Union commits to entering into discussions with the Company, during the term of this Collective Agreement and into the next negotiations, regarding the Company's desire to implement "flex benefits" for the employees which they represent.

Yours truly,

A handwritten signature in black ink, appearing to read "M. Ternovan".

M. Ternovan,
Manager, People Relations,
Union Gas / Centra Gas

vT/afh

LETTER OF UNDERSTANDING#12

June 13, 1996

Ms. Nancy Hutchison,
Staff Representative,
United Steelworkers of America,
68 Dennis Street,
Sault Ste. Marie, Ontario P6A 2W9
&

Mr. Gerry Loranger,
United Steelworkers of America,
92 Frood Road, 3rd Floor,
Sudbury, Ontario P3C 4Z4



Dear Ms. Hutchison & Mr. Loranger:

RE: Winter Overshoes

During the 1996 negotiations for renewal of the existing Collective Agreements, the Union proposed changes to allow the replacement as required, due to wear, of winter overshoes.

The parties agreed **to** leave the existing Collective Agreement language at 11:01 (i) unchanged, however, the Company agreed to replace winter overshoes more frequently than the language provides, subject to prior approval of local supervision.

Yours truly,

A handwritten signature in cursive script, appearing to read "M. Ternovan".

M. Ternovan,
Manager, People Relations,
Union Gas / Centra Gas (Ontario)

MT/afh