# AGREEN

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BREWERS' WAREHOUSING COMPANY LIMITED

and

UNITED BREWERS' WAREHOUSING WORKERS' PROVINCIAL BOARD UNITED FOOD AND COMMERCIAL WORKERS INTERNATIONAL UNION, C.L.C.

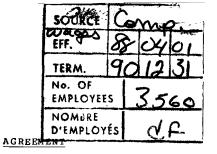
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#### between

# BREWERS' WAREBOUSING COMPANY LIMITED hereinafter referred to as the "Employer"

and

UNITED BREWERS' WAREHOUSING WORKERS' PROVINCIAL BOARD, representing Local Unions and their Branches of the United Food and Commercial Workers International Union, C.L.C., hereinafter referred to as the "Union".

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# AGREEMSNT

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BREWERS' WAREHOUSING COMPANY LIMITED hereinafter referred to as the "Employer"

#### and

UNITED BREWERS' WAREHOUSING WORKERS' PROVINCIAL BOARD, representing Local Unions and their Branches of the United Food and Commercial Workers International Union, C.L.C., hereinafter referred to as the "Union".

PREAMBLE

The purpose of this Agreement is to establish and maintain satisfactory working conditions, hours and wages, to provide an amicable method of settling differences or grievances which might arise, and to maintain harmonious relations between the Employer and **all** employees covered by this Agreement. It is agreed that such relations will assist the Employer in the most efficient operation of its business. However, this Preamble shall not conflict with contractual arrangements as set out in the body of the Agreement.

# SECTION 1 - UNION RECOGNITION

1.01 The Employer recognizes the Union **as** the **sole** and exclusive bargaining agent for all its employees employed at its warehouses **and** retail stores in **Ontario**, and in Draught Equipment Service (Windsor District only) save and except office staff, and persons of a supervisory capacity

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such as Foreman of Manager, those above the rank of Foreman or Manager, thaving the authority to employ or discharge or discipline employees.

**1.02** The Employer hereby consents and agrees to recognize a negotiating committee of employees selected by the Union which may be assisted by representatives of the Union's choice and to deal with the said committee for the purpose of negotiating a new or amended Collective Agreement at the proper time or to deal with any matter properly the subject of negotiations which the parties may mutually agree to discuss during the term of the Agreement.

# SECTION 2 - UNION SECURITY

**2.01** All present "regular" employees employed in the bargaining unit as described above, shall, as a condition of employment, become and remain members of the Union. 1-2

2.02 "Probationary" employees employed in the bargaining unit as described above, shall, as a condition of employment, obtain and maintain permit cards during their probationary period. However, upon completion of their probation, they shall apply for, and maintain, membership in the Union.

2.03 The Union agrees that any employee engaged by the Employer to work in the bargaining unit who is satisfactory to the Employer will be allowed to make application for membership in the Union on payment of the regular initiation fees and monthly dues, and will not be denied membership without just cause.

**2.04** Whenever an employee is suspended or expelled, the Union will give the Employer, in writing, the reason for such action.

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2.05 The Employer will accept dues deduction forms on a voluntary revocable basis for regular and probationary employees for dues. The Employer will accept on thirty (30) days' notice from recognized Local Union Officers, changes in the weekly dues for members who have submitted dues deduction forms. Such changes to not be more frequent than three (3) per year. The Union agrees to supply the Employer with a current list of recognized Union Officers.

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2.06 Temporary employees will have dues deducted on the basis of ten cents (\$.10) per hour (eleven cents (\$.11) per hour in 1989, twelve cents (\$.12) per hour in 1990), for each hour worked during each work week.

2.07 All funds shall be remitted to the Union Secretary not later than the twentieth (20th)day of the following month for weekly and hourly deductions; together with a list, in triplicate, of the employees covered.

#### SECTION 3 - HIRING PRACTICES

There will be three (3) classes of employees: 3.01

(a) "Regular" employees mean those so classified under the terms of the expired Collective Agreement. 8 - 1/20(b) "Probationary" employees mean those who are undergoing a prescribed probationary period of four (4) months' satisfactory service with the Employee prior to becoming "Regular" employees.

(c) All other employees will be classed as "Temporary".

**3.02** It is recognized by the Union and the Employer that it is to the advantage of both parties to maintain as stable a regular staff as conditions will permit. It is agreed, therefore, that the Employer must be free to employ "temporary" employees for seasonal, casual or part-time work.

# SECTION 4 - HOURS OF WORK & OVERTIME CONDITIONS

**4.01** Conditions of the Employer's business are such that stores and warehouses must be operated for hours that are longer than the basic hours of 34-4000 work.

4.02 The basic work week shall consist of five (5) eight (8) hour days. Any time worked in excess of basic hours in any one (1)day shall be paid for at time and one-half of the basic wage rate, and hours worked in excess of eleven (11) hours in a day shall be paid for at the rate of dound time. Any time worked in excess of basic hours in any one (1) week shall be paid for at time and one-half of the basic wage rate. 378-3 4.03 During a week in which a paid holiday one (1) eight (8) hour day for each paid holiday

one (1) eight (8) hour day for each paid holiday observed.

An employee will not be paid at the rate of 4.04 double time on time and one-half and at the rate of time and one-half for the same hour worked.

4.05 Overtime is to be calculated on the fallowing basis:

15 minutes and over equals 1/2 hour;45 minutes and over equals 1 hour.

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4.06 (a) The employees in any community will have the option of choosing the method to be used to determine the day off. There will be a rotating day off, Monday through Saturday, throughout the year for all "regular" and "probationary" employees. However, the employees will retain the present option of chocsing, on the present recognized community basis, any other method to be used for determining the day off, providing such method is also agreeable to local management. The provisions of this clause shall not apply to those employees regularly employed on a night shift, Draught Equipment Service Servicemen, or to the employees of those stores that are regularly closed on **specific** days other than Sunday.

(b) In cases where more than one (1) employee's day off falls on a day observed as a paid holiday, they shall be scheduled to another day from among those days available in order of seniority within an occupational group.

4.07 Employees will be paid overtime at the for a minimum of three (3) hours.

**4.08** It is agreed that it is the function of the Employer to determine when overtime is necessary and to schedule overtime work. However, both parties agree that overtime **as** such is undesirable, and every effort will be made to keep it to a minimum in relation to the above circumstances.

4.09 It may be necessary for the Employer to schedule an employee to work on what would have been his/her day off. When an employee is so scheduled and does not wish to work on that day, the Supervisor must be notified promptly that the employee will not be available for the particular assignment.

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When it is necessary to schedule an employee to work on what would have been his/her day off, for such assignments that are known by **noon** the previous day, the Company will schedule the senior employee within the required classification and based in the same store or depot, providing the employee has indicated an interest in such assignments.

4.10 It is agreed that in the case of an employee, or employeesscheduled to exceed a basic work day, they must then complete their work schedule. However, they may be excused on presentation of satisfactory personal reasons at the time of being requested to work overtime, or may be released from such work assignments if a satisfactory replacement is immediately available.
4.11 It is agreed that it is the function of the Employer to schedule regular hours of work. On each Friday before each employee completes his/her shift for the day, the schedule of hours to

4.11 It is agreed that it is the 'function of the Employer to schedule regular hours of work. On each Friday before each employee completes his/her shift for the day, the schedule of hours to be worked on each day of the following week shall be posted with a copy to the Local Union on request. This schedule will set out the hours for store staffs or group (truck crews, etc.) within a warehouse or depot, and will give particulars of the names of those employees who are scheduled to be laid off or scheduled to report for less than full regular hours, or for work assignments other than regular working hours in lieu of layoff.

It is understood the employees scheduled for full regular hours and those regular employees who are scheduled for part time or work assignments other than their regular assignments will be paid for at least the number of hours so scheduled for the week if they are not given the opportunity to work at least the number of hours scheduled for them.

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Without changing the schedules posted pursuant to the preceding paragraph where because of some emergency situation or because of illness of absence of scheduled employees, an employee may be requested to take over a work assignment different from that posted for him/her, provided he/she is given four (4) working hours' notice of such change, and further provided that at least seven (7) hours' time will elapse from the end of the posted assignment to the commencement of the new assignment.

If these two (2) conditions are not met, the employee shall be paid at the rate of time and one-half for all hours worked out of his/her regular hours on the first day worked on the new assignment. However, the penalty shall not apply when he/she reverts back to his/her regular assignment.

**4.12** "Regular" and "probationary" employees who are not on layoff status **will** not be employed on a split **shift** basis, i.e. will be scheduled for nine (9) consecutive hours including lunch **period**.

**4.13** "Regular" employees and "probationers" will be given work assignments which permit them to take one (1) hour off for lunch at a reasonable time each day. (Except by mutual agreement, the lunch period will not start earlier than the beginning of his/her fourth hour of work and will not start later than the end of his/her fifth hour of work.)

**4.14** Draught Equipment Service Servicemen who are <u>called back for overtime</u>, or other Regular employees who are <u>called back</u> for overtime resulting from an emergency situation, after having gone home or on day off, will be paid at appropriate overtime rates with a minimum payment of \$25.00 for each callback.

### SECTION 5 - WORKING CONDITIONS

5.01 Foremen and above will not physically handle gods in distributing warehouses, retail and wholesale sections, except for the purpose of spot checks, audits, inventory control, training and demonstration. 3 - 1

5.02 In operations having five (5) or more "regular" and "probationary" employees (excluding the Manager), the Manager <u>will not perform</u> any duties other than those involved in servicing the Customer, performing essential supervisory duties and maintaining necessary records.

5.03 In operations having four (4)  $\alpha c$  less "regular" and "probationary" employees (excluding the Manager), the Manager shall be free to perform any duties which may be necessary to maintain the Store operation.

**5.04** The Draught Equipment Service Supervisor shall be free to perform the duties of a Service-man during emergencies, installations, mainten-ance, etc.

**5.05** Drivers delivering half barrels shall have help supplied to load and unload. The Employer shall endeavour, to the mutual satisfaction of all concerned, to provide extra help for trucks making deliveries to licensed premises with difficult unloading conditions. Home Consumer drivers, when considered necessary by the Employer, shall have help. Any employee - whether "regular" or "probationary" or "temporary" - shall be used as such help in all instances.

**5.06** "Regular" or "probationary" employees who may be transferred for a *continuous* period of eight (8) hours or more to higher classifications as specified in this Agreement, will receive the higher

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rate while SO occupied. However, an employee who is transferred to a higher classification for four (4) or more hours to take over an assignment of an employee who is unable to complete his/her assignment because of illness, accident or approved leave of absence, will receive the rate of the higher classification while **SO** occupied.

When a "regular" or "probationary" employee, for physical reasons, is employed in a lower classification, he/she will receive the rate of pay for the lower classification while so employed.

Unless there is a mutually agreed practice, when preparing the work schedule for a store or depot in a community as per Section 4.11 on Friday for the fallowing week or when filling predicted assignments during the week, providing they are known by noon the previous day, the Company will, if it is necessary to make assignments in a higher rated job for eight (8) hours or more, assign regular employees from that community in preference to temporary employees providing the regular employee has the ability and has expressed an interest and is not required in another assignment.

This will not constitute a requirement on the Employer to schedule overtime.

**5.07** When required, "checkers", "cashiers", "clerk cashiers" and "clerk drivers" will perform, and employees in other classifications may perform, supervisory functions for normal relief periods such as the Supervisor's day off or vacation period. They shall receive \$2.00 in addition to their regular rate for each day on which they perform supervisory functions for a total of at least four (4) hours up to six (6) hours; and \$4.00 € or each day on which they perform supervisor a total of six (6) hours. These

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extra payments are to be in addition to the rate of "checker", "cashier", "clerk cashier", or "clerk driver", provided this classification is operative at their particular store. This premium shall not be used to calculate overtime, premium pay for paid holidays and insurance coverage.

**5.08** For periods other than those described above, upon notification by the Employer, employees will be granted acting Supervisory status. When employees have been granted acting Supervisory status, the **provisions** of this Collective Agreement will not apply.

**5.09** A "regular" or "probationary" employee on layoff or short time shall be recalled for the day, if his/her recall would result in an employee qualified to drive being made available to operate:

(a) available equipment owned by the Employer;

(b) other suitable equipment which the Employer can rent without a driver at a rate\* which is reasonable. Where there are prevailing rates for such rental equipment in any community they shall be used to determine what is a reasonable rate.

\*This rate refers to the cost of procuring the truck for the use of the Employer and has nothing to do with the cost to the Employer of the employees to whom it is assigned.

# SECTION 6 - SENIORITY

6.01 The seniority of each present "regular" employee shall be as set forth in the present seniority lists.

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**6.02** An employee, upon completion of a probationary period of four (4) months' continuous service shall have his/her name placed on the appropriate seniority list as of the date four (4) months prior to the date of completion of such probation.

**6.03** Seniority shall be recognized within seniority **lists as** set out in the appendix to this Agreement, but may only he changed by mutual agreement.

6.04 Should a probationer he Laid off during his/her probationary period, he/she **shall** receive preference over a **probationer** on layoff with **less** probationary service, or any other applicant, in the matter of filling vacancies.

6.05 A probationer who is laid off and is rehired as a probationer, will be required to serve the regular probationary period of four (4) months of continuous service. However, he/she will receive an adjustment in his/her pay to the "regular" rate when he/she has served the equivalent of the unexpired portion of his/her first probationary period.  $77 M_{1} C_{2} D_{1} C_{2}$ 

6.06 Within each seniority group in the matte; of promotions, demotions, layoffs and recalls after layoffs, seniority shall govern provided the senior employee has the ability and physical fitness to perform the work. The Employer shall continue its present practice with respect to the posting.

6.07 An employee shall lose his/her seniority for any of these reasons:

(a) if an employee is discharged for  $\ensuremath{\text{just}}$  cause:

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(b) if an employee voluntarily leaves the employ of the Employer;

(c) if an employee fails to notify the Employer accepting return to work within seventy-two (72) hours of recall notification by registered mail at the last address on file with the Employer, and failure to report to work within seven (7) days of acceptance of recall.

**6.08** An employee who is transferred from positions not subject to the provisions of this Agreement, shall, if transferred to the bargaining unit, have his/her name placed on the seniority list and shall outrank any new addition to the list made under the **provisions** of Section 3 and at the end of twelve (12) months will be given seniority equivalent to his/her total service with the Employer, to be effective when a vacancy exists.

However, in the case of an employee who has been in the bargaining unit and has been in a position outside the bargaining unit for one hundred and thirty-two (132)days or less, he/she will be given seniority equivalent to his/her total service with the Employer at the time of his/her transfer back into the bargaining unit.

**6.09** The Guaranteed Wage Plan, which is a supplement to this Agreement, is intended to provide assistance for those eligible employees who have one (1)or more years of seniority who are Laid off as a result of the application of the above clause, and it is not to be construed as authorization to alter existing layoff and recall provisions.

**6.10** Persons hired **as** regular employees after March 21, 1988 who have achieved seniority and who are not yet **eligible** for participation in the. Guaranteed Wage Plan will, upon permanent layoff, be eligible to receive an amount of severance pay equal to one (1) week of regular pay for each completed year of service as of the original date

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of his layoff. Upon receipt of such severance pay, the employee's employment is terminated and his seniority and other rights under this Agreement are cancelled.

#### SECTION 7 - LAYOFF AND RECALL

7.01 In the event of the curtailment of business or in the event of changed conditions which will cause a shortage of work, the Local Union will be given reasonable notice of the Employer sintention to lay off regular employees or to schedule some of them for less than full time hours or for hours other than regular hours in lieu of layoff. / Y-

This notice will permit discussion of the problem and provide an opportunity for either the Local Union or the Employer to make suggestions which could eliminate or reduce the extent of the layoff or short time situation anticipated, such as a change in the system of days off or additional paid vacation days, in lieu of vacation bonus.

Following such meeting, the Employer shall promptly advise those employees who are likely to be laid off or scheduled for short time or for 979 other than regular hours.

7.02 Where such curtailment of business or changed conditions are likely to cause layoff or short time work assignments for employees in several seniority groups covered by this Agreement, then the Employer shall discuss the problem with the Provincial Board.

7.03 (a) A regular employee who is scheduled for less than regular hours or for assignments other than normal hours in a week **must** accept all reasonable short **time** work assignments in the seniority group unless:

(i) he/she has filed a letter indicating that he/she declines work for the period of the anticipated work shortage; in such cases

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he/she will be deemed to have taken leave of absence and to have opted out of the G.W.P. until he/she indicates by letter that he/she is again available for short time work assignments, or

(ii) unless he/she has filed a letter indicating that he/she will accept limited work assignments only, specifying days and locations, and such an employee must accept all reasonable short time work assignments for which he/she has indicated that he/she will be available, and with respect to any hours for which he/she has indicated that he/she is not available he/she will be deemed to be on layoff, but not eligible for G.W.P.payments for those hours.

(b) An employee who has not filed such a letter is presumed to be available for all reasonable short time assignments within his/her seniority group. An employee who refuses to accept or fails to report for a scheduled assignment without reasonable excuse shall be struck off the schedule for the week, and will not be scheduled for any subsequent weeks until he/she notifies the Employer in writing that he/she will be available for reasonable short time work assignments, and until he/she does so he/she will be deemed on layoff but not eligible for benefits under the G.W.P.

(c) A regular employee who is laid off shall be carried on the seniority list for a period equal to the seniority he/she has accumulated at the time the layoff commences up to a maximum of  $\frac{1}{2}\frac{1}{2}\frac{1}{2}\frac{1}{2}$ 

(d) Regular employees who are scheduled to work any hours in any week will continue to be eligible for sickness and accident benefit coverage except that the benefit for a regular employee who has filed a letter indicating that he/she will accept only limited work assignments, will be

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limited to an amount not in excess of 70% of the hours for which he/she has made himself/herself available.

Employees who are laid off and who are not scheduled for any work in a week are not eligible for sickness and accident payments during any such week.

However, an employee already in receipt of weekly sickness and accident benefits before he/she is actually laid *cdff* or scheduled for short time assignments will continue to draw benefits for the duration of his/her illness or **up** to the maximum allowed **by** the Plan.

An employee's eligibility for sick days and participation in the Weekly Indemnity and Long Term Disability Plans ceases immediately upon his/her lay off and is reinstated upon his/her recall to work and completion of eight (8) hours' work in the Bargaining Unit.

Notwithstanding the above, an employee with ten (10) or more years' seniority who is laid off, and who, if recalled within two (2) weeks or less, is unable to report to work due to sickness or non-occupational accident, shall be eligible for participation in the Weekly Indemnity and Long Term Disability Plans effective the date of his/her recall.

7.04 When a vacancy is declared on a seniority list which is not otherwise filled, **a** regular employee on layoff or who has been scheduled for less than the regular work week may transfer under the following conditions:

(a) the employee must have the ability and physical fitness for **the position** that is open;

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(b) the employee must transfer voluntarily at his/her own expense;

(c) the employee must accept the rate that is applicable to the vacancy;

(d) employees on layoff within the District will be contacted and the most senior employee amongst those eligible by reason of layoff or short time scheduling will be given preference;

(e) if the vacancy is not filled within seven (7) days by transferring an employee within the District then the vacancy will be offered only to those employees who have at the time of their layoff indicated in writing on a form provided that they would be interested in a transfer outside their District. The most senior of any such applicant will be given preference; 2.78

(f) the date of the transfer shall determine his/her ranking on the seniority list for a period of twelve (12) months. During this period the employee shall outrank any new additions to the list made under the provisions of Section 3 and he/she shall retain his/her seniority on the original list.

#### SECTION 8 - GRIEVANCE PROCEDURE & ARBITRATION

**8.01** The Employer guarantees to every employee covered by this Agreement that their status will not be prejudiced in any manner due to the fact that they have taken the action of carrying grievances to higher management levels when there has been failure to settle their complaints or grievances satisfactorily through their immediate supervisors.

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8.02 The procedure for the discussion of any questions or problems which might arise concerning working conditions **shall** be **as** follows:

<u>Step No.</u> 1: By discussion between the employee concerned jointly with the Shop Steward or his/her Local Union Representative, the Foreman, or Manager.

<u>Step No.</u> 2: The grievance shall be reduced to writing at Step 2. It shall then be discussed between the employee concerned jointly with the Chief Steward, or his/her Local Union Representative, the Foreman, the Manager and/or Group Manager or Superintendent.

Where the Manager mentioned in Step 1 reports directly to the District Manager, the Manager will act for the Company in both Steps 1 and 2, and, where mutually agreeable, both Steps may be handled at the same meeting.

Step No. 3: Between the employee concerned jointly with the Chief Steward, a Union Representative, the Foreman or Manager, the Superintendent or Group Manager, and the District Manager or his/her representative.

**8.03** Should the matter not be settled within fifteen (15)days of the date the written grievance is filed or such longer time as may be mutually agreeable, the issue may be submitted to Arbitration as provided by this Agreement.

Arbitration hearings will be held in one of the fallowing locations: Ottawa, Sudbury, Toronto, Windsor. The locality to be selected by mutual agreement, however, failing agreement, the Chairman shall set the place for the hearing.

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8.04 Should the matter at issue involve the misinterpretation or alleged violation of the Agreement, either party shall have the right to submit the matter to an Arbitrator. In the event the parties fail to agree upon an Arbitrator, the Minister of Labour for the Province of Ontario shall be requested to name a person to act as Arbitrator.

The decision of the Arbitrator **shall** be final and binding on both parties to **this** Agreement.

The Arbitrator shall not have any jurisdiction to alter or change any of the provisions of this Agreement nor to substitute any new **provisions** in lieu thereof, nor to give any decision inconsistent with the terms and **provisions** of this Agreement.

The parties will jointly bear the  $\ensuremath{\mathsf{expense}}$  of the Arbitrator.

# SECTION 9 - PAID HOLIDAYS

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9.01 The Company will observe the following holidays, namely:

New Year's Day	Labour Day
Good Friday	Thanksgiving Day
Victoria Day	Christmas Day
Dominion Day	Boxing Day

Civic Holiday, when it is locally observed, and any other days on which the Liquor Control Board directs the Company to close its operation.

Should the Company be allowed to remain open on Easter Monday, another day off will be scheduled on an individual basis to sult the operation (not necessarily in the Same week).

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9.02 A "regular" or "probationary" employee who completes at least one (1) scheduled eight (8) hour day or a total of twelve (12) hours in a week in which a holiday is observed, **shall** be credited eight (8) hours at straight time for the holiday if he/she does not work on the holiday.

**9.04** A "regular" or "probationary" employee who completes at least one (1)scheduled eight (8) hour shift or works a total of twelve (12) hours in the first full week of November each year, including **those** on scheduled vacation that week, will receive one (1) day off with **pay** to be scheduled in the **period** November 1 to December 15 or January 1 to May 31 inclusive.

A "regular" or "probationary" employee who completes at least one (1)scheduled eight (8) hour **shift** or works a total of twelve (12) hours in the week that January 2nd falls, including these on scheduled vacation that week, will receive one (1) day off with pay to be scheduled during January, February or March.

# SECTION 10 - VACATION PLAN

10.01 Vacation Leave

On May 1st in each year vacation leave will be established for all regular employees according to the following scale:

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(a) Regular employees who achieve that status prior to October 1st of the previous year -two (2) weeks. Regular employees who achieve that status after October 1st of the previous year will be paid 4 % of earnings to may 1st. (b) Regular employees who have three (3) or more years of seniority as of May 1st - three (3) weeks.

(3) weeks. (c) Regular employees who have eight (8) or more years of seniority as of May 1st - four (4) weeks.

weeks. (d) Regular employees who have fifteen (15) or more years of seniority as of May 1st - five (5) weeks.  $1 \downarrow \downarrow \bigcirc 1, \overline{1, \overline{2}}$ 

(e) Regular employees who have twenty  
or more years of seniority as of May 1st - six  
weeks. 
$$2577$$

(f) Regular employees who have twenty-five (25) or more years of seniority as of May 1st - Seven (7) weeks.

(g) The initial establishment of the fourth, fifth, sixth and seventh week of vacation will be made with reference to the employee's seniority anniversary date occurring within the eleven (11) months often May Lat months after May 1st.

(h) No vacation leave will be established for those employees who are absent because of illness for more than twelve (12) months on May 1st.

# 10.02 Vacation Time

(20) (6)

Summer vacation shall be limited to two (2) consecutive weeks which shall be scheduled

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from the first Monday in June to September 30th. Additional vacation leave can be scheduled during the balance of the year.

Vacations are to be granted by seniority and within occupational group where applicable.

All vacation leaves must be taken within twelve (12) months after they have been established on any May 1st. and except as provided in Section 10.03, an employee is not to remain at work during a vacation leave.

If a paid holiday occurs during an employee's vacation leave he/she shall receive eight (8)hours' **pay** for that holiday. This payment shall not be counted as vacation payment.

# 10.03 Vacation Pay

For each week of vacation leave an employee shall receive forty (40) hours' pay at his/her current hourly wage rate, except that with respect to the first two (2) weeks of vacation taken after May 1st in any year payment shall be at the rate of 4% of earnings during the twelve (12) month period preceding May 1st if the employee has lost fifty (50) days or more in the said twelve (12) month period because of layoff or other absence not due to illness or accident.

Provided further that in the case of those regular employees who have less than twelve (12) but more than seven (7) months' service as regular employees on May 1st in any year the fifty (50) working days shall be prorated to their actual length of service as follows:

7	months29	days
	months	
9	months	days
10	months	days
11	months46	days

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An employee who is to be paid on a percentage basis for his/her first two (2) weeks of vacation may elect to remain at work and receive the 4% payment without taking any time off.

For those regular employees who receive their initial two (2) weeks' vacation under this plan the payment therefore in the amount of forty (40) hours' pay at their current hourly rates **shall** include any percentage payments earned by them during the twelve (12) month period prior to May 1st.

#### 10.04 Vacation Bonus

In addition to the normal vacation pay provided by Section 10.03, a vacation bonus for certain employees will be established on May 1st of each year when vacation leaves are established assuming that all such vacation leaves will be paid for on the basis of wage rates then in effect.

This tonus will be available for payment in a lump sum at any time during the vacation leave period as agreed between the Union and local Management.

In locations where a shortage of work is predicted, employees may be scheduled to take time off rather than the payment of cash vacation bonus by mutual agreement with the Local Union.

On May 1st a vacation bonus will be established for those who have three (3) or more years of seniority on that date. The amount of the vacation bonus is to be 203 of the normal vacation pay, with a minimum of one (1) week's pay for those regular employees who had twenty (20) years or more of seniority.

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10.05 Vacation Payment On Termination

All terminations shall be handled on the following basis:

(a) Employees who had received their vacation earned **as** of May 1st prior to termination shall receive a pro rata payment of 4%, 6%, 8%, 10%, 12% or 14%, as applicable of earnings from May 1st to date of termination.

(b) Employees who had not received their earned vacation as of May 1st prior to termination shall receive their regular vacation pay in addition to a pro rata payment of 4%, 6%, 8%, 10%, 12% or 14% as applicable of earnings from May 1st.

(c) Temporary employees **shall** be entitled only to vacation **pay** in accordance with provisions of the Employment Standards Act, 1974.

(d) An employee, on termination, shall receive any vacation bonus to which he/she is entitled.

### SECTION 11 - SICK LEAVE

**11.01** Sick leave is intended to provide protection for employees from **loss** of pay during **illness**. Employees who are absent without reasonable **cause** will be subject to discipline **as** absentees even though they claim illness and withdraw credits from the bank.

**11.02** Sick leave is to be granted to "regular" employees for sickness on the following basis:

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(a) Forty-eight (48) hours shall be credited to the sick leave bank each year for each "regular" employee who worked prior to January 15th of that year. 73-799999

(b) On January 15th for the purpose of sick leave credits only, "regular" employees on "short time" by being scheduled to work three (3) days or more in each week that month shall be considered as "regular" regarding sick leave provisions only.

(c) "Regular" employees shall be granted; four (4) hours' sick leave for each calendar month of employment for the year in which they were **hired**, retroactive to the commencement of their probationary period.

(d) "Regular" employees on Layoff, who had not received their sick leave credit for that year and are recalled to "short time" (as defined abcve), shall receive four (4) hours' sick leave for that month and for each month remaining in the calendar year.

(e) "Regular" employees on layoff who are employed on a casual or part-time basis shall not qualify for sick leave credits.

(f) "Regular" employees who have been absent due to illness for less than twelve (12) consecutive months shall be credited with forty-' eight (48) hours' sick leave on January 15th.

**11.03** (a) Sick leave credits will be converted to a *cash* bank for each employee by multiplying the hours granted in accordance with Section 11.02 above by the applicable rate effective January 1st of the same year.

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(b) Withdrawal from the cash bank will be in an amount equivalent to the number of sick leave hours multiplied by the employee's current hourly rate.

(c) The cash bank balance remaining to the credit of each employee as of the last Saturday each November shall be cald to each employee on the pay day immediately preceding Christmas each year. 76 L F-1

(d) Upon retirement or termination of employment for any reason whatsoever, employees shall be **paid** the cash balance in their Sick Leave Bank.

# SECTION 12 - BULLETIN BOARDS

12.01 Bulletin Boards will be provided in mutually satisfactory places throughout the plant for the convenience of the Union in posting notices of Union activities. All such notices must be signed by a proper Officer of the Union, and, other than routine meeting or business notices, must be approved by the Employer before posting. Notices by the Employer are to be signed by the Manager or his/her representative.

#### <u>SECTION 13 - EMPLOYER-EMPLOYEE</u> <u>RELATIONSHIP</u>

**13.01** Employees shall conduct themselves in an orderly and respectful manner when addressing the Employer or its representatives, and in return the employee or his/her representatives shall receive fair and courteous treatment from the Employer or its representatives.

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14.01 The Employer may grant leave of absence without pay to any employee for legitimate reasons, such permission and request to be in writing. When such permission is granted, there shall be no loss of seniority for the time absent.

62K-3 If such leave is for purposes of conducting Union business, the employee requesting the leave will, whenever possible, provide to the Company with written reasons in advance in support of the request for leave. If he/she is unable to do so, he/she shall provide written reasons in support of the leave request immediately upon his/her return.

14.02 Where leave is requested by an employee who has become an official of the International Union or of the Provincial Board, the case will be dealt in accordance with the amended precedent established in the letter dated September 28th, 1960, from the Company to the Executive Secretary.

14.03 Effective January 1, 1979, and upon written application by the Executive Secretary of the Provincial Board, the Company agrees to grant an education leave of absence, without loss of regular pay, not to exceed three (3) normal working days in any one (1)year, to elected Union Representatives as agreed between the parties, to a maximum of one hundred (100) days per annum. Such educationalleave will be so arranged between the Union and the Company so as to minimize disruption of the Company's operations. 62.0

#### SECTION 15 - JURY DUTY

**15.01** Effective with the signing of this Agreement, under the following conditions, an employee

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will be compensated for days actually spent on jury duty, or as a witness to give evidence in a case arising out of the sale of brewery products, or as Crown-subpoenaed witnesses (up to a level equivalent to eight (8) hours of straight time pay at the employee's regular wage rate for time lost due to such subpoenas). This will include attendance as a witness on an employee's day off or during an employee's vacation.

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15.02 An employee will receive the difference between his/her jury fees and his/her regular earnings (excluding overtime and shift differentials) which he/she would have received for regularly scheduled work days on which he/she would actually have worked if he/she had not been serving jury duty, or as a witness as contemplated in Section 15.01.

15.03 No payment shall be made for any hour for which the employee receives compensation by the Employer for any other reason.

15.04 The claim must be verified to the Employer's satisfaction.

15.05 An employee **shall** be required to report immediately upon being excused or released from jury duty, or as a witness as contemplated in Section 15.01, at which time he/she will be notified whether or not he/she will be required to report for work that day.

# SECTION 16 - BEREAVEMENT ALLOWANCE

16.01 "Regular" and "probationary" employees will be granted bereavement allowance under the fallowing conditions:

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6319-1 Should a bereavement occur in an employee's immediate family (members of his/her household, mother in-law and son-in-law and daughter-in-law) mother-in-law and son-in-law and daughter-in-law) the employee may request a bereavement leave, and shall be granted such time off with pay as is reasonable under the circumstances to enable him/her to look after the funeral arrangements or to attend the funeral. The extent of leave shall be in the discretion of the Employer, depending upon the time of the bereavement in relation to his/her regular time off, the distance to be travelled, etc. The general standard of bereave-ment time off shall be **three (3)** consecutive days. Providing prior permission is received in the event an employee attends the funeral of a an employee attends the funeral of a brother-in-law, sister-in-law, grandparent or grandchild, on a regular scheduled work day, one (1)day off with pay shall be granted.

#### SECTION 17 - REST PERIODS

17.01 Employees will be granted two (2) rest periods of fifteen (15) minutes in each working day on the following **basis:** 

17.02 In distributing, warehouses and wholesale sections rest periods will be taken two (2) hours after starting and seven (7) hours after starting.

17.03 For retail store employees and truck crews the two (2), fifteen (15) minute rest periods will. be mutually agreed upon. However, in retail stores where only one (1)employee is on duty, the formal rest period will be waived.

#### SECTION 18 - UNIFORMS

18.01 Employees must report for work in uniform, clean and presentably dressed, ready to meet the public. The Employer shall furnish employees with

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uniforms based on the agreed scale of issue, as set out in an appendix to this Agreement. The Union will be consulted **prior** to any change in the scale of issue. The total cost of uniforms and dry cleaning to be borne by the Employer. The Employer will require an employee to replace, at his/her own expense, any shortage in his/her issue for which he/she is personally responsible, and cannot furnish a satisfactory explanation.

18.02 Rubber, leather, or canvas aprons, gloves and rubber boots will be supplied when and where, in the opinion of the Employer, they are necessary.

**18.03** Uniforms up to the agreed scale of **issue** and/or equipment supplied to employees must **be** returned to the Employer when employees leave.

18.04 Employees must report for work wearing approved safety shoes. Exceptions to the compulsory program will only be allowed upon presentation of satisfactory medical evidence.

# SECTION 19 - WELFARE AND PENSION S-R.

19.01 The Employer shall provide an insurance and hospitalization plan, as acceed upon, for its employees and particulars of the benefits will be issued in a separate booklet. The Pension Agreement will also be issued separately.

19.02 An employee shall not receive wages or other allowances such as holiday pay, vacation pay, weekly indemnity, LTD, Worker's Compensation, or other similar benefits from more than one source

for the Same day or part day. 79B, D-DD 74, 75-99---6 SECTION 20 - PAY DAY

**20.01** A regular weekly pay day **shall** be continued as established by the Employer (this pay day shall not be Saturday) and employees **shall** receive their pay before leaving the plant.

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#### SECTION 21 - DISCRIMINATION

21.01 There shall be no discrimination, intimidation, interference, restraint, coercion, or attempted coercion, by or on behalf of the Employer or any of its representatives of by, or on behalf of the Union, its members on its agents with respect to any employee, because of membership or non-membership in the Union.

21.02 There shall be no discrimination, intimidation, interference, restraint, coercion, influence, or attempted influence, by or on behalf of the Union, its members, or its agents, with respect to the handling, distribution, or sale of any product of any Brewer offered for sale through any outlet operated by the Employer.

**21.03** Both the Employer and the Union endorse the principles outlined under the "Ontario Human Rights Code" wherein it is illegal for either the Employer and/or the Union to discriminate in respect to employment or membershipin the Union as outlined in the Human Rights Code, 1981.

#### SECTION 22 - MANAGEMENT FUNCTIONS

22.01 The right to hire, promote, demote, discharge or discipline for cause, and to maintain discipline and efficiency of employees is the sole function and responsibility of the Employer, subject to the terms and conditions of this Agreement. All matters concerning the operation of the Employer's business not specifically dealt with herein shall be reserved to the Management and be its sale responsibility.

22.02 In the imposition of discipline, prior disciplinary written warnings or reprimands will not be referred to after twelve (12) months prior suspensions will not be referred to after thirty (30) months.

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**22.03** When an employee is disciplined or discharged the Local Union will be given, in writing, the reasons for such action, with such particulars as will enable the Union to determine whether or not a grievance should be processed.

Whenever an issue arising out of discipline or discharge is to be arbitrated and when the Chairman of the Arbitration Board has been appointed or agreed upon, the parties will exchange letters giving full particulars of:

(a) the Company's reasons for imposing the discipline or discharge, and

(b) the Union's reasons for protesting the discipline imposed.

It is intended that this exchange of correspondence will determine the issues to be settled by the Arbitration Board.

#### SECTION 23 - STRIKES AND LOCKOUTS

**23.01** There **shall** be no lockout by the Employer nor any unlawful strike, sit-down, slow-down, nor curtailment in operations by the Union for any reason whatsoever, during **the** term of this Agreement.

# SECTION 24 - TERMS AND CONDITIONS

24.01 The Employer and employees covered by this Agreement agree to abide by the terms of the Liquor Control Act and Regulations and other relevant statutes.

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**24.02** All terms and conditions of this Agreement shall be subject to change without notice if, as and when required by reason of any legislation or order of the Federal and/or Provincial Governments.

24.03 This Agreement shall remain in force and effect from the effective date up to and including December 31, 1990, and shall automatically continue from year to year thereafter until either party serves written notice on the other party by registered mail thirty (30) days and not more than sixty (60) days prior to any annual expiration date that changes are desired - such changes to be listed in the said notice. When such notice has teen given by either of the parties bound by this Agreement, the party notified shall commence to negotiate within fifteen (15) clear days from notification. However, all conditions of this Agreement are to remain in force until negotiations are completed and/or Conciliation

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SIGNED this 7th day of November, 1988 at Toronto, Ontario. BREWERS'/WAREHOUSING COMPANY LIMITED J.R. Davidson, President etu Ecuniare J.W. Bowman, Director, Human Resources J.J. Connolly, Manager, Industrial Relations UNITED BREWERS' WAREHOUSING WORKERS' PROVINCIAL BOARD, REPRESENTING LOCAL UNIONS AND THEIR BRANCHES OF THE UNITED FOOD AND COMMERCIAL WORKER'S INTERNATIONAL UNION. / Ĺ Anda Manutas Anthen

G. Plenderleith, Assistant to Director

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## APPENDIX "A"

#### WAGE RATES

1. In the event that any job classifications are changed as a result of job evaluation or additional classifications are added, the partic-ular classification or category of employment shall be open for negotiations at the request of either party. 1/6-2. 2. The following scale of hourly wage rates shall become effective as and from the dates set out below and shall be paid during the balance of this Agreement to all regular, probationary and temporary employees.

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50A-1 BREWERS' WAREHOUSING COMPANY LIMITED SCHEDULE OF WAGE RATES				
<b>CLASSIFICATION</b>	<u>Apr.1/88</u>	Jan.1/8	9 Jan 1/	90
Mechanic, Maintenance Servicer	17 <b>.59</b> nan	18.24	18.94	1-
Retail Checker- Cashier	17.49	18.14	18.84	-12
Delivery Sorter, Draught Equipment Service Serviceman	17.47	18.12	18.82	
Tractor Driver; Toronto Maintenance	17.45	18.10	18.80	. \
Warehouse Checker	17.44	18.09	18.79	h
Driver, Clerk Driver	17.41	18.06	18.76	
Stacker Operator	17.34	17.99	18.69	
Maintenance Man	17.33	17.98	18.68	
Counter Clerk, Driver Helper, Stockman, Warehouser	17.29 man	17.94	18.64	
Janitor	17.26	17.91	18.61	L
Probationary 10% be:	Low Regul	lar Rate		
Temporary	7.89	8.23	8.59	
Preferred Temporary	11.32	11.74	12.20	

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NIGHT SHIFT PREMIUM 9.9-10005 (a) A night shift premium of fifty-five cents 55¢) per hour shall be paid to those production employees employed in wholesale sections who commence an eight (8) hour shift after 3:30 p.m. (b) A night shift premium of seventy-five cents (\$.75 in 1988, \$.80 in 1989, \$.85 in 1990) per hour shall be paid to those production employees employed in wholesale sections who commence an eight (8) hour shift after <u>11:30 p.m.</u>

(c) "Regular" or "probationary" employees regu-larly employed in retail stores observing closing hours of sale later than 6:00 p.m. shall receive a premium on the following basis:

Any employee who commences an eight (8) hour shift after 11:00 a.m. shall receive a premium of \$1.40 per diem,

Any employee who commences an eight (8) hour shift after 12:00 noon shall receive a premium of \$1.70 per diem.

Any employee who commences an eight (8) hour shift after 1:00 p.m. shall receive a premium of \$2.00 per diem.

Any employee who commences an eight (8) hour shift after 2:00 p.m. shall receive a premium of \$2.30 per diem.

Any employee who commences an eight (8) hour shift after 3:00 p.m. shall receive a premium of \$2.60 per diem.

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(d) Any regular employee who works at least two (2) complete hours beyond 6:00 p.m. and does not otherwise qualify for a night shift premium, will receive a premium at the rate of thirty-five cents (35¢) per hour for hours worked beyond 6:00 p.m. This does not apply to overtime work.

(e) These premiums **shall** not be **used** to calculate overtime and premium **pay** for paid holidays.

# "TEMPORARY" TO "PROBATIONARY" PROGRESSION PROGRESSION PROGRESSION

Each Spring prior to the February meeting, as contemplated in Appendix "D", the Group Managers will establish (a) the number of known vacancies for regular employment in the next twelve (12) months; (b) the average turnover based on the fallowing formula for the Operating Group:

- Brockville, Chatham, Dryden 2
   Fort Erie, Hanover, Leamington, Lindsay, Oakville, Pembroke, Simcoe, Smiths Falls, Stratford, St. Thomas, Timmins, Welland, Brantford, Woodstock, Guelph.
- Barrie, Belleville, Cornwall, 4 Kingston, North Bay, Oshawa, Peterborough, Sarnia, Sault Ste. Marie, Sudbury, Thunder Bay.
- (iii) London, Kitchener, Brampton 6 St. Catharines, Windsor.
- (iv) Hamilton, Ottawa, a Toronto (4) Group;.
- (v) Toronto Depot 14

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Preference will be given in selecting the employees for advancement to Regular status to those temporary employees who have the potential job qualifications and have **teen** graded satisfactory after completing seventeen (17) fifteen hour minimum weeks of temporary service. The criteria for the selection of these temporary employees will be the same **as** those of a probationary employee.

At the staffing meeting, the Group Manager's selection of candidates to fill the greater of (a) or (b) **above** will be discussed with the Local Union. The Group Manager will take into account any representation of the Union in respect to this selection and the appraisals of all employees who were considered will be discussed at the request of the Union. After this meeting, the Group Manager will advise the candidates selected.

At **the** February meeting, we will advise the same number of temporary employees **as** per (b) (i), (ii), (iii), (iv) above that will be the next candidates designated to be moved **as** soon **as** the number designated for advancement to Regular status falls below (b). However, no benefits will be applicable **until** they are moved to the advancement to Regular position.

The Executive Secretary of the Provincial Board and the Labour Relations Department may be requested to assist the parties.

After the selection is completed, the parties may agree to grant those selected preference for temporary work in their own store or in another store or depot and for any additional predicted assignments in their own community known on Friday for the following week. They will also be entitled to:

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(i) Partial Uniform issue;

(ii) Vacation at 6% if they have three (3) years' service **as** of May 1st from the date they attained seventeen (17) weeks;

(iii) Rate differential for higher classification - see Section 5.06;

(iv) Rate for Relief of Supervision - See Section 5.07;

(v) Night Shift Premium - See Appendix "A";

(vi) Wage Rates - See Appendix "A"-Schedule of Wage Rates.

The four (4) Toronto Retail Store Groups will be considered as separate communities.

When a vacancy is declared, the appointment of those employees who have continued to perform satisfactorily will be made in accordance with the date of hiring and a two (2) month probation period will be served. This probationary period will be reduced to one (1) month if an employee has completed six (6) months' service after selection, and the probationary period will be waived if an employee has completed one (1) years' service after selection.

Other applicants selected to fill a vacancy where no prior selection has been made will be placed on normal four (4) months' probation.

Employees who do not perform satisfactorily however, will not be advanced nor offered any further preference.

Twelve (12) months after selection, they will be entitled to the probationary rate.

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#### MEAL ALLOWANCE

Employees who are required to work as much as Entropy (3) hours overtime continuous with their regular shift will be granted a meal allowance of 33.00 - 390 - 30

Truck employees shall be paid a lunch allowance of \$3.00 on those trips which by local agreement in each District are identified as "country runs" which normally prevent an employee from getting back to **base** for lunch. Where there is no local agreement the lunch allowance of \$3.00 will be paid on a trip which teless the truck more than fifthere (15) miles which takes the truck more than fifteen (15) miles from base and which normally prevents the driver from returning for lunch within five (5) hours from the starting time of his/her shift.

# COST OF LIVING ALLOWANCE 5/-2

COST OF LIVING ALLOWANCE Allowance A lump sum payment will be paid to Regular employees for all hours worked, including Vacations and Statutory Holidays, in the period from January 1, 1990 to December 31, 1990, the first pay period following publication of the December, 1990 Consumer Price Index, (1971=100), on the basis of 1 cent per hour for each full. 3 change in the Consumer Price Index, (1971=100), in the period from January 1, 1990 to December 31, 1990, calculated by subtracting the Consumer Price Index (1971=100) for the month of December, 1989 after adding thereto 6% of the December, 1989 Consumer Price Index (1971=100), from the Consumer Price Index (1971=100) for the month of December, 1990. December, 1990.

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#### APPENDIX "B"

#### SENIORITY GROUPINGS

Barrie, Angus, Elmvale Belleville, Napanee, Picton, Trenton Bradford, New market, Aurora Brantford, Paris Brockville, Prescott, Morrisburg Chatham, Blenheim, Bothwell, Ridgetown, Tilbury, Wallaceburg Cobourg, Port Hope Collingwood, Meaford, Wasaga Beach Cornwall, Alexandria, Long Sault Fort Erie, Ridgeway Guelph Hamilton Metro, Ancaster, Burlington, Dundas, Caledonia, Grimsby, Stoney Creek, Waterdown Hanover, Walkerton Jackson's Point, Keswick Kingston, Gananoque Kitchener, Cambridge, Waterloo Leamington, Kingsville, Essex London, Strathroy North Bay Oakville, Clarkson, Erin Mills, Milton, Streetsville Orillia Oshawa, Ajax, Bowmanville, Whitby Ottawa, Orleans, Manotick, Vanier, Gloucester, Nepean, Kanata Pembroke, Deep River, Eganville, Petawawa, Renfrew Penetang, Midland Peterborough, Lakefield, Bridgenorth Sarnia, Petrolia, Point Edward Sault Ste, Marie Simcoe, Delhi, Port Dover, Port Rowan Smiths Falls, Carleton Place, Perth

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Spanish, Blind River, Elliot Lake Stratford, St. Mary; St.Catharines, Niagara Falls, Niagara-onthe-Lake, Thorold, Beamsville St. Thomas, Aylmer Sudbury Regional Municipality Thunder Bay Timmins, South Porcupine Toronto Metro, Cooksville, Markham, Pickering, Port Credit, Richmond Hill, Stouffville, Woodbridge Welland, Port Colborne Windsor Metro, Amherstburg, Belle River, La Salle, Tecumseh Woodstock, Ingersoll

"Any stores not within the Listed Seniority Groupings will be on a single Seniority Basis".

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### APPENDIX "C"

### SCALE OF ISSUE - UNIFORMS

The following is the Scale of Issue - Uniforms far all Regular employees:

Retail Store Personnel and Warehouse Clerks

6 Shirts	3 Short Sleeve 3 Long Sleeve	every "	two( "	2) y	ears
4 Trousers	2 Summer Weight	"	п		n
	(10 oz.) 2 Winter Weight (14 oz.)	"	**	"	н
3 Ties		п	и	n	u
4 Sweaters		н	**	11	64
	Combined Wholesale				
			il Pe	rson	nel:
Depot and	3 Short Sleeve 3 Long Sleeve 2 Summer Weight	<u>Reta</u> every	<u>il Pe</u> two(	rson 2) ye	<u>nel:</u> ears
Depot and ( 6 Shirts	3 Short Sleeve 3 Long Sleeve	<u>Reta</u> every	<u>il Pe</u> two( "	rson 2) yo	nel: ears "
Depot and ( 6 Shirts	3 Short Sleeve 3 Long Sleeve 2 Summer Weight (10 oz.) 2 Winter Weight	<u>Reta</u> every "	<u>il Pe</u> two( "	2) y n	nel: ears "

Delivery Personnel:

In addition to the issue for Depot and Combined Wholesale Retail personnel:

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1 Cap

every two (2) years

1 Windbreaker (Long M-85 Type)

every four (4) years

New regular employees will receive **a** uniform issue (minimum one (1) of each item) on **a** pro rata **besis**. Uniforms **shall** be received no later than April 30, every **second** year. The Company will provide uniform T-shirts for Depot and Delivery Personnel. Employees shall have the option to substitute two (2) T-shirts in lieu of one (1) regular **shirt** (long sleeve or short sleeve).

Replacements of worn or torn clothing will be made On the recommendation and approval by Management.

The above employees will be eligible to receive a pair of either Safety Shoes or Safety Boots once every ten (10) months. The first issue will be effective on or about September 15, 1988. Subsequent issues will be on or about July 15, 1989, and May 15, 1990.

The Employer agrees to **pay** up to \$50.00 for the above **issues** of approved Safety Shoes or approved Safety **Boots** under the **Compulsory** Safety Shoe Program as outlined in Section 18.

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# GUIDELINES FOR DECLARING A VACANCY

In addition to the regular Labur Management meetings that may be held on a Local **basis**, it is agreed that the Group Manager and/or his/her representative(s) and the Local Union Officers and/or their representative(s) - (not more than three (3) from each side unless mutually agreed) shall meet by February 15th and September 1st to discuss normal regular staffing requirements as covered by their Seniority Group. It is the intention of these meetings that the parties will deal with:

(a) the vacation schedule and the number off, by classification, per day or week, during upcoming summer or winter periods:

(b) the method of handling a layoff and/or other than regular hours:

(c) if a vacancy exists.

The **parties** agree that representative(5) of the Provincial Board and the Labour Relations Department may discuss from time to time, such items that may be of mutual interest. In addition, at least twice a year representatives of the Provincial Board, the Labur Relations Department and Regional Managers (or their designates) may discussitems of mutual interest as agreed.

The Local meetings held to discuss staffing in each Seniority Group will consider the following items to determine if a vacancy exists:

1. Full work for five (5) days or if mutually agreeable, on forty (40) hours over six (6) days,

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split shifts, etc., consideringhis/her entitlement to the following:

Rotating Day Off;

#### Statutory Holiday:

Vacation;

Reference to Section 5.09.

2. Absences by other Regular employees on that seniority list who are likely to return will not constitute a vacancy, such as:

Sickness and Accident;

special vacation and days off arrangements:

Leave of Absence, including Jury Duty, Bereavement, Union Business, etc.:

Transfers of an employee to another location, on other than a permanent **basis**.

In addition to the above, hours used in the sorting of empties will not be involved in the determination of vacancies.

3. Full work (forty (40) hours) for forty-four (44) out of fifty-two (52) consecutive weeks will be deemed to create a vacancy unless caused by conditions described in (2) above.

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### APPENDIX "E"

### SAFETY

The Company shall institute and maintain all reasonable precautions for safeguarding the health and safety of its employees. Both the Company and the Union recognize *their* mutual obligations to assist in the prevention, correction and elimination of unhealthy and unsafe working conditions and practices. All employees are **expected** to adhere to safe working practices. The Employer and employees will co-operate in the observance of all safety regulations.

Any outstanding matter relevant to safety conditions may be brought up and dealt with at a meeting between the union and Management.

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### GUARANTEED WAGE PLAN

AGREEMENT between Brewers' Warehousing Company Limited and United Brewers' Warehousing Workers' Provincial Board, representing Local Unions and their Branches of the United Food and Commercial Workers International Union.

WHEREAS the Company has entered into a Collective Agreement with the above-named Union covering the Bargaining Unit in the Province of Ontario.

AND WHEREAS the said Parties have agreed to make this supplementary Agreement, which is to be a supplement to the said Collective Agreement, and any grievances arising out of the administration of this supplement may be dealt with under the Grievance Procedure of the Collective Agreement.

NOW **TEEREFORE** the Parties agree to the continuation of the Guaranteed Wage Plan as hereinafter set forth with such continuation to become effective on the 1st day  $\sigma$  September, 1988 or on any later date on which approval for continuation has been received from the Federal Government holding that:

(a) The Plan meets the requirement of Employment and Immigration Canada with respect to Supplemental Unemployment Benefit Plans,

(b) Payments by the Company pursuant to this Plan will be classed as deductible expenses for corpsrate **income tax** purposes, and,

(c) The receipt by employees of the benefits provided by this Plan will not disqualify such employees from receiving any part of the Unemployment Insurance Benefits to which they would otherwise be entitled.

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#### 1. Purpose

The purpose of this Plan is to provide a method of guaranteeing income to certain employees who are laid off and separation pay in certain cases.

#### 2. Eligibility for Participation in the Plan

Any regular hourly-rated employee having at least one (1)year of seniority determined as of the September 1st immediately preceding his/her layoff, shall be eligible to participate in this Plan.

Notwithstanding the above, employees not classified as regular employees prior to March 21, 1988 shall not be eligible to participate in this Plan, until September 1st of the year following the employees' attainment of three (3) years of seniority.

#### 3. Exceptions

 $$\operatorname{This}$  Plan has no application to and provides no benefits for:

(a) Employees who have been laid of€ for disciplinary reasons and if such layoff is questioned under the Grievance Procedure of the Collective Agreement, final disposition of any grievance will determine the employee's status under the Plan.

(b) Employees who have been **laid** off because of any strike, lockout, slowdown, picketing or other action by employees of this Company or by employees of any other employer who are represented for collective bargaining purposes by the **Unions** which were party to the Ontario Industry Memorandum of Agreement which **led** to

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the renewal of this Plan, or by any Local thereof or successor **Unions** thereto.

(c) Employees who have been terminated because of specific direction or decree from any Governmental authority which has the effect of curtailing any of the Company's operations unless

(i) the direction or decree is the result Of an illegal act committed by the Company or one Of its representatives, or

(ii) the direction or decree purports to change the method of beer distribution or beer retailing within the Province.

(d) Employees who have been laid off because of any act of war Cr the hostile act of any foreign power or by any act of sabotage or insurrection or by any act of God.

(e) Employees who **are** Laid off and who have arranged with the Company to **take** leave of absence without pay for a specific period in lieu of their layoff. These employees will be deemed to have opted out of the Plan for such period.

#### 4. Disgualification for Benefits

An employee who has been laid off and who would otherwise **be** eligible for participation in the Plan *shall* not receive any payments under the Plan for any week:

(i) In which he/she has been on layoff and has failed to apply for U.I. benefits, or in which he/she has been **disqualified** or disentitled from U.I. benefits for any **reason other** than serving a two (2) week waiting period.

(ii) In which he/she has been on layoff and has failed to keep himself/herself registered for

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employment with the Canada Manpower Centre in those cases where such registration is necessary to **qualify** for U.I. benefits or for reduction of U.I. waiting period.

(iii) In which he/she has failed or refused to accept employment deemed suitable for him/her by the Unemployment Insurance Commission.

(iv) In which he/she has failed to accept and report for any appropriate work assignment of **at** least one normal working day **unless** excused for reasonable cause.

(v) In which he/she is in receipt of **a** benefit provided by the Company's insured Weekly Indemnity or Long Term Disability Plans.

(vi) After he/she has become entitled to receive any pension under the Company or Government Pension Plan.

(vii) In respect of which he/she is qualified for compensation from the Workers' Compensation Board for any compensable accident or **illness**.

#### 5. Definitions

For the purposes of this Plan:

"Wages" shall mean actual earnings for work perfor med and vacation pay, payment for any leave of absence with pay granted, eg. jury duty, bereavement pay, payment for statutory holidays and call-in pay.

"Week" shall mean the Company's payroll week.

"Compensated and available hours" means as applied to any particular week for any employee:

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(a) All hours worked by the employee for the Company or for any other employer in such week, plus

(b) All hours not worked **by** the employee in such week but for which he/she receives wages from any employer, **plus** 

(c) All hours scheduled in such week for an employee who is not on layoff and which he/she has not worked for any reason other than lack of work, plus

(d) All hours scheduled in such week for an employee who is on layoff and which he/she has not worked for any reason other than lack of work after being given reasonable notice according to the established practice of the Company that such scheduled hours were available to be worked by him/her.

"Week of layoff" means a week in which the employee's compensated and available hours are less than forty (40). GUB = 20-2

6. Benefit3 Provided for Laid Off Employees

Subject to the terms and conditions of the Plan as herein set out each eligible employee who is laid off from the Bargaining Unit shall receive in addition to any wages earned in the week a benefit from the Plan for each week of layoff calculated by determining the product of items  $1_r$ 2 and 3 below and deducting from such product the sum of item 4 below.

- 1) Seventy percent (70%) for eligible employees as hereinabove defined.
- 2) The straight time hourly rate of the employee in effect **as** of time of layoff.

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- The excess of forty (40) over the compensated and available hours of the employee.
- The actual benefit, if any, for which such employee is eligible under the Unemployment Insurance Act for such week.

#### 7. Welfare Benefits During Layoff

An employee who is laid off continues to participate in the Welfare Plan of the Company applicable to employees in his/her Bargaining Unit to the end of the month following the last month in which he/she has worked in the Bargaining Unit, or until the end of the last month during which he/she has drawn a benefit under this Plan, whichever is the later. Welfare Plan, for the purpose of this section does not include the Pension Plan or the Company's insured Weekly Indemnity and Long Term Disability Plans which cover only indemnity for wages actually lost because of illness or accident.

An employee on layoff who, pursuant to the above, has ceased to participate in the Welfare Plan is restored to participation immediately upon completion of eight (8) hours' work in the Bargaining Unit.

#### 8. Duration of Benefits

The maximum benefit entitlement of an employee at any time **shall** not exceed that benefit established in accordance with Table A. However, the employee's actual benefit entitlement will be less than the maximum benefit entitlement **if** he/she has used any benefits and has not subsequently restored them.

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Weeks of benefits are restored based upon the formula of 1/10th of a week for each eight (8) full hours during which the employee earned wages from the Company up to the employee's maximum benefit entitlement set out in Table A below. No credits towards future benefit entitlements are allowed for wages earned during any period in which the employee is already entitled to the maximum benefits set out in Table A. TABLE A SUBMAC

completed Years of Seniority Determined as of September 1st Immediately Preceding His/Her Layoff	Maximum Benefit <u>Entitlement</u>
15 years or more	78 Weeks of Benefit
10 years or more	65 Weeks of Benefit
5 years or more	52 Weeks of Benefit
4 years or more	45 Weeks of Benefit
3 years or more	35 Weeks of Benefit
2 years or more	25 Weeks of Benefit
1 year or more	15 Weeks of Benefit

The maximum number of weeks of benefits which an employee may **use** during any twelve (12) month period commencing September 1st **Shall** not *exceed* the Maximum Benefit Entitlement determined as of that September 1st in accordance with Table A above above.

Each eligible employee's weeks of benefits shall be decreased by one week for each week in respect of which he/she is on layoff and in receipt of

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benefits for more than thirty-two (32) hours; and benefits for more than thirty-two (52) hours, and by 4/5ths of one week for each week in which he/she is on layoff and in receipt of benefits for more than twenty-four (24) hours; and by 3/5ths of one week for each week in which he/she is on layoff and in receipt of benefits for more than sixteen (16) hours; and by 2/5ths of one week for each week in which he/she is on layoff and in receipt of benefits for more than eight (8) hours; and by 1/5th of a week in which he/she is on layoff and in receipt of benefits for eight (8) hours or less, and nis/her weeks of benefits **shall** also **be** decreased by one week for each week in which he/she is on layoff but was disqualified for any of the reasons set out in subsections (i), (ii), (iii) and (iv) of Section 4.

#### 9. Deductions

Any payment made under this Plan shall be subject to any deductions required by Federal, Provincial or Municipal authority or by the **provisions** of the Collective Agreement, or by voluntary author-**ization from** the employee concerned.

10. <u>Separation Pay</u> <u>Separation</u> <u>30-2</u> <u>30-2</u> An employee shall be eligible for a separation payment as set forth below if on any date during his/her layoff the hours scheduled for him/her during the previous twelve consecutive months were less than fifty percent (50%) of normal full-time hours if he/she is not eligible for any Company or Government pension or for benefits under the Company's insured Weekly Indemnity or Long Term Disability Plan. Long Term Disability Plan.

In special cases where a laid off employee appears to have little prospect of recall to regular work within a period of *six* months he/she may request immediate termination **and** severance pay, and with the concurrence of the Company and the **Union**, this may be granted notwithstanding the eligibility clause above clause above.

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An employee eligible for a separation payment hereunder must apply for it not later than six months after he/she first becomes eligible therefor, otherwise his/her right to such payment shall be concelled cancelled.

Nothwithstanding the above if the Company permanently discontinues an operation, an employee laid off as a result thereof must apply for and shall receive any separation pay to which he is entitled without waiting the six months period. If an employee applies for and accepts a separa-tion payment hereunder, his/her employment is terminated and his/her seniority and other rights under the Collective Bargaining Agreement are cancelled cancelled.

The amount of the separation payment of an eligible employee shall be equal to the sum of: (a) One week's base earnings (computed on the basis of his/her hourly rate in effect as of time of layoff) multiplied by the number of his/her completed years of seniority as of the last day he/she actively worked in the Bargaining Unit, plus

(b) \$95.00 multiplied by a number equal to the number of mnused weeks of benefit entitlement, which an employee has to his/her credit at the date of his/her separation. However, an eligible employee who applies for separation pay at the time he/she first becomes eligible therefore shall have the \$95.00 supplemented by an additional scan no \$30.00.

The Company shall be authorized to deduct from any separation pay payable to an employee hereunder the amount of any Guaranteed Wage Plan payment made to such employee which the employee was not entitled to receive.

#### 11. Applications

Employees shall be required to observe such rules and follow such procedures and make such reports

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and applications as shall be prescribed by the Company after consultation with the Union. The wilful falsification of any fact material to the determination or an employee's benefit rights under the Plan shall result in the forfeiture of any benefit rights he/she may have under the Plan for a period of twelve (12) months subsequent to the discovery of such falsifications, and this shall not preclude any other disciplinary action which may be imposed, subject to the Grievance Procedure of the Collective Agreement.

### 12. <u>Reporting</u>

The Company will make periodic reports to the Union weekly while employees are laid off and receiving benefits under the Plan and quarterly if no employees are on layoff, giving the Union complete information as to the number of employees who have been laid off, the duration thereof, the payments made to each individual under the Plan, the number of ineligible and disqualified employees, and such other similar information as may be relevant.

# 13. Duration of Agreement

**This** Agreement **shall** continue until August 31, 1991. During negotiations for renewal of the relevant Collective Agreement, the Union is free to request amendments to this Agreement which **shall** also **be** part of such negotiations, but on the understanding that any amendments to this Agreement will not take effect any earlier than September 1, 1991.

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IN WITNESS WHEREOF the parties hereto have affixed their signatures this 7th day of November, 1988. BREWERS' WAREHOUSING COMPANY LIMITED J.R. Davidson, President 4.14 . Bowman, Director, Human Resources - 2 J.W. molle Ur , Connolly, Manager, Industrial Relations עלט. UNITED BREWERS' WAREHOUSING WORKERS' PROVINCIAL BOARD, representing Local Unions and their Branches of the United Food and Commercial Workers' International union. L. Weir, Executive Secretary .... , eir 1 1 eed 1 \_\_\_\_\_ 2\_\_\_\_ K Y X ..... E.G. Read, Chairman Challent the theme

G. Plenderleith, Assistant to Director

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WHEREAS the Collective Agreement between the undersigned parties provides in Appendix "A" thereto under the heading Meal Allowance that:

"Truck employees **shall be** paid a lunch allowance of \$3.00 on those trip; which, by local agreement in each District, are identified **as** country runs which normally prevent an employee from getting back to base for lunch",

AND WHEREAS the **said** parties have agreed upon the terms of a *local* agreement for the Hamilton district which is presently in effect and is not affected by this Supplementary Agreement;

AND WHEREAS the parties hereto have now agreed upon a list of "country runs" for each of the remaining districts, namely Belleville, Kitchener, North Bay, Ottawa, Sudbury, Toronto and Windsor, such lists being divided into two (2) sections showing under the heading "normally paid" those trips on which truck employees of the Company will be paid the said lunch allowance under normal conditions, and showing under the heading "not normally paid" those trips on which truck employees of the Company are not entitled to lunch money under normal circumstances;

NOW THEREFORE this Supplementary Agreement witnesseth:  $\label{eq:stable}$ 

1. a) The Company will pay a lunch allowance of \$3.00 to each truck employee of the Company on each day on which he/she is assigned to leave before 12:00 noon cn any trip listed under the "normally paid" section of the schedule for his/her district. b) Since it has been agreed that all country runs listed under "normally paid" are trips which usually commence before 12:00 noon, and because of distance to be travelled, or the nature of the loads, or the number of drops (deliveries), or the traffic conditions normally encountered,  $\alpha$  any combination of these circumstances, cannot be completed and the truck returned to base before 1:00 p.m. or within 4-1/2 hours of the employee's starting time (whichever first occurs) by employees performing their work in normally industrious and efficient manner; it is therefore further agreed that these trips will continue to be listed under the "normally paid" section of the schedule until changed conditions justify the transfer of the trip to the "not normally paid" section.

c) If the parties do not mutually agree to such a change of listing the matter may be submitted to arbitration as if it were a grievance, with the onus being on the Company to establish that changed conditions justify the change in listing proposed.

2. The listing of trips in the said schedules under the section of "not normally paid" is primarily for the information of the employees and local Manager, and is not intended to be a complete exhaustive list of all the remaining possible country runs.

3. With respect to any such run listed under "not normally paid" if conditions should change so that it becomes the type of run which qualifies for regular lunch money payments by applying the tests set out *in* paragraph 1(b) above, then such trips shall be relisted under the "normally paid" section by mutual agreement. If such mutual agreement is not reached, the matter in issue may be submitted to arbitration as if it were a grievance, with the Onus being on the party

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requesting the change to establish that changed conditions justify the change in listing proposed.

4. With respect to any trip commenced before noon and listed under the "not normally paid" section, a truck employee of the Company may claim a meal allowance on particular occasions when the trip is made under abnormal conditions which made it impossible for him/her to return the truck to base before 1:00 p.m. or within 4-1/2 hours from the time he/she started work on that day, whichever first occurs. If such claim is not settled by mutual agreement then it may be treated as a grievance, the onus being upon the grievor to establish that he/she was entitled to lunch money on the particular occasion.

5. It is understood that lunch money is not payable on any occasion with respect to existing trip which have not been listed unless it can be shown that an unlisted trip was omitted from the list by an oversight, and that it conformed in fact with the tests set out in paragraph 1(b). New "country runs" which require the truck to proceed more than fifteen (15) miles from base and which are inaugurated after the date of this Memorandum shall be listed either under "normally paid" or "not normally paid" by mutual agreement, and if such agreement is not reached, they will be settled as provided in Section 3 above.

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DULY EXECUTED BY TEE PARTIES HERETO THIS 7th day of November, 1988, at TORONTO, ONTARIO. BREWERS', WAREHOUSING COMPANY LIMITED J.W. Bowman, Director, Human Resources J.J.J. (controlly, Manager, Industrial Relations

UNITED BREWERS' WAREHOUSING WORKERS' PROVINCIAL BOARD, representing Local Unions and their Branches of the United Food and Commercial Workeys' International Union.

J.L. Weir, Executive Secretary . . . . 6. Plenderleith, Assistant to the Director

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## BREWERS' WAREHOUSING COMPANY LIMITED

## WESTERN ONTARIO DISTRICT

For the purpose of Meal Allowance, deliveries to the fallowing pints will be considered "country runs";

	Normally Paid
Chatham	Comber, Tilbury, Wallaceburg
Grand Bend	Watford
London	Alvinston-Mount Brydges- Glencoe, Delaware-Strathroy, Ailsa Craig-Granton-Ilderton- Lucan
<i>s</i> imcoe	Cayuga-Hagersville-Fisherville, Port Rowan-Turkey Point, Teetersville (when combined with Delhi or Waterford), Delhi-Port Dover-Selkirk,
Stratford	Clinton, Goderich
Windsor	Amherstburg, <b>Belle</b> River, River Canard, Stoney Point
	Not Normally Paid
Chatham	Dresden, Bothwell, Blenheim- Erleau, Ridgetown, Rodney, Wardsville, Highgate, Newbury, Mitchell's Bay
Grand Bend	Exeter, Forest, Hensall, Thedford
Leamington	Essex, Harrow and Malden Town- ship, Woodslee

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#### WESTERN DISTRICT

Not Normally Paid ......

St. Thomas	Dutton-West Lorne, Springfield
Sarnia	Sombra
Stratford	Milverton, Seaforth
Tillsonburg	Port Burwell
Windsor	McGregor
Woodstock	Bright

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### BREWERS' WAREHOUSING COMPANY LIMITED

#### CENTRAL DISTRICT

For the purpose of **Meal** Allowance, deliveries to the following pints will be considered "country runs":

#### Store Delivery Point

#### St. Catharines Local Agreement

The Company will agree to a "country run" being defined as any trip to **points** other than the City of St. Catharines Metropolitan area, which includes Merritton, Grantham Township, Port Dalhousie, and Thorold, which would normally prevent a truck crew from returning for lunch within five (5) hours after their starting time.

#### Fort Erie Local Agreement

The Company will agree to **a** "country run" being defined as any trip to Crystal Beach or Ridgeway, which would normally prevent **a** truck crew from returning for lunch within five (5) hours after their starting time.

#### <u>Normally</u> Paid

Guelph

Acton Arthur (Elora & Ferguson when combined with Arthur) Brampton - Bramalea (Caledon East LCBO when combined with Brampton-Bramalea) Erin Georgetown Noral Orangeville

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# CENTRAL DISTRICT

Normally Paid...

Hanover	Blyth Brussels - Listowel Dundalk Lucknow Mount Forest - Palmerston - Harriston Owen Sound Shelburne Southampton - Port Elgin Tober mory Wiarton - Chatsworth - Hepworth -Desboro Wingham Markdale - Flesherton and Kincardine
Kitchener	Conestoga - St.Jacobs - Elmira -Maryhill Petersburg - Baden - New Hamburg Ste. Agatha - Heidelberg - St. Clements - Wellesley - Linwwood
Hamilton	Dundas - Waterdown Licensee Run Grimsby - Stoney Creek Licensee Run Caledonia Licensee Run Mount Hope Licensee Run Winona Licensee Run Lynden - Troy & Rockton - Bin- brook (when combined with Stoney Creek or Caledonia) Highway 25 Oakville when combined with Burlington
Oakville	Streetsville Milton

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# CENTRAL DISTRICT

Not Normally Paid

Welland Dunnville Sauble Beach

Hamilton Burlington - Waterdown

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#### TORONTO DISTRICT

For the purpose of Meal Allowance, deliveries to the **following** pints will be considered "country runs":

#### Normally Paid

Out all day home consumer runs delivering outside the boundaries of Metropolitan Toronto.

- The boundaries of Metropolitan Toronto are:
- The Pickering Town Line on the East
- Etobicoke Creek on the West
- Steeles Avenue on the North

- Licensee runs outside Metro, that prevent a truck crew from returning for lunch within four and one-half (4-1/2) hours after *their* starting time.

#### Not Normally Paid

Transfers to Port credit - Lakeview, Cooksville, Woodbridge, Markham.

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# EASTERN ONTARIO DISTRICT

For the purpose of Meal Allowance, deliveries to the fallowing pints will be considered "country runs":

Normally Paid

Ottawa	Arnprior, Rockland, Clarence Creek, Wendover, Rockcliffe. Embrun, Limoges (when combined) Sarsfield, Hammond, Bourget (when combined).
Cornwall	Alexandria, Chesterville, Casselman, Crysler, St. Albert, Maxville L.C.B.O. (when combined) St. Isidore, Fournier, Moose

St. Isidore, Fournier, Moose Creek, Maxville licensees (when combined). Lancaster licensees and Empty Collector (when combined). Chesterville, Finch, Berwick (when combined).

Hawkesbury Plantagenet. Curran licensees when combined with Plantagenet L.C.B.O.

Pembroke	Beachburg, LaPasse, Point Alexander, Deux Rivieres, Stonecliffe, Eganville, Douglas, Renfrew, Calabogie L.C.B.O.
	51615101

Smiths Falls Westport, Ompah.

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# EASTERN DISTRICT

# Normally Paid .....

Brockville	Morrisburg, Winchester. Williamsburg and Iroquois, Lansdowne L.C.B.O, and Rock- ford Licensees.
Kingston	Bath, Gananoque
Belleville	Northbrook, Kaladar, Flinton, Cloyne. Picton, Cherry Valley (all day run) (Monday) Brighton, Carrying Place, Consecon (when combined). Frankford, L.C.B.O. and Licensees. Tamworth, Erinsville. Napanee, Marysville. Deseronto L.C.B.O. and Licensees (when combined). Tweed, Stoco, Marlbank, Thomasbug. Stirling L.C.B.O. Marmora, Stirling, Hoards Station (when combined). Plevna Wellington L.C.B.O.
Lindsay	Haliburton, Kinmount, Minden, Wilberforce.
Oshawa	Port Perry, Blackstock. Uxbridge, Claremont. Prince Albert and Brooklin. Brougham <b>and</b> Manchester. Newcastle and <b>Orono</b> Licensees (when combined). Newcastle and <b>Orono</b> L.C.B.O. (when combined).

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# EASTERN DISTRICT

Normally Paid....

Cobourg Colborne L.C.B.O. and Licensees (when combined).

# Not Normally Paid

Ottawa	Orleans, Richmond
Pembroke	Black Bay, Clarksville, Deep River, Chalk River.
Smiths Falls	Almonte, Carleton Place, Sharbot Lake, Elgin L.C.B.O. and Licensees, Kemptville.
Belleville	Madoc, Wellington (Licensees), Actinolite (when combined with Madoc), Trenton, Picton (Friday).
Peterborough	Apsley L.C.B.O., Campbellford, Colby, Havelock, Millbrook, Omemee L.C.B.O. and Licensees.
Lindsay	Bobcaygeon, Coboconk, Fenelon Falls.

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# NORTHERN ONTARIO DISTRICT

For the purpose of Meal Allowance, deliveries to the following pints will be considered "country runs":

# Normally Paid

Barrie	Aurora - New market, Bradford, Tottenham, Beeton, Loretto, Alliston, Camp Borden		
Cochrane	Smooth Rock Falls		
Dryden	Red Lake Road, Ignace, Vermillion Bay, Ear Falls		
Fort Frances	Rainy River, One Sided Lake		
Geraldton	Long Lac, Nakina, Beardmore		
Huntsville	Rosseau (when L.C.B.O. and Licensees combined), South River		
Jackson's Point	Brechin, Beaverton - Gamebridge		
Kenora	Sioux Narrows, Minaki, Nestor Falls		
Kirkland	Virginiatown, Kenogami ~ Matachewan		
Marathon	Minitouwadge, Terrace Bay, Schreiber, Rossport, White River.		
New Liskeard	Gowganda, Temagami, Elk Lake - Englehart.		

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# NORTHERN ONTARIO

Normally Paid		
North Bay	Port Loring, Mattawa	
Parry Sound	Bigw∞d	
Sault Ste. Marie	Bruce Mines, Haviland Bay, Montreal River, Batchawana, Pancake Bay, Harmony Beach, Lighthouse - Sand Bay, Searchmont	
Spanish	Thessalon, Elliot Lake, Iron Bridge, Blind River, Espanola	
Sturgeon Falls	Jamot - Noelville - Monetville, Warren - St. Charles - Verner - West Arm - Hagar, Field - Crystal Falls - River Valley	
Sudbur y	Cartier, Chelmsford, Hanmer (R.C.A. F.), Falconbridge, Skead, Capreol, Estaire, Killarny, Azilda (when combined with Chelmsford), Garson (when combined with Skead or Falcon- bridge), Markstay (when com- bined with Coniston and Wahnapitai), Whitefish (when combined with Waters Township and Lively), Levack (when combined with Dowling Township and Onaping)	
Thunder Bay	Kashabowie, Up <b>s</b> ala, White <b>Fish</b> Lake	

Timmins Folyet, Gogama

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# NORTHERN DISTRICT

# Not Normally Paid

Barrie	Elmvale, Phelpston, Atherley
Gravenhurst	Minett
Kenora	Redditt
North Bay	Mattawa*
Sudbury	Levack*, Whitefish

\*Not paid on transfers to our stores.

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#### BETWEEN:

BREWERS' WAREHOUSING COMPANY LIMITED (hereinafter referred to as the "Employer")

#### and

UNITED BREWERS' WAREHOUSING WORKERS' PROVINCIAL BOARD, representing Local Unions and their Branches of the United Food and Commercial Workers International Union, (hereinafter referred to as the "Union").

The Warehouse Clerks at the Hamilton Depot, 150 Barton Street East, Hamilton, Ontario, the Windsor Depot, 2380 Walker Road, Walker ville, Ontario, the Ottawa Depot, 1860 Bank Street, Ottawa, Ontario, the Toronto Depot, 1015 Lakeshore Blvd. East, Toronto, Ontario, and the Belleville Depot, 113 Station Street, Belleville, Ontario, will be subject to the conditions of the Master Agreement, as herein stated.

#### PREAMBLE

As in main Agreement.

## SECTION 1 - UNION RECOGNITION

1.01 Union Recognition to include:

Hamilton Depot Warehouse Clerks, Ottawa Depot Warehouse Clerks, Toronto Depot Warehouse Clerks, Windsor Depot Warehouse Clerks, Belleville Depot Warehouse Clerk.

1.02 As in main Agreement.

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## SECTION 2 - UNION SECURITY

As in main Agreement.

## SECTION 3 - HIRING PRACTICES

There will be two (2) classes of employees:

(a) "Regular" employees - those employees who have successfully completed the prescribed probationary period as set out in this Agreement.

 (b) "Probationary" employees - those who are undergoing a prescribed probationary period of four
 (4) months' continuous satisfactory service with the Employer prior to becoming "regular" employees.

(c) In Toronto only the third **class** will be "temporary" employees.

Except in Toronto, when required by the Employer, additional assignments for full **shifts** will be made by giving preference to employees who are available and then have the ability to do the work in the following order:

(a) Regular warehouse clerical employees, on the warehouse clerical seniority list, on layoff or short time.

(b) Probationary warehouse clerical employees on layoff or short time.

(c) Employees on that Group's seniority list.

When a vacancy is declared by the Employer, it will be posted as if there is no employee on that Group's seniority list who has applied and who has the qualifications, the Employer may engage a probationary employee to fill the position.

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# SECTION 4 - HOURS OF WORK & OVERTIME

**4.02** The basic work week shall consist of forty (40) hours over a period of not more than five (5) days. Any time worked in excess of scheduled hours on any day or in excess of the basic hours in any one (1)week shall be paid for at time and one-half of the basic wage rate.

- 4.03 As in main Agreement.
- 4.04 As in main Agreement.
- 4.05 As in main Agreement.
- 4.07 As in main Agreement.
- 4.08 As in main Agreement.

4.09 It may be necessary for an employee to work on what would have been his/her day off. However, he/she may be excused provided that satisfactory arrangements can be made.

- 4.10 As in main Agreement.
- 4.11 As in main Agreement.
- 4.12 Delete "nine".
- 4.13 As in main Agreement.

SECTION 5 - WORKING CONDITIONS

Does not apply.

Substitute :

"The previous practice of **Supervisors** and office staff **performing** duties of **the** Warehouse Clerks during emergencies, **relief periods**, training, and to assist during **peaks** will be continued."

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When a Clerk "B" or a Clerk Level 5 (Toronto only) is transferred for a full shift to a higher Classification, he/she will receive the higher rate while **so** occupied.

SECTION 6 - SENIORITY

6.01 Add:

"The seniority of the Warehouse Clerks shall be recognized as a separate group and listed on Appendix "B", Hamilton Warehouse Clerks, Ottawa Warehouse Clerks, Toronto Warehouse Clerks, Belleville Warehouse Clerk, Windsor Warehouse Clerks". Provided that while any clerk is on layoff, he/she will also be on the Metro Seniority List in his/her community as a regular employee with full recall rights.

6.02 to 6.10 As in main Agreement.

SECTION 7 - LAYOFF AND RECALL

7.01 to 7.03 As in main Agreement.

#### SECTION 8 - GRIEVANCE PROCEDURE AND ARBITRATION

As in main Agreement.

SECTION 9 - PAID HOLIDAYS

As in main Agreement.

SECTION 10 - VACATION PLAN

As in main Agreement.

SECTION 11 - SICK LEAVE

As in main Agreement.

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SECTION 12 ~ BULLETIN BOARDS

As in main Agreement.

SECTION 13 - EMPLOYER-EMPLOYEE RELATIONSHIP

As in main Agreement.

SECTION 14 - LEAVE OF ABSENCE

As in main Agreement,

SECTION 15 - JURY DUTY

As in main Agreement.

SECTION 16 - BEREAVEMENT ALLOWANCE

As in main Agreement.

SECTION 17 - REST PERIODS

17.03 Will apply.

SECTION 18 - UNIFORMS

As in main Agreement.

SECTION 19 - WELFARE AND PENSION

As in main Agreement.

SECTION 20 - PAY DAY

As in main Agreement.

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SECTION 21 - DISCRIMINATION

As in main Agreement.

SECTION 22 - MANAGEMENT FUNCTIONS

As in main Agreement.

SECTION 23 - STRIKES AND LOCKOUTS

As in main Agreement.

SECTION 24 - TERMS AND CONDITIONS

As in main Agreement.

APPENDIX "A" - WAGE RATES

Classification Apr.1/88 Jan.1/89 Jan.1/90

Clerk "A"\$17.49\$18.14\$18.84Clerk "B"\$17.29\$17.94\$18.64

Probationary - 10% per hour below regular rate.

Temporary Rate \$ 7.89 \$ 8.23 \$ 8.59 (Toronto Only)

Level 5 (Toronto Only)

- Start	\$14.50	\$15.04	\$15.62
– 4 Months	\$15.03	\$15.59	\$16.20
-10 Months	\$15.57	\$16.15	\$16.78
-16 Months	\$16.11	\$16.71	\$17.36

NIGHT SHIFT PREMIUM

As in main Agreement.

MEAL ALLOWANCE

As in main Agreement.

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# COST OF LIVING ALLOWANCE

As in main Agreement.

APPENDIX "B" - SENIORITY GROUPINGS

Add: "Hamilton Warehouse Clerks" "Ottawa Warehouse Clerks" "Toronto Warehouse Clerks" "Windsor Warehouse Clerks" "Belleville Warehouse Clerk"

# APPENDIX "C" - SCALE OF ISSUE - UNIFORMS

As in main Agreement.

# APPENDIX "E" - SAFETY

As in main Agreement.

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DULY EXECUTED BY THE PARTIES HERETO THE 7th day of November, 1988. BREWERS' WAREHOUSING COMPANY LIMITED J.R. Davidson, President 4 In Soman J.W. Bowman, Director, Human Resources J.J. Qonnolly, Manager, Industrial Relations UNITED BREWERS' WAREHOUSING WORKERS' PROVINCIAL BOARD, representing Local Unions and their Branches of the United Food and Commercial Workers' International Union. ι ) lu

 $\mathcal{U}$ .... *,* ......... J.L. Weir, Executive Secretary 1 2 Keed ..... . . . . . . . . . . . . . E.G. Reed, Chairman G. Plenderleith, Assistant to Director

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## BREWERS' WAREHOUSING COMPANY LIMITED

## WELFARE PLAN

# FOR

## UNION EMPLOYEES

## WHO IS COVERED?

This Welfare Plan applies to all Regular employees on the Seniority Lists. New employees must make such applications and submit such information as is required by the various insurance carriers and the Ontario Health Insurance Plan. Individual certificates of coverage will be issued to each employee.

A description of the various benefits are shown, in detail, **on** the following pages under individual headings.

Your eligible dependents who will be insured are:

- a) Ontario Health Insurance Plan-
  - (i) an employee's spouse; and
  - (ii) unmarried children from date of birth to the 21st birthday.
- (b) Insurance Company-
  - (i) an employee's spouse; and
  - unmarried children from date of birth to 21st birthday, or longer if in full time attendance at a recognized school of learning.

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# NOTE I:

Probationary employees will be enrolled in this Welfare Plan when they **attain** Regular status.

However, at the commencement of their Probationary period they will be enrolled under the Ontario Health Insurance Plan and pay the required premiums by payroll deductions.

## NOTE II:

To have continuous coverage for dependent children who attain their 21st birthday, you should apply directly to the Ontario Health Insurance Plan to have such children placed on a Pay-Direct contract. This should be done approximately thirty (30) days prior to the attainment of age twenty-one (21).

This booklet is intended to give you a description of your coverage. Complete provisions are contained in the Group Master Policies issued by the Insurance Company. Coverage under the Ontario Health Insurance **Plan** is subject to their rules and regulations.

The entire cost of this Welfare Plan is paid for by the Company. 1 + 0

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# ESSENTIAL INFORMATION

#### Reporting of Claims

All claims for Life Insurance, Accidental Death and Dismemberment, Weekly Sickness and Accident Benefits, Long Term Disability Benefits, Semi-Private Hospital Benefits, Major Medical Expense Benefits and Dental Expense Benefits shall be

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reported as soon as possible to your Store Manager. Upon approval by your Store Manager, these forms will be forwarded to Head Office for payment.

With the exception of Semi-Private Hospital Benefits and Major Medical Expense Benefits, all claims must be submitted on the regular Insurance Claim Form.  $7 \alpha T = 100$ 

Form. 70 J = 100Claims under the Semi-Private Hospital Benefits and Major Medical Expense Benefits Plan may be submitted on the regular Insurance Claim Form, or, if you prefer, you may submit receipted accounts.

#### Change in Status

It is essential that you notify the Company, immediately, of any changes in status which will result in change from one to the other of the following classes:

- (i) an employee without dependents
- (ii) an employee with dependents

When an **insured** employee marries, there is a period of thirty-one (31) days from the date of marriage when dependent coverage will be added to the certificate without question as to health. If application is made after this thirty-one (31) day period, the Insurance Company will require evidence of insurability on behalf of such a dependent.

Ontario Health Insurance Plan must be notified within thirty (30) days of the date of marriage. Dependent coverage will become effective the first day of the third month following such date of marriage.

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Termination of Employment

AY benefits under this Plan will cease immediately upon termination of employment, with the fallowing exception: Life Insurance coverage will remain in force for thirty-one (31) days from date of termination.

#### Layoff

In the case of layoff, all Welfare benefits, with the exception of Weekly Sickness and Accident Benefits, will continue to the end of the month fallowing the month in which you are laid off. For employees with one (1) or more years of seniority, see Guaranteed Wage Plan for possible additional coverage. If, while you are on layoff status, you work eight (8) hours in a month, your coverage will be extended to the end of the next month.

For Weekly Sickness and Accidents Benefits applicable during layoff, please refer to the Collective Agreement.

# Leave of Absence

If you are granted leave of absence for any reason other than sickness or accident, for more than ten (10) working days, your coverage other than Weekly Benefits and Long Term Disability Benefits may remain in force upon your payment of the required premiums, for the full period of leave, prior to taking such leave.

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## <u>Strikes</u>

If you are absent from work because of an illegal strike, such absence will be treated as a termination of employment for the purpose of this Welfare Plan.

#### Life Insurance for Employees

Your life is insured under a Group Life Policy as follows:

Effective April 1, 1988......\$32,000.\*\* (providing you are actively at work)

Effective January 1, 1989.....\$33,000.\*\* (providing you are actively at work)

Effective January 1, 1990.....\$34,000.\*\* (providing you are actively at work)

You may change your beneficiary at any time in accordance with **the** laws of the Province of Ontario.

\*\*Employees absent due to illness or accident on the above effective dates will remain under the terms of the life insurance plan in effect at the time disability commenced.

The increased life insurance will become effective upon your return to active full-time employment.

If your employment is terminated, Life Insurance coverage will remain in force for thirty-one (31) days from date of termination. Within this period, you have the privilege of converting the Life Insurance to an individual policy on any

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full participating plan then issued by the Insurance Company. No medical examination or other evidence of health will be required within this thirty-one (31) day period.

The Life Insurance is payable in the event of your death for any cause, at any time or place, while you are insured. The full amount of your insurance will be paid in one (1)ump sum to your beneficiary. If a different form of settlement is requested, it can be arranged subject to the Company's approval.

Should you become totally and permanently disabled as a result of either sickness or accident before the age of sixty-five (65) years and after having been insured for at least one (1)year, the total amount of your insurance will remain in force until you reach age sixty-five (65), providing you remain totally and permanently disabled. (For Life Insurance benefits after age sixty-five (65), see section on Pensioners.)

Accidental Death and Dismemberment Insurance for Employees

If, as a result of an accident, you suffer the loss of life, limbs, or sight, you will receive Accidental Death and Dismemberment Benefits up to the fallowing maximum: (This is in addition to all other benefits.)

Effective April 1, 1988.....\$32,000.\*\* (providing you are actively at work)

Effective January 1, 1989.....\$33,000.\*\* (providing you are actively at work)

Effective January 1, 1990.....\$34,000.\*\* (providing you are actively at work)

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\*\*Employees absent due to illness or accident on the above effective dates will remain under the terms of the A.D. & D. Plan in effect at the time disability commenced.

Theincreased A.D. & D. will become effective upon your return to active full-time employment.

If your employment is terminated, your coverage will be cancelled **as** and from the date of termination.

The full amount of your insurance will be paid if the accident caused the **loss** of life, or both hands, or both feet, or one (1)hand and one (1)foot,  $\circ$ r one (1)foot, and the sight of one (1) eye, or the sight of both eyes.

One-half of the amount of your insurance will be paid for the accidental loss of one (1) foot, or one (1) hand, or the sight of one (1) eye.

One-quarter of the amount of your insurance will be paid for any accidental loss of both thumb and any finger of one (1)hand.

All **losses** must occur within ninety (90) days from the date of the accident and must be caused by external, violent or accidental means.

#### weekly **Sickness** and Accident <u>Benefits</u> for <u>Employees</u>

This benefit is payable while you are disabled and unable to work due to sickness or accident which is not covered by Workers' Compensation.

To qualify for payment **cf** Weekly Sickness and Accident Benefits, you must be under the care and treatment of a physician or surgeon legally **licensed** to practice medicine:

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1) If your disability is due to an accident, and if your disability commences within two (2) weeks of the date of accident, benefits will be payable from the first day providing you have visited your physician. If you have not visited your physician during this period benefits will commence with the day you first visit your physician.

If your disability is due to an illness or 2) 2) If your disability is due to an **illness** or commences more than two (2) weeks following an accidental injury, benefits will be payable from the fourth day providing you have visited your **physician.** If you have not visited your physician during this period, benefits willcommence with the day you first visit your physician.

Payment will be made at the end of each week for which satisfactory proof of disability has been received.

Weekly Sickness and Accident Benefits will continue for a period not exceeding twentysix (26)

continue for a period not exceeding twentysix (26) weeks for any one illness providing you are under the continuous care and treatment of a physician or surgeon. Benefits are on the **basis of 70% of your base** rate of pay in effect at any time during this twentysix (26) week period, and are fully integrated with the Canada Pension **Plan** Disability pension and/or other government legislated disability penefits to other government legislated disability benefits to which you may be entitled.

Should you return to work before receiving benefits for twentysix (26) weeks and within fourteen (14) calendar days be again disabled due to the same or related cause, you will receive weekly benefits for the balance of the twentysix (26)week period, only. You will commence a new

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claim if (a) you have been back to work for more than fourteen (14) days and again become disabled due to the same or related cause - or - (b) you have a disability which is entirely unrelated to the causes of your previous disability, and which commences after you have returned to active full-time employment.

Where it is necessary for an employee to have dental surgery, claims under the Weekly Indemnity Plan will be recognized and payments will commence on the fourth day and will continue up to a maximum of two (2) weeks for any such claim upon the receipt of the proper certification by a dental Oral Surgeon.

Weekly Benefits are prorated on a seven (7) day week and are subject to payment of Income Tax.

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Pregnancy Leave of Absence Benefits for approved Leave of Absence due to Pregnancy are covered under the Memployment Insurance Commission.

#### Long Term Disability Benefits for Employees

I. Benefits shall be payable when you have been totally disabled and unable to work due to illness or accident subject to the following qualifying period:

You must have been totally disabled for a minimum period of twentysix (26) weeks and have exhausted the Weekly Sickness and Accident Benefits or have received Workers' Compensation payments for twenty-six (26) weeks.

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I. Benefits are on the basis of 66-2/38 of your base rate of pay in effect at any time during the first seventy-eight (78) weeks of receiving Long Term Disability Benefits and are fully integrated with the Canada Pension Plan Disability Pension, Workers' Compensation Payments and/or other government legislated disability benefits to which you may be entitled.

**III.** Commencing with the 79th week, Long Term Disability Benefits will be 66-2/3% of your base rate of pay in effect at the end of the seventy-eight (78) week period referred to in  $\Pi_r$  above.

IV. Benefits will continue providing you are under the continuous care and treatment of a physician or surgeon until age sixty-five (65), or until you cease to be Totally Disabled, as hereinafter defined, whichever first occurs.

V. "Totally Disabled" shall mean for the Qualifying Period and the first seventy-eight (78) weeks following the qualifying period for which Long Term Disability Benefits are paid, that you are wholly and continuously disabled by illness or accidental bodily injury which prevents you from performing your own occupation. Thereafter, "Totally Disabled" shall mean inability to perform the duties of any job for any employer for which you are reasonably qualified by training, education or experience.

VI. (i) Should you return to work at anytime during the first seventy-eight (78) weeks of receiving Long Term Disability Benefits and within fourteen (14) calendar days again be disabled due to the same or related **cause**, your claim **shall** be treated **as** a continuation of the immediately preceding disability. You will commence a new claim if (a) you **have** been back to work for more than fourteen (14) calendar days and again become

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disabled due to the same or related cause - or -(b) you have a disability which is entirely unrelated to the causes of your previous disability, and which commences after you have returned to active full-time employment.

(ii) Should you return to work at any time after the first seventy-eight (78) weeks of receiving Long Term Disability Benefits and within **six** (6) months again be disabled due to the same or related cause, your claim shall be treated as a continuation of the immediately preceding disability. YOU will commence **a** new claim **if** (a) you have been hack to work for more than **six** (6) months and again become disabled due to the same or related cause - or - (b) you have a disability which is entirely unrelated to the causes of your previous disability, and which commences after you have returned to active full-time employment.

VII. Long Term Disability Benefits are prorated on  $\mathbf{a}$  seven (7) day week and are subject to payment of Income Tax.

ROTE:

For disabilities which commenced prior to January 1, 1979, Long Term Disability Benefits will be subject to the terms of the Plan in effect at the time disability commenced.

Ontario Health Insurance Plan for Employees and Dependents

**I.** Basic Hospital Coverage provides Standard Ward care and defined extras, **as** stipulated under the regulations of the Ontario Health Insurance Plan.

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**I.** Surgical, medical, anesthetists, diag**nostic**, chiropractor and osteopath benefits as defined in the rules and regulations of the Ontario Health Insurance Plan.

The premium for employees presently participating is paid three (3) months in advance. New employees, whose coverage is in force, shall be required to bring themselves into a comparable paid-up position; other new employees will be required to undergo the required waiting period. If your employment is terminated, no further premium will be paid on your behalf.

#### NOTE:

 Employees residing outside Ontario who are not eligible for Ontario Health Insurance Plan coverage, will be carried by the Plan of their respective province.

## Semi-Private Hospital Benefits for Employees and Dependents

You and your qualified dependents are entitled to 100% of charges made for Semi-Private accommodation while an in-patient in a hospital which has received payment for the Standard Ward care from the Ontario Health Insurance Plan.

Major Medical Expense Benefits for Employees and Dependents

Major Medical Expense Insurance is designed to help protect you and your qualified dependents against expenses resulting from prolonged or serious **illnesses** or accidents which may run into substantial sums of money.

Major Medical Insurance provides payments towards necessary and reasonable charges incurred by you

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or your qualified dependents for supplies and services recommended by a physician or surgeon, for treatment of disease or bodily injury.

# WHAT DOES THE PLAN COVER?

The Major Medical Insurance Plan pays on behalf of **yourself** and each **qualified** dependent, in each calendar year, 100% of all eligible expenses, after first deducting an amount of \$10.00 (hereinafter referred to as the "Deductible Amount") up to the limits as set out herein.

# Eligible Expenses Covered: 70 F

1) Drugs and medicines requiring a written prescription by a licensed physician.

2) Services of registered graduate nurses, other than members of the insured's family.

3) Services of duly qualified and licensed physiotherapists, other than members of the insured's family, when not covered under the Ontario Health Insurance Plan.

4) Professional ambulance services when not covered under the Ontario Health Insurance Plan.

5) Rental of wheelchair, hospital **bed** or iron lung.

6) **Splints,** trusses, braces, crutches, casts, artificial limbs and eyes.

7) Fees of a licensed dentist or oral dental surgeon for accidental injury to natural teeth where services are performed within six (6) months of the accident and are not covered under the Ontario' Health Insurance Plan.

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#### Ineligible Expenses not Covered:

1) Injury sustained in the course of any employment for remuneration or profit; illness for which the employee or his/her qualified dependents are entitled to indemnity in accordance with the provisions of any Workers' Compensation or similar law.

2) Any services, treatments or supplies for which no charge is made, including services provided under any governmental program.

3) Periodic health check-ups; insurance examinations; or travel for health; eye refractions or eyeglasses; hearing aids.

4) Any illness or injury resulting from an act of war, whether war is declared or not.

5) Any treatment as the result of a self-inflicted injury or **illness.** 

6) Plastic or cosmetic surgery, except when the operation is performed to correct deformities resulting from injury or sickness or some congenital defects **as** interfere with function.

#### Maximum Benefits

Subject to the reinstatement provision, the maximum amount payable for any one (1)person while insured is \$10,000.

## Reinstatement Provision

As of the second January 2nd following the effective date of this insurance, and on each January 2nd thereafter, \$2,500.00 of the original Major Medical maximum is reinstated automatically. **E**,

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after this reinstatement, the unused portion of the maximum is less than \$2,500.00, an employee or his/her qualified dependent may have the full maximum reinstated by submitting satisfactory evidence of insurability at the employee's expense.

#### Carry-Over Provision

Any eligible expenses incurred during the last three (3) months of a calendar year which were **used** to satisfy the Deductible Amount, either in full or in part, may be carried over into the following year to again satisfy the Deductible Amount.

**This** provision eliminates the application of two (2) \$10,00 deductibles over the end and the beginning of a calendar year.

#### Family Deductibles

Should more than one (1)member of one (1) family become eligible for Major Medical Insurance, the Deductible Amount in any calendar year **shall** be \$20.00 **per** family.

## Common Accident Provision

In the event that two (2) or more insured members of **a** family are injured in the same accident, the Deductible Amount will be applied **only** once for all their injuries arising out of the accident.

#### Extension of Benefits

If an employee or dependent is totally disabled on the date his/her insurance terminates, and has

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incurred covered expense for the disabling illness or injury before his/her insurance terminated, benefits will continue to be paid for the uninterrupted continuance of that illness or injury until the earliest of the following dates:

- a) the end of the sixth month from termination of employment: or
- b) the date such employee or dependent has received the maximum amount.

#### Maternity Benefits

Benefits for pregnancy or complication of pregnancy become effective after an employee or the dependent of an employee has been insured for nine (9) consecutive months.

If your insurance is terminated, benefits will apply for any existing pregnancy, provided at least nine (9) months have **elapsed** between the date insurance became effective and the date of delivery.

## Dental Expense Benefits for Employees and Dependents

#### Eligible Services

All reasonable and customary dental services, which are recommended as necessary and are performed by a qualified dentist or physician, are eligible for benefits under the Plan.

Dental services are classified under three (3) major categories:

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a) <u>Basic Services</u>-

Examinations and cleaning **of** teeth (oncein any six (6) month period); extractions, fillings and other necessary treatment for relief of dental **pain.** 

b) <u>Restorative</u> Services-

**Crowns** and inlays, bridgework, dentures, root canal therapy (endodontics) and the treatment of tissues and bones supporting the teeth (periodontics).

c) <u>Orthodontia</u>-

Proper fitting of natural teeth and prevention or correction of irregularities of teeth.

## Benefits

You will be reimbursed for:

- \* 100% of the cost of eligible Basic Services;
- \* 75% of the cost of eligible Restorative Services:
- \* 50% of the cost of eligible Orthodontia Services

incurred by you or your dependents subject to the limitations and exclusions described **below.** 

Benefits will be paid on the basis of the lesser of the actual fee charged or the amount stated in the current fee schedule of the Dental Association.

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#### Limitations and Exclusions

1) Benefits paid in respect of each insured person will be limited to the following maximum amounts:

- \*a) \$600.00 per calendar year for Basic Services (effective January 1, 1987 -\$650.00); and
- \*b) \$3,250.00 (\$3,500.00 in 1989, \$3,750.00 in 1990) combined lifetime maximum for Restorative Services and Orthodontia.

2) When the cost of a series of dental treatments is expected to exceed \$300.00, such treatments must be authorized in advance by the Insurance Company to be covered under the Plan.

3) Expenses incurred for the replacement of dentures are covered only after you have been insured for one (1)year. Subsequent replacement of dentures is permitted under the Plan at five (5) year intervals.

No benefits will be paid for the replacement of dentures which have been lost or misplaced.

NOTE: "Dental Expenses incurred prior to May 1st, 1980 will be subject to **the** terms of the Plan in effect **at** the time such expenses **were** incurred.

4) Dental Services which may become eligible for payment in the future, under any Workers' Compensation or other government plan, as well as any service for which the employee or dependent would not otherwise have to pay, are not covered under the Plan.

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An "Attending Dentist's Statement" form must be completed by the Dentist and the employee for all claims.

#### PENSIONERS

The following benefits will apply to employees who retire after July 18, 1968 and will continue during the lifetime of the pensioner only:

1. Employees who retire normally at age sixty-five (65), with ten (10) or more years of service: employees who retire under the Partial Disability Clause of the Pension Plan; employees who on and after January 1st, 1973 retire at age sixty (60) or over with thirty (30) or more years of service:

Life Insurance: \$4,000.00

Ontario Health Insurance Plan for Pensioner and eligible dependents:

Basic Hospital coverage provides Standard Ward care and defined extras as stipulated under the regulations of the Ontario Health Insurance Plan. Surgical, medical, anesthetists, diagnostic, chiropractor, osteopath benefits as provided under the Ontario Health Insurance Plan.

## Semi-private Hospital Benefits for Pensioner and eligible dependents:

You and your eligible dependents are entitled to 100% of charges made for Semi-private accommodation while an in-patient in a hospital which has received payment for the Standard Ward care from the Ontario Health Insurance Plan.

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Major Medical Expense Benefits for Pensioner and eligible dependents:

1) The Plan pays on behalf of yourself and each eligible dependent, in each calendar year, 80% of all eligible expenses, after first deducting an amount of \$25.00. This means that, in each calendar year, you will pay the first \$25.00 of any expenses incurred on behalf of yourself and \$25.00 for expenses incurred on behalf of your dependents - the Plan will then pay 80% of the remaining eligible expenses up to a lifetime maximum of \$5,000,00 per person.

2) Employees who retire early at their own request, and where their pension is subject to actuarial reduction:

All benefits of the Welfare Plan will be cancelled effective with the date of such early retirement.

### DEFERRED RETIREMENT

Should mandatory retirement at age 65 be no longer permitted by law in this province and a regular employee continues in employment beyond his/her normal retirement date, the fallowing conditions shall govern such employment and be added to the Collective Agreement.

1. The **Pension** to which the employee has become entitled at his/her normal retirement date [the "Pension") shall be frozen as of the employee's normal retirement date as defined in the Pension Plan.

2. The employee's Pension shall become payable as of the first day of the month immediately following the month the employee ceased to be employed with the Company or as of the first day

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of the month immediately preceding the employee's seventy-first (71) birthday whichever shall first occur (the "Pension Date").

3. The employee's Pension will include any escalation benefits which occur from his/her normal retirement date to his/her Pension Date.

4. No contribution to the Pension Plan will be made after the employee has reached his/her normal retirement date and no service shall be credited after the aforementioned date.

5. An employee's Pension will not be affected by any amendments made to the Pension Plan after the employee's normal retirement date.

6. An employee's Pension benefits will be actuarially reviewed effective as at the Pension Date having regard to the employee's Pension having been deferred since his/her normal retirement date.

7. For purposes of calculation any minimum pension supplement, the Canada Pension Plan and old age security Benefits, where applicable, will be taken into account at the level in effect at the employee's normal retirement date.

8. An employee who continues in the employ of the Company after his/her normal retirement date as defined in the Pension Plan, shall be entitled to only the insured welfare benefits provided to employees on retirement as at his/her normal retirement date.

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