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Collective Agreement

between

Ontario Public Service Employees Union and its Local 450

AND

Kingston General Hospital Part-time

Expiry: March 31, 1996



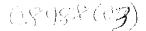


TABLE OF CONTENTS

<u>PAGE</u>

ARTICLE 1
ARTICLE2 ,
ARTICLE3 ,
ARTICLE
ARTICLE 5
ARTICLE6
ARTICLE7
ARTICLE8
ARTICLE9
ARTICLE10
ARTICLE 11

<u>PAGE</u>

ARTICLE12 , ,	
12.01 Probationary F 12.02 Seniority List 12.03 Part-Time Ser 12.04 Transfer of Se 12.05 Not Appliable 12.06 Application of 12.07 Layoff and Re	iority Accumulation eniority Seniority on Layoff and Recall call Rights Accumulation of Seniority on Transfer
12,09 Loss of Servic	•
ARTICLE 13 Layoff and Recall	
ARTICLE 14 Technological Change	
ARTICLE15Job Posting, Promotion and	
ARTICLE16 Leaves of Absence 16.01 Personal 16.02 Union Busines 16.03 Bereavement 16.04 Jury and Witne 16.05 Pregnancy and 16.06 Transfer of Pre 16.07 Education 16.08 Pre-Paid Leave	ess Duty I Parental egnant Employees
ARTICLE 17	

Not Applicable

PAG	_
RTICLE18	1
RTICLE19	4
Call Back	1
CTICLE21	5
TICLE22	5
RTICLE23	5
TICLE24	6
TICLE25	6
TICLE26	7

PAGE

ARTICLE27
Benefits for Part-Time Employees
27.01 Not Applicable
27.02 Not Applicable
27,03 Not Applicable 27,04 Not Applicable
27.05 Not Applicable
27,06 Not Applicable
27,07 Not Applicable
27.08 Part-Time Benefits
ARTICLE28
Miscellaneous
28,01 Gender Neutral Clause
28.02 Hepatitis B Vaccine
28.03 Professional Responsibility
28,04 Contracting Out
28.05 Work of Bargaining Unit 28.06 Extended Tours
28.07 Innovative/Flexible Scheduling
28,08 Modified Work
28.09 Job Sharing
ARTICLE29
Compensation
ARTICLE30
Superior Conditions
ARTICLE31
ARTICLE31
Duration and Renewal
Letters of intent
Pay Equity
Markers

ARTICLE 1 - PURPOSE

The general purpose of this Agreement is to establish and maintain collective bargaining relations between the Hospital and the employees covered by this Agreement; to provide for on-going means of communication between the Union and the Hospital and the prompt disposition of grievances and the final settlement of disputes and to establish and maintain mutually satisfactory salaries, hours of work and other conditions of employment in accordance with the provisions of this Agreement.

It is recognized that employees wish to work together with the Hospital to secure the best possible care and health protection for patients.

ARTICLE 2 - SCOPE AND RECOGNITION

2.0 2.01 The Employer recognizes the Union as the sole bargaining agent of all employees of the Kingston General Hospital at Kingston, Ontario regularly employed for not more than twenty-four (24) hours per week including persons employed through Grant Funding, save and except Registered Technologists and Radiology Technologists employed through Grant Funding, Chief Technologists and supervisor, Human Resources department staff and persons covered by subsisting collective agreements between the Kingston General Hospital and the Ontario Nurses' Association, Ontario Public Service Employees Union, Canadian Union of Public Employees and the Association of Allied Health Professionals:Ontario.

ARTICLE 3 - MANAGEMENT RIGHTS

- 3.01 Subject to the right of any employee who feels that he has been unjustly treated to lodge a grievance in the manner hereinafter provided, (Article Ten) the Union agrees to cooperate with the Employer at all times to maintain discipline and to maintain the highest possible standard of service and efficiency and the Union acknowledges the exclusive rights of the Employer as follows:
 - (a) To direct the operation of the Hospital in the best interest of the patients, the community and the employees, both within and without the bargaining unit.

for Just cause.	
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demote, suspend, discharge, or otherwise discipline employees,	
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be made.	
given to the employee or employees involved of any changes to	
any service, provided always that reasonable notice shall be	
methods of doing the work and the working establishment for	
standard of service, the hours of work, work assignments,	
	Ə)
and/or contractors and their employees shall perform their duties.	
and under what conditions, employees in the Bargaining Unit	
i) To determine where, by whom, in what manner, to what time	p)
materials and services.	
enter into contracts for buildings, repairs, equipment, supplies,	
eliminate, change or modify present services and practices; to	
;) To introduce new practices or services, to expand, reduce,	D)
inconsistent with the provisions of the Agreement.	
	q)

heads, supervisors and other Hospital employees who are outside the bargaining unit. (h) To have absolute control of buildings, use of buildings, use of utensils, equipment, machinery, tools, supplies, materials, insurance, drugs and medicines and of clothing, uniforms, and all insurance, drugs and medicines and of clothing, uniforms, and all

To instruct and direct employees in their duties, responsibilities, to instruct and direct employees in their duties, visitors, department

other articles or things belonging to the Employer. The discharge of a probationary employee is not the subject matter of a grievance unless the probationary employee is discharged for exercising a right under this collective agreement.

ARTICLE 4 - DEFINITIONS

(6)

4.01 (Any provision related to Definitions in the collective agreement will be continued as Article 4.01.)

ARTICLE 5 - NO DISCRIMINATION OR HARASSMENT

- 5.01 The Hospital and the Union agree that there will be no discrimination, interference, intimidation, restriction or coercion exercised or practiced by any of their representatives with respect to any employee because of his membership or non-membership in the Union or activity or lack of activity on behalf of the Union or by reason of exercising his rights under the Collective Agreement.
- 5.02 It is agreed that there will be no discrimination by either party or by any of the employees covered by this Agreement on the basis of race, creed, colour, national origin, sex, marital status, age, religious affiliation or any other factor which is not pertinent to the employment relationship.
- 5.03 Every employee who is covered **by** this agreement has a right to freedom from harassment in the workplace in accordance with the Ontario Human Rights Code.

ARTICLE 6 - NO STRIKE/NO LOCKOUT

6.01 The Union agrees there shall be no strikes and the Hospital agrees there shall be no lockouts so long as this Agreement continues to operate. The terms "strike" and "lockout" shall bear the meaning given them in the Ontario Labour Relations Act.

ARTICLE 7 - UNION SECURITY

7.01 The Hospital will deduct from each employee in the bargaining unit an amount equal to the regular monthly union dues designated by the Union. The amount of regular monthly dues shall be **as** certified to the Hospital by the Treasurer of the Union from time to time. The amounts *so* deducted shall be remitted by the Hospital to the Union's Director of Finance no later than the 15th of the month following the month in which such deductions were made. In consideration of the deducting and forwarding of union dues by the Hospital, the Union agrees to indemnify and save harmless the Hospital against any claims or liabilities arising or resulting from the operation of this Article.

ARTICLE 8 - REPRESENTATION AND COMMITTEES

8.01 (a) <u>Union Stewards</u>

The Hospital agrees to recognize union stewards \supset be elected or appointed from amongst employees in the bargaining unit for the purpose of handling grievances as provided under this Collective Agreement.

Union stewards have their regular duties and responsibilities to perform for the Hospital and shall not leave their regular duties without first obtaining permission from their immediate supervisor. Such permission shall not be unreasonably withheld, If, in the performance of his grievance duties, a union steward is required to enter an area within the Hospital in which he is not ordinarily employed, he shall report his presence to the supervisor in the area immediately upon entering it. When resuming his regular duties and responsibilities, such steward shall again report to his immediate supervisor. A union steward shall suffer no loss of earnings for time spent in performing the above duties during his regular scheduled working hours.

The number of stewards, the areas which they represent, are to be determined locally and will be set out in article 8.01 (b).

(b) The number of stewards for Local 450 shall not be more than five(5).

8.02 <u>Grievance Committee</u>

The Hospital will recognize a grievance committee comprising of not more than **three** (3) members to be elected or appointed from the bargaining unit. One member shall be chairman. The purpose of the committee is to deal with grievances **as** set out in this Collective Agreement.

The number of employees on the grievance committee shall be determined locally.

8.03 Labour-Management Committee

- (a) The parties mutually agree that there are matters that would be beneficial if discussed at a Labour-Management committee Meeting during the term of this Agreement. The Committee shall be comprised of an equal number of representatives of each party as mutually agreed and shall meet at a time and place mutually satisfactory. The Committee shall meet once every two (2) months, unless agreed otherwise. A request for a meeting hereunder will be made in writing at least fourteen (14) days prior to the date proposed and accompanied by an agenda of matters proposed to be discussed. Where a Hospital has two or more agreements with OPSEU, then a joint committee shall represent all units unless otherwise agreed,
- (b) The following provision applies to any reorganization or restructuring which occurs on or after July 21, 1994.

In the event of reorganization or restructuring of the Hospital, which will have potential adverse effects upon employees in the bargaining unit, the parties agree that they will discuss possible ways and means of avoiding or minimizing the impact, including:

- identifying and proposing possible alternatives to any action that the Hospital may propose taking;

identifying and seeking ways to address on-the-job retraining needs of employees; identifying vacant positions within the Hospital for which surplus members of the bargaining unit might qualify, or such positions which are currently filled but which are expected to become vacant within a twelve (12) month period.

To allow the Labour Management Committee to carry out its mandated role under this Article (8.03 (b)), the Hospital will provide the Committee with pertinent financial and staffing information and with a copy of any reorganization plans which 'impact on the bargaining unit.

8.04 (a) <u>Negotiating Committee</u>

The Hospital agrees to recognize a negotiating committee comprised of two (2) members to be elected or appointed from the bargaining unit. Where the Hospital participates in central bargaining, the purpose of the negotiating committee shall be to negotiate local issues as defined in this Collective Agreement. Where the Hospital does not participate in central bargaining, the purpose of the negotiating committee shall be to negotiate a renewal of this Collective Agreement. The Hospital agrees that the members of the negotiating committee shall suffer no loss of earnings for time spent during their regular scheduled working hours in attending negotiating meetings with the Hospital up to, and including, conciliation.

The number of members on the negotiating committee shall be determined locally.

(b) Pay for Central Negotiating Committee

Union Negotiating Committee members up to a maximum of seven (7) shall be paid for time lost from their normal straight time working hours at their regular rate of pay and without loss of leave credits for attending central negotiating meetings with the Hospital Central Negotiating Committee in direct negotiations up to and including conciliation. If the parties are unable to arrive at a negotiated collective agreement through either direct negotiations or conciliation, the Hospital agrees that members of the Union Negotiating Committee shall receive unpaid leave for purpose of attending arbitration hearings.

- 8.05 The Union agrees to provide and maintain an up-to-date list of all Union Representatives (including Union Stewards, Union Executive, Grievance Committee, Labour/Management Committee and Negotiating Committee) to the Director of Human Resources or designate.
- 8.06 All new employees will have the opportunity to meet with a representative of the Union in the employ of the Hospital for a period of up to 15 minutes during the employee's probationary period, without loss of regular earnings. The purpose of such meeting will be to acquaint the employee(s) with such representative of the Union and the collective agreement. These interviews will be scheduled in advance and may be arranged collectively or individually by the Hospital,

ARTICLE 9 - ACCIDENT PREVENTION - HEALTH & SAFETY COMMITTEE

- **9.01** The Hospital and the Union agree that they mutually desire to maintain standards of safety and health in the Hospital in order to prevent accidents, injury and illness.
- **9.02** Recognizing its responsibilities under the applicable legislation, the Hospital agrees to accept as a member of its Accident Prevention Health and Safety Committee, at least one (1) representative selected or appointed by the Union from amongst bargaining unit employees.
- **9.03** Such Committee shall identify potential dangers and hazards, institute means of improving health and safety programmes and recommend actions to be taken to improve conditions related to safety and health.
- **9.04** The Hospital agrees to, co-operate reasonably in providing necessary information to enable the Committee to fulfill its functions,
- 9.05 Meetings shall be held every second month or more frequently at the call of the chair, if required. The Committee shall maintain minutes of all meetings and make the same available for review.
- 9.06 Any representative appointed or selected in accordance with 9.02 hereof, shall serve for a term of at least one (1) calendar year from the date of appointment. Time off for such representative(s) to attend meetings of the Accident Prevention Health and Safety Committee in accordance with the foregoing, shall be granted and any representative(s) attending such meetings during their regularly scheduled hours of work, shall not lose regular earnings as a result of such attendance.
- 9.07 The Union agrees to endeavour to obtain the full cooperation of its membership in the observation of all safety rules and practices.

ARTICLE 10 - GRIEVANCE & ARBITRATION PROCEDURE

10.01 Employees shall have the right, upon request, to the presence of a Union Steward at any stage of the grievance procedure, including the complaint stage, or at any time when formal discipline **is** imposed.

- 10.02 For purposes of this Agreement, a grievance is defined as a difference arising between a member of the bargaining unit and the Hospital relating to **the** interpretation, application, administration or alleged violation of the Agreement.
 - 10.03 It is the mutual desire of the parties hereto that complaints shall be adjusted *as* quickly as possible, and it **is** understood that an employee has no grievance until he has first given his immediate supervisor the opportunity of adjusting his complaint. Such complaint shall be discussed with his immediate supervisor within seven (7) calendar days from the event giving rise to the grievance, or from when the employee should have reasonably become aware of the event giving rise to the grievance and, failing settlement within seven (7) calendar days, it shall then be taken up as a grievance within the seven (7) calendar days following his immediate supervisor's decision in the following manner and sequence:

Step No. 1

The employee must submit the grievance in writing signed by him to his immediate supervisor and may be accompanied, if he so desires, by his union steward, The grievance shall identify the nature of the grievance, the remedy sought, and should specify the provisions of the Agreement which are alleged to have been violated. The immediate supervisor will deliver his decision in writing within seven (7) calendar days following the day on which the grievance was presented to him. Failing settlement, then:

Step No. 2

Within seven (7) calendar days following the decision under Step No. 1, the employee who, if he so desires, may be accompanied by his union steward, may submit the written grievance to his Department Head who will deliver his decision in writing within seven (7) calendar days from the **date** on which the written grievance was presented. This step may be omitted where the employee's immediate supervisor and Department Head are the same person. Failing settlement, then:

Step No. 3

Within seven (7) calendar days following the decision in the immediately preceding step, the grievance may be submitted in writing to the Chief Executive Officer of the Hospital or his designate. A meeting will then be held between the Chief Executive Officer or his designate and the Grievance Committee within seven (7) calendar days of the submission of the grievance at Step No. 3 unless extended by agreement of the parties. It is further understood that either party may have such assistance as they may desire at such meeting. The decision of the Hospital shall be delivered in writing within fourteen (14) calendar days following the date of such meeting,

10.04 <u>Policy Grievance</u>

A grievance arising directly between the Hospital and the Union concerning the interpretation, application or alleged violation of the Agreement shall be originated at Step No. 3 within fourteen (14) calendar days following the circumstances giving rise to the grievance.

It is expressly understood, however, that the provisions of this Article may not be used with respect to a grievance directly affecting an employee which he could have instituted himself and the regular grievance procedure shall not be thereby bypassed. Where the grievance is a Hospital grievance it shall be filed with the Local Union President or designate.

10.05 <u>Group Grievance</u>

Where a number of employees have identical grievances and each one would be entitled to grieve separately, they may present a group grievance in writing, signed by each employee **who** is grieving, to the Department Head or his designate within fourteen (14) calendar days after the circumstances giving rise to the grievance have occurred. The grievance shall then be treated as being initiated at Step No. 2 and the applicable provisions of this Article shall then apply with respect to the handling of such grievance.

10.06 Discharue Grievance

Pursuant to Section 43.1 subsection (2) of the Labour Relations Act, the parties confirm that the release of a probationary employee shall not be the subject of a grievance or arbitration. A claim by an employee who has completed his probationary period that he has been unjustly discharged shall be treated as a grievance if a written statement of such grievance is lodged by the employee with the Hospital at Step No. 3 within seven (7) calendar days after. the date the discharge is effected. Such special grievance may be settled under the Grievance or Arbitration Procedure by:

- (a) confirming the Hospital's action in dismissing the employee, or
- (b) reinstating the employee with or without **loss** of seniority and with or without full compensation for the time lost, or
- (c) by any other arrangement which may be deemed just and equitable.

The Hospital agrees that it will not discharge, without just cause, an employee who has completed his probationary period.

- 10.07 The Hospital agrees that it will not discipline an employee without just cause.
- 10.08 Failing settlement under the foregoing procedure, any grievance, including a question as .to whether the grievance is arbitrable, may be submitted to arbitration as hereinafter provided. If no written request for arbitration is received within fourteen (14) calendar days after the decision under Step No. 3 is given, the grievance shall be deemed to have been abandoned.
- 10.09 All agreements reached under the grievance procedure between the representatives of the Hospital, the representatives of the Union and the grievor(s) will be final and binding upon the Hospital, the Union, and the employee(s).

- 10.10 When either party requests that any matter be submitted to arbitration as provided in this Article, it shall make such request in writing addressed to the other party to this Agreement, and at the same time appoint a nominee. Within seven (7) calendar days thereafter, the other party shall appoint its nominee, provided however, that if such party fails to appoint its nominee as herein required, the Minister of Labour for the Province of Ontario shall have power to make such appointment upon application thereto by the party invoking the arbitration procedure. The two nominees shall attempt to agree upon a chairman of the Arbitration Board. If they are unable to agree upon such **a** chairman within a period of fourteen (14) calendar days, they shall then request the Minister of Labour for the Province of Ontario to appoint a chairman.
- 10.11 No person may be appointed as an arbitrator who has been involved in an attempt to negotiate or settle the grievance.
- **10.12 No** matter may be submitted to arbitration which has not been properly carried through all requisite steps of the Grievance Procedure.
- 10.13 The Arbitration Board shall not be authorized to make any decision inconsistent with the provisions of this Agreement, nor to alter, modify, add to or amend any part of this Agreement.
- 10.14 The proceedings of the Arbitration Boardwill be expedited by the parties hereto and the decision of the majority, and where there is no majority, the decision of the chairman will be final and binding upon the parties hereto and the employee or employees concerned.
- 10.15 Each of the parties hereto will bear the expense of the nominee appointed by it and the parties will share equally the fees and expenses, if any, of the chairman of the Arbitration Board.
- 10.16 The time limits set out in this Article are mandatory and failure to comply strictly with such time limits, except by the written agreement of the parties, shall result in the grievance being deemed to have been abandoned.
- 10.17 Wherever arbitration board is referred to in the agreement, the parties may mutually agree in writing to substitute **a** single arbitrator for the arbitration board at the time of reference to arbitration and the other provisions referring to arbitration board shall appropriately apply.

ARTICLE 11 - LETTERS OF REPRIMAND AND ACCESS TO FILES

- 11.01 Any letter of reprimand or suspension will **be** removed from the record of an employee eighteen (18) months following the receipt by the employee of such letter or suspension provided that the employee's record has been discipline free for such eighteen (18) month period.
- 11.02 Each employee shall have reasonable access to his file for the purposes of reviewing any evaluations or formal disciplinary notations contained therein in the presence of the Employer. A copy of the evaluation will be provided to the employee at his request.

ARTICLE 12 - SENIORITY

12.01 Newly hired employees shall be considered to be on probation for a period of sixty (60) tours worked from date of last hire (450 hours of work for employees whose regular hours of work are other than the standard work day). If retained after the probationary period, the employee shall be credited with seniority from date of last hire. With the written consent of the Hospital, the probationary employee and the President of the Local Union or his designate, such probationary period may be extended.

It is understood and agreed that any extension to the probationary period will not exceed an additional sixty (60) tours (450 hours of work for employees whose regular hours of work are other than the standard work day) worked or such lesser period as may be agreed by the parties. The release of a probationary employee shall not be the subject of a grievance or arbitration.

- 12.02 A seniority list shall be maintained for each department. The Hospital shall post such list and provide the Union with **a** copy, indicating bargaining unit seniority, twice per year.
- 12.03 (a) Part-time employees shall have their seniority expressed on *the* basis of number of hours worked.

- (b) Notwithstanding Article 12.03 (a) seniority shall accrue during a pregnancy leave or parental leave. For the purposes of pregnancy leave and parental leave, seniority accrual shall be determined by multiplying the normal weekly hours times the number of weeks the employee is absent due to a pregnancy leave up to a maximum of 17 weeks and/or the number of weeks the employee is absent due to a parental leave up to a maximum of 18 weeks, whichever is applicable.
- 12.04 Seniority shall be retained by an employee in the event he is transferred from full-time to part-time or vice versa. For the purposes of the application of seniority under the agreement but not for the purposes of service under any provisions of the agreement, an employee whose status is changed from full-time to part-time shall receive credit for his seniority on the basis of 1650 hours worked for each year of full-time seniority. For the purposes of the application of seniority, under the agreement but not for the purposes of service under any provisions of the agreement, an employee whose status is changed from part-time to full-time shall receive credit for his seniority on the basis of 1650 hours worked. Any time worked in excess of an equivalent shall be pro-rated at the time of transfer.
- NOTE: Those Hospital contracts currently with a lesser hourly requirement shall continue.
- 12.05 Not applicable to Part-Time.
- 12.06 For purposes of layoff and recall, seniority shall operate on a departmentwide basis, i.e., laboratory, radiology or such other departments which exist in the individual hospitals where the employees are covered by this Agreement.
- 12.07 Seniority lists and layoff and recall rights for full-time employees shall be separate from seniority lists and layoff and recall rights for part-time employees.
- 12.08 An employee who is transferred to a position outside the bargaining unit for:
 - (a) a period of less than eighteen (18) months **or** such longer period as the parties may agree upon or;

(b) a specific term of appointment, including temporarily replacing an employee outside the bargaining unit

shall retain but not accumulate seniority held at the time of transfer. In the event the employee is returned to a position in the bargaining unit within the time periods noted in (a) or (b) above he shall be credited with the seniority held at the time of transfer and shall resume accumulation from the date of his return to the bargaining unit.

- 12.09 An employee shall lose all service and seniority and shall be deemed to have terminated if he:
 - (a) leaves of his own accord;
 - (b) is discharged and **the** discharge is not reversed through the grievance or arbitration procedure;
 - (c) has been laid off without recall pursuant to Article 13.06 for twenty-four (24) months.
 - (d) is absent from scheduled work for a period of three (3) or more consecutive working days, without notifying the Hospital of **such** absence and providing a reason satisfactory to the Hospital;
 - (e) fails to return to work (subject to the provisions of (d)) upon termination of an authorized leave of absence, without satisfactory reason or utilizes a leave of absence, without permission, for purposes other than that for which the leave was granted;
 - (f) fails upon being notified of a recall to signify his intention to return within five (5) calendar days after he has received the notice of recall mailed by registered mail to the last known address according to the records of the Hospital and fails to report to work within ten (10) calendar days after he has received the notice of recall or such further period of time as may be agreed upon by the parties;

(g) is absent due to illness or disability for a period of thirty (30) months, unless he has less than six (6) months' service at the time the illness or disability commenced and *is* not eligible for long-term disability benefits. If the employee has less than **six** months' service at the time the illness or disability commenced and is not eligible for long-term disability benefits, this provision will apply after an absence equal to his length of service at the time the absence commenced.

ARTICLE 13 - LAYOFF AND RECALL

- NOTE: Article 13 applies to Regular Part-Time Employees Only.
- 13.01 In the event of a proposed layoff at the Hospital of a permanent or long term (in excess of 13 weeks) nature, the Hospital will:
 - (a) provide the Union with no less than 30 calendar days' notice of long-term layoffs and no less than 5 months' notice of permanent layoff;
 - (b) meet with the Union through the Labour Management Committee to review the following:
 - (i) the reason causing the layoff
 - (ii) the service the Hospital will undertake after the layoff
 - (iii) the method of implementation including the areas of cutback and employees to be laid off
 - (iv) ways the Hospital can assist employees to find alternate employment.

This provision applies to notice of layoff given on or after July **21**, **1994**. Where notice of layoff is given prior *to* July **21**, **1994**, the previous notice requirements apply.

13.02 Any agreement between the Hospital and the Union resulting from the above review concerning the method of implementation will take precedence over the terms of layoff in this Agreement.

13.03 In the event of layoff, the Hospital shall lay off employees in the reverse order of their seniority within their classification, providing that those employees who remain on the job have the qualifications and ability to perform the **work**. Employees shall be entitled to 3 months' notice of permanent layoff. In the event of a long-term layoff, the employee shall be entitled to notice in accordance with the provisions of the *Employment Standards Act*, It is agreed and understood that Regulation 327, Section 7, of the *Employment Standard Act* applies. It is further agreed that notice to both the Union and the employees may run concurrently.

This provision applies to notice of layoff given on or after July 21, 1994. Where notice of layoff is given prior to July 21, 1994, the previous notice requirements apply.

- 13.04 An employee who is subject to layoff shall have the right to either:
 - (a) accept the layoff and be placed on a recall list for twenty-four
 (24) months; or
 - (b) displace an employee who has lesser bargaining unit seniority and who is the least senior employee in a lower or identical paying classification in the department, if the employee originally subject to layoff can perform the duties of the lower or identical classification without training other than orientation.

If the employee cannot displace an employee in her department, the employee may displace an employee who has lesser bargaining unit seniority and who is the least senior employee in a lower or identical paying classification in another department, if the employee subject to layoff can perform the duties of the lower or identical classification without training other than orientation,

For purposes of layoff under this Article, the clinical laboratory department would include the sub-disciplines of laboratory medicine.

13.05 An employee who displaces an employee in a lower paying classification will be placed on the salary grid of the lower classification consistent with the level he would have achieved in the lower classification based on his service and experience with the Hospital.

- 13.06 An employee shall have opportunity of recall from a layoff to an available opening, in order of seniority, provided he has the qualifications and ability to perform the work, before such opening is filled on a regular basis under a job posting procedure, The posting procedure in the collective agreement shall not apply until the recall process has been completed. An employee who is recalled shall be credited with the seniority he had at the time of the layoff.
- 13.07 An employee recalled to work in a different classification from which he was laid off, or an employee who has displaced an employee in a lower classification shall be entitled to return to the position he held prior *to* the layoff should it become vacant within twenty-four **(24)** months of the layoff, provided that the employee remains qualified and able to perform the duties of his former position.

No new employees shall **be** hired until all those laid off have been given an opportunity to return to work and have failed to do so, in accordance with the **loss** of seniority provision, or have been found unable to perform the work available.

- 13.08 The Hospital shall notify the employee of recall opportunity by registered mail, addressed to the last address on record with the Hospital (which notification shall be deemed to be received on the fifth day following the date of mailing). The notification shall state the job to which the employee is eligible to be recalled and the date and time at which the employee shall report for work. The employee is **solely** responsible for his proper address being on record with the Hospital.
- 13.09 Where there is an available opening, which has not been filled in accordance with Article 13.06, an employee who has either accepted a layoff or is under notice of layoff and is unable to displace any other employee will be given an opportunity for on-the-job retraining of up to 6 months, subject to the staffing requirements of the hospital, if, with the benefit of such retraining, the employee could reasonably be expected to obtain the qualifications and ability to perform the **work**. Such opportunities will be provided in order of seniority. During the period of on-the-job retraining the recall period will continue to apply from the original date of layoff. If, following the period of on-the-job retraining the employee will be returned to the recall list or will be terminated in accordance with Article 12.09 (c).

13.10 In the event that an employee who has been laid off and is placed on a recall list is assigned, by the Hospital, ad hoc shifts or to a temporary vacancy, she will retain, but not accumulate her seniority and service held at the time of layoff. Employees in such assignments will be treated as part-time. Where an employee is recalled pursuant to Article 13.06, she will receive credit for service and seniority for shifts worked under this provision. Any assignments under this provision will be offered on a voluntary basis.

ARTICLE 14 - TECHNOLOGICAL CHANGE

- NOTE: Article 14 applies to Regular Part-Time Employees ONLY.
- 14.01 The Hospital undertakes to notify the Union in advance, so far as practicable, of any technological changes which the Hospital has decided to introduce which will significantly change the status of employees within the bargaining unit.

The Hospital agrees to discuss with the Union the effect of such technological changes on the employment status of employees and to consider practical ways and means of minimizing the adverse effect, if any, upon employees concerned.

Employees with one or more years of continuous service who are subject to lay-off under conditions referred to above, will be given notice of the impending change in employment status at the earliest reasonable time in keeping with the notification to the Union as set forth above and the requirements of the applicable legislation.

14.02 Where new or greater skills are required than are already possessed by affected employees under the present methods of operation, such employees shall be given **a** period of training, with due consideration being given to the employee's previous educational background, during which they may perfect or acquire the skills necessitated by the newer method of operation, The employer will assume the cost of tuition and travel. There shall **be** no reduction in wage or salary rates during the training period of any such employee. Training shall be given during the hours of work whenever possible and may extend for up to six months.

ARTICLE 15 - JOB POSTING. PROMOTION AND TRANSFER

15.01 Where a vacancy exists, or where the Hospital creates a new position in the bargaining unit, such vacancy shall be posted for a period of seven (7) calendar days. Applications for such vacancies shall be made in writing within the seven (7) day period referenced herein.

Notwithstanding the above, the Hospital may fill at its own discretion vacancies caused by:

- (a) illness;
- (b) accident;
- (c) pregnancy and parental leaves of absence;
- (d) leave of absence not expected to exceed six (6) months;
- (e) vacation;
- (f) specific tasks not expected to exceed six (6) months.

In filling such temporary vacancies the Hospital shall consider employees who have expressed an interest, in writing, in filling such vacancies, on the basis of the selection criteria as set out in Article 15.06.

Employees in bargaining units at the Hospital represented by OPSEU selected to fill such temporary vacancies agree not to apply for other temporary positions while filling the temporary vacancy. Upon completion of **the** temporary vacancy, **the** bargaining unit employee will be returned to his former position, Such employees shall continue to accrue seniority while filling a temporary vacancy.

Employees newly hired to fill such temporary vacancy will not accrue seniority during the filling of such vacancy. If such employees successfully post into a permanent position within the bargaining unit, prior to the end of the non-posted vacancy, they will be credited with seniority from their last date of hire. The release or discharge of such employee at the completion of the temporary vacancy shall not be the subject of a grievance or arbitration.

- **15.02** Notices of vacancies referred to in 15.01 shall include, *for* informational purposes; department, classification, qualifications.
- **15.03 A** copy of the posted notice will be sent to the local President or his designate, within the aforementioned seven (7) calendar days.

- 15.04 The name of the successful applicant will be posted and a copy sent to the local President or his designate.
- 15.05 The Hospital agrees to discuss with unsuccessful applicants ways in which they can improve for future postings, if requested.
- 15.06 In filling posted vacancies the selection shall be made based on skill, ability, experience, and relevant qualifications of the applicants. Where these factors are relatively equal, bargaining unit seniority shall be the governing factor.
- 15.07 In matters of promotion and staff transfer, a successful bargaining unit applicant shall be allowed a trial period of up to sixty (60) days (450 hours for employees whose regular hours of work are other than the standard work day) worked during which the Hospital will determine if the employee can satisfactorily perform the job. Within this period the employee may voluntarily return, or be returned by the Hospital, to the position formerly occupied, without loss of seniority. Should the employee return or be returned to his former job, the filling of subsequent vacancies will be reversed.
- 15.08 An employee who is promoted to a higher rated classification within the bargaining unit will be placed in the range of the higher rated classification so that he shall receive no less an increase in wage rate than the equivalent of one step in the wage rate of **his** previous classification (provided that he does not exceed the wage rate of the classification to which he has been promoted).

The employee's anniversary date shall be adjusted.

- 15.09 An employee selected as a result of a posted vacancy need not be considered for a further vacancy for **a** period of up to six **(6)** months from his date of selection.
- 15.10 Where there are no successful applicants from within the bargaining unit for posted vacant positions, employees in other OPSEU Paramedical bargaining units at the Hospital will be considered for such staff transfers or promotions prior to considering persons outside OPSEU Paramedical bargaining units at the Hospital. The employees eligible for consideration shall be limited to those employees who have applied for the position in accordance with Article 15, and selection shall be made in accordance with Article 15.06. All provisions of Article 15 will apply to employees selected in accordance with this provision.

ARTICLE 16 - LEAVES OF ABSENCE

- NOTE: Article 16 applies to Regular Part-Time Employees ONLY.
- 16.01 Written requests for a personal leave of absence without pay **will** be considered on an individual basis by the employee's Department Head or his designate. Such requests are to be submitted as far in advance as possible and a written reply will be given. Such leave shall not be unreasonably withheld,
- 16.02 (a) (i) Local Union Business Leave

The Hospital agrees to grant leaves of absence without pay to local bargaining unit members for the purpose of attending Union seminars and/or attending to Union business. The cumulative total leave of absence will be determined locally, but shall not exceed forty (40) days per year per hospital. The amount of notice required and the number of employees who may be absent at any one time and from any one area shall be determined locally and will be set out in Article 16.02 (a) (ii).

- (ii) Where the employee is aware of the need for such leave at least four (4) weeks prior to the date requested, a written request will be submitted to the immediate supervisor. In any event not less than two(2) weeks notice will be provided, except in extenuating circumstances. There shall be no more than five (5) employees away, in total, at any one time from the full-time and part-time bargaining units combined. The number of employees that may be away at any one time will be subject to the operational requirements of the Hospital.
- (b) <u>Union Position Leave F.T.</u>

When an employee is elected as the Union's President or First Vice-President (Provincially) the Union will immediately following such election advise the Employer of the name of the employee so elected. Leave of absence shall be granted from the employee's place of employment for the duration of the current term of office. The Union shall reimburse the Employer the amounts paid on behalf of the employee, including pay and benefits.

- (c) Where an individual of the bargaining units represented centrally by OPSEU is elected or appointed as an Executive Board Member, Executive Officer, member of the central negotiating committee, member of Medical Division Executive or **as** a Membership Development Trainee, such individual shall be granted leave of absence for the time off required to exercise the duties of such appointment, The notice requirements to obtain such time off shall be governed in accordance with the leave of absence policy and procedure of the affected Hospital. Such positions shall be limited to two (2) members from a Hospital with no more than one individual from within a section/division within a Department.
- (d) For leaves of absence without pay for Union business under the terms of this Agreement, including unpaid leave for members of the Central Negotiating Team, the employee's salary and applicable benefits will be maintained by the Hospital and the Union will reimburse the Hospital for the cost of salary and benefits, The Hospital will bill the Union and the Union will reimburse the Hospital within a reasonable period of time, In addition, there shall be no loss of seniority during such leaves of absence,

16.03

Any employee who notifies the Hospital as soon as possible following a bereavement **will** be granted bereavement leave for up to three (3) consecutive scheduled working days off without **loss** of regular pay from regularly scheduled hours within the seven (7) calendar day period commencing three (3) calendar days prior to the day of the funeral of a member of his immediate family,

Immediate family, for the purposes of this section, shall mean spouse, child, parent, sister, brother, mother-in-law, father-in-law, grandparent, grandchild, brother-in-law, sister-in-law and grandparent of spouse,

The Hospital, in its discretion, may extend such leave with or without pay. Furthermore, where an employee does not qualify under the above-noted conditions, the Hospital may, nonetheless, grant a paid bereavement leave.

16.04 <u>Jury and Witness Duty</u>

If an employee is requested to serve as a juror in any court of law or is required by subpoena to attend as a witness in a court proceeding in which the Crown is **a** party, or is required to attend a coroner's inquest in connection with a case concerning the Hospital, the employee shall not lose regular pay because of necessary absence from work due to such attendance, and shall not be required to **work** on the day of such duty, provided that the employee:

- (a) informs the Employer immediately upon being notified that the employee will be required to attend court or the coroner's inquest;
- (b) presents proof of service requiring the employee's attendance; and
- (c) promptly repays the Employer the amount (other than expenses) paid to the employee for such service as a juror or for attendance as such witness.

In addition to the foregoing, where a part-time employee **is** required **by** subpoena to attend a court of law or Coroner's inquest, in connection with a case arising from the employee's duties at the Hospital, on his regularly scheduled **day** off, he shall receive regular pay as if he **had** been scheduled to work the day.

- 16.05 (a) <u>Pregnancy Leave</u>
 - (i) Pregnancy leave will be granted in accordance with the provisions of the Employment Standards Act, except where amended in this agreement.

(Applicable to regular part-time employees ONLY)

Effective on confirmation by the Unemployment Insurance (ii)Commission of the appropriateness of the Hospital's Supplemental Unemployment Benefit (SUB) plan, and retroactive to date of confirmation by the Unemployment Insurance Commission, an employee who is on pregnancy leave as provided under this agreement and who is in receipt of Unemployment Insurance pregnancy benefits pursuant to Section 18 of the Unemployment Insurance Act, 1971, shall be paid a supplemental unemployment benefit. That benefit will be equivalent to the difference between seventy-five per cent (75%) of her regular weekly earnings and the sum of her weekly Unemployment Insurance benefits during her leave and any other earnings. Such payment shall commence following completion of the two week unemployment insurance waiting period, and receipt by the Hospital of the employee's Unemployment Insurance cheque stub as proof that she is in receipt of Unemployment Insurancepregnancy benefits, and shall continue while the employee is in receipt of such benefits, for a maximum period of 15 weeks for a pregnancy leave. The employee's regular weekly earnings shall be determined by multiplying her regular hourly rate on her last day worked prior to the commencement of the leave times her normal weekly hours,

This provision only applies to employees with at least 10 months of continuous service at the hospital prior to the commencement of the pregnancy leave.

The employee does not have any vested right except to receive payments for the covered unemployment period. The plan provides that payment in respect of guaranteed annual remuneration or in respect of deferred remuneration or severance pay benefits are not reduced or increased by payments received under the plan.

(b) <u>Parental Leave</u>

(i) Parental leaves will be granted in accordance with the provisions of the Employment Standards Act, except where amended in this agreement.

{Applicable to regular part-time employees ONLY)

(ii) Effective on confirmation by the Unemployment Insurance Commission of the appropriateness of the Hospital's Supplemental Unemployment Benefit (SUB) plan, and retroactive to date of confirmation by the Unemployment Insurance Commission, an employee who is on parental leave as provided under this agreement and who is in receipt of Unemployment Insurance parental benefits pursuant to Section 20 of the Unemployment Insurance Act, 1971, shall be paid a supplemental unemployment benefit. That benefit will be equivalent to the difference between seventy-five per cent (75%) of her regular weekly earnings and the sum of her weekly Unemployment Insurancebenefits during her leave and any other earnings. Such payment shall commence following completion of the two week unemployment insurance waiting period, and receipt by the Hospital of the employee's Unemployment Insurance cheque stub as proof that she is in receipt of Unemployment Insurance parental benefits, and shall continue while the employee is in receipt of such benefits, for a maximum period of ten (10) weeks for a parental leave. The employee's regular weekly earnings shall be determined by multiplying her regular hourly rate on her last day worked prior to the commencement of the parental leave times her normal weekly hours.

This provision only applies to employees with at least 10 months of continuous service at the hospital **prior** to the commencement of the parental leave.

The employee does not have any vested right except to receive payments for the covered unemployment period, **The** plan provides that payment in respect of guaranteed annual remuneration or in respect of deferred remuneration or severance pay benefits are not reduced or increased **by** payments received under the plan. (iii) Where an employee has become a natural father or has qualified to adopt a child and has at least 10 months of service at the commencement of his/her approved parental leave, such employee may be entitled to extend the parental leave up to an aggregate of six (6) months without pay. Such employee shall advise the Hospital as far in advance as possible of their qualifying to adopt, and shall request the leave of absence in writing upon receipt of confirmation of the pending adoption. Such request for an extension of the parental leave shall not be unreasonably withheld.

It is understood that during any **such** extension of the parental leave seniority and service do not accumulate.

16.06 <u>Transfer of Pregnant Employees</u>

Pregnant employees may request to be transferred from their current duties if, in the professional opinion of the employee's physician the pregnancy may **be** at risk. If such a transfer is not feasible, the pregnant employee, if she so requests, will be granted an unpaid leave of absence before commencement of the current contractual maternity leave provisions.

16.07 <u>Education Leave</u>

Where the Hospital directs and the employee agrees to take an educational course to upgrade or acquire new employment qualifications such employee shall not lose regular pay because of necessary absence from work due to participation in such course. The Hospital shall pay the full cost of such course in advance. The Employee may apply to the Hospital for a reasonable advance to cover additional costs associated with the **course**.

- 16.08 <u>Pre-Paid Leave</u> (Effective Date: April 1, 1989)
 - (a) <u>Purpose</u>

The Pre-Paid Leave Plan is a plan developed to afford employees the opportunity to take a one (1) year leave of absence, funded solely by the employee through the deferral of **salary** over a defined period, in accordance with Part LXVIII of the Income Tax Regulations, Section 6801 (as may be amended from time to time).

(b) Application

Eligible employees must make written application to the Department Head, with a copy to the Director of Human Resources/Personnel, at least six (6) months prior to the intended commencement date of the salary deferral portion of the Pre-Paid Leave Plan. Such application **will** outline the reason the leave **is being** requested.

Priority will be given to applicants intending to use the leave to pursue formal education related to their profession. As between two (2) or more candidates, from the same department, with the same intended purpose seniority shall govern. The employee will be informed of the disposition of his application as soon as is reasonably possible after the closing date for applications.

(c) The total number of employees that may be accepted into the Pre-Paid Leave Plan from the full-time and part-time bargaining units combined in any one (1) plan year as defined in Article 16.08 (I) shall be four (4). The maximum number from any one (1) department shall be as outlined below. Where there are more applications than spaces allotted, seniority shall govern subject to 16.08 (b) above.

(This definition of departments is specific for the purpose of the Pre Paid Leave Plan and is without prejudice).

DEPARTMENT MAXIMUM NUMBER

Imaging Services

All other departments

Three (3) (No more than one (1) from any one area or service) One (1)

Notwithstanding the above, where approval of such numbers would create undue hardships to the department or the hospital, such numbers may be reduced or redeployed accordingly.

(d) <u>Nature of Final Agreement</u>

Final approval for entry into the pre-paid leave program will be subject to the employee entering into a formal agreement with the Hospital, authorizing the Hospital to make the appropriate deductions from the employee's pay. The agreement will also include:

- (a) **A** statement that the employee *is* entering the plan in accordance with Article **16.08** of the Collective Agreement.
- (b) The period of salary deferral and the period for which the leave is requested.
- (c) The manner in which the deferred salary is to be held,

The letter of application to enter the plan will be appended to, and form part of, the written agreement,

(e) <u>Deferral Plan</u>

The deferral portion of the plan shall involve an employee spreading four (4) years' salary over a five (5) year period, or such other schedule as may be mutually agreed between the employee and the Hospital. In the **case** of the four (4) years' salary over a five (5) year schedule, during the four (4) years of **salary** deferral, 20% of the employee's gross annual earnings will be deducted and held for the employee, Such deferred salary wilt not be accessible to the employee until the year of the leave or upon the collapse of the plan. In the case of another mutually agreed upon deferral schedule, the percentage of salary deferred shall be adjusted appropriately.

(f) <u>Deferred Earnings</u>

The manner in which the deferred salary is held shall **be** at the discretion of the Hospital, The employee will be made aware, in advance of having to sign any formal agreement, of the manner of holding such deferred salary.

Interest which is accumulated during each year *of* the deferral period shall be paid out to the employee in accordance with Part LXVIII of the Income Tax Regulations, Section 6801.

(g) Health and Welfare Benefits

All benefits shall be kept whole during the deferral period of the plan.

(h) Seniority and Service

Applicable to Full-Time only.

(i) <u>Assignment on Return</u>

On return from leave, a participant will be assigned to his former position unless it is no longer available. In such a case the employee will be given a comparablejob, if possible, or the layoff provisions will be applied.

- (j) <u>Withdrawal Rights</u>
 - A participant may withdraw from the plan at any time up to a date three (3) months prior to the commencement of the leave. Deferred salary, and accrued interest will be returned to the participant within a reasonable period of time.
 - (ii) <u>On Leaving Employment</u>

If a participant resigns, or **is** terminated, prior to the commencement of the leave, deferred salary plus interest will be returned to the participant within a reasonable period of time. In the event of the death of a participant, such funds will be paid to the participant's estate.

(k) Replacement Employees

The Hospital will endeavour to find a temporary replacement for the employee, as far in advance as practicable. If the Hospital is unable to find a suitable replacement, it may postpone the leave. If, after a period of postponement, a suitable temporary replacement cannot be found, the Hospital will have the option of considering a further postponement or of collapsing the plan, The employee, subject *to* such a postponement, will have **the** option of remaining in the plan and rearranging the leave at a mutually agreeable time, or of withdrawing from the plan as outlined in Article 16.08 (j).

(I) <u>Plan Year</u>

The year for the purposes of the plan shall be from September 1 of one year, to August 31, of the following year, or such other years as the parties may agree to,

(m) Status of Replacement Employee

Only the original vacancy resulting from an absence due to prepaid leave will be posted.

Employees in bargaining units at the Hospital represented by OPSEU, selected to fill vacancies resulting from replacing an employee on **a** pre-paid leave need not be considered for other vacancies while replacing such employee. Upon completion of the leave, **the** replacing employee will be returned to his former position, and the filling of subsequent vacancies will likewise **be** reversed.

Employees newly hired *to* fill vacancies resulting from replacing an employee on pre-paid leave will not accrue seniority during the filling of such vacancies. Furthermore, such employees need not be considered for other vacancies. If such employees do post into permanent positions they will be credited with seniority from their last date of hire. The release or discharge of such employees will not be subject of a grievance or arbitration.

ARTICLE 17 - SICK LEAVE AND LONG-TERM DISABILITY

- 17.01 a) Employees taking ill or suffering an accident during working hours shall notify their immediate supervisor or designate before leaving their duties, subject to the applicable provisions of the Workers Compensation Act.
 - b) Where the illness or accident takes place at times other than the employee's normal working hours the employee will notify her immediate supervisor or designate as soon as possible and in any case not later than one (1) hour before the scheduled day shift, four (4) hours before the evening shift and six (6) hours before the midnight shift.
 - c) In the matter of all sick leave, employees shall contact their immediate supervisor or designate on the first day of absence to indicate approximately when they expect to resume duty. Where the expected day of return changes, the employee shall communicate this information to the immediate supervisor or designate.
 - d) Before returning to work, the employee will give notice to her immediate supervisor or designate during the normal working hours of her intended return on the day prior to her returning to work except where her expected day of return is on Sunday or Monday when the last day for notification shall be during the normal working hours on the Friday preceding.

ARTICLE 18 - HOURS OF WORK & OVERTIME

18.01 (a) (i) The normal or standard work day shall be seven and one-half (71/2) hours per day and the normal or standard full-time work week shall be an average of thirty-seven and one-half (37 1/2) hours per week except in those hospitals where agreements already provide a normal or standard work day of less than seven and one-half hours and a normal or standard full-time work week of less than thirty-seven and one-half $(37 \ 1/2)$ hours. (Those Hospitals with the lesser required hours shall reflect in the salary rates a pro-rata lesser amount compared with salaries for other Hospitals based on the ratio that the standard or normal hours work at the Hospital concerned are to thirty-seven and one-half (37 1/2) hours.)

Part-time employees shall be entitled to overtime pay at the rate of time and one-half their regular straight time hourly rate for all hours worked in excess of the normal or standard work day or in excess of the normal or standard full-time work week.

The length of time over which the hours of work per week are to be averaged shall be determined locally and shall be set out in Article 18.01 (a) (ii).

The averaging period for hours of work will be seventyfive (75) hours in a two week period.

- (b) Where the Hospital and the Union agree, subject to the approval of the Ministry of Labour, other arrangements regarding hours of work may be entered into between parties on a local level with respect to tours beyond the normal or standard work day in accordance with the provisions set out in Article 28.05 of the collective agreement.
- 18.02 Employees shall be entitled, subject to the exigencies of patient care, to relief periods during the shift on the basis of fifteen (15) minutes for each full half shift.
- 18.03 Overtime shall be defined as being all hours worked in excess of the normal or standard work day, or in excess of the normal or standard work week. The overtime rate shall be one and one-half (1 1/2) times the regular straight time hourly rate of pay.
- 18.04 <u>Overtime Accumulation</u>

Not applicable to part-time.

- 18.05 If an employee is authorized to work, during the lunch break, due to the requirements of patient care, he will be paid his regular straight time hourly rate for all hours worked, Notwithstanding this provision, he will be paid time and one-half (11/2) his regular straight time hourly rate for all time worked in excess of the normal or standard work day.
- 18.06 An employee who continues to work more than two (2) hours of overtime immediately following his scheduled hours of work, shall be provided with a meal voucher valued at a maximum of four dollars (\$4.00)or four dollars (\$4.00) if the Hospital is unable to provide a meal voucher,

1 Failure to provide nineteen and one-half (19,5) hours between he f an 1 1 1 shift and the commencement 11 imencement of such employee's next shift shall result in payment of ie and E (1 (2) times the J١ g straight time hou y rate for only the hours which reduce the nineteen and one-half (19,5) hour period.

Where the **nineteen and one-half (19.5)** hour period is reduced as a result of an approved change of **shift(s)** requested by the employee(s), such premium payment shall not apply,

(Applicable to Regular Part-time Employees Only)

- 18.08 Where a regular part-time employee's scheduled shift is cancelled **by** the Hospital with less than twelve (12) hours notice, she shall receive time and one-half (1 1/2) of her regular straight time hourly rate for all hours worked on her next shift.
- (NOTE: Any other provision(s) related to Hours of **Work** and Overtime that existed in the expiring Collective Agreement will be continued **and** numbered in sequence as provisions of this Article.)
- 18.09 The aforementioned hours of work shall not be construed as a guarantee of any minimum or as a restriction of any maximum number of hours to be worked.
- 18.10 Employees will not be required to work more than seven (7) consecutive shifts.
- 18.11 The employer will provide four (4) weeks' advance notice of work schedules where practical.
- 18.12 Employees shall be entitled, subject to the exigencies of patient care, to relief periods during the shift on the basis of fifteen (15) minutes for each full half shift.
- 18.13 Extra hours of work shall be distributed equitably amongst part-time employees who have indicated to management that they are available for such hours.

ARTICLE 19 - STANDBY

19.01 An employee required to standby or remain available for call-back duty on other than regular scheduled hours shall be paid at the rate of two dollars and fifty cents (\$2.50) per hour of standby time, Where such standby falls on any of the designated holidays listed in the collective agreement, the employee shall be paid at the rate of three dollars (\$3.00) per hour of standby time. **Hours** worked for call-back shall be deducted from hours for which the employee receives standby pay. However, an employee shall be entitled to a minimum of five dollars (\$5.00)for each eight hour period on standby even if called **back** to work.

ARTICLE 20 - CALL BACK

- NOTE: Article 20 applies to Regular Part-Time employees ONLY.
- 20.01 An employee who is called to **work** after leaving the Hospital premises and outside of his regular scheduled hours, shall be paid a minimum of no less than two (2) hours' pay (except those Hospitals where 2 1/2 or 3 hours is applicable) at time and one-half (1 1/21 his regular straight time **hourly** rate for work performed on each call-in. In the event that such two (2) hour period overlaps and extends into his regular shift **he** will receive the two (2) hour guarantee payment at time **and** one-half (1 1/2) and his regular hourly rate for the remaining hours of his regular shift, The reference to leaving the Hospital premises referred to above will not be applicable where an **employee** remains in the Hospital on standby arrangement with the Hospital.
- NOTE: For purposes of clarification, Article 20.01 does not apply to prescheduled hours of work. Article 20.01 does not apply where the employee elects to work additional unscheduled hours made available by the Hospital.

ARTICLE 21 - SHIFT PREMIUM

- 21.01 An employee shall be paid a shift premium of one dollar (\$1.00) per hour for each hour worked which falls within the normal hours of the evening shift and one dollar and twenty-five cents (\$1.25) for each hour worked which falls within the normal hours of the night shift provided that such hours exceed two (2) hours if worked in conjunction with the day shift. For purposes of this provision, the normal or standard evening and night shift each consist of 7.5 hours. For those hospitals with lesser required hours as provided for in Article 18.01, the length of the evening and night shift 'will be adjusted accordingly. Shift premium will not form part of the employee's straight time hourly rate.
- 21.02 An employee shall be paid a weekend premium of \$1.35 (one dollar and thirty-five cents) per hour for each hour worked between 2400 hours Friday to 2400 hours Sunday or such other 48 hour period that the Hospital may establish. If an employee is in receipt of premium payment pursuant to a local scheduling regulation with respect to consecutive weekends worked, he will not receive weekend premium under this provision.

ARTICLE 22 - TRANSPORTATION ALLOWANCE

22.01 When an employee is required to travel to the Hospital, or to return to his home, **as** a result of being called back to **work** outside **c** his regularly scheduled hours, the Hospital will pay transportation **costs** either by taxi or by his own vehicle at the rate of twenty(20) cents per kilometer to a maximum of fourteen(14) dollars or such greater amount that the Hospital may in its 'discretion determine for each trip. The employee will provide to the Hospital satisfactory proof of payment of such taxi fare.

ARTICLE 23 - RESPONSIBILITY PAY

23.01 Where an employee is assigned temporarily to perform the duties and assume the responsibilities of a higher paying classification in or out of the bargaining unit, for one full shift or more, he shall be paid a premium equal to the greater of his next or last increment in his salary range for the duration of the assignment.

ARTICLE 24 - NO PYRAMIDING

24.01 Premium payment (including both overtime and holiday premium payment) shall be calculated and paid under one provision of this Agreement only, even though hours worked may be premium payment hours under more than one provision. In such circumstances the highest premium will be applied. The provision of this clause will not negate any entitlement to shift premium, call-back, standby or weekend premium,

ARTICLE 25 - PAID HOLIDAYS

25.01 The collective agreement shall list eleven (11) holidays for purposes of payment for work performed on such holidays. Effective April 1, 1989, the collective agreements shall provide for twelve (12) paid holidays subject to the terms and conditions set out herein.

An employee upon completion of twenty (20) working days in the Hospital shall, subject to the provision of this Article, be paid an amoun equivalent to one days pay at her regular straight time rate for the following holidays:

New Year's Day Civic	Holiday
Heritage Day(Third Monday in February)	99999999999999999999999999999999999999
	ır Day
- ************************************	ksgiving Day
	tmas Day
Canada Day Boxin	g Day

In addition to the above, an employee will be entitled to a twelfth (12) paid holiday, such twelfth paid holiday shall be a non-premium holiday, and scheduled within 30 days before or following the employee's anniversary date of employment. Should the Hospital be required to observe an additional paid holiday as a result of legislation, it is understood that one of the existing holidays recognized by the Hospital shall be established as the legislated holiday after discussion with the Union, so that the Hospital's obligation to provide the number of paid holidays as noted above remains unchanged.

25.02 An employee required to work on any of the designated holidays listed in the collective agreement shall be paid at the rate of time and one-half (1-1/2) his regular straight time *rate* of pay for all hours worked on such holiday, subject to Article 25.03.

- 25.03 Where the employee is required to work on a paid holiday for which he is paid at the rate of time and one-half (1 1/2) his regular straight time hourly rate and is required to work additional hours following the full shift on that day (but not including hours on a subsequent regularly scheduled tour for such employee) he shall receive two (2) times *his* regular straight time hourly rate for such additional hours worked.
- 25.04 Not applicable to part-time.
- 25.05 Coverage for Christmas and New Years will be on a voluntary basis. If such volunteer list does not result in complete coverage work will be assigned to remaining employees as required on an alternating basis.

ARTICLE 26 - VACATIONS

26.01 All regular part-time employees shall be entitled to vacation pay based upon the applicable percentage provided in accordance with the vacation entitlement of full-time employees of their gross salary for **work** performed in the preceding year. Equivalent years of service shall be used to determine vacation pay entitlement. Equivalent years of service shall be calculated on the basis of one (1) year of service for each 1650 hours worked.

Notwithstanding this provision, the calculation of service for purposes of vacation entitlement will include service accrued during a pregnancy leave or parental leave on the basis of seniority accrual during such leaves in accordance with Article 12.03 (b) of the agreement.

- NOTE: Employees hired prior to April 17, 1985 who are currently enjoying vacation benefits superior to those set out above shall continue to receive such superior benefits.
- 26.02 Not applicable to part-time.
- 26.03 Should an employee terminate with less than two weeks notice of termination, the vacation pay requirements of the Employment Standards Act will apply.

26.04 All part-time employees shall receive vacation pay to be added to the employee's regular bi-weekly pay cheque on the following basis:

i) first three (3) years of service six (6) percent of gross earnings;

 employees who have completed three (3) years but less than fifteen (15) years of service eight (8) percent of gross earnings;

 employees who have completed fifteen (15) years but less than twenty-five (25) years of service ten (10) percent of gross earnings;

iv) employees who have completed twenty-five (25) or more years of service twelve (12) percent of gross earnings

ARTICLE 27 - BENEFITS FOR PART-TIME EMPLOYEES

- NOTE: Articles 27.01 to 27.06 are not applicable to Part-Time.
- 27.07 Divisible Surplus

The parties agree that any surplus, credits, refunds or reimbursements excluding sick leave and/or pension credits, under whatever name accrue to and for the benefit of the Hospital.

- 27.08 Part-Time Benefits
- A part-time employee shall receive in lieu of all fringe benefits (being those benefits to an employee, paid in whole or in part by the hospitals, as part of direct compensation or otherwise, including holiday pay, save and except salary, vacation pay, standby pay, call-in pay, responsibility pay, jury and witness duty, bereavement leave, and pregnancy and parental supplemental unemployment benefits) an amount equal to 14% of his regular straight time hourly rate for all straight time hours paid. For part-time employees who are members of the Hospital's pension plan the percentage in lieu of fringe benefits is twelve percent (12%).

ARTICLE 28 - MISCELLANEOUS

28.01 Whenever the feminine pronoun is used in this Agreement, it includes the masculine pronoun and vice versa where the context so requires. Where the singular is used, it may also be deemed to mean plural and vice versa.

28.02 Hepatitis B Vaccine

Where the Hospital identifies high risk areas where employees are exposed to Hepatitis B, the Hospital will provide, at no cost to the employees, a Hepatitis B vaccine.

28.03 Professional Responsibility

Where an employee, or group of employees, covered by this agreement and governed by an Ontario College under the Health Disciplines Act, have cause to believe that they are being asked to perform more work than *is* consistent with proper patient care it is agreed by the parties that such workload problems may be discussed by the local Labour Management Committee. Such complaint must be filed in writing within fifteen (15) calendar days of the alleged improper assignment.

28.04 <u>Contracting Out</u>

The Hospital shall not contract out work currently performed by members of this bargaining unit if, as a result of such contracting out, **a** layoff of any bargaining unit employees occurs. This clause will not apply in circumstances where the Hospital no longer **provides** particular services **as** a result of the rationalization or sharing of services between Hospitals in a particular geographic district, or as a result of the withdrawal of the Hospital's license to perform such services.

28.05 <u>Work of the Bargaining Unit</u>

Supervisors or Managers excluded from the bargaining unit shall not perform duties normally performed by members in the bargaining unit which shall directly cause or result in the layoff, loss of seniority or service or reduction **in** benefits to members in the bargaining unit.

28.06 <u>Extended Tours</u>

Where the Hospital and the Union agree, subject to the approval of the Ministry of Labour, other arrangements regarding hours of work may be entered into between the parties on a local level with respect to tours beyond the normal or standard work day. The model agreement with respect to extended tour arrangements is set out below:

MODEL AGREEMENT WITH RESPECT TO EXPENDED TOUR ARRANGEMENTS

MEMORANDUM OF AGREEMENT

Between: The Hospital -

And: The Ontario Public Service Employees Union (and its Local)

This Model Agreement shall be part of the Collective Agreement between the parties herein, and shall apply to the employees described in Article 1 of the Model Agreement.

Article 1 - Work Unit and Employees Covered

(Detailed and specific description of department and employees covered.)

Article 2 - Hours of Work

- 2.1 The normal or standard extended work **day** shall be ____ hours per day.
- 2.2 (Detailed description with an attached schedule where appropriate.)
- 2.3 Failure to provide (___) hours between the commencement of an employee's scheduled shift and the commencement of such employee's next scheduled shift shall result in payment of one and one-half (1-1/2) times the employee's regular straight time hourly rate for **only** those hours which reduce the (___) hour period,

Where the (__) hour period is reduced as a result of an approved change of shift(s) requested by the employee(s), such premium payment shall not apply.

Article 3 - Overtime

3.01 Overtime shall be defined as being all hours worked in excess of the normal or standard extended work day, as set out in Article 2.1 of the Model Agreement or in excess of the normal or standard work week as set out in Article 18.01 of the collective agreement. 3.02 For purposes of overtime the hours of work per week shall be averaged over _____ weeks.

Article 4 - Rest Periods

4.01 Employees shall be entitled, subject to the exigencies of patient care, to relief periods during the shift on the basis of 15 minutes for each 3.75 hours worked.

Article 5 - Meal Periods

5.01 (The length of the meal period to be determined locally,)

Article 6 - Sick Leave and Long-Term Disability

(Applicable to Full-Time Employees Only)

6.01 The short-term sick leave plan will provide payment for the number of hours of absence according to the scheduled tour to a total of 562.5 hours. **All** other provisions of the existing plan shall apply mutatis mutandis.

Article 7 - Paid Holidays

- 7.01 (Not applicable)
- 7.02 (Not applicable)

Article 8 - Vacation

8.01 As set out in Article 26.01 of the collective agreement.

Article 9 - Local Provisions

(Local provisions related to extended tours are to be **set** out in this Article and numbered in sequence.)

<u>Term</u>

This Agreement shall be (Specify Term).

Either party may, on written notice of (days, weeks) to the other party, terminate this Agreement notwithstanding the above specified term,

Dated this ____ day of ______ 19_.

For the Union

For the Hospital

28.07 Innovative/Flexible Scheduling

Where the Hospital and the Union agree, arrangements regarding Innovative Scheduling/Flexible Scheduling may be entered into between the parties on a local level. The model agreement with respect to such scheduling arrangements is set out below:

MODEL AGREEMENT WITH RESPECT TO INNOVATIVE SCHEDULING/FLEXIBLE SCHEDULING

MEMORANDUM OF AGREEMENT

Between: The Hospital -

And: The Ontario Public Service Employees Union (and its Local)

This Model Agreement **shall** be part of the Collective Agreement between the parties herein, and shall apply to the employees described in Article 1 of the Model Agreement.

Article 1 - Work Unit and Employees Covered

(Detailed and specific description of department and employees covered.)

Article 2 - Hours of Work

(Scheduling arrangement to be set out in this Article.)

Article 3 - Agreed Variation From the Collective Agreement

(Collective Agreement provisions *to* be varied,)

Article 4 - Rest Periods

4.01 (a) Employees shall be entitled, subject to the exigencies of patient care, to relief periods during the shift on the basis of 15 minutes for each 3.75 hours worked.

Article 5 - Meal Periods

5.01 (The length of the meal period to be determined locally.)

Article 6 - Local Provisions

(Local provisions related to these scheduling arrangements are to be set out in this Article and numbered in sequence.)

<u>Term</u>

This Agreement shall be (Specify Term).

Either party may, on written notice of (days, weeks) to the other party, terminate this Agreement notwithstanding the above specified term.

Dated this ____ day of _____, 19_.

For the Union For the Hospital

28.08 <u>Modified Work</u>

Where the Hospital and the Union agree, the Hospital may implement modified/rehabilitative work programs in order to assist employees returning to work following illness or injury. To facilitate these programs, it is understood and agreed that provisions of the collective agreement may, where agreed, be varied. The specific terms of the program will be signed **by** the Hospital and the Union.

28.09 Job Sharing

(Any job sharing agreement will encompass all of the following principles.)

Job sharing is defined as an arrangement whereby two employees share the hours of work of one full-time position on a 50/50 basis, Subject to the provisions of Article 13, the position involved in the job sharing arrangement will be maintained as a full-time position in the Hospital's staffing complement.

Where the Hospital and Union agree to **a** job sharing arrangement, the introduction and discontinuance of such job sharing arrangement will be determined locally. In preparing discontinuance language, the parties shall make provisions for a full-time employee who has transferred to a regular part-time position as part of a job sharing arrangement to have the first option of returning to that full-time position on the collapse of the arrangement.

The employees involved in a job sharing arrangement will be classified as regular part-time and will be covered by the provisions of the applicable Collective Agreement.

A full-time employee who transfers to a regular part-time position under the job sharing arrangement, or subsequently returns to a full-time position immediately upon the discontinuance of a job sharing arrangement will, for the purposes of this arrangement, transfer service based on one (1) year of full-time service equalling 1650 hours worked. (ThoseHospital contracts with lesser hourly requirements shall continue.)

- NOTE: Employees presently covered **by** a job sharing arrangement shall be subject to its terms and conditions until such job sharing arrangement *is* discontinued.
- 28.10 The cost of printing this agreement in booklet form in numbers sufficient for distribution to each party shall be borne equally by each party to the Agreement.
- 28.11 The Hospital agrees to contine the present practice, where applicable, to provide and launder laboratory coats and/or other protective clothing and equipment.

28.12 Pagers

When the Hospital requires an employee to remain on standby, such an employee will be provided with a pager. Such pagers will cover a radius necessary to address the acceptable response time required of an employee placed on standby. When paging an employee, the Hospital will indicate the urgency of the call.

ARTICLE 29 - COMPENSATION

- 29.01 When a new classification in the bargaining unit is established by the Hospital, or the Hospital makes a substantial change in the job content of an existing classification, the Hospital shall advise the Union of such new or substantially changed classification and the rate of pay which is established. If so requested within thirty (30) calendar days of such advice, the Hospital agrees to meet with the Union to permit the Union to make representations with respect to the appropriate rate of pay, providing any such meetings shall not delay the implementation of the new or substantially changed classification. Where the Union challenges the rate established by the Hospital and the matter is not resolved following the meeting with the Union, the matter may be referred to arbitration in accordance with the arbitration provisions contained in this collective agreement, it being understood that any arbitration board shall be limited to establishing an appropriate rate based on the relationship existing among other classifications within the Hospitals (which are covered by the O'Shea award) and the duties and responsibilities involved. It is further understood and agreed that when determining the appropriate rate, primacy must be given to the relationship between job classifications covered by this collective agreement and that such relativity must be maintained. Each change in the rate established by the Hospital either through meetings with the Union or by a Board of Arbitration shall be retroactive from the time at which the new or substantially changed classification was first filled.
- 29.02 Claim for recent related experience, if any, shall **be** made in writing by the employee at the time **of** hiring on the application for employment form or otherwise. The employee shall cooperate with the Hospital by providing verification of previous experience. The Hospital will credit the employee with one increment on the salary scale for every two years of recent, related, full-time experience, as determined **by** the Hospital, to a maximum of two increment levels below the maximum of the salary scale.

For the purposes of this clause, part-time experience will be calculated on the basis of 1650 hours worked equalling one year of experience.

- NOTE: Where existing collective agreements have provisions for recent related experience credit superior to the above provisions, such provisions shall continue to be in effect.
- 29.03 Part-time employees will accumulate service for purposes of progression on the salary grid, on the basis *of* one year of service for each 1650 hours worked.

Notwithstanding this provision, the calculation of service for purposes of progression on the salary grid will include service accrued during a pregnancy leave or parental leave on the basis of seniority accrual during such leaves in accordance with Article 12.03 (b) of the agreement.

- (NOTE: Any other provision(s) related to Compensation that existed in the expiring Collective Agreement will be continued and numbered in sequence **as** provisions of this Article,)
- 29.04 The rates of pay in Schedule 'A^{*} attached hereto, which is hereby made a of this are on an basis

ARTICLE 30 - SUPERIOR BENEFITS

30.01 Unless existing benefits, rights, privileges, practices, terms or conditions of employment which may be considered to be superior to those contained herein are specifically retained by this Agreement, they shall be deemed not to continue **in** effect.

ARTICLE 31 - SOCIAL CONTRACT ACT DISPUTE

- 31.01 The parties have agreed to submit their dispute concerning Employers' proposal H8 with regards to the incorporation *of* the standard central provisions in the Hospital's expiring collective agreements to binding interest arbitration in accordance with the *Hospital Labour Disputes Arbitration Act.*
- (NOTE: All other provisions in the expiring Collective Agreement will be continued and numbered consecutively beginning with Article 32.)

DURATION AND RENEWAL

- .01 This Agreement shall continue in effect until the 31st day of March, 1996 and shall continue automatically thereafter for annual periods of one year each unless either party notifies the other in writing that it intends to amend or terminate this Agreement in accordance with the following:
- In the event the parties to this Agreement agree to negotiate for .02 (a) its renewal through the process of central bargaining, either party may give notice to the other of its desire to bargain for the renewal of this Agreement within 120 days prior to the termination date of this Agreement. Negotiations on local matters shall take place during the period from 120 to 60 days prior to the termination date of this Agreement. It is understood and agreed that "local matters" means those matters which have been determined by mutual agreement between the central. negotiating committees representing each of the parties to this Agreement as being subjects for local bargaining directly between the parties to this Agreement. It is also agreed that local bargaining shall be subject to such procedures as may be determined by mutual agreement between the central negotiating committees referred to above.
 - (b) In the event the parties to this Agreement do not agree to negotiate for its renewal through the process of central bargaining, either party may notify the other within the period from ninety days to sixty days preceding the expiry date of this Agreement that it desires to amend or terminate this Agreement. If notice of amendment or termination is given by either party, the other party agrees to meet for the purpose of negotiations within thirty (30) days after the giving of notice, if so requested.

It is further understood that the central negotiating committees will meet in the sixth month prior to the termination of this Agreement to convey the intentions of their principals as to participation in central negotiations, if any, and to determine the conditions for such central bargaining. Proposals on central **issues** shall **be** exchanged by the central negotiating committees on a date set out in the Memorandum of Conditions for Joint Bargaining, Negotiations on central matters shall take place during the period commencing 90 days prior to the termination of this Agreement.

Letter of Intent

Re: Pay Equity

Recognizing that the Participating Hospitals and Local Unions have developed, or are developing, their individual pay equity plans, the Central Parties confirm the inter-relationship of the negotiated wage rates with those plans as follows:

- (i) a pay equity adjustment will not result in **the** maximum rate for a classification exceeding the rate for that classification's comparator;
- (ii) a negotiated increase in pay may result in the maximum rate for a classification exceeding the rate for that classification's comparator,

Applicable to Full-time Employees Only

LETTER OF UNDERSTANDING

The central parties agree to establish a Benefits Review Subcommittee which will include four representatives from the Union and four representatives from the Participating Hospitals to **discuss** the terms of the benefit plans (other than pensions) provided under the collective agreement with a view of increasing the efficiency and effectiveness of the plans. As part of that review, the Committee will be provided with copies of the plan texts that pertain to these benefit plans. The Committee will report its findings to the Central Negotiating Teams on or before October 1, 1995.

The Union members elected or appointed from the bargaining unit shall suffer no loss of earnings for time spent during their regular scheduled working hours while attending meetings of this Subcommittee.

The parties agree that the provisions attached hereto represent the central portions of the part-time collective agreements between each of the applicable participating hospitals (as listed in Appendix "A" to the Memorandum of Conditions for *Joint* Bargaining) and the corresponding locals of the Ontario Public Service Employees Union, expiring March 31, 1996. The subsisting collective agreements of the applicable participating hospitals will be amended as indicated herein, subject to the award of the Board of Arbitration constituted to resolve the dispute concerning the Employer's proposal H8 on the application of the *Social Contract Act,*

Signed at Kingston, Ontario the <u>2</u> day of <u>Catcher</u>, 1995.

FOR THE HOSPITAL

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FOR THE UNION

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LETTER OF INTENT

BETWEEN

KINGSTON GENERAL HOSPITAL

AND

ONTARIO PUBLIC SERVICE EMPLOYEE'S UNION, LOCAL 450

The Hospital agrees to provide ready access to a reasonable number of left **and** right markers.

Employees will take reasonable care in safeguarding such markers from loss and will not remove them from Hospital property.

Dated at Kingston this 2^{nd} day of <u>October</u> 1995.

FOR THE HOSPITAL

FOR THE UNION

OPSEU LOCAL 450 ALARY SCHEDULB NS OF 1995 JANUARY 01

		J.	2 OF 1393 (JANUARY UI				
E = PULL TIME X = PART TIME CLASSIPICATION	PAY STEP	91 APR 01	91 OCT 01	92 JAN 01	92 APR 01 9	3 JAN 01	94 JAN 01	95 JAN 01
CHARGE TECHNOLOGIST		includes:	E684	CHARGE TE	CHNOLOGIST			
	1						20.060	20.060
							21.070	21.070
	2 3					21.410	21.903	21.903
	4					22.334	22.827	22.827
	+ 5					23.250	23.743	23.743
	5					24.174	24.667	24.667
	5 7					25.091	25.584	25.584
	8					26.014	26.507	26.507
	9					26.931	27.424	27.424
	10 10					27.854	28.347	28.347
	10						201011	
SENIOR TECHNOLOGIST QUALITY CONTROL TECHNOLOGIST		Includes:	E683 E686		RADIOLOGICAL SONOGRAPHER	TECHNOLO	GIST	
	1						19,940	19.940
	2	19,540	19.781	19.969	20.113	20.262	20.730	20.730
	ŝ	20.218	20.577	20.765		21.136	21.604	21.604
	4	20.897	21.379	21.567		22.003	22.471	22.471
	5	21.569	22.175	22.363		22.877	23.345	23.345
	6	22.24/1	22.971	23.159		23.745	24.213	24.213
	6 7	22.925	23.773	23.961		24.619	25.087	25.087
	8	23.604	24.569	24.757		25.487	25.955	25.955
	ð	2 3.804 2 4.28 2	24.365	25.553		26.361	26.829	26.829
EGISTERED TECHNOLOGIST		Includes:	E/K680 E681 E682/K681 E685	SPECIAL PROC. TECHNOLOGIST NUCLEAR MEDICINE TECHNOLOGIST				
	1	17.183	17.183	17.371	17.371	17.482	17.922	17.922
	2	18.077	18.077	18.265		18.376	18.816	18.816
	3	18.454		18.870		19.116	19.556	19.556
	4	19.094		19.621		19.941	20.381	20.381
	5	19.734		20.378		20.759	21.199	21.199
	6	20.368	20.940	21.128	21.473	21.584	22.024	22.024
	7	21.008		21.879	22.292	22.403	22.843	22.843
	0	21.648	22.448	22.636	23.116	23.227	23.667	23.667
	8	011040	261440	******				
	9 0	22.288		23.387		24.046	24.486	24.486

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JPSEU LOCAL 450 SALARY SCHEDULE AS OF 1995 JANUARY 01

CLASSIFICATION	PAY STEP	91 APR 01	91 OCT 01	92 JAN 01 9	92 APE 01 9	93 JAN 01	94 JAN 01	95 JAN 01
CERTIFIED PERFUSIONIST						-		
	1	19.584	19:584	19.772	19.772	19.951	20.768	20.768
	2	20.503	20.688	20.876	20.548	20.727	21.544	21.544
	3	21.420	21.796	21.984	22.211	22.390	23.207	23.207
	4	22.343	22.903	23.091	23.430	23.609	24.426	24.426
	5	23.267	24.017	24.205	24.655	24.834	25.651	25.651
	6	24.183	25.125	25.313	25.873	26.052	26.869	26.869
	7	25.107	26 .233	26.421	27.098	27.277	28.094	28.094
SENIOR TECHNOLOGIST								
	1						19.940	19.940
	2	19.540	19.781	19.969	20.113	20.262	20.730	20.730
	3	20.218	20.577	20.765	20.987	21.136	21.604	21.604
	4	20.897	21.379	21.567	21.854	22.003	22.471	22.471
	5	21.569	22.175	22.363	22.728	22.877	23.345	23.345
	6	22.247	22.971	23.159	23.596	23.745	24.213	24.213
	7	22.925	23.773	23.961	24.470	24.619	25.087	25.087
	8	23.604	24.569	24.757	25.338	25.487	25.955	25.955
	9	24.282	25.365	25.553	26.212	26.361	26.829	26.829
REGISTERED TECHNOLOGIST		Includes:	K601 K604	GENERAL DU RESPIRATOR				
	1	17.183	17.183	17.371	17.371	17.482	17.922	17.922
	2	18.077	18.077	18.265	18.265	18.376	18.816	18.816
	3	18.454	18.682	18.870	19.005	19.116	19.556	19.556
	Å	19.094	19.433	19.621	19.830	19.941	20.381	20.381
	5	19.734	20.190	20.378	20.648	20.759	21.199	21.199
	6	20.368	20.940	21.128	21.473	21.584	22.024	22.024
	7	21.008	21.691	21.879	22.292	22.403	22.843	22.a43
	8	21.648	22.448	22.636	23.116	23.227	23.667	23.667
	9	22.288	23.199	23.387	23.935	24.046	24.486	24.486
	10	22.928	23.950	24.138	24.759	24.870	25.310	AALLAN

Description: Description:

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CLASSIPICATION	PAY STEP	91 APR 01 9	91 OCT 01	92 JAN 01 9	2 APR 01	93 JAN 01 94	JAN 01 9	15 JAN 01	
TECHNICIAN 5		Includes:	K602 K605 K608 K775	SE EEG TEC EEG TECHNI EMG TECHNI TECHNICIAN	ICIAN I ICIAN	TECH II)			
	1	17.205	17.393	17.701	17.896	18.101	18.771	19.745	
	2	17.943	18.131	18.452	18.647	18.852	19.522	20.49	
	3	18.688	18.876	19.215	19.410	19.615	20.285	21.25	
	4	19.433	19.621	19.971	20.166	20.371	21.041	22.01	
	5	20.183	20.371	20.735	20.930	21.135	21.805	22.77	
TECHNICIAN 4									
	1	16.282	16.470	16.759	16.954	17.159	17.829	18.65	
	2	16.977	17.165	17.473	17.668	17.873	18.543	19.36	
	3	17.679	17.867	18.193	18.388	18.593	19.263	20.08	
	4	18.567	18.755	18.907	19.102	19.307	19.977	20.80	
	5	19.082	19.270	19.621	19.816	20.021	20.691	21.51	
TECHNICIAN 3		Includes:	K630 K641 K647 K660	MORGUE TEC ECG TECHNI ORTH/PROST LAB ASSIST	CIAN III H SEATING	TECHNICIAN			
	1	14.614	14.802	15.061	15.256	15.461	16.131	16.67	
	2	15.242	15.430	15.707	15.902	16.107	16.777	17.31	
	3	15.870	16.058	16.341	16.536	16.741	17.411	17.95	
	4	16.497	16.685	16.987	17.182	17.387	18.057	18.59	
	5	17.131	17.319	17.627	17.822	18.027	18.697	19.23	
TECHNICIAN 2		Includes:	K627 K682 K638	2 MEDICAL RECORDS TECHNICIAN					
	I	13.685	13.873	14.119	14.314	14.519	15.189	15.57	
	2	14.270	14.458	14.716	14.911	15.116	15.786	16.17	
	1	14.867	15.055	15.319	15.514	15.719	16.389	16.77	
	3	14+001	10.000	101010	10+019	10.117	T0:000	10.000	
	3 4 5	15.457	15.645	15.922	16.117	16.322	16.992	17.37	

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