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WESTON BAKERIES LIMITED

COLLECTIVE AGREEMENT

BETWEEN:

WESTON BAKERIES LIMITED,

Toronto:

Sales

Transport Shipping Garage

• AND -

MILK AND BREAD DRIVERS, DAIRY EMPLOYEES, CATERERS & ALLIED EMPLOYEES, LOCAL UNION # 647

(Route Salesmen, Drop Delivery Drivers, Shippers, Transport Drivers and Garage.)

EFFECTIVE:

AUGUST 31, 1993

EXPIRY

JUNE 28, 1995

MAR 31 1994

0969902

COLLECTIVE AGREEMENT

BETWEEN:

WESTON BAKERIES LIMITED (FORMERLYGENERAL BAKERIES LIMITED)

(hereinafter referred to as "the Company")

of the First Part

- AND -

MILK **AND BREAD** DRIVERS, DAIRY EMPLOYEES, CATERERS AND ALLIED EMPLOYEES, LOCAL **UNION** # 647, affiliated with the International Brotherhood of Teamsters, Chauffeurs, Warehousemen and Helpers of America

(hereinafter referred to as "the Union")

of the Second Part

ARTICLE 1 - PURPOSE:

1.01 The purpose of this Agreement is to set forth the general working conditions and wages applicable to employees, and to provide a means for employees to present their complaints and grievances to the Company.

ARTICLE 2 - SCOPE AND RECOGNITION:

The Company recognizes the Union as the sole collective bargaining agent for all driver-salesmen, one hundred percent (100%) drop-off delivery drivers, spare salesmen, special delivery, transport drivers, shippers (Distribution Center) and Mechanics employed by the Company in Metropolitan Toronto, Oshawa, Aurora and Brampton, save and except supervisors and those above the rank of supervisor. Should the Company open depots in Thornhill, Toronto and Oshawa areas, employees in the above classifications below the rank of supervisor at such locations shall also be included in the bargaining unit.

ARTICLE 3 - RELATIONSHIP:

- There shall be no discrimination, interference, restraint or coercion by either the Company, the Union or any agents of the parties, because of any employee's participation in the Union.
- **3.02** The Union shall not hold meetings on the Company property except as agreed to by the Company.

ARTICLE 4 · UNION CONDITION;

4.01 All employees **who** come **within the scope** of this Collective Agreement **shall** be required to become members of the Union and to pay Union dues **as a** condition of employment.

Such employees will be required to pay dues for each month, or portion thereof, they work.

- **4.02** The Union will not unreasonably withhold **Union** membership from any employees.
- New employees will be introduced to the appropriate steward upon starting their employment with the Company. New employees shall sign a dues deduction authorization card supplied by the Union at the time of hire. The Company shall deduct the Union initiation fee on the basis of Five Dollars (\$5.00) per week on consecutive weeks, commencing with the first full week after completion of thirty (30) days of work. This fee will be forwarded to the Union office when it has been fully paid by the employee.

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- The Company shall deduct from the pay of each employee an amount equivalent to the regular Union dues and assessment. The Union shall notify the Company, in writing, as to the prevailing rates of Union dues. The Company shall remit such deductions by the 20th day of the following month to the Union office and attach with such remittance a list of said employees for which their deductions were made.
- **5.02** The **regular dues** shall be deducted from the employee's vacation pay.
- 5.03 In the case of an employee being off work for any reason when dues should be deducted, said dues shall be deducted from the first pay upon return to work, unless otherwise instructed in writing by the Union. This shall be in addition to the regular deductions.

All dues **owing** upon termination of employment will **be** deducted from **any** settlement pay due the employee.

Union dues deducted will be printed on employee's T-4 slips.

ARTICLE 6 - NO STRIKES OR LOCKOUTS:

- During the term of this Agreement, there will be no strikes or lockouts.
- The **term** "strike" and "lockout" shall be defined in accordance with the definitions set out in the Labour Relations Act.

ARTICLE 7 - MANAGEMENT RIGHTS:

7.01 Except where abridged by the terms of this Agreement, the management of the Company's operations and the selection and direction of employees will continue to be vested with the Company.

ARTICLE 8 - STEWARDS:

- The Union shall have the right to select a total of four (5) stewards from among the employees who have completed the probation period of employment. An alternate steward will be recognized by the Company in the absence of the regular steward. In the event a depot is opened in any of the locations covered in Article 2.01 above, the Union shall have the right to select a steward for each such depot.
- 8.02 The steward will be considered the senior employee at his location in the case of layoffs only, provided he has more than one (1) year of service.
- 8.03 The steward shall have no authority to alter or amend any part of this Agreement.
- The steward will be allowed reasonable time during normal working hours to deal with grievances or matters concerning the administration of this Agreement. When the Company requests a steward to attend a meeting after the steward's normal hours of work, the Company shall pay the steward on the basis of Seven Dollars and Twenty-Five Certs (\$7.25) per hour for all time in excess of one-half (½) hour spent at such meetings. Effective June 29, 1992, Seven Dollars and Fifty Cents (\$7.50). This section applies to questions of administration of the Agreement only, and not negotiations.

STEWARDS:

Garage	1
Transport Drivers	1
Shippers	1
Route Salesmen	1
Drop Delivery Drivers	1
-	

TOTAL:

ARTICLE 9 · COMPLAINTS AND GRIEVANCES:

- 9.01 If an employee has a complaint he wishes to bring to the attention of the Company, the matter will be taken up with the supervisor. The employee may do this with or without his steward or he may request the steward to do it for him. The supervisor will give his reply within forty-eight (48) hours to the person who presented the complain to him.
- If the reply of the supervisor is not satisfactory to the employees concerned, the Union Committee may, within three (3) working days, submit the written grievance to the Area Manager, or his designate. Within five (5) working days following receipt of the grievance, the Area Manager and such other persons as may be designated by the Company, will meet with the Union Committee to discuss the grievance.
- 9.03 If the reply of the Branch Sales Manager is not satisfactory, the Union Committee may, within three (3) working days following receipt of said reply, submit the grievance to the General Sales Manager.
 - At this stage, a full-time representative of **the Union** (Business Agent), may be present if his presence is requested by either party. The General Sales Manager shall give his written reply within five (5) working days.
- **9.04** If the reply of the General Sales manager is not satisfactory, the Union Committee may, within five (5) working days following receipt of said reply, refer the grievance to arbitration.
- It is further agreed that the Union and the Company shall have the right to originate a grievance at a time not later than three (3) months from the date of the alleged grievance, with regard to any dispute in the interpretation or manner in which the contract is being complied with. The Union and the Company representative shall first discuss the complaint, such complaint to be either discussed or resolved within a period of three (3) working days. If no actual agreement is reached, either party may submit to the arbitration procedure.

- **9.06** The Company may refuse to consider any complaint or grievance where the circumstances surrounding such occurred more than five **(5)** working days before the complaint or grievance was brought to the attention of the Company.
- 9.07 At the complaint stage, the response from the Sales Supervisor will be verbal.
- **9.08** Any of the time allowances provided in this article may be extended by mutual agreement between the Company and the Union Committee.
- 9.09 All answers to the various grievance steps are to be submitted in writing.

ARTICLE 10 - ARBITRATION

- Where a matter is referred to Arbitration, the referral shall be by notice in writing and delivered by registered mail to the other party. A single arbitrator shall be selected from the list as defined in this Article as follows:
 - 1. Kevin Burkett
 - 2. **Howard** Brown
 - 3. Prof. Brandt
 - 4. Prof. McLaren
 - 5. Prof. Rayner

This list may be enlarged or changed by mutual consent. If during the life of this Agreement, one of **the** above named arbitrators withdraws from the list, **the** parties shall appoint a replacement by **mutual** agreement.

- The arbitrators **shall be chosen** in rotation **for each** succeeding arbitration, but should anyone **be** unable to act within **thirty** (30) calendar days, he **shall** be passed over **to** the next **on** the list. Should **all** of the **listed** arbitrators be unable to schedule **a** hearing within thirty (30) days of the date they are contacted, the parties agree **that** the Minister of Labour will **be requested** to appoint **an** arbitrator.
- 10.03 The arbitrator shall not have the authority to alter, modify or amend any part of this Agreement, nor make any decisions inconsistent with the provisions thereof, but shall have the authority within the above limitations to dispose of grievances by such arrangement as in his opinion are just and equitable.

10.04 The parties will share equally the expense and fees of the arbitrator.

ARTICLE 4 ATI N)YMENT

- An employee who is to be interviewed for purposes of disciplinary action of any individual will be interviewed in the presence of his steward, if he so chooses, or other Union representative. Nothing in this provision will limit the Company from exercising its rights to manage or discipline employees, nor to restrict the employee concerned from his right to grieve such action.
- Any disciplinary action imposed upon an employee by the Company will be confirmed in writing stating the reason(s) for such action. A copy of such notice will be given to the employee and a copy will be forwarded to the Union at the time of such action.

Any disciplinary notation placed against the record of an employee shall become null and void in considering any further disciplinary action after two (2) years from date of issue, provided no notation for a similar or related offense has occurred during the same two (2) year period.

- 11.03 The Company may discharge any employee for just cause upon one week's notice or one week's pay in lieu of notice, The above reference to notice or pay shall not apply to probationary employees. However, the Company shall have the right to summary discharge upon any of the following grounds, or similar serious causes:
 - a) Stealing or dishonesty;
 - b) Drinking while on duty or being under the influence of liquor or narcotics while on duty; (the Supervisor will confer with the steward on duty; however, such conferral will not limit the right of the supervisor to discipline, nor the employee's right to grieve);
 - c) Direct refusal to obey orders given by the proper party unless such orders jeopardize life, health or safety of the employee.
- Each employee who desires to terminate his employment must give the Company one (1) week's notice.
- Any employee leaving the **Company** shall, upon request, be **furnished with** a reference, provided his work has been satisfactory.

ARTICLE 12 - SENIORITY:

- **12.01** An employee will be considered on probation and will not have any seniority standing with the Company until after he has completed forty-five (45) days of work. His seniority will then date back to the date he first commenced to work for the Company.
- **12.02** A separate seniority list based **upon** the date employees commenced **to** work for the Company **shall** be established for each of the following occupational groups of employees:
 - a) Route Salesmen, Spare Route Salesmen,
 - b) 'Drop Delivery Drivers, Spare Drop Delivery Drivers
 - c) Shippers and general help.
 - d) Transport
 - e) Garage Mechanics

Sales employees hired prior to the date of ratification (current employees) will continue to be on one seniority list. Employees hired after the date of ratification will be placed on the appropriate seniority list - shelf or drop. Current Employees will keep their seniority when they inter-bid from one group to the other. Employees hired after the date of ratification will not be allowed to bid into the other occupational classification. Current Employees will have a thirty day trial period when they bid to the other group. If they do not perform the job as per A1, they will return to their former position.

These lists will be posted on the bulletin boards after each semi-annual revision and a copy of each supplied to the Union Steward and Business Representative.

Where it is necessary to generally reduce the working force of employees within an occupational group, seniority shall be the governing factor, provided the application of seniority does not prevent the Company from maintaining a working force of employees who are qualified and willing to perform the work available.

Where it becomes necessary during such reduction for an employee being displaced to demonstrate that he is qualified to perform the work, a training period of up to ten (10) working days will be assigned to the employee after consultation with the Union.

Employees with less than five (5) years seniority who are laid off will be retained on the Company's seniority list for a period of twelve (12) months. Employees with five (5) or more years seniority list for a period of fifteen (15) months. During that period, they will be subject to recall to work by the Company in the inverse order of their lay-off, provided they are qualified and willing to perform any work which may become available.

The Company will give a full time employee who has completed his probationary period at least one (1) week's notice of lay-off.

At Company discretion, **any** portion of the one (1) **week's** notice may **be** paid for, in lieu of notice.

- Employees who are recalled to work in accordance with 12.04 above must signify their intention to return to work within three (3) working days after receipt by registered mail of notice of recall and must return to work within a further seven (7) days or forfeit their claim to recall by the Company. Notice for recall to work shall be by registered mail or telegram to the employee's address last registered with the Company.
- **12.06** Seniority previously accumulated **shall** be lost whenever **an** employee:
 - a) quits his employment;
 - b) is discharged and such discharge is not reversed through the grievance procedure;
 - c) fails to report for work at **the** expiration of a leave of absence **unless** a satisfactory arrangement is made with the Company;
 - d) is absent from work for a period of three (3) consecutive days Without a reason satisfactory to the Company.
- An employee promoted to a supervisory position may be returned to the bargaining unit with full accumulated seniority and may exercise the same rights as though he had remained in the bargaining unit. However, should such return occur after twelve (12) months in a supervisory position, he shall be considered a new employee for purpose of seniority in the bargaining Unit.
- **12.08 Route** realignment, job displacement **and** recall from displacements.
 - a) When a realignment or consolidation is contemplated by the Company which could result in a lay-off or displacement affecting any senior employees in the bargaining unit, any such proposed changes will be discussed with the Business Agent, and if either party requests, the appropriate Union steward(s).
 - b) In the event an employee is displaced from his assigned route because of a reduction in the number of routes, he will exercise his seniority to displace the most junior employee assigned to a route operating out of the same Depot. The junior employee displaced will exercise his seniority displacing the most junior employee in his occupational group (refer to 12.02). That employee, in turn, will be laid off or, if there is an open position within any of the other occupational groups which he is able to perform, shall be transferred to such open position.

When multiple route reductions occur at a single location, or when junior employee(s) is displaced from a depot location, preference for the available positions will be made in accordance with overall group seniority, i.e., most senior will have first choice, next senior second choice and so on.

- c) When an employee displaced or laid-off from his occupational group is transferred to an open position in another occupational group he shall retain his seniority for recall purposes to his original occupational group subject to limits under 12.04, but will assume a revised seniority date in the incoming occupational group as of the date of transfer.
- d) At any time an employee under the provisions outlined herein, rejects his seniority right to displace another employee or to be transferred to an open position, he will automatically be considered as terminated with no further seniority rights. Only in the case of a laid off employee who transfers to a job opening in another occupational group may the employee elect to waive recall (i.e. to his former occupational group). However, as noted above, he will lose his former seniority status and be fixed with the seniority date established upon transfer, If a laid off employee is working full time at another job he may refuse a recall opportunity that is not full time, without loss of seniority.
- e) Overall interrupted Company service will **be** recognized separately for vacation and welfare benefit purposes.

ARTICLE 13 - LEAVE OF ABSENCE:

In the event of sickness of an employee, or in the event of sickness in an employee's family, or legitimate personal reasons necessitating time off, leave of absence without pay and without loss of seniority shall be granted by the Company for a period of up to six (6) months after discussion with the Union. Only one employee per department will be allowed a leave of absence at any one time.

The provisions of this section will be understood to permit employees to apply for leaves of absence for extended vacations for overseas travel with the understanding that such absences will not be during prime vacation time, nor no more than three (3) employees will be absent at any one time. Requests are to be submitted, in writing, at least thirty (30)days in advance.

Where definite proof is given of extreme necessity, this leave of absence may be extended by the Company after discussion with the Union.

- 13.03 No employee shall be given leave of absence for the purpose of entering into other employment.
- When an employee is selected to become a Business Representative of the Union, he shall be given a leave of absence, without pay, for a period of one (1) year provided thirty (30) days written notice is given to the Company. During such leave his previously acquired seniority shall be retained, but not accumulated.
- Any employee who has completed the probationary period may be granted leave of absence for a period of time to attend Union conventions, provided that at least two (2) weeks notice, in writing, is given the Company. The leave shall be granted without pay and without loss of seniority, provided that the leave shall not seriously interfere with the business of the Company and further provided that not more than two (2) employees shall be on leave of absence at one time to attend Union conventions. When application for leave is requested in accordance with 13.05 herein, the Branch Sales Manager shall be informed in writing as to the number requesting leave of absence and the length of time requested for that leave.
- An employee will be granted up to five (5) days leave of absence with pay in the event of the death of his father, mother, sister, brother, spouse, child, father-in-law, mother-in-law, to make arrangements for and to attend the funeral. In the case of death of any employee's brother-in-law, sister-in-law, grandparent or grandchild, two (2) days leave of absence with pay will be granted to attend the funeral. Only the day(s) which would otherwise have been working day(s) will be paid. At the discretion of the Company, the five (5) or two (2) days payment may include the day immediately following the day of the funeral where travel, distance or similar considerations are involved.
- An employee who is required to serve on a jury, or is subpoenaed (excluding arbitration cases) as a witness (not as a defendant), will be paid his full wages calculated on the average of the previous four (4) weeks, provided he turns over to the Company the full amount received for jury duty pay, or subpoena fees, less allowances for meals, mileage, etc. The employee will be required to report for work on any days he is not required to serve on the jury, report to the Courtroom, or be a witness, unless the employee has already served his required work week, i.e. five (5) days less any Company observed holiday.

In the event an employee, with a minimum of five (5) years seniority, whose normal duties include the operation of Company vehicles has his license to operate a motor vehicle temporarily suspended for no more than twelve (12) months as the result of a non-work related incident, such employee shall be allowed to fill any vacancy not filled through the job bidding procedure, providing he is capable of meeting the job requirements. If no such vacancy is available, the Company will grant a leave of absence without pay, without loss of seniority and without continuing welfare benefit for up to twelve (12) months. (Arrangements can be made to pre-pay certain coverage during such leaves of absence).

Section 13.03 will not apply to the foregoing.

Upon reinstatement of his license and within one (1) week of that date, the individual is to return to his former classification and job providing this does not involve a lay-off of a senior employee. The Company will be provided with verification of license and if requested, proof of date of reinstatement.

This consideration will be given to an employee once and once only in a three (3) year period.

ARTICI 14 - BULI ETIN BOARDS:

The Company will provide separate bulletin boards in mutually satisfactory locations for the convenience of the Union in posting notices of Union activity. All such notices must be signed by the proper officer of the local Union and submitted to the Branch Sales Manager or his authorized representative for approval before being posted.

ARTICLE 15 - VACATIONS:

- 15.01 Vacations with pay will be granted to employees on the following basis:
 - a) One (1) year of continuous service 2 weeks
 - b) Five (5) years of continuous service 3 weeks
 - c) Ten (10) years of continuous service 4 weeks
 - d) Seventeen (17) years of continuous service 5 weeks
 - e) Twenty-four **(24)** *years* of continuous service 6 weeks

- Employees who have less than one (1) year of continuous service as of June 30th, will be entitled to four percent (4%) of earnings up to June 30, or otherwise in accordance with the Employment Standards Act for Otherwise.
- 15.03 Continuous service for the purpose of computing vacations with pay shall be calculated as of June 30th of the year in which vacations are granted.
- Payment for vacations shall be at the rate of two percent (2%) of an employee's earnings for each week of vacation the employee is entitled to receive. Employees earnings will include earnings from W.C.B., Weekly Indemnity and/or Long Term Disability.
- The vacation period shall extend from January 1st to December 31st. Choice of vacation dates will be given to employees in the bargaining unit in order of bargaining unit seniority within their respective occupational groups and such choices will be verified before the next employee can select his choice. Any employee upon being notified must choose vacation entitlement within a forty-eight (48) hour period. Failing to do this, he employee will lose his choice of seniority selection for Vacation entitlement being chosen at that time. The Company will post a schedule of available vacation dates on the bulletin board not later than December 1st, and selection of vacation dates will be made, following which a final list will be posted.
- Vacations shall be selected by seniority and within the occupational group in the following manner. There will be separate vacation schedules for each occupational group. Employees will select their first choice of one or two consecutive weeks by seniority until the group selection is exhausted. Then, the second choice of vacation will be selected in the same manner for the balance of entitlements. As noted above, this will not preclude selection outside the vacation period, nor limited selection of a third consecutive week during the vacation period so long as such selection does not interfere with junior employees ability to select their initial two weeks during the vacation period.
- **15.07** All deductions normally made from an employee's regular pay shall be deducted from an employee's vacation pay.
- Employees will not be allowed to waive their vacation claims and have them accumulate from year to year, or draw vacation pay in Lieu of the time off.
- Employees shall receive only the appropriate amount of vacation pay for each week of scheduled vacation, prior to going on vacation.

- Employees **who** leave the service of the Company shall be paid the vacation pay rate of **2%**, 4%, 6%, 8%, 10% or 12%, **to** which they are entitled by length of service.
- **15.11** When a number of employees request the same vacation dates, a maximum number of employees will be allowed on vacation at the same time according to the following schedule:

Distribution Centre

. 10%

Transport

- 2 employees

Shipping & General Help

- 10%

15.12 If an employee is absent because of verified personal illness, or is receiving Workmen's Compensation disability benefits at the time his vacation period is due, he shall be permitted to re-schedule his vacation for another period, provided that the new dates do not disrupt the vacation schedule for another employee.

ARTICLE 16 - PAID HOLIDAYS:

16.01 The following days will be recognized as paid holidays:

New Year's Day
Good Friday
Victoria Day
Dominion Day
Civic Holiday
Labour Day
Thanksgiving Day
Christmas Day

Boxing Day January 2nd

If any of the ten (10) paid holidays referred to above occurs during an employee's vacation, the employee will be granted another day off with pay within thirty (30) days after his vacation. Days off within the thirty (30) days period will be by mutual agreement. If he is not granted the day off, he will be paid for the day at one-fifth (1/5) of one week's vacation pay plus Seventy Dollars (\$70.00), effective September 22, 1991.

During calendar year 1984, an additional holiday will be observed on an employee's birthday. Employees will receive one days pay in lieu of the Birthday Holiday rather than taking the day off. This provision replaces reference to Heritage Day, and will be substituted for any holiday which may be declared by provincial or federal government.

The Company shall not require a sales employee to work on paid holidays, except for January 2nd which may be scheduled at the Company's discretion with a minimum of fourteen (14) days notice given to employees.

Weston Bakeries Limited

- **16.03 a)** A sales employee shall be entitled to payment for the above holidays provided:
 - 1) he has completed the probationary period of employment:
 - 2) he has worked the number of days in the holiday weeks required by the Company;
 - 3) he has **worked** his delivery days immediately preceding and succeeding a holiday unless such absence results from a jury or witness leave, or a verified personal illness originating within a ten (10) day period of the holiday or holidays concerned.
 - In a week in which a designated statutory holiday occurs, a salesman who is entitled to payment for a holiday shall be paid the applicable Base Pay and Commission, or the average of the previous four (4) weeks earning, or the personal weekly guarantee if applicable, whichever is the greatest.
 - **c)** A sales employee who is not entitled **to** payment for **a** holiday shall have **one-fifth** (1/5) **of** his weekly wages deducted **from** his pay for each holiday concerned.
- A salesman or spare salesman who works his scheduled day off shall receive one-fifth (1/5) of his route earnings plus Seventy Dollars (\$70.00) effective September 22, 1991.
- Special delivery drivers and spare salesmen, will be given a day off on the above holidays and will receive their regular pay for the said holidays; transport drivers shall receive eight (8) hours pay, and warehouse personnel shall receive seven and one-half (7 1/2) hours pay at their regular rate for each such holiday. In the case where a transport driver is working a four (4) day week, ten (10) hour day, the employee will receive ten (10) hours pay for each holiday, provided:
 - a) they have completed the probationary period of employment;
 - they work their scheduled shift immediately preceding their scheduled shift immediately succeeding the holiday, or make some arrangement satisfactory to the location manager.

If special delivery drivers are not given a day off, i.e. if they work five (5) days in the week in which a holiday occurs, four (4) days in a week of two (2) holidays, or three (3) days in a week of three (3) holidays, they will be paid at the rate of time and one-half (1½) for the extra day or days worked.

Weston Bakeries Limited

ARTICLE 17 - SALE OR PURCHASE

The Company will notify the Union whenever the Company purchases any bakery or sells any of its own bakeries when such purchase or sales changes the routes assigned to the Company's driver salesmen in the Metropolitan Toronto area. Such notification shall be given not later than the effective date of such purchase or sale.

ARTICLE 18 - FRANCHISE;

- The Company will notify and discuss with the Union any intention it may have to sell or franchise any of its routes to members who are employees or to persons who are not employees and will not sell or franchise any route during the life of this Agreement except by mutual agreement between the parties. Provided that this clause shall not apply to an outright sale, conveyance or transfer of the Company's business or any part thereof to any Company engaged in whole or in part in the distribution of bakery products, nor shall anything in the clause restrict in any way the right of the Company to sell the whole of the Company's business to any Company not engaged in whole or in part in the distribution of bakery products.
- 18.02 The foregoing paragraph is specifically designed for the term of this Agreement

ARTICLE 19 - SEVERANCE PAW

19.01 In the event an employee has his employment terminated as a direct result of the closing of the plant, he will be paid severance pay as follows:

For employees with four (4) years of employment or more, the employee will receive one week of severance pay for each full year of continuous service. to a maximum of twenty-six (26) weeks.

- 19.02 No employee will qualify for severance pay if he is able to exercise his seniority rights within the Bargaining Unit or if he is offered employment elsewhere in the Company in the Toronto area, or if the closing results from:
 - a) Loss of business;
 - b) Fire, flood, strike or any other circumstances beyond the control of the Company.
- **19.03** An employee who accepts severance pay shall have no further claim to employment with the Company.
- **19.04** A terminating employee qualifying for **severance** pay under the terms of this Article **who** may **also** become entitled to severance pay in lieu of **notice under** Government legislation, will receive either the severance pay provided herein, or the severance pay **provided** by legislation, whichever is **greater**, but not both.

ARTICLE 20 - SCHEDULES:

20.01 Attached hereto and forming part of this Agreement are the following Schedules:

Schedule "A" General Working Conditions

Schedule "B" Work Week, Pay and Commissions for Salesmen

Schedule "C" Waking Conditions for Transport Drivers & Special Delivery Drivers

Schedule "D" Miscellaneous and Letters of Understanding

Schedule " E Working Conditions for Warehouse Personnel

ARTICLE 21 • 'E — ATION OR MODIFICATION:

- This agreement shall continue in effect until the 28th day of June, 1995 and unless either party gives notice in writing to the other party that amendments are required, or that the party intends terminating the Agreement, it shall continue in effect until the 28th day of June, 1996 and so on from year to year thereafter.
- Notice that amendments are required, or that either party intends to terminate the Agreement, may only be given during a period of not more than ninety (90) days and not less than thirty (30) days prior to 28th of June, 1995.
- 21.03 It is understood that during any negotiation, following upon notice of termination or notice of amendment, either party may bring forward counter-proposals arising out of, or related to, the original proposals.
- **21.04** The terms and conditions incorporated in this agreement shall, for its duration, remain in full force and effect unless specifically amended by mutual agreement between the parties.

SIGNED AT TORONTO, ONTARIO THIS 12 DAY OF SEPTEMBER 1993,

FOR THE COMPANY FOR THE UNION

Sully Hour Shape of the Union

The Control of the Union State of the Union

X

SCHEDULE "A"

GENERAL WORKING CONDITIONS

A-1 **DUTIES:**

All route salesmen will be required to service their routes in a thorough and efficient manner as directed by the Company.

All drop delivery drivers will be required to service their routes in a thorough and efficient manner as directed by the Company.

A-2 **PRODUCTS:**

Salesmen will not be permitted to sell bakery or other products that are not manufactured by the Company or purchased by the Company for re-sale.

A-3 **SHORTAGES:**

Salesmen will re required to check in daily and any salesman who incurs shortages, either in money or goods, will be held responsible for such shortages, which must be paid on demand. An employee will not be responsible for shortages incurred on his route during his absence. If the Company claims an employee has a shortage, the Union Business Agent will, upon guest, be shown the records relative to the said shortage as soon as convenient after the request has been made. The Company will provide proof of shortage at the time payment is requested.

A-4 <u>UNAUTHORIZED PASSENGER:</u>

Only helpers employed and paid by the Company **shall be** used **to** assist employees.

A-5 **SAFETY:**

- a) The Company will do everything possible to **see** that vehicles are in safe driving condition. All trucks **will** be equipped with heaters **and** defrosters in **working** order.
- b) The Union will do everything possible to encourage the highest degree of safety, and will issue bulletins in co-operation with the Company in an effort to ensure safe driving by employees. Representatives or shop stewards of the Union shall be permitted to attend safety meetings.
- c) All employees will immediately report defects in operating equipment to the company on forms supplied by the Company. Employees shall have the right to refuse to drive any vehicle that has been reported in writing as unsafe and has not been repaired.

Safety Committee meetings will be held at least once every three (3) months.

A separate committee will be established at Eastern Ave. and the Distribution Center.

A-6 TRAFFIC VIOLATIONS:

In the event **any** employee violates traffic regulations while operating one of **the** Company's vehicles, he shall be required **to** pay any fines he incurs. However, **any** fines resulting from the condition of the vehicle will be the Company's responsibility provided the employee concerned has reported the condition.

In the event an employee is charged under the Highway Traffic Act because of faulty equipment and provided the employee concerned had reported the condition and upheld his responsibility for adhering to Company procedures and legal requirements, the Company shall pay the costs of appropriate legal fees and witnesses. The Company reserves the right to choose counsel if these circumstances arise.

A-7 ACCIDENTS:

Employees will not be required to pay for any damage to the vehicles they operate. They will, however, be expected to operate their vehicles in a manner satisfactory to the Company, and if accidents occur in which employees are at fault, the Company may exercise appropriate disciplinary action. Among the conditions determining the type and degree of disciplinary action shall be the frequency of accidents.

A-8 TERMINATION OF EMPLOYMENT:

- a) In the event of resignation or discharge, a **desman shall** have the right to go one day with the route! **supervisor** to check **book** shortages, accounts, goods **on** vehicles, etc. If he does not exercise this right, he **shall** accept the **Company's** findings. For **this** day, the **salesman shall** be paid **one-fifth** (1/5) of the current week's earnings of the route.
- b) The Company agrees that all monies that may be due to an employee after settlement has been calculated shall be paid within one (1) week after his last date of employment.

A-9 PAY RECORDS:

An itemized statement of period worked, sales volume and percentage paid will be given to each employee on the regular pay day. Pay cheques will be in envelopes.

A-10 <u>CREDIT:</u>

All customer credit shall be authorized by the Company, and the Company shall be responsible for any credit during the period a new account is being investigated. Salesmen shall receive copies of all authorized credit limits, which shall be maintained up to date.

A-11 STALE RETURNS:

Salesmen will be given full credit for the return of stale, broken or damaged products on a daily basis provided they are returned in accordance with Company instructions.

A-12 ROUTE CUTS:

When in the opinion of the Company, it is found necessary to put into effect a route cut which reduced the dollar volume of sales on the route, the salesmen affected will receive a guarantee of earnings for the twenty-six (26) weeks following the cut, based on his average earnings for the twenty-six (26) weeks prior to the cut. The twenty-six (26) week period guarantee will be extended by full week's vacation occurring during that guaranteed period. This guarantee will not apply in the event the route is discontinued entirely. When 40% or more of the volume is moved off the route, the route will be posted. Route cuts and changes will be discussed with a steward, when possible. When a route is moved to another location within the scope of this Collective Agreement, the salesman can transfer.

A-13 UNIFORMS:

An employee who has completed his probationary period of employment will be required to wear a uniform as specified by the Company. Such uniforms will be paid for on an 80-20 basis between the Company and the employee. The employee may elect to have the full amount, representing his twenty percent (20%) share deducted in one (1) lump sum or, he may have the amount deducted from his pay on a weekly basis of not less than Twenty Dollars (\$20.00) per week. A price list shall be posted at **each** depot showing the cost of the pieces of uniform. Said uniforms shall consist of **peak** cap and/or ski cap, two (2) windbreakers, two (2) pairs of heavy trousers, five (5) L.S. shirts, one (1) tie, one (1) reefer coat or nylon parks (not more than one each two (2) years), two (2) pairs of light trousers and five (5) short sleeve shirts. Employees may request up to two (2) sweaters per year. Employees will receive a priced copy of the invoice when they receive their uniforms. Employees who purchase safety boots (or shoes) to wear during their working hours shall be reimbursed by the Company to a maximum of Seventy-Five Dollars (\$75.00) in any calendar year. Effective June 29, 1992, Eighty Dollars (\$80.00). The Company will supply two (2) pairs of gloves per year. Transport uniforms will include a crest indicating "Weston Transport" and the crest will be paid for by the Company. Sales crest will be paid for by the Company. Salesmen will not be required to wear ties between May 24th and September 15th. One vest will be supplied to shippers on a one-time only basis November 1st 1993.

A-14 JOBVACANCIES:

- Whenever a permanent vacancy occurs, or a new opening is established, the Company will, not later **than** seven (7) working days after the vacancy occurs, post a notice on the bulletin boards in all locations for three (3) working days. Such notice will state the occupational group for the position, the job classification, and the location or in the case of a sales opening, the route number also indicating the sales volume for the previous four (4) weeks.
- b) Consideration **will be** given first to eligible applicants within the designated occupational group. Should the position remain vacant after due consideration is given to employees in the same designated occupational group, the remainder of **the** applicants will be reviewed.
- In the event that **more** than one employee applies for the vacancy which has been posted in accordance with a) above, the Company will consider the application with respect to the qualifications and seniority of the applicant. Where qualifications are relatively equal, the senior applicant will be awarded the vacancy. Where it becomes necessary for an employee to demonstrate that he is qualified to perform the work, a trail period of approximately ten (10) working days will be arranged by the Company after consultation with the Union. Such assignment will be made for orientation, exposure and for the employee to demonstrate his ability. Upon prior consultation with the Union, such assignment period may be extended or curtailed by the Company.
- d) All bids for job vacancies shall be made in writing and in duplicate. One (1) copy will be given to the Company and one (1) copy to the steward.
- e) An employee who is to receive a transfer as the result of applying for a posted vacancy, will be so notified and placed on the job within ten (10) working days after the posting is made on the bulletin board providing it does not conflict with the balance of this Article.
- An employee who applies for a posted vacancy and does not receive a transfer, will be told the reason(s) why. He may, if he wishes, have his steward with him when he is being so advised.
- g) An employee who is transferred as a result of an application for a posted vacancy, will not be permitted to apply again for six (6) months unless his position has been eliminated by the Company within the six (6) month period.
 - In the event an employee is transferred from one occupational group to another as a result of the job bid procedure, he shall assume a revised seniority date in the incoming occupational group of the date of transfer.

- h) The vacancy created, by a successful bidder shall **also be** posted but no more **than** two (2) bidding **shall** be posted as a result of **an** initial vacancy.
- i) If the Company has employees on lay-off and the posting procedures contained herein have been followed, and vacancies still exist, the employees on lay-off, in order of seniority, will have the first opportunity to fill such vacancies, provided they have the ability and subject to the conditions as outline in 12.08.

A-15 O.H.I.P. AND GROUP INSURANCE:

- a) During the life of this Agreement, the Company will pay the full premium charged for O, H, I, P, and the Group Insurance Plan. In the case of new employees, the Company payment of the full premiums will commence the first day of the calendar month immediately following six (6) months of employment.
- the **Veckly** Sickness Indemnity will be sixty-six and two thirds percent (66 2/3%) of normal earnings to a maximum benefit of the current U.I.C. weekly benefit maximum. The 1-1-4-39 program followed by fifteen (15) weeks of U.I.C. entitlement period and further fifty (50) weeks will continue. The Company will be entitled to receive any recovery under Wage Loss replacement submissions.
- c) Effective July 1, 1992 the Group Life Insurance will be nineteen thousand dollars (\$19,000). Effective July 1, 1994 the Group Life Insurance will be twenty thousand dollars (\$20,000). The A.D.& D will be nineteen thousand dollars (\$19,000), effective July 1, 1992 and twenty thousand dollars (\$20,000), effective July 1, 1994.
- d) The Major Medical Plan continues to provide **one** hundred percent (100%) of prescription drug costs **and** eighty percent (80%) of other covered expenses after a deductible of **Ten** Dollars (\$10.00) (single) or **Twenty Dollars** (\$20.00) (family) per year is met. The Company will provide semi-private hospital coverage under the Major Medical Plan, exclusive of deductible.
- e) The Dental Plan is the previous year's Schedule of Fees and the individual maximum will be One Thousand Three Hundred Dollars (\$1,300.00). A major restorative work feature shall be added November 1, 1991 on a 50/50% cost sharing of actual work done. Dentures shall be included on a 50/50% cost sharing of actual work done.
- If an employee is unable to work and is absent for verified illness or accident, or is on full disability Workers' Compensation benefits, his O.H.I.P., group insurance premiums and the dental care premiums will continue to be paid for by the Company for a maximum of thirty-nine (39) weeks following the commencement of such absence.

An Optical Plan will provide one (1) pair of prescribed glasses, or contact lenses, to a maximum of One Hundred and Forty Dollars (\$140.00) every two (2) years, for eligible employees and dependents.

h) The Company will maintain a Long Term Disability Plan that will provide a flat benefit level of One Thousand and One Hundred Dollars (1,100.00) per month effective November 1, 1991. Effective July 1, 1992, the flat benefit level will be One Thousand and Two Hundred Dollars (\$1,200.00) per month.

An employee collecting **Weskly** Sickness Indemnity Benefits for five (5) days or more and who has had a deduction of three (3) days (refer B-8, C-5, or E-10) will be restored to his regular rate for those three (3) days. This provision will provide a maximum of six (6) days per calendar year, non-accumulative.

SCHEDULE "B"

WORK WEEK. PAY AND COMMISSIONS FOR SALESMEN

B-1 WORK WEEK:

Sales employees, spare salesmen, or drop-off delivery routes will work a five (5) day week from Tuesday to Saturday inclusive. Should the Company find it advisable or necessary to change the dropout day for such sales employees, thirty (30) days notice will be given to the Union.

B-2 DROP-OUT DAY:

The Company may place any route on a drop-out basis subject to the following provisions:

- a) The Company will give thirty (30) days notice before any route is placed on drop day basis.
- b) The salesman affected will be guaranteed for the thirteen (13) weeks following the change, the average of his earnings for the six (6) weeks immediately preceding the change.
- c) The dropout day may be a Monday, or a Wednesday, or a Saturday.
- d) Should it become necessary for the Company to run Sales routes on Sundays as a result of customer's requirements, the Company will approach the Union to discuss the most appropriate means of covering the routes.

B-3 EXTRA **DAY**:

Salesmen who are required to work six (6) days in a regular work week or five (5) days in a week or a paid holiday, or four (4) days in the week of two (2) paid holidays, or three (3) days in a week of three (3) paid holidays, at the rate of one-fifth (1/5) of the route earnings for the week plus the sum of Seventy Dollars (\$70.00) effective September 22, 1991.

B-4 WONDER AND **HOME PRIDE** WHOLESALE (SHELF SERVICE) **DRIVER** SALESMEN:

a) New employees will have a base rate of ten percent (10%) less than the job rate for the first six (6) months of employment and a rate of five percent (5%) less than the job rate for the next six (6) months. These percentages will apply to base rate only.

Driver salesmen shall receive a base of Five Hundred and Twenty One Dollars (\$521.00) weekly which will increase to Five Hundred and Thirty One Dollars (\$531.00), effective June 29, 1994; and shall receive the following kilogram commissions:

Effective June 29, 1991.

Shelf Service

- **8.9** cents per kilogram for Branded Product
- 3.0 cents per kilogram for Private Label

Drop Service

- 1.7 cents per kilogram for Branded Product
- 1.2 cents per kilogram for Private Label

Cake and Sweet Goods (Shelf Orly)

10.6 cents per kilogram for all Products

Should the combination of base and kilogram commission not exceed the personal guarantees set out in B-11, the salesmen shall receive his personal guarantee for the life of this Agreement,

Effective June 29, 1992

Shelf Service

- 9.4 cents per kilogram for Branded Product
- 3.0 cents per kilogram for Private Label

Drop Service

- 1.8 cents per kilogram for Branded product
- 1.2 cents per kilogram for Private Label

helf nl

11.3 cents per kilogram for all Products

B-5 DROP-OFF' DELIVERY ROUTES:

The rate of pay for Drop-off delivery drivers, regardless of the type of vehicle used for such delivery shall **be:**

\$780,00 per **week**

Effective June 29, 1994.

\$790.00 per week

Note: It is understood that these rates shall apply to employees hired after September 27, 1987. Sales employees hired before September 27, 1987 who move to Drop Routs shall receive their personal guarantee as set out in B-11.

B-5 a) Drop delivery drivers will receive 1/2 hours pay for shunting trailers.

B-6 SPARE SALESMEN:

a) The weekly wage for spare salesmen:

Spare Route Salesmen - \$620.00/week. Effective June 29, 1994 - \$630.00/week Spare Drop Delivery - \$620.00/week. Effective June 29, 1994 - \$630.00/week.

New employees will have a base rate of ten percent (10%) less than the job rate for the first six (6) months of employment and a rate of five percent (5%) less than the job rate for the next six (6) months. These percentages will apply to base rate only.

When a Spare Salesman operates a route, he shall be paid **the** earnings for the route for **the time** he operates such route.

B-7 ATTENDANCE:

Attendance is the individual responsibility of each employee and in order to minimize customer and employee disruption, each employee is required to advise his supervisor or Company designate of any pending absence as soon as possible and at least two (2) hours before his scheduled starting time.

Salesmen who absent themselves from work with or without permission will have one-fifth (1/5) of the current weekly earnings deducted from their pay for each day of absence. For each verified personal illness, the deduction for each of the first three (3) days of absence shall be Fifty Dollars (\$50.00).

B-8 PAYMENT OF COMMISSIONS:

The Company will pay the appropriate rate of commission to a salesman where the said salesman's regular customers obtain products through special delivery or pick up products at the Company depots which the salesman normally delivers. Further, if a salesman sells, or delivers or collects for a product, he will receive the appropriate rate of commission.

B-9 OTHER THAN BAKERY PRODUCTS:

If the Company decides to sell other than bakery products from its vehicles and a lower rate of commission is established than set out in this Agreement, the Union shall have the right to enter into negotiations on the rate of commissions being paid for the said products. "Other than bakery products" shall mean products not manufactured by the Company excluding bread, rolls, cakes, pies, taxts and confection cakes.

B-10 PRODUCT DELAY:

Salesmen and Drop delivery drivers who report for work at their normal starting time and their complete order is not available at the time they are ready to leave, will not be required to wait for the balance of their order and the company will deliver same by special delivery.

B-11 PERSONAL GUARANTEE:

The following schedule indicates the Personal **Guarantee** that each employee **will** carry effective June **29**, **1991**:

SCARBOROUGH

K. Terrell	809.38	N. McClelland	740.38
D. Vice	728.26	B. Oliver	747.34
M. Podsiadio	738.47	R. Walker	734.95
R. Stewart	726.49	J. Feheryari	735.96
R. Capiw	762.91	T. Ritty	755.89
J. Newstead	855.74	A. Foulkes	716.70
R. Hope	727.61	A. Khullar	742.45
M. Stire	714.27	J. Pomroy	705.79
B. Macht	738.35	B. Pawley	729.94
C. Fulford	726.22	S. McCaulhey	728.57
J. Terminesi	734.88	N, Piccini	781.65
L. Slater	737.68	B. Burgess	873.26

DUPONT

	BRAM	PTON	
C. Snowden	710.24	J. McLean	747.76
J. Ross	758.33	B. Getty	730.60
R. Rowen	747.69	H. Syrota	791.38
R. Hotham	792.60	P. Fino	745.93
J. Hall	761.40	R. Reid	824.73
H. Tierney	722.58	T. Callaghan	758.86
S. Voyce	842,82	N. McCannell	749.97
A. Jess	707.75		
The following school	lula indicates the Perso	onal Guarantee that each em	nlovee vail
effective June 29, 19		mai Guarainee mai each em	projec vim

020 20

IC. Terrell	839.38	N. McClelland	770.38
D. Vice	758.26	B. Oliver	777.34
M. Podsiadlo	768.47	R. Walker	764.95
R. Stewart	756.49	J. Fehervari	765. 9 6
R. Capiw	792.91	T. Rutty	785.89
J. Newstead	885.74	A. Foulkes	746.70
R. Hope	757.61	A. Khullar	772.45
M. Stire	744.27	J. Pomroy	735. 7 9
B. Macht	768.35	B. Pawley	759.94
C. Fulford	756.22	S. McCaulhey	758.57
J. Terminesi	764.88	N. Piccini	811.65
L. Slater	767.68	B. Burgess	903.26
	DUP	<u> </u>	
D. King	866.94	D. Lamb	911.45
A. Nigro	834.09		
	BRAM	PTON	

C. Fulford	756.22	S. McCaulhey	758.57
J. Terminesi	764.88	N. Piccini	811.65
L. Slater	767.68	B. Burgess	903.26
	DUP	<u> </u>	
D. King	866.94	D. Lamb	911.45
A. Nigro	834.09		
	BRAM	PTON	
C. Snowden	740.24	J. McLean	777.76
J. Ross	788.33	B. Getty	760.60
R. Rowen	777.69	H. Syrota	821.38
R. Hotham	822.60	P. Fino	775.93
J. Hall	791.40	R. Reid	854.73
H. Tierney	752.58	T. Callaghan	788.86
S. Voyce	872.82	N. McCannell	779.97
A. Jess	737.75		

B-12 : OVERTIME:

For the purposes of calculating overtime for route servicemen, the Company, upon the request of the employee, will total the hours worked for the week in question plus the previous three (3) weeks, and if the total exceeds 180 hours, then overtime at the rate of time and one-half (1 ½) the base divided by 42 ½ hours will be paid for all hours in excess of 180 hours. The above does not apply until a new employee has reached the job rate (to be effective January 1, 1986).

SCHEDULE "C" TRANSPORT DRIVERS

- 1. Transport drivers shall **be** paid hourly rates according **to** the **following** schedule:
 - a) Effective June **29,** 1992 \$19.25 per hour;
 - **b)** Effective June **29, 1994 \$19.50** per hour.
- 2. New employees will receive a rate of pay that is 10% less than the job rate for the first six (6) months of employment and a rate of pay that is 5% less than the job rate for the next six (6) months of employment.
- 3. The regular work week shall consist of forty (40) hours which shall be worked in five (5) days each week. The Company may assign a forty (40) hour, four (4) day work week. The Company shall continue its present practice regarding rest periods, meal periods, and operating on a basis of four (4) day runs where practically possible.
- 4. Overtime at *the* rate of one and one-half (1 ½) times the applicable hourly rate will be paid as follows:
 - a) for time worked in excess of forty (40) hours weekly;
 - b) in week in which paid holidays occur, the work week will be reduced by the scheduled daily hours for each paid holiday in the work week for the purpose of calculating overtime;
 - c) for all hours worked on their scheduled day off;
 - d) for all hours worked on a paid holiday;
- 5. The hourly rate of pay shall commence when the driver reports for work as scheduled, provided he performs any duties in connection with his regular work allocated by the Company. The Company shall continue its present practice regarding the payment of waiting time to transport drivers. Drivers shall not be required to perform shunting duties prior to, or following a scheduled trip.
- A transport driver who is called in to work will receive a minimum of four (4) hours pay, provided he remains at work during the said four (4) hours and, if requested, performs such duties as may be assigned.
- 7. The driver's duties **shall** include the **normal** preparation of **the** vehicle, the **initial** hook-up of the equipment and the final **unhooking** and **storing** of equipment. It shall be the responsibility of **the** drivers to check oil, gas, tires, water and lights on equipment. Any defects in **same** shall be **immediately reported** to the **proper** authorities.

- The Company will **only** require employees to operate vehicles which are in **a** safe operating condition and equipped with the safety appliances required by law. It shall be the duty of employees to report promptly, in writing to the Company, **all** defects in equipment. The determination of, **as well as** the responsibility for, all decisions in regard to the condition of equipment, shall rest with the senior qualified representative of the Company on the premises.
- driver is immediately available, and provided a transport driver has had eight (8) hours rest between shifts. If a scheduled run is canceled, the assigned driver will be paid for the run, or any substitute run, which-ever is greater. Overloads may be delivered at the discretion of the Company, but the driver available for the trip will be paid at the regular rate of pay. If the Company assigns a mechanic to a scheduled trip in excess of six (6) hours, then the terms of this section also apply to that mechanic. Extra trips and call-ins will be covered as follows;
 - 1) laid off drivers
 - 2) current drivers as per collective agreement
 - 3) outside driver **service**
- 10. No driver shall be permitted to allow anyone, except employees of the Company who are on duty, or other transport drivers broken down on the highway, to ride on his truck, except by written authorization of the Company.
- 11. If a sufficient number of employees do not agree to work overtime, the Company may select employees starting with employees with the least seniority, regularly performing the work required.
- 12. If a transport driver is absent due to verified personal illness, he shall be paid his scheduled hours for each of the first three (3) days, minus \$50.00 for each day of absence.
- 13. If a transport driver works two (2) hours or more above his scheduled daily hours, he will receive a meal allowance of Six Dollars and Fifty Cents (\$6.50).
- Employees working on a Sunday will receive a premium of \$3.50 per hour over and above their regular rate of pay.

GUARANTEED AY:

- Each transport driver who has completed one (1) year or more of service will be guaranteed not less than the equivalent of forty (40) hours pay at his straight time rate for each week in which he is required to work four (4) or five (5) days respectively, provided:
 - a) he **reports** for work each working hour assigned by **the** Company;
 - b) he performs whatever work is assigned when his regular work is not available.

Employees on lay off will be guaranteed hours of work according to the Letter of Agreement dated March 11, 1992. This thirty hour guarantee shall only apply in situations where the employee is available to perform work in excess of thirty hours. If he is not available, this guarantee will not apply.

2. The above terms will not apply where the Company is prevented from providing work because of fire, flood, strike, lack of power or any similar circumstance beyond **the** control of the Company.

ROUTE BIDDING:

Transport runs **will** be posted on a weekly basis.

Seniority shall govern the bidding. All permanently vacant routes shall be posted within five (5) days of vacancy. The posting of any run which will be temporarily vacant in excess of two (2) weeks will be discussed with the Union Steward with a view to posting the vacant run or not. There shall be no four (4) hour runs. Any scheduled new run in the future under eight (8) hours will be discussed with the Union Steward in an attempt to combine with another run with a view to resolve.

ALLOTTED HOURS FOR SCHEDULED RUNS

* Sudbury	12 hours
Sudbury • Parry Sound	14 hours
* Kingston	8 hours
Barrie	4 hours
North Bay	11 hours
Burk's Falls - North Bay	13 hours
* Orillia	4.5 hours
Stoney Creek	3 hours
* Kitchener	4.5 hours
Welland	5 hours
Hamilton	4 hours
Eastern/Dupont	2 hours
North Queen	1.75 hours
Shunting	1/2 hour

Add 1/2 hour to these times for the winter period of Nov. 21 to April 1st.

SCHEDULE "D"

June 28, 1991

Mr. M. Aylwin
President,
Mik and Bread Drivers, Caterers
& Allied Employees, Teamsters
Iccal Union 647
7 Hafis Road
Toronto, Ontario
M6M 2V6

Dear Mr. Aylwin:

This will confirm the Company's understanding **reached** at our recent negotiations concerning **the** following matters for the duration of the current agreement, to expire June 28, 1991.

D-1 TRANSPORT DRIVERS:

The Company agrees to maintain five **(5)** transport drivers for **the** Life of **this** Agreement.

L 2 () SION OF D DELIVERY R

The following **terms are** applicable only **to** employees on "D" routes:

a) Attendance at a special training course fully paid for by the Company, in the operation of Tractor Trailers shall be offered on a seniority basis. Employees will be paid the above fixed rate while attending the course.

D-3 TRAFFIC AND SAFETY ITEMS:

- a) The Company undertakes to install convex mirrors on all road vehicles.
 - b) Precautions will be taken to ensure that retread tires, either through the Company maintenance or by contract jobbers, will not be installed in violation of existing legal requirements.
- **D-4** There shall be no language changes other than those presented in writing and agreed to between the parties.

SCHEDULE "E"

WORKING CONDITIONS FOR WAREHOUSE PERSONNEL

El WORK WEEK:

- a) The **normal** work week shall consist of thirty-seven and one-half (37½) hours to be worked in five (5) or four (4) days each week. Work schedules, as determined by the Company, will be posted at least one (1) week in advance of the date they become effective. Sunday will be considered the **normal** day off unless market conditions necessitate a change. It is understood that the company may schedule up to 50% of the Shipping employees and where practically possible, employees on a four day schedule will have two consecutive days off.
- b) Each regular full time employee who has completed one (1) year of continuous employment with the Company shall be provided the opportunity to earn each week no less than the equivalent of thirty-seven and one-half (37 ½) hours pay at the employee's regular straight time rate, provided:
 - 1) the employee reports for work at his scheduled starting time each working day; and
 - 2) the employee performs whatever work the Company has available and assigns to him.

In a week in which one more designated statutory holiday occurs, the **guarantee** of weekly hours **shall be** reduced accordingly.

This provision shall not apply in the event that fire, flood, explosion, strike, mechanical breakdown, or any other circumstance providing work to any employee or group of employees.

E-2 STATUTORY HOLIDAY WEEK:

- a) In a week in which a designated statutory holiday occurs, as provided for in Article 16.01, the work week shall be reduced by one (1) day for each such holiday.
- b) Payment for each designated statutory holiday shall be calculated at seven and one-half (7 ½) hours under the conditions specified in Article 16.05.
- c) For purposes of calculating overtime the work week shall be reduced by seven and one-half (7 ½) hours for each designated statutory holiday as provided for in Article 16.01.

E-3 LUNCH PERIOD:

Service Centre operations **and** warehouse employees will **be** granted unpaid lunch periods of thirty (30) minutes duration.

E-4 REST PERIODS:

There shall be two (2) paid fifteen (15) minutes rest periods, one (1) each half shift.

An employee who is required to work in excess of **two (2)** hours overtime after completion of **a** regular shift, will be granted an additional paid rest period of ten (10) minutes duration and shall be given **a** meal allowance of Six Dollars and Fifty Cents (\$6.50).

E-5 RECALL TO WORK TO MEET EMERGENCIES:

When an employee is called back to work after the conclusion of his regular shift and after he has left the premises, he will be paid a minimum of four (4) hours at time and one-half (1 ½) of his regular rate. An employee called back within four (4) hours of his scheduled starting time shall be paid for time worked up to that starting time at time and one-half (1 ½) his regular rate.

E 6 WASH UP PERIOD.

Employees will be allowed two (2) wash up periods, one of five (5) minutes immediately prior to the lunch period and the other ten (10) minutes before quitting time.

E 7 OVERTIME:

Overtime will be distributed as evenly as practical. Overtime at the rate of time and one-half (1 ½) shall be paid in the following circumstances, but if applicable under more than one section, it will be paid on the one section involving the greatest excess:

- a) for hours worked in excess of thirty-seven and one-half (37 ½) hours in any Week;
- b) for hours worked in excess of thirty (30) hours in a week in which a designated statutory holiday occurs and in excess of twenty-two and cne-half (22 ½) hours in a week in which two (2) statutory holidays occur, and in excess of fifteen (15) hours in a week in which three (3) statutory holidays occur:
- c) for hours worked on the shift declared by the Company as the employee's paid holiday shift;

d) for hours worked on an employee's scheduled day off

In no event **shall an** employee **be** paid at **the** overtime **rate** more **than** once for **any** hours worked in that **week.**

A list of all overtime offered will be maintained by the Company and will be available for review, Requests to work overtime will be made as early as possible prior to the end of the shift. refusal of overtime offered, if more than 1.5 hours notice is given, will be counted as time worked, only for the purpose of determining the equitable distribution of overtime, if less than 1.5 hours notice is given, the refusal will not be counted.

E-8 OF PAY FOR WARD ISE ISON

a)	Classification	Effective June 29/92	Effective June 29/94
	General Helper	17.,56	17.81
	Lead Hard Shipper	,25 above highest qualified rate 16.65	16.90
	Head Shipper	17,00	17.25
	Students/Part-time		12.00

- b) New employees will have a base rate of ten percent (10%) less than the job rate for the first six (6) months of employment and a rate of five percent (5%) less than the job rate for the next six (6) months.
- the Collective agreement will not apply to students and part-time employees. It is understood that Students and part-time employees will only be used to replace vacations, Leave of Absence and long term illness of one or more weeks, and when no laid off employee are available to do this work. Also students and part-time employees will only be considered for overtime opportunities after it has been offered to laid-off and full time employees, This will have no effect on employees hired prior to ratification.

E-9 ABSENCES:

Attendance is the individual responsibility of each employee and **in** order to minimize customer and employee disruption, each employee is required to advise his supervisor or **Company** designate of any pending absence as soon as possible and at least two (2) hours before his scheduled starting time.

Warehouse personnel **who** absent themselves from work **with** or Without permission will have seven and one-half (7 ½) hours pay deducted for each day of absence. For each verified personal illness, the deduction for each of the first three (3) days of absence shall be Fifty Dollars (\$50.00).

In the event warehouse personnel are sent home as a result of a work related injury, the company will make up the difference in lost wages to seven and one-half (7 ½), hours pay for that day.

E-10 The Company will continue to pay course fees for employees whom it requires to take upgrading courses.

E-11 SHIFT SCHEDULES:

Shift schedules will be posted on a weekly basis. Employees may bid on schedules according to seniority. If the shift changes by more than two hours the shift will be posted and bid.

- The Company will purchase one (1) vest for each full time shipper on a one (1) time only basis.
- Employees required to work on a Sunday will receive a premium of \$3.50 per hour over and above their regular rate for all hours worked on a Sunday.

SCHEDULE "F"

GARAGE EMPLOYEES

HOURS OF WORK:

- 1. The Company does not guarantee to provide work for the regular work week, daily hours, or for any other hours.
- 2. The regular work week will consist of thirty-seven and one-half (37 ½) hours to be worked in five (5) days of each week.
- 3. Employees will be granted unpaid lunch periods of thirty (30) minutes duration. The said lunch periods will not occur before **any** employee has worked two and one-half (2 ½) hours, and will occur before an employee has worked four and one-half (4 ½) hours. The Company will pay to licensed mechanics a meal allowance for road calls of Seven Dollars (\$7.00) payable on presentation of a receipt.
- 4. Paid rest periods of fifteen (15) minutes duration in the first half shift, and in the second half shift will be granted. The time of the rest periods will be chosen by the foreman, but will normally occur as closely as possible to the middle of the half shift. An employee required to work in excess of two (2) hours overtime after a regular shift, will be granted an additional paid rest period of ten (10) minutes duration at the end of the regular shift and one for each two (2) hours overtime worked thereafter. Any employee who is required to work more than ten (10) hours in any one (1) continuous period, and who has not been notified of such requirement before reporting to work at the start of the period shall be credited with a meal allowance of Six Dollars and Fifty Cents (\$6.50) which will be paid on the regular pay day.
- 5. Should an employee not receive a paid break or an unpaid meal period through the action of a Company Supervisor, he shall be paid one (1) hour's pay at regular rates for each break not received, and paid two (2) hours pay at regular rates for each meal period not received within the hours specified in # 3 above. This shall not apply if the break or **meal** period cannot be fulfilled due to **the** absence of employees from work, including not returning from breaks or meal periods on time.
- The daily hours, starting and quitting times, will be determined by the Company in 6. accordance with production requirements. Shift schedules will be posted nine (9) days in advance of the date they become effective. These schedules shall be adhered to unless an emergency forces a change. The starting times of shifts shall be set by the Company, but shall not deviate by more than one and one-half (1 ½) hours from day to day and such variations shall not accumulate over the work week i.e. only one (1) change in starting time not to exceed one and one-half

 $(1 \frac{1}{2})$ hours will be permitted each week.

I PAY

- 1. a) The Company shall not require employees to work longer than seven and one-half (7 %) hours of work in any one (1) day, However, employees are expected to co-operate with the Company and shall not unreasonably refuse to work overtime.
 - b) The department foreman shall keep an overtime list which shall be open to the inspection of the department steward, Overtime will be distributed as evenly as practical. A copy of the overtime list will be given to the Chief Steward on an accounting period basis.
- 2. A rate of one and one-half (1 ½) times an employee's applicable hourly rate will be paid as follows:
 - a) For all time worked in excess of seven and one-half (7 ½) hours in a shift; or thirty-seven and one-half (37 ½) hours in a regular work week; or thirty (30) hours in a work week containing one (1) paid holiday; or twenty-two and one-half (22 ½) hours in a work week containing two (2) paid holidays;
 - b) For all time worked by an employee when called in on his shift off, or called in before his scheduled starting time;
 - c) For all time worked by an employee on the shift declared by the Company as his paid holiday shift;
 - d) For all time worked by an employee on the shift worked on the calendar day of a Paid Holiday;
 - e) For all time worked before an employee who has a day off has had thirty (30) hours off between the end of straight time hours on the day immediately before the day off and the **start** of straight time hours on the day immediately after the day off:
 - f) For all time worked before an employee who has two (2) consecutive days off has had fifty (SO) hours off between the end of straight time hours on the day immediately before the two (2) days off and the start of straight time hours on the day immediately after the two (2) days off.
- 3. Rates shall not pyramid for the same hours worked and the maximum rate that will be paid to any employee for any hours worked shall be one and one-halt (1 1/2) times his hourly rate plus the night shift premium, where applicable.

GUARAN I I S PREMII PA

- Each employee who has completed one (1) year of continuous employment will receive minimum weekly pay of no less than the equivalent of thirty-seven and one-half (37 1/2) hours at his straight time rate (including holiday pay), provided:
 - i) he reports for work for each scheduled working hour assigned by the Company;
 - ii) he performs whatever work is available and assigned to **him** by the Company.
 - b) The terms of this section will not apply where the Company is prevented from providing work to any employee ox group of employees because of fire, flood, explosion, strike, breakdown of machinery, or any other circumstance beyond the control of the Company.
 - c) The Company shall not use any week-end premium to compute the weekly guarantee of pay.
- 2. An employee who has left the premises and who is called back to work to meet emergency conditions will be paid a minimum of four (4) hours pay at overtime rates. Employees called back within four (4) hours of their scheduled starting time shall be paid for time worked up to that starting time at time and one-half (1 ½) their regular rate, and the guarantee shall not apply.
- 3. A night shift premium of seventy cents (70¢) per hour will be paid for all hours worked on shifts between 6:00 p.m. and 6:00 a.m. effective August 2, 1987. This night shift premium shall not be added to the rates of pay for purposes of calculating overtime pay.
- 4. Employees who report for work on an assigned shift without being told in advance not to report will be given work or pay for at least four (4) hours. This will not apply when employees has failed to keep the Company informed of his current address and telephone number, or when circumstances beyond the control of the Company prevent work from being provided.
- **5.** The following will apply to mechanics and maintenance men:

The tool allowance for mechanics and maintenance personnel will be Three Hindred and Seventy-five Dollars (\$375.00) per year. Effective June 29, 1994 the tool allowance will be Four Hindred and Twenty-Five Dollars (\$425.00).

Receipts will not be required and a cheque will be issued April 1st of each year.

6. Employees required to work on a Sunday will receive a premium of \$3.50 per hour over and above their regular rate for all hours worked on the Sunday.

UNIFORMS:

The Company will supply five (5) issues of uniforms each week for garage employees who will be required to turn in soiled uniforms in exchange for laundered uniforms. When requested by an official of the Company, employees will surrender their uniforms.

RATES OF PAY:

Garage employees will be classified and paid hourly rates according to the following schedule:

	.June 29. 1992	June 29, 1994
Licensed Mechanic	\$20.06	\$20.31
Maintenance Man	\$18.41	\$18.66
Truck Washer & Gas Man	\$18.11	\$18.36

New employees will receive a rate of pay that is 10% less than the job rate for the first six (6) months of employment and a rate of pay that is 5% less than the job rate for the next six (6) months of employment.

A garage employee collecting Weekly Indemnity for seven (7) calendar days or more, will have the first, second and third day of illness paid at his regular straight time hourly rate of pay, minus a deduction of \$50.00 per day. Such payments shall be for a maximum of two (2) times for a total of six (6) days in a calendar year, non-accumulative.

ESPECIAL VACATION ITS TENDED EMPLOYEES

TERMINATED BY CHRISTIE'S MAY 6, 1978,

D E

RIES L

4Y 8. 1978

VACATIONS IN 1978:

Cut-off date of June 30 under G.B. vacation entitlement to apply in future.

As Christie's will have paid vacation pay up to and including May 6, 1978, four percent (4%) vacation pay (or six percent (6%) where applicable) will apply in 1978 on G.B. earnings May 8th - June 30th, 1978 inclusive. (Any employee who terminates will be paid four percent (4%) vacation pay from May 8, 1978).

Time off as scheduled under Christie's vacation postings will be allowed.

] IN 1979:

- a) All employees who had completed a minimum of five (5) years of continuous service with Christie's prior to May 6, 1978, to be given three (3) weeks with Pay-
- b) All others (with G.B. service commencing May 8, 1978):

two (2) weeks with pay.

VAC DN IN 1980:

- a) In accordance with 1978 entitlement, or
- b) All employees who had completed a minimum of fifteen (15) years of continuous service with Christie's prior to May 6, 1978):

four (4) weeks with pay.

VACATIONS IN 1981 AND BEYOND:

- a) In accordance with 1980 entitlement, or
- b) All employees at the above locations who had completed a minimum of twenty-five (25) years of consecutive service with Christie's prior to May 6, 1978:

five (5) weeks with pay.

Mr. M. Aylwin
President
Milk and Bread Drivers, Caterers,
& Allied Employees, Teamsters
Local Union 647
1885 Wilson Avenue
Weston, Ontario
M9M 1A2

Dear Mr. Aylwin:

Attached are copies of the Collective Agreement for Toronto.

Not included was the understanding that vacation selection for all occupational groups will be considered to be the stated maximums assigned for prime time as well as times outside of the prime period.

As well, we continue the practice for the transport drivers to cover vacation schedules to the extent of available and willing manpower.

The present practice wherein transport drivers will not be required to assist in loading or unloading vehicles at locations where shippers are assigned, will continue. This understanding also includes the present practice where such drivers may assist or be asked to assist when weather, lateness or other such conditions affect their expected scheduled times.

During negotiations we had outlined the practice now in effect that all new uniforms would be blue.

The Company will supply pricing guns to route servicemen, as required.

Yours truly,

August 14, 1989

Alex McConkey

Business Representative
Teamsters, Local 647

7 Hafis Road
Toronto, Ontario

M6M 2V6

Dear Mr. McConkey:

This letter will confirm the following arrangements which were agreed upon during the recent negotiations.

- 1. The Company will make every attempt to show a salesman or spareman the route prior to running the route.
- 2. Where possible, the Company will provide assistance to the salesman when the truck hoist is inoperable,
- 3. The uniform service provided in the Scarborough depot will be incorporated at the Brampton depot for the Shippers.
- 4. It is not the intent of the Company to use a direct order to circumvent the Collective Agreement. Whenever a circumstance arises in which a direct order is given, the order will be obeyed. As soon as possible afterwards, it is the intention of the Company to review with the Union, the circumstances that resulted in the direct order given.
- **5.** The Company agrees to provide information on the various benefits program and levels of coverage.
- **6.** Where necessary, the Company will provide salesmen with a dolly.

Yours truly,

Bill Thorp Manager Human Resources

September 26, 1989

Alex McConkey
Business Representative
Teamsters, Local 647
7 Hafis Road
Toronto, Ontario
M6M 2V6

Dear Alex:

Re: Collective Agreement Revisions for Brampton / Scarborough

Please find enclosed a copy of the revised agreement which includes the most recent changes.

You will note that the wording "Shelf Only" has been deleted from the Cake and Sweet Goods rate as you requested. It will be understood that this rate applies to "shelf only product".

You will also note that the 44 hours shown in C-11 has not been changed. It was our understanding that the 184 hours was reduced to 180 but, we did agree to change the formula for pay calculation.

All other changes were completed as requested.

Yours truly.

Bill Thorp Manager Human Resources

September 24, 1991

Alex McConkey
Business Representative
Temsters, Local 647
7 Hafis Road
Toronto, Ontario
M6M 2V6

Dear Mr. McConkey:

This letter will confirm the arrangements which were agreed upon during the recent negotiations for Toronto Sales group, Garage, Transport and Shipping.

1. Article 13.08 • Loss of License

If, during the term of this Collective Agreement the law changes with respect to loss of license, the Company will recognize the change to a maximum of twenty-four (24) months. It is further understood that this would apply to the first offense and only once in a career. The last sentence of the current language would be deleted.

- 2. Mechanics (items **5 & 6**, Page **32** old agreement)
 - a) The present method of shift changes shall be maintained in the garage i.e. no rotation of shifts with the midnight shift.
 - b) If it becomes necessary to fill a midnight mechanic's position, the mechanic with the least seniority will be required to fill it until a replacement is found and trained to take it over.
- 3. Payroll Cheques will be changed to reflect:
 - a) year-to-date earnings
 - b) overtime to be identified separately
- 4. Supervisors will review problem accounts (billing) with the Salesman.
- 5. Company will pay 50% of the cost of printing new agreements.
- 6.' With regard to salesmen calling in when they will be absent, we have agreed that each depot will designate a Supervisor each week that will take all calls. Sales staff will be advised weekly of the designated supervisor.
- 7. Age + Service Issue see separate note.

September 25, 1991

Alex McConkey
Business Representative
Teamsters, Local 647
7 Hafis Road
Toronto, Ontario
M6M 2V6

Dear Mr. McConkey:

RE: VOLUNTARY TERMINATION OF EMPLOYMENT

A maximum of five (5) employees in a calendar year may elect voluntary termination if their age plus years of service is eight-five (85) or more. Employees must make application to leave their employment by September 1st preceding the year they wish to terminate.

Employees will receive on their date of termination, a lump sum payment equal to one-half (1/2) weeks pay per year of continuous Weston Bakeries service, to a maximum of fifteen (15) weeks pay. The Company will maintain coverage for Drug Prescriptions until the employee reaches his or her 65th Birthday.

Employees cannot receive the above if their voluntary termination date falls after their 64th Birthday.

Sales employees will have their base reduced by Five Dollars (\$5.00) per week and hourly employees rate reduced by Five Cents (5¢) per hour to assist with finding their program.

Yours truly,

WESTON BAKERIES LIMITED

BIL Thorp Manager Human Resources

WESTON BAKERIES LIMITED EASTERN AVENUE PLANT

BATE: March 18, 1992

TO: Transport Personnel

FROM: Bill Thorp

SUBJECT: PROCEDURES

Please note **below** the procedures to be **followed** regarding **the temporary** assignments of laid-off drivers **and** additional **assign**-ments for active drivers.

- 1. IN ALL CASES OF ABSENCE, absence includes, but is not restricted to illness, incidental days, bereavement, vacation, jury duty, union business, accident, substituted days for birthdays, the absent driver's run will be filled as follows:
 - 1. Laid-off drivers will be called in, in order of seniority.
 - Current active drivers will be offered overting.
 - Driver service.
- 2. A record will be kept of laid-off drivers who are not available when called or refuse a temporary assignment and the reasons why.
- 3. It will be the responsibility of the laid-off drivers to keep the company advised of their current address and telephone number.
- 4. If the laid-off driver does not answer the telephone the next most senior driver will be called. A record of the call will be kept.
- 5. If a laid-off driver is not available, current active drivers will be offered the overtime in order of seniority a8 long as they meet the eight (8) hours off rule.

- 6. Overloads and extra trips will continue to be offered to current active drivers as per C-9 of the Collective Agreement.
- 7. When a laid-off driver agrees to a temporary assignment to cover for vacation and then is absent due to illness, active drivers wilt be offered the work as overtime.
- 8. When a holiday (see Article 18) occurs during an active driver's vacation and another day is granted, that driver's run on the day he takes as the holiday wilt bo offered first to other active drivers a8 overtime. If none are available, laid-off drivers will be called. A driver's service may be used if the run is not filled.
- 9. Laid-off drivers will be paid straight time for all hours worked. If the driver works thirty (30) hours in the work week or starts a fourth shift, in that work week, he will be guaranteed forty (40) hours of work or failing this, forty (40) hours pay in that work week.
- 10. A laid-off driver who works one (1) shift of more in a month will have his benefits reinstated for the following month (excludes Weekly Indemnity and Long Term Disability).
- 11. In all cases of overtime for active drivers, the eight (8) hour rule (see C-9) will apply.

BT:dm March 18, 1992 PROCTRANS September 8, 1993

Hugh Tierney
Business Representative
Teamsters, Local 647
7 Hafis Rd,
Toronto, Ontario
M6M 2V6

Dear Hugh

Re: Toronto Sales Negotiations

The following will confirm our agreement reached at negotiations with regard to the Sales group.

Articles D-3 and D-4 have been deleted from the revised collective agreement with the understanding that, should the Company return to a drop out day of Monday, the clauses will once again be applicable.

Active employees at ratification will receive a lump sum payment of four hundred (\$400) dollars which will be paid by separate cheque January 1, 1994.

Yours truly,

B. Thorp

Manager Human Resources

dir: negtiem

CENTRAL DNTARIO DIVISION
482 EASTERN AVENUE, TORONTO, ONTARIO M4M 1 C3
TELEPHONE (415) 460-1151 - FAX (416) 450-1162

November 29,1993 🖔

Hugh Tierney
Business Representative
Teamsters, Local 647
7 Hafis Rd,
Toronto, Ontario

Post-it FAX	YUV 29/53 K TRANSMITTAL MEMO	7671 NO. OF PAGES
TO: H. TIBENEY	PROM: B. TH	ore
60.i	co.:	
DEPT:	PHONE#:	
FAX#:	FAX#:	

Dear Hugh

Re: Toronto Collective Agreement

This letter will confirm our discussion today with regard to Article 20.01 under Schedule "B" which should read as follows:

Schedule "B" Work Week, Pay and Commissions for Route Salesmen and Drop Delivery Drivers

We will change our copies accordingly.

Yours truly

B. Thorp

Manager Human Resources

dir:hughdrop