

COLLECTIVE AGREEMENT

Between

Nalcor Energy, Churchill Falls

And

Local Union 2351

Of the

International Brotherhood of Electrical Workers

OPERATIONS UNIT

January 1, 2014 – December 31, 2018



TABLE OF CONTENTS - NUMERICAL

| | |
|--|----|
| ARTICLE 1 – PURPOSE OF AGREEMENT | 5 |
| ARTICLE 2 – SCOPE AND RECOGNITION..... | 5 |
| ARTICLE 3 – RESPONSIBILITIES OF THE PARTIES | 6 |
| ARTICLE 4 – MANAGEMENT RIGHTS..... | 6 |
| ARTICLE 5 – UNION SECURITY AND CHECKOFF..... | 6 |
| ARTICLE 6 – NO STRIKES OR LOCKOUTS..... | 7 |
| ARTICLE 7 – NO DISCRIMINATION/ HARASSMENT | 8 |
| ARTICLE 8 – ADJUSTMENT OF GRIEVANCES | 8 |
| ARTICLE 9 – ARBITRATION | 11 |
| ARTICLE 10 – DISCHARGE AND DISCIPLINE..... | 12 |
| ARTICLE 11 – PROBATIONARY EMPLOYEES | 13 |
| ARTICLE 12 – SENIORITY-VACANCIES-JOB POSTINGS-PROMOTIONS-TRANSFERS-LAYOFFS-RECALLS | 13 |
| ARTICLE 13 - HOURS OF WORK | 20 |
| ARTICLE 14 – TWIN FALLS | 24 |
| ARTICLE 15 – OVERTIME | 24 |
| ARTICLE 16 – WAGES | 26 |
| ARTICLE 17 – PREMIUMS | 26 |
| ARTICLE 18 – TRAINEE PROGRAM..... | 27 |
| ARTICLE 19 – REPORTING PAY | 27 |
| ARTICLE 20 – OUTLYING AREAS | 28 |
| ARTICLE 21 – OVERTIME MEALS | 28 |
| ARTICLE 22 – TEMPORARY ASSIGNMENTS | 29 |
| ARTICLE 23 – PAID HOLIDAYS..... | 30 |
| ARTICLE 24 – VACATIONS..... | 32 |
| ARTICLE 25 – LEAVES OF ABSENCE | 34 |
| ARTICLE 26 – SICK LEAVE..... | 42 |
| ARTICLE 27 – APPRENTICES..... | 43 |
| ARTICLE 28 – CAMP STANDBY..... | 44 |
| ARTICLE 29 – REST PERIOD..... | 44 |
| ARTICLE 30 – HEALTH AND SAFETY..... | 45 |
| ARTICLE 31 – SAFETY AND PROTECTIVE EQUIPMENT | 47 |
| ARTICLE 32 – TOOLS | 49 |
| ARTICLE 33 – CONTRACTING OUT..... | 49 |
| ARTICLE 34 – CO-OPERATIVE COMMITTEE | 49 |
| ARTICLE 35 – VALIDITY OF AGREEMENT | 50 |
| ARTICLE 36 – NOTICES..... | 50 |
| ARTICLE 37 – NEGOTIATING COMMITTEE | 51 |
| ARTICLE 38 – SEVERENCE AND RETIREMENT COMPENSATION | 51 |
| ARTICLE 39 – TRAINING..... | 51 |
| ARTICLE 40 – EMPLOYEE EDUCATIONAL ASSISTANCE..... | 52 |

| | |
|---|-----|
| ARTICLE 41 – PENSIONS | 53 |
| ARTICLE 42 – BENEFITS | 54 |
| ARTICLE 43 – FIRE & SECURITY SPECIAL SERVICES..... | 58 |
| ARTICLE 44 – SICKNESS, ACCIDENT & LIFE INSURANCE BENEFITS | 59 |
| ARTICLE 45 – SUMMER STUDENTS | 59 |
| ARTICLE 46 – TRAVEL EXPENSES | 60 |
| ARTICLE 47 – DURATION & RENEWAL OF AGREEMENT | 62 |
| APPENDIX “A” – Hourly Wage Rates APPENDIX “A” | 63 |
| APPENDIX “B” – Standard Job Postings | 69 |
| APPENDIX “C” – Letters of Understanding | 113 |
| APPENDIX “D” – Overtime Reports and Arbitrator List | 135 |

TABLE OF CONTENTS – ALPHABETICAL

ADJUSTMENT OF GRIEVANCES – ARTICLE 8 8

APPRENTICES – ARTICLE 27..... 43

ARBITRATION – ARTICLE 9 11

BENEFITS – ARTICLE 42 54

CAMP STANDBY – ARTICLE 28 44

CONTRACTING OUT – ARTICLE 33 49

CO-OPERATIVE COMMITTEE – ARTICLE 34..... 49

DISCHARGE AND DISCIPLINE – ARTICLE 10..... 12

DURATION AND RENEWAL OF AGREEMENT – ARTICLE 47 62

EMPLOYEE EDUCATIONAL ASSISTANCE – ARTICLE 40..... 52

FIRE AND SECURITY SPECIAL SERVICES – ARTICLE 43..... 58

HEALTH AND SAFETY – ARTICLE 30..... 45

HOURLY WAGE RATES – APPENDIX “A” 63

HOURS OF WORK – ARTICLE 13 20

LEAVES OF ABSENCE – ARTICLE 25 34

 ADOPTION LEAVE..... 34

 BEREAVEMENT LEAVE..... 34

 CHILD CARE LEAVE 35

 EDUCATION LEAVE..... 35

 FAMILY RESPONSIBILITY LEAVE 36

 JURY/COURT LEAVE 36

 LEGAL ASSISTANCE..... 37

 MATERNITY LEAVE 37

 PARENTAL LEAVE 39

 PATERNITY LEAVE 40

 RELOCATION LEAVE 40

 UNION BUSINESS 41

 UNION OFFICE LEAVE..... 41

 UNPAID LEAVE 42

LETTERS OF UNDERSTANDING – APPENDIX “C” 113

 ALTERNATE WORK SCHEDULES 114

 APPRENTICES – ARTICLE 27..... 119

 BENEFITS FOR WABUSH BASED EMPLOYEES..... 120

 COMBINATION OF STORESWORKER, FUEL SERVICES ATTENDANT, MESSENGER CLERK, AND WAREHOUSE WORKERS 121

 ELECTRICAL, MECHANICAL AND FACILITIES PLANNER POSITIONS..... 122

 INITIAL CALL IN FOR TEMPORARY EMPLOYEES 123

 IT FIELD SUPPORT TECHNICIAN 124

 OFFICE SPACE..... 125

 RETROACTIVITY 126

 ROOM AND BOARD..... 127

| | |
|--|-----|
| SABBATICAL – ARTICLE 24:02..... | 128 |
| SICKNESS, ACCIDENT & LIFE INSURANCE BENEFITS..... | 129 |
| SPECIALIZED PROTECTIVE FOOTWEAR | 130 |
| TOOLS – ARTICLE 32..... | 131 |
| TRAVEL EXPENSES – OFF-SITE TEMPORARY EMPLOYEES..... | 132 |
| USE OF PRIVATE VEHICLE – ARTICLE 43:01..... | 133 |
| WABUSH GENERAL MAINTENANCE WORKER | 134 |
| MANAGEMENT RIGHTS – ARTICLE 4..... | 6 |
| NEGOTIATING COMMITTEE – ARTICLE 37 | 51 |
| NO DISCRIMINATION/ HARRASSMENT – ARTICLE 7 | 8 |
| NO STRIKES OR LOCKOUTS – ARTICLE 6 | 7 |
| NOTICES – ARTICLE 36 | 50 |
| OUTLYING AREAS – ARTICLE 20 | 28 |
| OVERTIME – ARTICLE 15 | 24 |
| OVERTIME MEALS – ARTICLE 21..... | 28 |
| OVERTIME REPORTS & ARBITRATOR LIST – APPENDIX “D” | 135 |
| PAID HOLIDAYS – ARTICLE 23 | 30 |
| PENSIONS – ARTICLE 41 | 53 |
| PREMIUMS – ARTICLE 17 | 26 |
| PROBATIONARY EMPLOYEES – ARTICLE 11 | 13 |
| PURPOSE OF AGREEMENT – ARTICLE 1 | 5 |
| REPORTING PAY – ARTICLE 19 | 27 |
| RESPONSIBILITIES OF THE PARTIES – ARTICLE 3 | 6 |
| REST PERIOD – ARTICLE 29 | 44 |
| SAFETY AND PROTECTIVE EQUIPMENT – ARTICLE 31 | 47 |
| SCOPE AND RECOGNITION – ARTICLE 2..... | 5 |
| SENIORITY-VACANCIES-JOB POSTINGS-PROMOTIONS-TRANSFERS-LAYOFFS-RECALLS-ART 12 | 13 |
| SEVERENCE AND RETIREMENT COMPENSATION – ARTICLE 38 | 51 |
| SICK LEAVE – ARTICLE 26 | 42 |
| SICKNESS, ACCIDENT AND LIFE INSURANCE – ARTICLE 44 | 59 |
| STANDARD JOB POSTINGS – APPENDIX “B” | 69 |
| SUMMER STUDENTS – ARTICLE 45 | 59 |
| TEMPORARY ASSIGNMENT – ARTICLE 22..... | 29 |
| TOOLS – ARTICLE 32..... | 49 |
| TRAINEE PROGRAM – ARTICLE 18 | 27 |
| TRAINING – ARTICLE 39 | 51 |
| TRAVEL EXPENSES – ARTICLE 46..... | 60 |
| TWIN FALLS – ARTICLE 14 | 24 |
| UNION SECURITY AND CHECK-OFF – ARTICLE 5 | 6 |
| VACATIONS – ARTICLE 24 | 32 |
| VALIDITY OF AGREEMENT – ARTICLE 35..... | 50 |
| WAGES – ARTICLE 16 | 26 |

ARTICLE 1 – PURPOSE OF AGREEMENT

1:01 It is the intent and purpose of the Parties to establish as herein set forth, their full agreement covering wages, hours of work and other working conditions and to provide procedure for the prompt and equitable adjustment of grievances so as to prevent interruptions of work and to promote an efficient operation. The Parties hereto recognize that they are jointly engaged in providing an essential and vital service to the public and that there is an obligation on each party for the continuous performance and availability of such service.

ARTICLE 2 – SCOPE AND RECOGNITION

2:01 The Corporation recognizes the Union as the sole and exclusive bargaining agent for those employees of the Corporation, who form part of the Bargaining Unit as set forth in the Certification Order issued by the Newfoundland Labour Relations Board and revised by the parties on July 25, 1985, for Operations employees and covers all classifications in Appendix "A" as they relate to the generating, distribution and support facilities at Churchill Falls, Twin Falls and the Wabush Terminal Station.

2:02 Out of scope employees shall not perform operations or maintenance jobs regularly performed by employees in the Bargaining Unit except under the following circumstances:

- (a) For testing or inspecting machinery or equipment.
- (b) For instructing or training.
- (c) In case of emergency affecting the safety of employees, damage to equipment adversely affecting operations, for such time as it is necessary to overcome the emergency.

2:03 When new classifications not already provided for in this Agreement are developed, the Corporation agrees to negotiate with the Union with respect to whether such classifications are to be included in the Bargaining Unit. If the classification becomes part of the Bargaining Unit, the wage rates will be negotiated. Where the job duties of an existing classification have expanded to the extent that it warrants re-classification, then a new wage rate will be negotiated. If no agreement can be reached on the classification or wage rates, the matter may be submitted to arbitration.

2:04 In this Agreement and in classifications designated herein, any words inferring the masculine gender include female persons and any words inferring the female gender include male persons.

ARTICLE 3 – RESPONSIBILITIES OF THE PARTIES

3:01 The Union, its officers and representatives at all levels, and all employees are bound to observe the provisions of this Agreement. The Corporation, its officials and representatives at all levels, are bound to observe the provisions of this Agreement.

ARTICLE 4 – MANAGEMENT RIGHTS

4:01 It is the exclusive right of the Corporation to operate and manage the affairs in which it is engaged and to direct its working forces. Such rights, without limiting the foregoing include, but are not limited to: the right to hire, determine the job qualifications of employees, promote, transfer, test; to suspend, demote, lay off, discipline or discharge for just cause; to retire (in accordance with the provisions of the Public Service Pension Plan) to determine the number of employees to perform the work; to control and to regulate the use of all equipment and to schedule the work; to determine the products, machinery and tools to be used; to determine the utilization of all machinery, tools and equipment, except as otherwise provided for in this Agreement.

4:02 The Corporation has the full right to make and alter from time to time reasonable rules and regulations to be observed by the employees. Such rules and regulations shall not be inconsistent with the provisions of this Agreement. Any revisions and/or additions to existing rules and regulations will be discussed with the Union before they are posted.

ARTICLE 5 – UNION SECURITY AND CHECKOFF

5:01 It shall be a condition of continued employment for all employees including probationary employees, as defined in Article 2, to become members and maintain membership in good standing in the Union.

5:02 The Corporation agrees to deduct from the earnings of all employees, including probationary employees, covered by this Agreement, an amount each month as dues and upon completion of the probationary period an amount for the initiation fee. The amount of such dues and initiation fees shall be advised in writing by the

I.B.E.W., Local 2351 and changes to such amounts shall be advised not less than four (4) weeks prior to the effective date. Dues collected shall be remitted within ten (10) days after each pay period, to the designated official of the Union along with a statement of the names, in alphabetical order, and amounts deducted from each employee. The statement will also include the names of employees whose wages are insufficient to permit such deduction and the Corporation will only be obligated to make such deduction from the immediate subsequent pay period. Employees on recall status must be members in good standing of the Union in order to be recalled.

- 5:03 The Union agrees that neither it nor any of its officers or members will engage in Union activities on Corporation time, or Corporation work area, except as provided in this Agreement.
- 5:04 The Union shall indemnify and save the Corporation harmless against any and all claims, demands, suits or other forms of liability that shall arise from or by reason of action taken or not taken by the Corporation for the purpose of complying with this Article.
- 5:05 The Corporation will submit monthly to the Union a list of the dates of new hires, terminations and transfers to and from the Bargaining Unit for the previous month.
- 5:06 The Union agrees to furnish the Corporation with the names of all personnel including officers, representatives, stewards and committee people who are authorized to represent the Union in its relations with the Corporation.
- 5:07 The Corporation agrees to supply all employees with a copy of the Collective Agreement and will endeavour to do so within one (1) month after receipt from the printer.
- 5:08 The Corporation shall provide bulletin boards in designated areas for the posting of Union notices dealing with meetings, election of officers, appointments and committees, social affairs and other non-controversial matters dealing with the affairs of the Union. No bulletin shall be posted until approved by the Human Resources Division or the designated Corporate representative.

ARTICLE 6 – NO STRIKES OR LOCKOUTS

- 6:01 There will be no strikes by the Union and no lockouts by the Corporation as long as this Agreement continues to operate.

ARTICLE 7 – NO DISCRIMINATION/HARASSMENT

- 7:01 There shall be no discrimination in any manner whatsoever by either the Corporation or the Union against any employees because of race, **colour, nationality, ethnic origin, social origin, religious creed, religion, age, disability, disfigurement, sex, sexual orientation, gender identity, gender expression, marital status, family status, source of income, political affiliation, political opinion**, membership in the Union or lawful Union activity.
- 7:02 **The Company and the Union recognize the applicability of the Respectful Workplace Policy and agree to work together to achieve a harassment free work environment.**

ARTICLE 8 – ADJUSTMENT OF GRIEVANCES

- 8:01 The purpose of this article is to establish a procedure for the discussion and prompt settlement of grievances concerning the interpretation, application, administration or alleged violation of the provisions of this Agreement.
- 8:02 The Union may select a Union Grievance Committee composed of the Chief Steward and Shop Stewards as deemed appropriate for regular Bargaining Unit employees.
- The Union shall advise the Corporation, in writing, of the names of those selected and of any changes that may occur. Not more than two (2) Shop Stewards may act on the Union Grievance Committee at Step 1 and Step 2 of the grievance procedure.
- 8:03 Complaints of employees must first be taken by the employees, accompanied by a Shop Steward if they so desire, to their immediate Supervisor for settlement within five (5) days immediately following the occurrence or event giving rise to the complaint.

Should the occurrence or event occur while the employees are absent on vacation or approved leave of absence, they will be permitted ten (10) days from the date of return to work to present a grievance.

If the complaint is not satisfactorily settled within five (5) days after being submitted, the matter may become a grievance and be referred to Step 1 of the grievance procedure.

8:04 STEP 1 - At this step, the complaint becomes a grievance and is to be presented to the Section Head or designate, in writing, **within five (5) days** on the appropriate grievance forms supplied by the Corporation stating the specific Article of this Agreement said to be violated, signed by the aggrieved employee and a Shop Steward.

The Section Head or designate will meet with the employee and Shop Steward and will make a reply, in writing, within four (4) days. If a satisfactory settlement is not reached, the matter may be taken up at Step 2.

8:05 STEP 2 - At this step, the grievance shall be presented, in writing, on appropriate grievance forms supplied by the Corporation, to the **Labour Relations Representative** or designate, within four (4) days following receipt of the Section Head's decision.

The **Labour Relations Representative** or designate, will meet with the employee and Shop Steward and will make a reply, in writing, within ten (10) days. A representative of the International Union may attend the meeting and either party may present witnesses to be heard. If a satisfactory adjustment is not made, the matter may be referred to arbitration within the time limits established in Article 9. If no appeal is made following the decision at Step 2, the matter will be considered settled.

8:06 The grievance procedure may be utilized by the Union in processing a grievance which is not an individual or group grievance and which alleges a violation of this Agreement. Such a grievance may be introduced at Step 2 of the grievance procedure. In processing such a grievance, the Corporation and the Union shall observe the specified time limits in appealing and answering.

8:07 Saturdays, Sundays, and holidays recognized herein shall not be included when determining the time within which any action is to be taken under Articles 8, 9 and 10. Any and all time limits fixed by this Article or Articles 9 and 10 may be extended by mutual agreement in writing between the Corporation and the Union. Any grievance not answered by the Corporation within the prescribed time limits may be appealed by the Union to the next step.

8:08 With a minimum of interference to the operations, grievance work will normally be done during the regular working hours of the employee. Employees who have a complaint under Clause 8:01 of this Article, their Shop Steward and/or Union Officer will be permitted sufficient time off with pay during their regular working hours to meet and discuss the complaint. Such employees must obtain permission from their Supervisor. Permission will not be unreasonably withheld. Likewise, the aggrieved

employee and the designated Union representative may present any resulting grievance to the designated Corporation representative at each step of the grievance procedure.

8:09 Employees, accompanied by a Union representative if they so desire, may view their personnel file. The file will only be viewed in the presence of an official of the Human Resources Division. The employee may be given a copy of any correspondence pertaining to a complaint or grievance.

8:10 The parties agree that the Grievance Procedure chart below will serve as a guide for the administration of the grievance procedure under Article 8.

Grievance Procedure Chart

| Originate at Step | Time Limits to submit Complaint/Grievance | Company Representation | Union Representation | Time Limits to Hear/Respond or Settle |
|--|--|---------------------------------|----------------------------|--|
| Employee Complaint | 5 days – Immediately following occurrence/event or 10 days – from the date of return to work | Immediate Supervisor | Employee &/or Shop Steward | Within 5 days after complaint being submitted |
| Step 1 – Individual or Group* | Within 5 days – If complaint not settled, grievance filed in writing | Section head designate | Employee &/or Shop Steward | Within 4 days – Section head or designate will meet and respond in writing |
| Step 2 – Individual, Group*, or Policy | Within 4 days – If grievance not settled following receipt of the Section Head's (or designates' decision) | Labour Relations Representation | Employee &/or Shop Steward | Within 10 days – Labour Relations Representative will meet and respond in writing.** |

**For group grievances – 1 grievor will represent the group and can be accompanied by no more than 2 grievance representatives.*

***Failing satisfactory adjustment the matter may be referred to arbitration within the time limits established in Article 9.*

ARTICLE 9 – ARBITRATION

- 9:01 Where a difference arises between the parties to or persons bound by this Agreement or on whose behalf it has been entered into and that difference arises out of the interpretation, application, administration or alleged violation of this Agreement or out of any question as to whether a matter is arbitrable, one of the parties may within twenty-one (21) days following the decision at Step 2 of the grievance procedure established by this Agreement, notify the other party, in writing, of its desire to submit the difference or allegation to arbitration.
- 9:02 The party to whom the notice is given shall within five (5) days after receiving the notice, contact the other party for the purpose of selecting an Arbitrator. Arbitrators shall be selected in sequence from a mutually agreed list attached to the Collective Agreement. The list shall be updated on an annual basis. If the selected Arbitrator is not available, for any reason, the next Arbitrator in the sequence shall be called.
- 9:03 The Arbitrator shall be governed by the following provisions:
- (a) Shall have jurisdiction and authority only to interpret and apply the provisions of this Agreement so far as shall be necessary to the determination of the grievance, including remedies, but shall not have the power to alter or amend any of the provisions of this Agreement.
 - (b) Shall have the authority to review and modify any penalty imposed by the employer and, in the case of discharge of an employee, substitute such other penalty as deemed just and reasonable in the circumstance.
 - (c) Shall determine whether a grievance is arbitrable.
 - (d) Shall have access to the employer's premises to view working conditions, machinery or operations which may be relevant to the resolution of the grievance.
 - (e) Shall determine the procedure and shall give full opportunity to both parties to present evidence and make representations.
- 9:04 The parties, recognizing the need for an early arbitration decision in cases where discharge is being grieved, will endeavour to select an Arbitrator and have the case heard within twenty (20) days immediately following the Corporation's answer under Clause 9:02. In all other grievances the parties shall endeavour to have cases heard within 4 months following the selection of an Arbitrator as per Article 9:02.

- 9:05 The decision of the Arbitrator will be final and binding on all parties.
- 9:06 Employees whose attendance is required by the Union at an Arbitration hearing will on request, be granted the necessary leave without pay to attend such hearing.
- 9:07 The parties shall pay equally the remuneration and expenses of the Arbitrator.
- 9:08 No person shall be selected as an Arbitrator who has been directly involved in attempts to settle the grievance.
- 9:09 By mutual agreement between the parties the single Arbitrator may be replaced by an Arbitration Board.

ARTICLE 10 – DISCHARGE AND DISCIPLINE

- 10:01 Discharge - Employees who are discharged shall be notified in writing by the Corporation and the Union will receive a copy. Such notice will give the reasons for discharge. Discharge will be for just cause. If the employees consider they have been discharged for other than just cause, they may, within five (5) days, file a written grievance commencing at Step 2 of the grievance procedure and time limits for Step 2 of the grievance procedure shall be observed.
- 10:02 Discipline - Employees who have written disciplinary action taken against them shall be provided with the original notice stating the reasons for the discipline. A copy of the notice will be placed on their personnel file and a copy will be forwarded to the Union. Discipline will be for just cause. If the employees consider they have been disciplined for other than just cause, they may file a written grievance in accordance with Step 1 of the grievance procedure.
- 10:03 Following the completion of twenty-four (24) months of incident free service, the Corporation shall not refer to or use a notice of discipline against an employee.
- Upon written request of the employee, the notice of discipline will be removed from the employee's personnel file at the expiry of the twenty-four (24) month period.

ARTICLE 11 – PROBATIONARY EMPLOYEES

- 11:01 Newly hired employees shall be probationary for a period of sixty (60) working days. During this period of probation the employees' suitability for regular employment will be assessed and if the Corporation determines the employees to be unsuitable, their employment may be terminated. During this period of probation these employees shall have no seniority standing but will have the right to grieve any matter under the Collective Agreement other than termination for unsuitability. Should these employees be retained in employment, their seniority shall be established in accordance with Article 12.
- 11:02 Employees who have completed their probationary period who are transferred into a vacant position shall undergo a trial period of twenty (20) working days. In the event they are not able or do not wish to complete the trial period, or cannot satisfactorily perform the job, they shall be returned to their former position, wage or salary rate, without loss of seniority, and any other employee who may have been transferred temporarily to fill the position left vacant by the initial transfer, shall also be returned to their former position, wage or salary rate, without loss of seniority. An employee's trial period shall not be terminated for unjust cause.
- 11:03 If probationary employees wish to discuss a complaint with their Supervisor, they may do so, with or without the assistance of a Shop Steward.

ARTICLE 12 – SENIORITY-VACANCIES-JOB POSTINGS-PROMOTIONS-TRANSFERS-LAYOFFS-RECALLS

SENIORITY

- 12:01 For the purpose of vacations, severance pay and pensions, the benefits will be based on the accumulated years of employment of an employee from the date recognized by the Corporation as the date of hire with **Nalcor Energy**.
- 12:02 For the purpose of this Article, Sections are as follows:
Communications
Electrical
Fire and Security
Information Technology
Line Maintenance
Mechanical
Maintenance Planning
Operations
Service
Wabush **Terminal Station**

12:03 There will be three (3) types of Seniority:

- a. Bargaining Unit
- b. Company
- c. Section

These three (3) types of Seniority are defined as follows:

- (a) Bargaining Unit Seniority is defined as the total length of accumulated service an employee has with CF(L)CO in any classification covered by this Agreement.
- (b) Company Seniority is defined as the total length of accumulated service an employee has with CF(L)CO from the date recognized as the original date of hiring.
- (c) Section Seniority is defined as the total length of accumulated service employees have with CF(L)CO in the Section in which they are regularly employed.

12:04 (a) Employees transferred to another Section shall retain but shall not accrue Section Seniority in the Section from which they were transferred.

(b) **Employees transferred to permanent positions in the Office and Support Workers Unit shall retain, but shall not accrue Section and Bargaining Unit Seniority.**

(c) **Employees transferred to temporary positions in the Office and Support Workers Unit shall continue to accrue seniority in their regular classification and section.**

(d) Employees on lay-off status shall retain but shall not accrue any seniority.

12:05 The Corporation shall post electronically and on union bulletin boards the seniority list with each employee's name, date of hire and Bargaining Unit, Company and Section Seniority list in days, based on the records of the Corporation as of April 1st and October 1st of each year and a copy will be sent to the Union. The employees will be listed in order of their seniority as defined in Clause 12:03. Their position on the list will establish their seniority in relation to each other. When any seniority is equal between two or more employees, their position on the list will be determined by the alphabetical listing of their surnames.

12:06 Employees who believe their seniority or relative position on the list to be incorrect, should notify the Human Resources Division requesting the necessary correction. Any error will be corrected, the affected employee so notified and a corrected list posted within two (2) weeks of the notification. If agreement cannot be reached as to the seniority dates or relative position on the list, the affected employee may file a grievance directly at Step 2 of the grievance procedure. Such grievance must be filed within twenty (20) days of the date that the seniority lists were posted.

12:07 Employees who are off work during the time the seniority lists are posted shall be entitled to protest a date shown for them or their relative position on the list and to file a grievance if the matter is not satisfactorily resolved, provided that such grievance is filed within twenty (20) days following their return to active employment with the Corporation.

12:08 Employees shall lose all seniority they have established under Clause 12:03 for any of the following reasons:

- (a) Quit.
- (b) Discharge for cause.
- (c) Failure to return to work when called in accordance with the recall notice unless the employee can substantiate by medical evidence inability to return because of illness or accident. Such employee will remain on the recall list for the period stated in (d) of this Clause, but will not displace any employee hired to fill the position for which the employee was recalled. Such employee will retain and accrue seniority during disability for the period of time that would have otherwise been worked.
- (d) Laid off for a continuous period in excess of twelve (12) months.
- (e) Transfer to a non-union position.

12:09 Employees from the Office and Support Workers Unit transferred into positions as defined in Clause 12:10 (b) shall not accrue seniority under this Unit.

VACANCIES

12:10 (a) Where permanent vacancies occur which includes a promotion, a transfer or a new position, notice will be posted within **forty (40)** working days **after** its occurrence.

- (b) Where temporary vacancies occur which includes a promotion, a transfer or a new position in excess of fifty (50) working days, notice will be posted within **thirty (30)** working days **after** its occurrence.
- (c) Should the Corporation decide that a vacancy occurring under Clause 12:10 (a) and (b) will not be filled, the Union will be notified of such decision within **twenty (20)** working days after the vacancy occurs.

12:11 The notice will be posted on appropriate bulletin boards for a period of five (5) working days and a copy sent to the Union. The notice shall specify the classification required, the wage rate, a general outline of duties, the duration of the job and the required qualifications. An employee may apply, either online or on forms furnished by the Corporation, for the position within this five (5) day period. Within five (5) working days following the posting and application period, the Corporation will post the name of the employee selected, if any.

JOB POSTINGS – PROMOTIONS

12:12 When filling a job posting, applicants who are permanent employees, shall be selected in the following order of priority:

- (a) The applicant with the most Section Seniority, who meets the specified qualifications as per Appendix “B” attached to and forming part of this Agreement and is able to perform the duties of the position.

If Section Seniority is equal between two (2) or more applicants, then Bargaining Unit Seniority shall be the deciding factor. If Section and Bargaining Unit Seniority are equal, then Company Seniority shall be the deciding factor.

- (b) The applicant within this Unit with the most Bargaining Unit Seniority who meets the specified qualifications as per Appendix "B" attached to and forming part of this Agreement and is able to perform the duties of the position.

If Bargaining Unit Seniority is equal between two (2) or more applicants, then Company Seniority shall be the deciding factor.

12:13 If the job posting is not filled as outlined in Clause 12:12, then applicants who are permanent employees of the Office and Support Workers Unit will be selected as follows:

The applicant within the Unit with the most Bargaining Unit Seniority who meets the specified qualifications, as per Appendix "B" attached to and forming part of this Agreement and is able to perform the duties of the position.

If Bargaining Unit Seniority is equal between two (2) or more applicants, then Company Seniority shall be the deciding factor.

- 12:14 When a job posting for a permanent position is not filled as outlined in Clauses 12:12 and 12:13, then an applicant who is temporary or who has completed the Hydro Group Apprenticeship and who meets the specified qualification as per Appendix B attached to and forming part of this agreement and is able to perform the duties of the position will be selected.
- 12:15 When filling a job posting for a temporary position as outlined in Clause 12:12 and 12:13, then applicants who are temporary employees on active status and members of this bargaining unit will be selected as follows:
- (a) The applicant, within the Section with the most Section Seniority, who meets the specified qualifications, as per Appendix "B" attached to and forming part of this Agreement, and is able to perform the duties of the position. If Section Seniority is equal between two (2) or more applicants, then the Bargaining Unit Seniority will be the deciding factor. If Section and Bargaining Unit Seniority are equal, then Company Seniority will be the deciding factor.
 - (b) The applicant within this Unit with the most Bargaining Unit Seniority who meets the specified qualifications, as per Appendix "B" attached to and forming part of this Agreement, and is able to perform the duties of the position. If Bargaining Unit Seniority is equal between two (2) or more applicants, then Company Seniority shall be the deciding factor.
- 12:16 If a temporary job posting is not filled as outlined in Clauses 12:12, 12:13 and 12:15, the employee with the most Bargaining Unit Seniority, who at the time of lay-off was employed in the classification now required, shall be recalled to fill the position. The Corporation shall notify employees on recall by registered mail at their last known address and such employees shall notify the Corporation within seven (7) days of receipt of such notification.
- 12:17 Permanent employees who apply for vacancies, which occur in any classification in the Office and Support Workers Unit, will be selected as outlined in Clause 12:13 of the Office and Support Workers Unit Agreement.

12:18 Permanent employees who are unable to perform their own job because of a permanent disability will be provided with suitable alternative employment, if a job vacancy becomes available. Such vacancy shall not be posted, as per Article 12. The employee affected shall be appointed provided such employee is capable of performing the duties of the position. It is understood no other employee, who works on a continuous basis shall, as a result of such appointment, be deprived of their regular job.

12:19 Temporary employees on active status who become unable to perform their own job because of a permanent disability will be provided with alternative employment, if a temporary job vacancy exists. Such a vacancy shall not be posted, as per Article 12. The employee affected shall be appointed provided such employee is capable of performing the duties of the position. It is understood no other employee shall, as a result of such an appointment, be deprived of their job.

LAYOFFS - TRANSFERS - RECALLS

12:20 In the event of layoff from a permanent position, employees shall be laid off in the reverse order of their Bargaining Unit Seniority within the affected classification. If their Bargaining Unit Seniority is equal, then the employee with the least Section Seniority will be laid off. If Section Seniority is equal, then the employee with the least Company Seniority will be laid off.

12:21 The Corporation shall notify employees who are employed on a continuous basis in excess of twelve (12) continuous months of lay-off at least four (4) weeks prior to the effective lay-off date or award four (4) weeks pay in lieu thereof. If a greater notice period is required under legislation, then notice under legislation will apply.

12:22 A laid off employee under Clauses 12:19 or 12:20 may exercise seniority, as established in the Bargaining Unit, displacing any employee with less Bargaining Unit Seniority, provided such employee has the ability and qualifications to perform the work of the employee so displaced.

12:23 Permanent employees filling temporary positions through a job posting shall be returned to their regular position and classification following the completion of the job to which they were assigned.

12:24 Recalled or newly hired temporary employees shall be laid off following the completion of the job to which they were recalled or hired to fill. Such employees may exercise their Bargaining Unit Seniority to displace recalled or newly hired temporary employees with less Bargaining Unit Seniority who are working in temporary positions.

12:25 Employees transferred, recalled or hired to fill temporary positions as posted will not have the right to displace any permanent employee.

12:26 Employees who transfer from this Unit to fill a vacancy under the Office and Support Workers Unit, if laid off, may exercise their displacement options under this Unit.

12:27 Notwithstanding the provisions of Clause 12:10(a), should there be permanent employees on layoff within a required classification who have not lost seniority in accordance with Clause 12:08, such employees will be recalled to the vacancy and no posting will occur. For the purpose of lay off and recall only, the classification referred to in Article 12 shall be as follows:

| | |
|--|--|
| Autobody Repair Mechanic | Line Worker |
| Automotive Repair Mechanic | Machinist |
| Camp Attendant | Mechanical Planner |
| Carpenter | Millwright |
| Communications Technologist/Technician | Millwright/Operator |
| Cook | Mobile Equipment Operator |
| Cook B | Onsite Safety Representative |
| Crane/Mobile Equipment Operator | Painter |
| Electrical Planner | Plumber |
| Electrician - Construction | Protection & Control Technologist/Technician |
| Electrician - Industrial | Refrigeration Mechanic |
| Electrician/Operator | Senior Station Operator |
| Facilities Planner | Station Operator |
| Fire & Security Officer | Stores Worker |
| Fleet Services Planner | Tool Crib Attendant – Underground |
| General Maintenance | Utility Worker |
| Heavy Duty Repair Mechanic | Wabush General Maintenance Worker |
| Inventory Control Clerk | Wabush Technical Operator |
| Issuing Authority | Welder |
| I.T. Field Support Technician | |
| Labourer | |
| Line Maintenance Planner | |

ARTICLE 13 - HOURS OF WORK

13:01 This Article is intended solely to define the normal hours of work and shall not be construed to be a guarantee of hours of work per day or days of work per week.

13:02 For the purpose of computing overtime, the workweek shall be a period of seven (7) consecutive days commencing at 00:00 on Monday and the workday shall be a period of twenty-four (24) hours commencing at 00:00 of any day.

13:03 Day employees are those employees assigned to the Sections below:

- Communications
- Electrical
- Mechanical
- Services
- Line Maintenance
- Maintenance Planning
- Information Technology
- Wabush **Terminal Station**

- (a) The normal workweek for day employees shall consist of five (5) consecutive days, Monday through Friday, of eight (8) hours each, establishing a normal workweek of forty (40) hours. Hours of work shall be from 08:00 to 17:00 hours each day with a one (1) hour unpaid lunch break. The lunch break shall not exceed one (1) hour and will normally be taken from 12:00 to 13:00 but may be shifted up to one-half (1/2) hour to meet the requirements of the job.
- (b) By mutual agreement between the Supervisor and the majority of employees involved in a task or project, the one (1) hour unpaid lunch break may be reduced to one-half (1/2) hour and the hours of work each day shortened correspondingly.
- (c) By mutual agreement between the Supervisor and the majority of employees involved in a task or project, the hours of work each day may be extended by two (2) hours daily. An employee will accumulate that time in lieu of pay with time to be taken off work after they have completed forty (40) hours worked in any one week. If the employee is called back to work on the designated day off, then they will be compensated at premium rates for all time so worked on that day.

13:04 Employees, other than rotating shift employees, will be scheduled in accordance with Clause 13:03, and when special conditions require a change in the employees' type of shift, such change will incur no penalty provided that they are scheduled in accordance with Clause 13:05.

13:05 Weekly schedules for employees other than rotating shift employees shall be posted no later than Wednesday of the preceding week. If it is necessary to change the employees' shift within a day, without having given them at least forty-eight (48) hours notice of the change, they shall be paid the appropriate overtime premium for all hours worked on the first shift so changed. Employees required to work on their posted day off or on a Sunday will be paid at the appropriate overtime premium for all hours so worked.

13:06 Rotating shift employees - **Operations** Section, Fire and Security Section

(a) Shifts for rotating shift employees will be 08:00 to 20:00 and 20:00 to 08:00 and the daily hours of work are consecutive with meals eaten on Corporation time. Where required the employee shall eat on the job and the Corporation shall not be obligated to provide a relief person for such time. It is understood that the workday will be a period of twenty-four (24) hours commencing at 00:00 hours of any day.

(b) A twelve (12) month work schedule commencing at the beginning of the third pay period in each Calendar Year, along with crew rosters, shall be posted five (5) weeks in advance.

Management will prepare and post the work schedules after the shift rotation has been determined by a majority of the employees involved. This shift rotation will be subject to Management's concurrence. It is understood that accumulated days will be scheduled **the same as vacation**.

The normal work week shall be established by the work schedule and shall average forty (40) hours per week over the schedule period. During the five week posting period, all scheduling of vacations shall be completed after which the work schedule will be considered firm.

(c) If it is necessary to transfer regular rotating shift employees to another crew, they shall be given a minimum of forty-eight (48) hours notice of the transfer. Employees so transferred shall become part of the crew to which they are assigned for a minimum of four (4) shifts of actual work or until the absence necessitating the transfer is over. Employees shall be given forty-eight (48) hours notice to return to their original crew. Failure

to give the required notice will result in the payment of premium rates for all hours worked on the first shift so changed.

- (d) When employees are assigned to commissioning, structure, Wabush Terminal Station or other similar duties requiring a change in shift rotation, their hours of work will be established as per Clause 13:03.
- (e) When shift changes create the necessity to reschedule days off, such rescheduling shall be done by mutual consent between the employees and their Supervisor.
- (f) Compensation for working any scheduled hours on a paid holiday (Clause 23:02) shall be double time for these scheduled hours worked in addition to the eight (8) hours holiday allowance.
- (g) When a paid holiday is observed on the employees' scheduled days off, they shall be paid a holiday allowance of eight (8) hours pay at their regular rate in addition to their regular pay for that pay period.
- (h) When employees are required to work overtime on a paid holiday, they shall receive compensation for the hours worked at double their regular hourly rate in addition to the eight (8) hours holiday allowance.
- (i) A paid holiday as defined in Article 23 that occurs during an employee's vacation will not be deemed a vacation day.
- (j) Compensation for Christmas Eve and New Year's Eve holidays (Clause 23:02) will be in accordance with Clauses (f), (g), (h), or (i) of this Article except that the compensation will be based on four (4) hours.
- (k) In case there is conflict between this Clause 13:06 and any other in this Agreement, then this Clause will govern.
- (l) It is understood that should there be evidence of employee fatigue, deterioration of safety standards, reduction in the present level of efficiency or increased operating costs resulting from the twelve (12) hour shift schedule, then either the Union or the Corporation may terminate the twelve (12) hour shift schedule and return to the schedule and rotation previously in effect in the Collective Agreement which expired November 17, 1984, upon giving one month's written notice to the other party.

- (m) The normal work week for rotating shift employees, who are designated relief employees, shall average forty (40) hours per week over the **52-week** period. This will be achieved by working eight (8) hours per day Monday through Friday 08:00 to 16:00 unless they are rescheduled to work rotating shifts in relief of regular rotating shift employees who are on a leave of absence. In these cases, they will be scheduled off on their day shifts in order to average the forty (40) hour week. When they are affected by a shift change, they will be given a minimum of **twenty-two (22)** hours notice. Failure to give such notice will result in overtime payment for all hours worked on the first shift so changed. Notice will not be required to return them to their regular schedule. Relief employees will not be scheduled for more than five (5) consecutive twelve (12) hour shifts for Fire and Security and six (6) for Operations. Employees who are designated as relief employees will be the employees with the least Section Seniority.
- (n) An employee's request to reschedule vacations and/or accumulated days will not be arbitrarily denied.
- (o) Hours of work may be changed for off-site training purposes provided a minimum of forty-eight (48) hours notice is given.
- (p) Hours of work may be changed for on-site training provided a notice of forty-eight (48) hours is given. Hours of work will not be changed more than four (4) times during the posted work schedule period unless there is mutual agreement between the Union and the Corporation for more changes.
- (q) Rotating shift employees, by majority vote of the employees within the section, may return to the eight (8) hour shift schedule. Request for such a change must be made prior to the posting period as established in Clause 13:06 (b). Hours of work, schedules and rotation associated with the eight (8) hour shift system must be redefined prior to implementation.

13:07 For underground maintenance employees, those assigned by the company and defined as employees who work in the underground during the maintenance season (i.e. Millwright, Machinist, Electrician, and Welder), the hours of work will be modified on a trial basis as outlined in the Letter of Understanding regarding alternate work schedules.

ARTICLE 14 – TWIN FALLS

14:01 Prior to reactivation of the Twin Falls Power Plant, the Corporation and the Union will renegotiate the specific provisions in this Agreement to sustain normal plant operation.

ARTICLE 15 – OVERTIME

15:01 (a) For rotating shift employees only, overtime at 200 percent of regular rate will be paid for all hours worked in excess of scheduled hours or on an employee's scheduled days off.

(b) For day employees, overtime will be paid at 200% of the regular rate for all time worked outside or in excess of the workday or workweek. Employees required to work overtime will, where possible, be given at least four (4) hours notice of the overtime requirement.

15:02 Any time paid for at overtime rates in any workday shall not be used to compute overtime for workweek. To the extent that hours are compensated for at overtime rates under one provision, they shall not be considered as hours worked in determining overtime under the same or any other provision of this Agreement.

15:03 Overtime rates shall not apply in cases of:

(a) Exchange of shifts, with Corporation approval, by employees for their own convenience.

(b) Short change of shifts, within the same day and/or the same week, in accordance with accepted shift schedules.

15:04 Opportunities for overtime hours shall be equitably distributed among employees in each Shop who normally perform the work to be done. The Corporation will post on a monthly basis, in the applicable Shop, a list showing actual overtime hours worked and the opportunities for overtime hours which were made available to each contacted employee. **Employees, where practical, will be contacted for overtime opportunities, starting with those lowest on the list and progressing to those highest on the employee overtime percentage list. An employee who is contacted and declines the overtime opportunity for any reason will have this time included in the overtime percentage calculation.** The distribution of overtime will be based on the availability of the employee and calculated as a percentage of the regular hours worked monthly and **ending March**

31st of each calendar year. A sample form used for the posting and calculating of overtime is shown in Appendix "D".

15:05 An employee may elect to accumulate up to the equivalent of sixty (60) straight time hours in lieu of pay for the overtime worked. One (1) hour of overtime worked will be banked as two (2) hours. Such time off will be requested in advance and taken at a time mutually agreed upon by the employee and the Supervisor. An employee may carry a maximum of forty-eight (48) hours from one calendar year to the next. **Banked overtime leave will not be arbitrarily denied when requested for Family responsibility as defined in Article 25:06, provided the employee has exhausted Family responsibility leave entitlement.**

15:06 Employees who report for work on scheduled overtime without having been notified at their normal place of residence not to report, and for whom no work is available, will be paid three (3) hours pay at their overtime rate.

- 15:07
- (a) A call-out will be defined as overtime work for which notification is not given in advance of the employees' regular scheduled quitting time on their last regular working day prior to the overtime requirement.
 - (b) Where employees are called out for work after they have left their place of work, other than for the continuation of their regular scheduled shift, they shall receive a minimum of three (3) hours at the overtime rate or the prevailing overtime rate for actual hours worked, whichever is the greater.
 - (c) If employees are required to perform work other than that for which they were called, they shall be paid a minimum of one and a half (1.5) hours at the overtime rate for each additional job or the actual hours worked at the prevailing overtime rate, whichever is greater.
 - (d) When overtime is rescheduled or cancelled after an employee has left their normal place of work, they shall be paid a minimum of three (3) hours at the overtime rate or the prevailing overtime rate for actual hours worked, whichever is the greater shall be paid.
 - (e) Employees who report for work on scheduled overtime on weekends and statutory holidays will be paid a minimum of two (2) hours' pay at the overtime rate or appropriate overtime premium for actual hours worked, whichever is greater.

ARTICLE 16 – WAGES

16:01 Wage rates covering all classifications within the bargaining unit are set out in Appendix "A" attached to and forming part of this Agreement.

ARTICLE 17 – PREMIUMS

17:01 For the purpose of this Article:

| | |
|------------------|----------------|
| Day Shift is | 08:00 to 16:00 |
| Evening Shift is | 16:00 to 24:00 |
| Night Shift is | 00:00 to 08:00 |

17:02 The following shift premium will be paid for any regular time scheduled and worked on evening shift and night shift:

Evening shift **\$1.70/hour (effective date of signing)**
\$1.80/hour (effective January 2018)

Night shift **\$1.80 (effective date of signing)**
\$1.90 (effective January 2018)

17:03 Rotating shift employees, who are required to work regular shifts on Sunday when it is essential to schedule shifts on a 24-hour basis, 7 days a week for the operation and protection of the Churchill Falls Operations facilities, will be paid 200% of the regular rate for work scheduled and performed on Sundays.

17:04 Employees will be paid at 200% of their regular rate for work performed on the following structures:

Logan Communications Tower
Atikonak Communications Tower
Emeril Communications Tower
Churchill River Crossing Span
Non-Directional Beacon
Monopole in the Switchyard
Alimak in Cable Shaft Underground

ARTICLE 18 – TRAINEE PROGRAM

18:01 A Trainee Program shall be established in the following areas:

Technician/Technologist
Protection and Control Department
Communications Department

18:02 Eligibility to enter the program is a graduate of a minimum of a three (3) year recognized technology course required by the Corporation or the equivalent of a three (3) year technology course and is eligible to become a member of the A.E.T.T.N.

18:03 The following levels of progression will apply during the formalized training period:

1st year - Technician 1
2nd year - Technician 2
3rd year - Technician 3
4th year - Technician 4
5th & 6th year - **Technician**

Upon satisfactory completion of the six (6) year program, the employee will receive the classification of Technologist. This classification is responsible to provide technical direction to Technicians. **However, there may be circumstances where technicians may be required to provide technical direction to technologists.**

18:04 **Technicians and Technologists successful in bidding off on a technician or technologist position within another discipline shall continue to receive the Technician or Technologist rate of pay, as applicable.**

ARTICLE 19 – REPORTING PAY

19:01 Employees who report for work on a regular scheduled day or shift without having been notified at their normal place of residence not to report and for whom no work is available will be allowed four (4) hours pay at the rate of the job for which they were scheduled.

19:02 Employees who report for work on a regular scheduled day or shift and actually perform work will be paid a regular day's pay, at the rate of pay for the job for

which scheduled unless they are assigned to a higher rated job in which event they will be paid at the rate of the job performed.

19:03 Clause 19:01 or 19:02 shall not apply to employees who are returning to work after an unauthorized absence.

ARTICLE 20 – OUTLYING AREAS

20:01 When employees are assigned to work which takes them away from their normal job site, from which they are unable to return home as planned, they will receive in addition to their normal day's pay an additional four (4) hours, at their regular straight-time rate, for each such unplanned overnight stay, unless payment has been made in accordance with Clause 20:02 or 20:03.

20:02 When employees are assigned to work which takes them away from their normal job site and requires them to remain overnight, prepare their own meals, and perform general housekeeping duties, an additional six (6) hours at their regular straight-time rate will be paid for each such overnight stay, unless payment has been made in accordance with Clause 20:01 or 20:03.

If the employees provide their own food, applicable expenses will be paid in accordance with Clause 46:01.

20:03 Employees who are stranded in an outlying area while on a work assignment, and where there are no accommodations available, will be paid premium pay for all hours stranded outside regular working hours. On return home these employees will be subject to the provisions of Article 29.

ARTICLE 21 – OVERTIME MEALS

21:01 (a) Employees who are scheduled to work in excess of one (1) hour beyond the end of a regular shift will provide their own meal. However, if such overtime continues, hot meals, where practical, shall be provided at four (4) hour intervals thereafter by the Corporation.

(b) Employees who are required to work in excess of one (1) hour beyond the end of a regular shift will be provided with a hot meal where practical. If such overtime continues, additional meals shall be provided at four (4) hour intervals thereafter.

- (c) Employees who are required to work in excess of one (1) hour beyond the end of a regular shift and who at the end of their regular shift have not been provided a one (1) hour unpaid meal break will be supplied with a hot meal where practical. If such overtime continues, additional meals shall be provided at four (4) hour intervals thereafter.
- (d) Employees scheduled to work on their day off will provide their own meal, unless the hours exceed eight (8) (12 hours rotating shift employees). If exceeded, Clause 21:01 (b) above shall apply. For the purpose of overtime meals, employees scheduled to work on their days off shall be provided overtime meals as if it were a regular work day.
- (e) Employees who are required to work after the end of a regular shift and have been provided with a one (1) hour unpaid meal break will be supplied with a hot meal, when practical, at four (4) hour intervals thereafter.
- (f) Employees who are scheduled to work in excess of two (2) hours before the start of a regular shift will be provided with one hot meal after working two (2) hours, where practical.

21:02 Employees who are called out in accordance with Clause 15:07 (a) or (b) prior to one (1) hour before the start of their regular shift shall be provided with a hot meal, where practical, and every four (4) hours thereafter up to the regular meal break.

21:03 Time to eat the meal(s) not exceeding thirty (30) minutes will be considered as time worked. When it is impractical to provide meals, the employee shall receive **\$19.35** cash in lieu for each meal not provided as required under this Article.

\$20.50 (effective January 1, 2015)

\$21.35 (effective January 1, 2016)

ARTICLE 22 – TEMPORARY ASSIGNMENTS

22:01 Should employees, because of shortage of work at their regular job or as an alternative to layoff be assigned to another job, they shall be paid at the rate of the job to which they have been assigned, effective at the commencement of the next pay period, subject to the provisions of Article 12.

22:02 Should employees be assigned to a job classification carrying a higher basic wage rate than their regular job classification, they shall be paid the hourly wage rate for

the new job for all hours worked throughout the duration of the assignment. The higher rate shall be paid for stat holidays or short term sick leave (which does not exceed forty (40) hours) occurring during the temporary assignment.

22:03 **The following will apply, with the exception of Senior Station Operators:**

- (a) **Employees who are assigned Lead hand will be paid 8% above the IBEW 2351 classification they are supervising, or 8% above their regular rate, whichever is greater.**
- (b) **Employees who are holder of record will be paid 8% above the IBEW 2351 classification for whom they are holding the permit, or 8% above their regular rate, whichever is greater.**
- (c) **Lead hands can simultaneously be holder of record, however, these premiums will not be combined.**

22:04 **Employees assigned supervisory responsibilities in the absence of the regular supervisor or when work requirements warrant such assignment, will receive 14% above the rate of the IBEW 2351 highest classification supervised or 14% above the regular rate, whichever is greater, while performing the supervisory duties.**

22:05 When employees are temporarily assigned to a classification which carries a lower basic wage rate than their regular job classification, they shall be paid at the rate of their permanent classification while filling the lower position.

22:06 An employee performing an assignment as defined under articles 22:03 and 22:04 will receive the higher assignment rate and are not eligible to receive both concurrently.

ARTICLE 23 – PAID HOLIDAYS

23:01 Employees shall receive, for any of the holidays set forth in Clause 23:02, except Christmas Eve and New Year's Eve, a holiday allowance equal to eight (8) hours at their regular rate or four (4) hours for Christmas Eve and New Year's Eve, providing that they are not absent without permission on their last scheduled working day preceding and their first scheduled working day following the holiday.

23:02 Whenever used in this Agreement, the term "holiday" means one of the following days:

| | |
|----------------------------------|-------------------------------|
| New Year's Day | Labour Day |
| Good Friday | Remembrance Day |
| Victoria Day | Christmas Eve p.m. (1/2 day) |
| Discovery Day | Christmas Day |
| Canada Day | Boxing Day |
| 1 st Monday in August | New Year's Eve p.m. (1/2 day) |
| Thanksgiving Day | |

Also, any special non-recurring holiday proclaimed by the Newfoundland and/or Federal Government.

In addition to the holidays referred to above, each permanent employee shall be entitled to three (3) holidays with pay to be taken at a time mutually agreed between the Corporation and the employee, so that there will be no interruption of operations. Pay for these holidays shall be eight (8) hours at the employee's regular straight-time rate. These holidays must be taken within the Calendar Year.

During an incomplete year of service, an employee shall be entitled to only one floating holiday for each four (4) months of complete service.

23:03 Day employees or two shift employees who are required to work on a holiday, except Christmas Eve and New Year's Eve, will receive 200% of their regular rate for each hour worked in addition to the eight (8) hours holiday allowance paid at their regular rate. In the case where these employees work on Christmas Eve and New Year's Eve (Clause 23:02), they will receive 200% of their regular rate for all hours worked after 12:00 hours and in addition will receive four (4) hours holiday allowance paid at their regular rate.

23:04 For the purposes of computing overtime, hours for which holiday allowance is paid shall be considered as hours worked.

23:05 An employee who is scheduled to work on a holiday and fails to do so and has not been granted an excused absence shall not receive holiday allowance.

23:06 (a) The days on which the holidays referred to in Clause 23:02 will be observed at Churchill Falls, for purposes of pay, will be determined by mutual consent. Should the parties fail to agree, the holidays will be observed on the days declared by the Government of Newfoundland and Labrador.

- (b) Notwithstanding the above, rotating shift employees shall observe designated paid holidays on the actual date that they occur.

ARTICLE 24 – VACATIONS

24:01 Vacations will be based on the Calendar Year and vacation credit will be earned in accordance with the following schedule:

| <u>COMPLETE CALENDAR YEARS OF SERVICE</u> | <u>VACATION CREDITS</u> |
|---|-----------------------------|
| 1 | 18 |
| 2 | 20 |
| 3 | 22 |
| 4 | 24 |
| 5 to 10 | 27 |
| 11 to 17 | 28 |
| 18 to 21 | 29 |
| 22 and succeeding | 30 |

*NUMBER OF
REGULAR
DAYS WORKED X CREDIT*

260

rounded upwards to the next whole day.

24:02 Each employee shall be entitled to an additional five (5) days "sabbatical". Vacation to be taken after the anniversary of five (5) years continuous service **with Churchill Falls (Labrador) Corporation** and at each five (5) years interval thereafter.

24:03 All vacations shall be taken during the year beginning January 1st following the year in which they are earned, except that an employee commencing employment prior to May 1st may take up to five (5) days vacation as it is earned during the initial year of service. Notwithstanding the above, an employee may carry over up to five (5) days vacation into the next vacation year, providing the request is made before the thirty-first day of December.

24:04 Vacation pay will not be paid for vacation entitlement not taken except where employees are prevented by the Corporation from taking their vacation in the current vacation year.

- 24:05 Vacation pay shall be calculated at eight (8) hours pay for each day of vacation entitlement at the employees' prevailing rate of pay at the time their vacation commenced.
- 24:06 A paid holiday, as outlined in Clause 23:02, that occurs within an employees' vacation period will not be deemed a vacation day.
- 24:07 Bereavement leave as outlined in Clause 25:03 that occurs within the employees' vacation period will not be deemed vacation days.
- 24:08 If employees are ill on the date the vacation is scheduled to start, then, subject to Clause 24:04, the vacation will be rescheduled. Employees shall submit a doctor's certificate attesting to the illness.
- If employees are hospitalized during their vacation, then the days of such hospitalization and any subsequent convalescence period will be charged to sick leave, and subject to Clause 24:04, the resulting vacation credits then remaining will be utilized at a time suitable to the Corporation. Employees must submit to the Corporation medical proof, from their medical physician, of the necessity of such hospitalization and convalescence period.
- 24:09 Although the Corporation will try to accommodate employees as to the time of taking vacation, necessities of operations must be given full consideration. The Union agrees to co-operate with Management in scheduling vacations in such manner that maximum operations may be maintained.
- 24:10 Temporary Employees
- (a) Temporary employees shall receive vacation pay in lieu of vacations and will be paid at the rate of 7% of regular wages. Such pay will be calculated and paid each pay period.
- (b) **Temporary employees may choose vacation credit earned, based on vacation pay earned at 7%, in lieu of vacation pay. Temporary employees who elect to choose vacation credits must notify Human Resources by December 15th of the preceding year, indicating the decision to take vacation credit. Otherwise, employees will default to vacation pay.**
- 24:11 A permanent employee who elects to take vacation during the period January 1 to March 31, will receive (one) 1 eight hour day credit for each forty (40) hours taken within this period. Such credit will be taken outside the maintenance season (April 1st – October 31st).

24:12 An employee who is on sick leave for a consecutive period of greater than four (4) weeks, or is on LTD, will be permitted to carry over excess vacation leave from the year that their illness or disability commences to the next calendar year, provided it is not possible to facilitate their vacation leave within that calendar year and in such cases:

- (a) A written request indicating the reasons the vacation leave could not be utilized must be submitted to, and approved by, the supervisor and the Human Resources Department;
- (b) Any excess carry over days approved must be utilized prior to December 31st of the next calendar year; otherwise, these leave days will be forfeited.

ARTICLE 25 – LEAVES OF ABSENCE

25:01 Employees shall work as scheduled unless they have requested and received a leave of absence, with or without pay, as listed in this Article. Leave with pay under any of the following clauses shall be calculated at eight (8) hours pay for each day of leave at the employees' prevailing rate of pay at the time the leave commenced.

25:02 ADOPTION LEAVE

- (a) Employees will be granted Adoption Leave, without pay, to a maximum of seventeen (17) weeks commencing on the day the child comes into the actual care and custody of the employee. An employee wishing to apply for Adoption Leave must provide at least four (4) weeks written notice prior to the estimated date of adoption. Proof of adoption must be provided to the satisfaction of the Corporation.
- (b) The employee on Adoption Leave will continue to receive Corporation benefits under Clause 25:09 (d), (e), (f), (g), (h) and (i).

25:03 BEREAVEMENT LEAVE

- (a) Employees will be granted five (5) regularly scheduled work days leave (4 - 12 hours shifts if applicable) with pay commencing on the date of death of the **partner**, or common-law **partner**, child, parent, legal guardian, brother, sister, parent-in-law, grandparent, grandchild, daughter-in-law, son-in-law, immediate brother-in-law/sister-in-law or other relative or

dependent living in the household of the employee. Travel benefits, as per Clause 42:01 (d) shall apply.

- (b) At the discretion of the Manager, additional days may be granted to cover extenuating circumstances associated with travel related to the bereavement leave as outlined in (a) above.
- (c) **Employees will be granted three (3) regularly scheduled work days leave with pay to attend the funeral of nieces, nephews, and grandparents-in-law. Travel benefits as per Clause 42:01 (d) shall not apply.**

25:04 **CHILD CARE LEAVE**

The Corporation agrees to grant employees up to twenty (20) working days, annually, leave of absence without pay during any periods the employees are required to be off work to care for their family due to illness, accident or maternity of their **partner** and the employees are unable to secure suitable care for their children.

25:05 **EDUCATION LEAVE**

Where an employee wishes to participate in full time studies at a recognized institute of learning, leave of absence may be granted, without pay and without loss of seniority, subject to the following conditions:

- (a) Prior approval by the employee's Department Manager and the Human Resources Division on the recommendation of their Supervisor.
- (b) Leave will be for the duration of the term of the selected course, but in no case will it exceed ten (10) months at any one time.
- (c) The purpose of the course is to upgrade knowledge and skills which could qualify the employees for promotional opportunities within the Corporation.

Subject to the foregoing, arrangements will be made for the employee to continue to participate in the Pension Plan and Group Insurance Plan. No rebate will be paid for such full time studies.

25:06 **FAMILY RESPONSIBILITY LEAVE**

Subject to the Supervisor's approval and the exigencies of the Corporation's operations, Permanent and Term employees may be granted special leave, with pay, not exceeding three (3) days (twenty-four (24) hours) a year to attend to the temporary care of a sick family member; needs related to the birth of the employee's child; medical or dental appointments for dependent immediate family members; meeting with school authorities; home and family emergencies. Such leave may be taken in hourly increments.

An employee may carryover a maximum of three (3) days (twenty-four (24) hours) from one calendar year to the next calendar year for a maximum of six (6) days (forty-eight (48) hours) of family leave in any one calendar year.

25:07 **JURY/COURT LEAVE**

- (a) Employees serving jury duty and those who have been subpoenaed to appear before a Court of Law or a Public Enquiry shall be paid the same regular wages as they would if they had been at work during the time they were absent from work because of their compliance with the summons or subpoena.
- (b) Employees who are required in the performance of their duties to attend any court of judicial enquiry shall suffer no loss of regular wages as a result of such attendances. However, if court occurs on a day employee's scheduled hours off, then they shall be paid at straight time rates as a result of such attendance. If court occurs during a rotating shift employee's scheduled hours off, they will be granted time off in lieu to be taken at a mutually agreeable time between the employee and their supervisor.
- (c) In the event that any employee is accused of an offence which requires them to attend court, they shall be entitled to leave without pay to make the court appearance. If the employee is in custody while awaiting a court appearance, the Corporation may grant the employee leave without pay for the duration of the incarceration. The Corporation may revoke any such grant of leave in the event that the employee is convicted of any charge arising out of those legal proceedings.

25:08 **LEGAL ASSISTANCE**

The Corporation will pay the legal costs associated with the defence of **any employees** who are sued or charged with any offence as a result of acts arising from the normal performance of their duties. Employees shall have the right to choose their own counsel to represent them in their defence **but in no case shall the Corporation be required to pay in excess of \$50,000 for any matter, including all related proceedings or appeals.** In addition, the Corporation shall ensure there is no loss of regular wages and will pay travel and accommodation expenses (in accordance with Corporation Policy) for the duration of the legal proceedings.

25:09 **MATERNITY LEAVE**

- (a) Employees will be granted Maternity Leave, without pay, up to a maximum of seventeen (17) weeks. The commencement and termination dates of an employee's Maternity Leave shall be a matter of mutual agreement between the employee and the Supervisor. The commencement date shall be determined as soon as possible after the employee is aware of her pregnancy with the employee's request not to be unreasonably denied.
- (b) The Supervisor reserves the right to require an employee to commence Maternity Leave prior to the time specified in Clause 25:09 (a) if, after medical examination, it is found that the state of health is incompatible with the requirements of **the** job.
- (c) An employee will be awarded Sick Leave, in accordance with Article 26, for illness that is a result of or may be associated with pregnancy prior to the scheduled commencement date of Maternity Leave or birth of the child, whichever occurs first.
- (d) Employees granted Maternity Leave shall continue to accumulate seniority under Article 12, but will not be paid for holidays (Article 23) occurring during their leave of absence. Vacation entitlement will accumulate during Maternity Leave provided the employee returns to work at the expiry of the approved leave.
- (e) The employee may return to duty after two (2) week's notice of **their** intention to do so, on submission of a satisfactory certificate of fitness from **their** physician. Upon return to work **they** will be reinstated in **their** former position and will receive any new increased salary rate or step that would affect **their** classification rate.

- (f) During the Maternity Leave the Corporation will continue to pay the premiums for coverage of the Corporation's Group Insurance Benefits Program.

Employees will continue to pay the required premium for Long Term Disability (LTD) and Dental Coverage and any other optional insurance. Employees will make any required payments for other items (e.g., Computer, Canada Savings Bond, Home Auto Insurance).

- (g) Pensionable service for Maternity Leave will be continued if :
- i. The employee so elects coverage as per the Public Service Pension Act immediately upon return from leave.
 - ii. The terms and conditions for purchase of such service, as outlined by the both the Human Resources Department and Public Service Pension Plan administration, are followed.
- (h) Upon the written request of the employee, information will be provided on training and promotional opportunities while on Maternity Leave.
- (i) An employee is eligible to receive Supplemental Benefits while on Maternity Leave to a maximum of seventeen (17) weeks, provided:
- i. The employee has registered with and complies with the reporting requirement of the Human Resources Department and the Employment Insurance (EI) Commission, and qualifies for benefits under the Employment Insurance Act;
 - ii. The employee returns to work following the expiration of the approved leave period;
 - iii. An employee who qualifies for the Supplemental Benefit will receive the following payments:
 - a. For the first two weeks of leave, the EI waiting period, the employee will be paid 100% base salary continuation. Such salary is based on gross weekly regular pay in effect immediately prior to the leave;
 - b. For the remaining leave period as defined in 25:09 (iii) (a), the employee will be paid an amount which, when added to the

gross EI benefit, will equal 85% of the employee's gross weekly base salary in effect immediately prior to the leave;

- c. In order to receive the benefit as outlined in 25:09 (iii) (b) the employee must provide the Human Resources Department a copy of the EI benefit statement.
- iv. An employee will not be entitled to Supplemental Benefits in the following circumstances:
 - a. The employee has been dismissed or suspended without pay;
 - b. The employee has terminated employment through resignation;
 - c. The employee is on approved leave of absence, other than maternity leave, without pay;
 - d. The employee is not eligible for EI benefits;
 - e. The employee is receiving short or long term disability benefits under the Company's Disability programs.

25:10 **PARENTAL LEAVE**

- (a) Employees who assume care and custody of a newborn or newly adopted child will be granted Parental Leave, without pay, up to a maximum of thirty-five (35) continuous weeks which shall commence, in the case of a female employee, on the expiration of Maternity or Adoption Leave. Notwithstanding the above, a female employee may utilize any remaining vacation entitlement and/or approved vacation carryover immediately following Maternity Leave but prior to the taking of Parental Leave. A carry-over of 5 days is permitted to be carried to the following vacation year, plus any excess leave provided:
 - i. It is not possible to facilitate the vacation leave within the calendar year prior to or following the leave (i.e. maternity or adoption and parental leave commences at beginning of the calendar year with duration through to year end), and in such cases:
 - a. A written request indicating the reasons the vacation leave could not be utilized must be submitted to and approved by the Supervisor and the Human Resources Department;

- b. Any excess carry-over days approved must be utilized prior to December 31st of the year the employee returns from approved leave; otherwise, these leave days will be forfeited.
- (b) In the case of a male employee, within thirty-five (35) weeks of the date that the child is born or comes into **their** actual care and custody.

An employee wishing to apply for Parental Leave must provide at least four (4) weeks written notice prior to the estimated date of birth or adoption. Proof of adoption must be provided to the satisfaction of the Corporation.

Employees on Parental Leave will continue to receive Corporation benefits as per Clause 25:09 (d), (e), (f), (g) and (h).

25:11 **PATERNITY LEAVE**

Full time employees who are living in Churchill Falls, will be granted Paternity Leave of up to four (4) days with pay when they travel in accordance with Site Administration Regulation No. 3.6, Section 6.3. The days eligible for payment shall be any normally scheduled work days or part thereof, to a maximum of four (4), falling within the travel period. Payment should be calculated at the employee's normal straight time rate at the time the leave is granted.

25:12 **RELOCATION LEAVE**

Employees shall be granted a leave of absence, with pay, for the purpose of relocating their family and/or personal effects to Churchill Falls or Wabush.

- (a) Five (5) days of eight (8) hours per day at the employees' normal rate of pay when after having been accommodated on single status they are initially assigned family accommodations.
- (b) Three (3) days of eight (8) hours per day at the employees' normal rate of pay, when after living on married status in a furnished unit they are first assigned unfurnished accommodations provided they have not previously received a benefit under Clause 25:12 (a). In this instance travel as per Clause 42:01 (f) shall not apply where the relocation of personal effects and furnishings were provided at initial hiring.

- (c) Three (3) days of eight (8) hours per day at the employee's normal rate of pay when a single employee first becomes married and is assigned family accommodations.
- (d) Three (3) days of eight (8) hours per day at the employees' normal rate of pay when, at their time of hire, they are assigned unfurnished accommodations but were provided furnished accommodations while awaiting their personal effects and furnishings to arrive on site. In this instance travel as per Clause 42:01 (f) and (g) shall not apply.
- (e) Three (3) days of eight (8) hours per day at the employee's normal rate of pay when an employee requests and is granted unfurnished accommodations. In this instance Travel as per Clause 42:01 (f) and (g) shall not apply.

Leave granted under this Clause 25:12 shall only apply to the employee who is assigned the accommodations. An employee may claim such leave **more than** once, **to a maximum of five (5) days**, during their term of employment.

25:13 **UNION BUSINESS**

Subject to the requirements of the Corporation, leave without pay will be granted to employees to attend Union functions, provided at least one (1) week written notice is given to the Corporation. When employees are granted leave for Union business, the Corporation will retain the employees on its payroll and invoice the Union for the appropriate wages paid. The Union will remit payment to the Corporation within thirty (30) days of receipt of the invoice.

24:14 **UNION OFFICE LEAVE**

Employees who are selected by the Union for Executive positions within the Union that requires them to leave the service of the Corporation as Permanent Employees, shall be given the opportunity to arrange a leave, without pay, from the Corporation not exceeding four (4) years duration, and should such employees wish at the end of such leave of absence to return to the Corporation as Permanent Employees, the Corporation shall, where possible, return them to the positions held prior to such leave. In the event that the positions have become redundant and/or the technology of the positions have changed, the employees shall be offered comparable employment, within the area, for which they are qualified.

In order to retain coverage under the Corporation's benefits in accordance with Article 42 and 44, with the exception of LTD, the employees will be required to pay the premium in whole for the period of their absence. They shall retain and accrue seniority with the Corporation as if they had been continuously employed.

25:15 **UNPAID LEAVE**

- (a) Leave without pay may be granted on request of the employee and will not be arbitrarily denied. **Such requests will include, but not be limited to compassionate care leave and critically ill childcare leave.** However, the Corporation shall have the right to approve or deny such request and, if approved, to determine the duration of the absence.
- (b) Employees, while on a leave of absence for a period in excess of one (1) month, shall not become entitled to or have credited to them any benefits which arise out of this Agreement other than seniority.

ARTICLE 26 – SICK LEAVE

- 26:01 Sick Leave is to provide income continuance on a regularly scheduled working day or shift when an employee is unable to work due to illness or non-compensable accident. Proof of illness or accident must be provided to the satisfaction of the Corporation.
- 26:02 A permanent employee's income will be continued while absent due to illness or non-compensable accident at the rate of 100% for the 105 calendar days eligibility period of the Corporation's Long Term Disability Plan.
- 26:03 Employees, who are hired into temporary jobs, will receive 100% income on absence due to illness or non-compensable accident for the length of time hired into that temporary job as per the notice of employment, but in no case will that income exceed fifteen (15) weeks. These employees will not be eligible for Long-Term Disability benefits. However, full-time employees temporarily transferred to these jobs will not be subject to this Clause.
- 26:04 Scheduled visits to physicians, dentists and optometrists will be recognized as Sick Leave providing at least two working days advance notice to the appointment is given to the Supervisor. Scheduled visits as stated above, which involves travel to other locations, will only apply if referrals are recommended and arranged through the Churchill Falls resident doctor.

ARTICLE 27 – APPRENTICES

27:01 The Union recognizes the value and necessity of the Hydro Group of Companies (Corporation) Apprenticeship Program and agrees to co-operate fully in the implementation thereof.

27:02 The schedule of rates of pay for apprentices are as set forth in Appendix "A" attached hereto and forming part of this Agreement.

27:03 Apprentices, on attaining their journeyman status, are under no obligation to accept permanent employment with the Corporation. The Corporation, likewise, is under no obligation to provide permanent employment for the apprentices.

Nevertheless the Corporation, when requested by the apprentices, will retain them for an additional period of six (6) months from the date they receive their journeyman status.

If, during the above six (6) month period, a vacancy occurs or a new position is created within the apprenticed trade, and the apprentice applies for same, such application will be given due consideration. If the applicant is successful, permanent status will be given on acceptance of the position, **and the additional time worked upon attainment of their journeyman status will be retroactively applied to their seniority.** If unsuccessful, employment will be terminated at the end of the six (6) month period stated above.

27:04 Apprentices, while employed with the Corporation, will be subject to the terms and conditions of the Collective Agreements existing in the area, where they are working from time to time, except that their probationary period will be the six (6) month period required by the program. They will be governed solely by this Article 27 for the purpose of seniority and eligibility for permanent employment. They will not be eligible for severance pay unless they obtain permanent employment.

27:05 An Advisory Committee, with equal representation from the Corporation and the Union will, from time to time, review and make recommendations to the Corporation on the Apprenticeship Program.

27:06 While an apprentice is enrolled in the Corporation's Apprenticeship Program, they will be eligible for a Block Allowance of \$300.00 to partially offset expenses while attending school. The Block Allowance will be paid a maximum of four (4) times during the apprenticeship program and will be paid to the apprentice immediately prior to their block training.

27:07 Permanent employees entering a Nalcor Energy Churchill Falls internal apprenticeship program will maintain their permanent status. They will be subject to all provisions of Article 27 throughout the duration of the apprenticeship. If offered permanent employment upon obtaining their journey person status, they will be expected to accept. However; if no permanent employment in their apprenticed trade is offered, or they are unsuccessful in obtaining journey person status, they have the option to exercise their seniority in accordance with Article 12. These employees will be considered permanent employees on temporary posting and will accrue seniority in their regular classification and section.

ARTICLE 28 – CAMP STANDBY

28:01 When an employee is required to remain at a camp to cover the operation for a twenty-four (24) hour period on their scheduled days off, they shall receive eight (8) hours straight time pay for each such twenty-four (24) hour period. If they are required to work overtime during this period, they will be paid overtime rates for actual hours worked in addition to the said eight (8) hours pay.

ARTICLE 29 – REST PERIOD

29:01 The Corporation will make every reasonable effort to grant an eight (8) hour rest period to any employee who has worked for fourteen (14) hours in a twenty-four (24) hour period. If said eight (8) hours or portion thereof occurs within the employee's next scheduled regular hours of work, that time so occurring shall, for pay purposes, be considered time worked.

29:02 If an employee is required to work during the period between midnight and 05:00 hours, the employee will be permitted where possible, an eight (8) hour rest period before required to assume regular duties. If any portion of the eight (8) hours occurs within the regular hours of work, that time so occurring shall for pay purposes, be considered time worked.

29:03 It is to be understood that in the case of an emergency which constitutes an imminent hazard to life or property, it may not be possible to comply fully with the above; however, the major consideration must be the safety of the employee. In these cases if you have to work, you shall be paid double time.

29:04 If a shift employee (12 hour shift) scheduled to work a night shift, is called in between 12 p.m. and 5 p.m., they will receive an eight (8) hour rest period where possible.

29:05 While on a rest period, any requirement to return to work shall be considered a call-out as per article 15:07 (a) (b) (c).

ARTICLE 30 – HEALTH AND SAFETY

- 30:01 The existing safety devices and practices of the Corporation, for the purpose of protecting employees from injury, accident and unhealthful conditions at work during their working hours, shall be continued subject to such improvements or changes as the Corporation may from time to time determine to be advisable. The parties recognize that employees have the right and obligation to report unsafe conditions and practices to their immediate Supervisor.
- 30:02 A Union-Management Occupational Health and Safety Committee shall be established consisting of **four** members appointed by the Union from their Bargaining Unit and **four** members appointed by Management. Each party shall notify the other in writing of its appointees and any subsequent changes.
- 30:03 One Corporation and one Union representative from the Committee shall conduct inspections as recommended by the Committee but in no instance will the time between inspections exceed three (3) months.
- 30:04 Within five (5) days after the inspection, a meeting of the Committee shall be held to discuss the findings of the inspection and any other items of safety. Minutes of meetings will be distributed to each committee member and will, within five (5) days, be presented to Management with recommendations for action.
- 30:05 Members of the Occupational Health and Safety Committee will be paid at their straight time hourly rate for hours which would have otherwise been worked when on safety inspection or safety meetings.
- 30:06 Employees will not be required to attend safety/shop meetings held outside their regular working hours. However, if they elect to attend, when requested, they shall be paid at their straight time hourly rate for all time spent in such meetings.
- 30:07 **The Corporation and the Union** are committed to the safety, health and welfare of employees. This is accomplished through various joint safety committees and a collaborative effort and relentless commitment by all employees.
- 30:08 The following committees have been established to promote safety. When the need arises to change the direction or the existence of these committees, it will be

done jointly with union and management. These committees will review and update their respective mandates as required.

(a) Safety Partnership Committee

Safety Partnership Committee consists of company and union leadership members. The Safety Partnership Committee mandate includes:

- ensuring that safety and labour relations remain separate and distinct;
- maintaining a respectful and meaningful collaboration for the **Corporation** safety program and strategies;
- actively promoting union/ management alignment on safety;
- formulating and executing a high level plan to improve safety at Churchill Falls;
- providing guidance and support to the Safety Leaders team, management and the **Union** executive in promoting all safety initiatives.

(b) Safety Leaders Committee

The Safety Leaders Committee consists of union members appointed by the union executive and management members appointed by the company. Each safety leader will champion and promote safety and health within the Corporation.

The mandate includes:

- providing input into the safety- related goals and objectives of the corporation;
- ensuring that effective safety- related processes are identified, developed and implemented;
- reviewing and analyzing safety-related data in order to identify and address emerging trends;
- providing guidance and advice to other safety-related committees;
- making recommendations on safety-related education and training programs.

(c) Safety Stewards

Safety Stewards are a group of representatives from each shop whose mandate includes:

- working with their supervisor to address health and safety concerns;
- advocating on behalf of their shop on health and safety matters; participating in accident / incident investigations.

ARTICLE 31 – SAFETY AND PROTECTIVE EQUIPMENT

31:01 Employees are required to use and/or wear safety equipment and apparel for their protection in the performance of their duties:

(a) The following, when required, will be supplied to each employee at Corporation expense:

- i. Safety glasses
- ii. Hard hats, complete with liners
- iii. Work gloves
- iv. Coveralls (non-insulated)
- v. Bug Jacket (1)
- vi. Snowmobile helmets or goggles
- vii. Rain gear
- viii. Conductive boots
- ix. Flame resistant coveralls and rain gear

(b) The following protective equipment will be loaned out by the Corporation on a charge basis, and credited upon return in good condition, subject to normal wear and tear:

- i. Safety goggles and protective face masks for duties such as cutting, welding or grinding
- ii. Welders gloves, masks, vests and blankets
- iii. Line worker's belts and spurs
- iv. High voltage rubber gloves and leather protectors

- v. For Fire and Security Officers, bunker gear, rubber or leather fire fighting boots, waterproof gloves, fire helmet with lining
- vi. Safety Harness
- vii. Employees, when required to work on exposed energized electrical circuits, will be provided with flame resistant protective clothing of a type which meets recognized industry standards.

Protective equipment, while in the Corporation's custody, will be properly cared for and, where appropriate, tested as required.

- (c) Employees, **upon initial hire**, who are required to wear safety footwear shall be paid a subsidy of **\$250 (\$260 in 2018) towards the purchase of Corporation approved safety footwear. Additional subsidy will be made payable in October each subsequent year following the year of hire.** Permanent employees in the Line Shop who are required to wear climbing safety footwear shall be paid an additional subsidy of **\$170 (\$180 in 2018) payable** in October of each year.
- (d) Employees are required to provide suitable clothing necessary for the performance of their regular duties. Extra protective clothing necessary for temporary assignments outside regular duties and work clothing for use on infrequent assignments causing extreme wear and tear will be loaned by the Corporation.
- (e) Employees who in the performance of their duties accidentally damage or break their prescription glasses shall have same repaired or replaced by the Corporation.
- (f) Following the completion of their probationary period, permanent employees, with the exception of Fire and Security Officers, Painters, and employees who receive Corporation issue snowmobile suits who are required to work **outdoors** during the winter months (October - April) shall be paid a winter clothing subsidy of \$240.00 payable in October of each year towards the purchase of such clothing.

Permanent employees who are issued Flame Resistant snowmobile suits shall be paid a winter subsidy of \$175.00 payable in October of each year, with the exception of the year in which a partial/complete snowmobile suit is issued.

- (g) Employees required to work **outdoors** during the winter months (October - April) shall be supplied with insulated coveralls.
- (h) Protective clothing and equipment issued to an employee by the Corporation shall remain the property of the Corporation and shall be worn for work-related purposes only. The Corporation shall, upon return of the issue, replace worn and defected items.

ARTICLE 32 – TOOLS

32:01 All trades people will be supplied the tools necessary for the performance of their trade. Such tools shall remain the property of the Corporation.

ARTICLE 33 – CONTRACTING OUT

33:01 Permanent employees who are members of the Union will not be laid off as a result of work shortages resulting from contracting out.

33:02 Any contract work will be discussed in advance with the Union.

ARTICLE 34 – CO-OPERATIVE COMMITTEE

34:01 A Co-operative Committee has been established between employees who are members of Local Union 2351 of the International Brotherhood of Electrical Workers and the Churchill Falls (Labrador) Corporation for the purpose of discussing matters of mutual interest other than formal grievances.

34:02 The committee will be comprised of Management representatives and up to seven (7) Union representatives. The Chairperson will alternate between Union and Management. The Corporation will provide secretarial services.

34:03 A minimum of one (1) meeting per quarter shall be held. Times may be altered and additional meetings may be called by either Chairperson by mutual agreement with the other.

34:04 Each Chairperson will submit to the secretary a list of the subjects to be discussed at the meeting. The secretary will distribute the agenda to each Chairperson prior to such meeting being held.

34:05 The Union representatives on the Committee will be given leave with pay to attend these meetings. Overtime and expenses will not be paid by the Corporation.

ARTICLE 35 – VALIDITY OF AGREEMENT

35:01 In the event that any of the provisions of this Agreement are found to be in conflict with any valid and applicable provincial or federal law, it is agreed that such law shall supersede the conflicting provisions without in any way affecting the remainder of this Agreement.

ARTICLE 36 – NOTICES

36:01 Any notices in writing required by this Agreement or which either party desires to give to the other shall be given by registered mail, postage prepaid, addressed as follows:

To the Corporation:
Nalcor Energy, Churchill Falls
P. O. Box 310
Churchill Falls, NL AOR 1AO
Attention: Human Resources Division

To the Union:
International Brotherhood of Electrical Workers
Local 2351
P. O. Box 235
Churchill Falls, NL AOR 1AO

36:02 Any notice so mailed shall be deemed given as of the next business day after date of mailing. The registration receipt shall establish the date of mailing.

36:03 Either party may change its address for service of notices at any time by notice above mentioned.

ARTICLE 37 – NEGOTIATING COMMITTEE

37:01 The Corporation agrees to pay up to six (6) employees including one member from the Office and Support Workers Unit who are members of the Combined Union Negotiating Committee for time spent negotiating a new Agreement including time spent in conciliation and arbitration. Under no circumstances will premium time be paid to employees as a result of these negotiations.

ARTICLE 38 – SEVERENCE AND RETIREMENT COMPENSATION

38:01 The Hydro Group Policy on Termination Remuneration will apply to permanent employees covered by this bargaining unit. Retirement Compensation will be to a maximum of 26 weeks and will be no less beneficial than the policy that exists on the signing date of this agreement.

ARTICLE 39 – TRAINING

39:01 ON-SITE TRAINING - Training, re-training, and refresher courses will normally be given employees during regular working hours at straight time rate. In the event that circumstances necessitate these courses be given outside regular working hours, employees attending will be paid at the prevailing overtime rate.

39:02 OFF-SITE TRAINING - Training, re-training, and refresher courses may from time to time require an employee to travel to various schools of instruction. In such cases the employee shall be paid a maximum of eight (8) hours per day and forty (40) hours per week regardless of the length of the training assignments. The Corporation will grant and pay for actual travel time each way at straight time rates up to a maximum of sixteen (16) hours for travel outside of the employee's scheduled hours. The Corporation shall provide the necessary transportation, room and board to employees who are required to attend off-site training.

Wherever possible, accommodations shall be on single status.

39:03 Employees who report for on-site training outside of normal schedule work hours without having been notified at their normal place of residence not to report, and for whom no training is available will be paid two (2) hours pay at their regular rate.

- 39:04 Labour Relations Fund
The Corporation will make available in each calendar year a maximum of **\$18,000** for the labour relations, education and training of members of Local 2351. (This amount will increase to **\$20,000 in January 2016**). The Corporation shall commit part or all of these funds towards specific programs only upon the recommendations of the **HR/LR Lead** and the Business Manager (Local 2351). Disbursement of the funds shall be substantiated by appropriate invoices.
- 39:05 Employees who are required to complete offsite training assignments on their scheduled days off, will be granted accumulated time on a shift-for-shift basis if rotating shift employees, or will be granted a day in lieu on a day-for-day basis if day employees at a time to be mutually agreed upon by the employee and the Supervisor.

ARTICLE 40 – EMPLOYEE EDUCATIONAL ASSISTANCE

- 40:01 When an employee desires to participate in job related staff developmental training courses, rebates will be given only if the requirements listed below are met. Courses which will be considered for approval are courses given by a recognized trade school, technical school, high school, college, university professional group or correspondence courses.
- (a) The employee must have the study course approved by:
 - i. The Department Manager on the recommendation of the employee's Supervisor.
 - ii. The Human Resources Division prior to undertaking the course.
 - (b) The employee must pay the full cost of the course before a rebate will be made.
 - (c) The employee must furnish evidence of having satisfactorily completed the course.
- 40:02 Subject to the foregoing conditions, the Corporation will rebate up to 100 percent of the cost of approved job related or developmental training, including tuition and assigned text books, other than full time studies, where no rebate of cost will be made.

40:03 **Definitions**

Job related training courses are those which ensure that an employee has the knowledge and skills they need to perform their current job in a safe and effective manner; improve an employee's ability to perform at a higher level in certain aspects of the job; or prepare the employee for progression to a higher level within their discipline or current field of expertise.

Developmental training courses are those which upgrade skills or qualifications which relate to career or knowledge and skills enhancement but are beyond those courses approved under job related training.

The recipient must be an employee of the Corporation at the time the refund is made.

40:04 The employee may be granted up to three (3) days' education leave to prepare for and write the final examination pertaining to an approved course of study.

40:05 Any changes in the Corporation's Policy increasing the level of the benefit will be applicable to this Article.

ARTICLE 41 – PENSIONS

41:01 Employees will be only entitled to pension benefits in accordance with the Public Service (Pensions) Act, Chapter P-44, RSN 1990, **or the Government Money Purchase Pension Plan Act, Chapter G-6, RSNL 1990**, and the regulations promulgated thereunder as may be from time to time amended.

As a condition of employment, all new employees shall participate in the Pension Plan in accordance with the Public Service (Pensions) Act, **or the Government Money Purchase Pension Plan Act**.

ARTICLE 42 – BENEFITS

42:01 Employees covered by this Bargaining Unit, in permanent positions living at Churchill Falls, will be eligible for the following benefits:

- (a) The Corporation will continue to subsidize the cost of food transportation to Churchill Falls for sale through the local grocery store so as to maintain prices that are competitive with major retail outlets in St. John's.
- (b) The Corporation will by mode of transportation it deems appropriate, provide transportation for employees from the town site and/or campsite to their place of work for the beginning and end of each shift and for unpaid meal breaks. Employees will not be picked up earlier than one-half hour prior to the beginning of their shift. Job transportation will not be provided within the community, nor will any allowance be provided for use of personal vehicles.
- (c) The existing rent structure will remain unchanged.
- (d) Employees who are granted leave under Clause 25:03 (Bereavement Leave) will be provided transportation for themselves, their **partner** and dependant immediate family members living in the household for the purpose of attending the funeral, limited to a return air ticket to the airport nearest the employees' destination, not to exceed the cost of airfare from Churchill Falls to St. John's, Newfoundland.
- (e) Employees who are terminated by the Corporation during their probationary period or at any time due to lack of work, or an employee who terminates for any reason after having completed three (3) years of continuous service shall receive:
 - i. Airfare for themselves and each dependent to their destination, not to exceed the cost of airfare from Churchill Falls to St. John's, and
 - ii. The cost of relocating furniture and personal effects by mode of transportation chosen by the Corporation, not to exceed the cost of such transportation to St. John's, Newfoundland. The above will not apply when the employee is being relocated by their new employer.

- (f) Employees who are granted leave under Clause 25:12 (Relocation) shall be granted, on one occasion only, a return ticket from Churchill Falls to their former place of residence and a one-way ticket for each member of their immediate family, from their former place of residence to Churchill Falls for the purpose of relocating their family and/or personal effects. Where relocation was provided at initial hiring, this travel will not apply.
- (g) When an employee is first assigned unfurnished accommodations, after having lived in furnished accommodations, shall be provided return transportation, on one occasion only, to the Island of Newfoundland for the purpose of purchasing furniture.
- (h) Vacation Travel Assistance as per Site Administration Regulation No. 3.3 dated 90-11-19; Revised **09-02-02**.
- (i) Medical, dental and orthodontic travel assistance as per Site Administration Regulation No. 3.6 dated October 2, 1991.
- (j) An employee shall receive up to two (2) days per year leave of absence, with pay, if delayed from returning to work from Vacation or Bereavement Leave, as scheduled, because the employee is unable to return to Churchill Falls due to an interruption in the commercial transportation/**highway closure** which services Labrador.
- (k) Permanent employees who have attained a minimum of twenty (20) years of cumulative worked service with the Corporation in Churchill Falls will, be eligible for a transitional allowance equivalent to \$500.00 per year for each year of such **cumulative** service **upon leaving the corporation**.

42:02 Temporary employees, while employed with the Corporation, at Churchill Falls, will be eligible for the following benefits.

- (a) as per Clause 42:01 (a).
- (b) as per Clause 42:01 (b).
- (c) The existing rate for board and lodging, for employees relocated to Churchill Falls will remain unchanged.
- (d) Employees who are granted leave under Clause 25:03 (Bereavement Leave) will be provided transportation for the purpose of attending the funeral, limited to a return air ticket to the airport nearest the employees' destination, not to exceed the cost of airfare from Churchill Falls to St. John's, Newfoundland.
- (e) An employee relocated to Churchill Falls by the Corporation, when terminated will be relocated to their point of hire, not to exceed the cost of airfare from Churchill Falls to St. John's.
- (f) Employees hired "on site" shall receive a trip following the completion of 520 regular hours/1040 regular hours worked in a calendar year. This benefit shall not apply where employees are eligible under any Section of the Site Administration Regulation No. 3.3 dated 90-11-19; Revised 02-08-01.
- (g) An active employee referred by the Resident Doctor, will receive medical travel assistance as per Site Administration Regulation No. 3.6, Section 4.0.
- (h) Employees who are required to wear safety footwear shall, **upon hire**, be entitled to the subsidy as per Clause 31:01(c). **Additional subsidy will be made payable each subsequent 2080 regular hours worked.**
- (i) Employees shall receive one (1) floating holiday following the completion of each six hundred (600) regular hours of work in a calendar year to a maximum of three (3) floating holidays in any year.

- (j) Subject to the Supervisor's approval and the requirements of the Corporation's operations, temporary employees hired off-site may, while on active status, be granted special leave with pay not exceeding three (3) days (twenty-four (24) hours) a year to travel off-site to attend the temporary care of a sick family member, needs related to the birth of the employee's child, medical or dental appointments for dependent immediate family members, meeting with school authorities, home and family emergencies. **Such leave may be taken in hourly increments.**

- (k) Subject to the Supervisor's approval and the requirements of the Corporation's operations, temporary employees hired on-site, **will be granted one (1) day (8 hours) of Family Responsibility Leave upon initial hire and will earn an additional day for every four (4) cumulative months completed, not to exceed three (3) in any one calendar year. These days will be used to attend to the temporary care of a sick family member; needs related to the birth of the employee's child; medical or dental appointments for dependent immediate family members; meeting with school authorities; home and family emergencies. Such leave may be taken in hourly increments.**

- (l) Employees, while on active employment with the Corporation, shall be eligible for the Group Insurance Accidental Death and Dismemberment in the amount of \$50,000.00.

Employees who have worked an accumulation of 2080 hours will be eligible for the following Group Insurances while on active employment with the Corporation.

- i. Regular Life Insurance – Three (3) times basic annualized earnings \$25,000.00

- ii. Accidental Death and Dismemberment – Three (3) times basic annualized earnings

- iii. Optional Dependant Life Insurance

- iv. Supplementary Health Insurance (excluding Long Term Disability)

The Corporation will pay the premium for all benefits listed above except item (c) and 25% employee portion of Dental.

ARTICLE 43 – FIRE & SECURITY SPECIAL SERVICES

43:01 When it is necessary for an officer to respond to an emergency call in a private vehicle, compensation for the vehicle only will be paid at \$45.00.

When responding to and at the scene of the emergency call, the Corporation will assume responsibility for repairs of any damages incurred to such vehicle as a result of responding to such a call.

43:02 The following uniform articles will be supplied to the employees of the section on the completion of their probationary period, and be replaced at the discretion of the Section Head:

- Three (3) shirts
- Three (3) pair's trousers
- Two (2) neckties
- Sweater
- Three (3)** inside shirts
- Medic pouch
- Uniform jacket
- Winter jacket
- Snow pants
- Rain coat
- Fur cap
- Summer ball cap
- Winter dress gloves
- Uniform Belt**

Safety footwear purchased per Clause 31:03(c) shall be black.

ARTICLE 44 – SICKNESS, ACCIDENT AND LIFE INSURANCE

- 44:01 Every permanent employee covered under this Agreement will participate in and will be eligible for the benefits of the Corporation's Health-Accident-Life Insurance Program.
- 44:02 The Corporation will pay fully the premiums for all benefits under the Program with the exception of:
- (a) Long-Term Disability, the premiums for which will be paid fully by the employee.
 - (b) Dental Plan reflecting the current fee guide, the premium for which will be paid 75 percent by the Corporation and 25 percent by the employee.

ARTICLE 45 – SUMMER STUDENTS

- 45:01 Summer Students who are in full time attendance at university, college, vocational school or high school Level III and are normally a resident at Churchill Falls during the regular vacation period of the educational institution which they are attending, may be hired as students during the period from May 1st to August 31st in any year. Hiring shall be in accordance with Site Administration Regulation No. 3.5 dated 90-03-30; Revised 2007-03-19 Rev 2.
- 45:02 Students will be governed by the Provisions of this Agreement with the following exceptions:
- (a) Article 8 - Adjustment of Grievances
 - (b) Article 9 – Arbitration
 - (c) Article 12 - Seniority, Job Posting, Recall, Layoff
 - (d) Article 15 – Overtime
- Students will not work overtime, either scheduled or unscheduled, unless permanent employees within the classification are unavailable to work such work assignments. Students required to work overtime will have such time reported on overtime postings in the area they are assigned.
- (e) Article 24 – Vacations

Vacation pay will be in lieu of vacations and will be paid at the rate of 7% of regular wages. Such pay will be calculated and paid each pay period.

(f) Article 26 - Sick Leave

Summer Students will earn one (1) day Sick Leave for each week of continuous employment, up to a maximum of one (1) week at any one time. Upon layoff the earned Sick Leave will be automatically eliminated. Proof of illness, if requested, must be provided to the satisfaction of the Corporation.

(g) Article 38 - Severance and Retirement

(h) Article 41 - Pensions

(i) Article 42 - Benefits

(j) Article 44 - Sickness, Accident and Life Insurance

Students will be eligible for Accidental Death and Dismemberment insurance in the amount of \$50,000.00 during the term of their employment. Premium will be paid totally by the Corporation.

45:03 Wage rates of pay for Summer Students are based on Appendix A, Hourly Wage Rates, Group 1, Step 1 of the Office & Support Workers Unit Collective Agreement.

ARTICLE 46 – TRAVEL EXPENSES

46:01 When employees work away from their normal headquarters which requires them to remain overnight, the Corporation will provide accommodation and, in addition, the employee shall be paid a per diem meal allowance for each day they are away. The per diem meal allowance shall be distributed as follows:

| | Island of Nfld. | Labrador & Other |
|-------------|-----------------|------------------|
| Breakfast | \$12.50 | \$13.50 |
| Lunch | \$16.50 | \$17.50 |
| Dinner | \$24.50 | \$25.50 |
| Incidentals | \$ 8.50 | \$ 8.50 |

Effective Date of Signing.


- 46:02 Employees will not be permitted to claim the per diem allowance where board is provided by the Corporation.
- 46:03 Employees will not be eligible to receive both overtime meals and a per diem meal allowance, as defined under this article, for the same meal. Employees working overtime after their regular scheduled shift has ended shall be entitled to overtime meals as per article 21.01 (c).
- 46:04 Employees who are not scheduled before leaving their place of work on their previous shift to work out of town, which prevents them from returning home for their noon day meal, shall have such meal provided by the Corporation.
- 46:05 Employees while working at Esker shall be provided with meals.
- 46:06 Employees while working at Wabush shall be paid the applicable per diem allowance.
- 46:07 Any increase in per diem rates as per Corporation Policy during the term of this Collective Agreement will be applicable to this Article.
- 46:08 Temporary employees hired "off site" by being recalled or who are filling a job posting which will exceed three (3) months will be placed on a rotation of three (3) weeks working and one (1) week off to be mutually agreed upon by the employee and their supervisor. Travel arrangements will be managed by the company and will cover airfare, ground transportation and up to one night's accommodations each way where required with prior approval through Human Resources .**


ARTICLE 47 – DURATION AND RENEWAL OF AGREEMENT

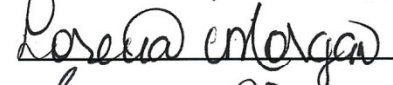
47:01 This Agreement shall become effective on the **1st day of January, 2014**, and shall remain in force and effect for a period of **sixty (60)** months from that date to **December 31st, 2018**. This Agreement shall automatically renew from year to year unless written notice is given between the thirtieth and sixtieth day prior to **December 31st, 2018**, or December 31st in any succeeding year by either party to the other of a desire to revise or terminate the Agreement.

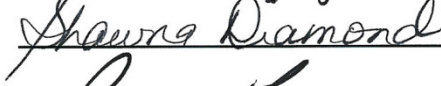
SIGNED THIS 20th DAY OF November 2014 AT CHURCHILL FALLS, NL.


SIGNED ON BEHALF OF LOCAL 2351
INTERNATIONAL BROTHERHOOD OF
ELECTRICAL WORKERS






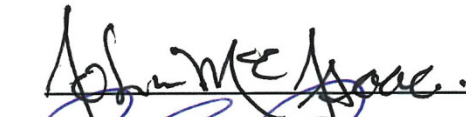


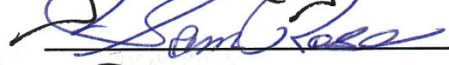








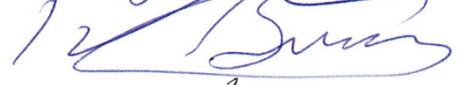
SIGNED ON BEHALF OF NALCOR
ENERGY, CHURCHILL FALLS




















APPENDIX "A" – HOURLY WAGE RATES

APPENDIX "A"
HOURLY WAGE RATES

| CLASSIFICATION | <u>1-Jan-14</u> | <u>1-Jan-15</u> | <u>1-Jan-16</u> | <u>1-Jan-17</u> | <u>1-Jan-18</u> |
|---|-----------------|-----------------|-----------------|-----------------|-----------------|
| <u>GROUP 13</u> Issuing Authority Planner Sr. Station Operator | \$48.68 | \$49.65 | \$50.64 | \$51.66 | \$52.95 |
| <u>GROUP 12</u> Technologist | \$46.41 | \$47.34 | \$48.29 | \$49.25 | \$50.48 |
| <u>GROUP 11</u> Electrician/Operator Millwright/Operator Station Operator Wabush Technical Operator | \$44.27 | \$45.15 | \$46.06 | \$46.98 | \$48.15 |
| <u>GROUP 10</u> Autobody Repair Mechanic Automotive Repair Mechanic Crane/Mobile Equipment Operator Electrician Fire & Security Officer Heavy Duty Repair Mechanic IT Field Support Technician Line Worker Machinist Millwright Plumber Refrigeration Mechanic Welder | \$42.21 | \$43.05 | \$43.91 | \$44.79 | \$45.91 |
| <u>GROUP 9</u> Carpenter Mobile Equipment Operator Onsite Safety Representative | \$37.58 | \$38.33 | \$39.10 | \$39.88 | \$40.88 |
| <u>GROUP 8</u> | \$35.79 | \$36.51 | \$37.24 | \$37.98 | \$38.93 |
| <u>GROUP 7</u> Cook Inventory Control Clerk Painter | \$33.95 | \$34.63 | \$35.32 | \$36.03 | \$36.93 |

| CLASSIFICATION | <u>1-Jan-14</u> | <u>1-Jan-15</u> | <u>1-Jan-16</u> | <u>1-Jan-17</u> | <u>1-Jan-18</u> |
|--|------------------------|------------------------|------------------------|------------------------|------------------------|
| <u>GROUP 6</u> Stores Worker | \$32.22 | \$32.86 | \$33.52 | \$34.19 | \$35.05 |
| <u>GROUP 5</u> Cook B General Maintenance | \$30.59 | \$31.20 | \$31.83 | \$32.46 | \$33.27 |
| <u>GROUP 4</u> Camp Attendant | \$29.06 | \$29.64 | \$30.23 | \$30.83 | \$31.61 |
| <u>GROUP 3</u> Utility Worker | \$27.59 | \$28.15 | \$28.71 | \$29.28 | \$30.01 |
| <u>GROUP 2</u> | \$26.21 | \$26.74 | \$27.27 | \$27.82 | \$28.51 |
| <u>GROUP 1</u> Labourer Underground Tool Crib Attendant | \$24.56 | \$25.05 | \$25.55 | \$26.06 | \$26.71 |

SUMMER STUDENT'S RATE OF PAY IS BASED ON GROUP 1, STEP 1 IN THE OFFICE AND SUPPORT WORKERS UNIT.

APPRENTICE STEP PROGRESSION

Carpenter, **Cook** , Electrician, Heavy and Light Duty Repair Mechanic, Line worker, Machinist, Millwright, Mobile Equipment Operator, Plumber, and Welder Apprentices shall participate in a 4-year program and shall be paid in accordance with the following percentage schedule applicable to the following percentage of the respective classification, Churchill Falls the Journeyperson rate:

| | |
|--------------|------------|
| 1st 6 months | 70 percent |
| 2nd 6 months | 73 percent |
| 3rd 6 months | 76 percent |
| 4th 6 months | 79 percent |
| 5th 6 months | 82 percent |
| 6th 6 months | 85 percent |
| 7th 6 months | 90 percent |
| 8th 6 months | 95 percent |

Power System Operator Apprentices shall participate in a **4000 hour program** and shall be paid in accordance with the following percentage of Churchill Falls Station Operator rate:

| | |
|----------------------|------------------------------|
| Starting Rate | 80 percent |
| 1000 hours | 85 percent |
| 2000 hours | 95 percent |
| 3000 hours | 97.5 percent |
| Journeyman | Station Operator Rate |

Internal transfers into the Power System Operators Apprenticeship program from the classifications of Industrial Electrician, Protection & Control Technician and Technologist, and communications Technician & Technologist who have 2 years hydro plant experience shall participate in a 2000 hour program and shall be paid in accordance with the following percentage of the Station Operator rate:

| | |
|----------------------|------------------------------|
| Starting Rate | 95 percent |
| 1000 hours | 97.5 percent |
| Journeyman | Station Operator Rate |

Technician/Technologist trainees shall be paid the following percentage of the Technologist rate.

| | |
|----------------|-------------|
| 1st year | 75 percent |
| 2nd year | 80 percent |
| 3rd year | 85 percent |
| 4th year | 90 percent |
| 5th & 6th year | 95 percent |
| 7th year | 100 percent |

I.T. Field Support Technician

| | |
|----------|------------|
| 1st year | 80 percent |
| 2nd year | 90 percent |

Fire and Security Officers New Hire Step Progression based on 2080 hours

- Step 1 – 85 percent
- Step 2 – 90 percent
- Step 3 – 95 percent
- Step 4 – 100 percent

APPENDIX "B" – STANDARD JOB DUTIES & QUALIFICATIONS

During the term of the Agreement the parties agree that the Standard Job Duties and Qualifications in the appendix will be reviewed and updated as required and will be integrated as an addendum of the collective agreement.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Autobody Repair Mechanic

DUTIES: To perform troubleshooting, testing, maintenance, service, installation and modifications on all damaged vehicles and equipment using the skill and technology required of the trade. Mixes and applies paint to vehicles and equipment. Provides repair cost estimates. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: Journeyman Certificate as an Autobody Repair Mechanic, preferably through an Apprenticeship Program. One (1) year experience in autobody repair following certification or have successfully completed the Corporation's Autobody Repair Mechanic Apprenticeship Program. Shall have a thorough knowledge of all trade related safety and operating regulations. Must possess an appropriate valid driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Automotive Repair Mechanic

DUTIES: To perform troubleshooting, testing, maintenance, service, installation and modifications on all cars, trucks up to five (5) tonnes, small engines and associated equipment, i.e., lawn mowers, outboard motors, brush cutters, chain saws, portable generators and gas operated pumps. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: Journeyperson Certificate as an Automotive Repair Mechanic, preferably through an Apprenticeship Program. One (1) year experience in automotive repair following certification or have successfully completed the Corporation's Automotive Repair Mechanic Apprenticeship Program. Shall have a thorough knowledge of all trade related safety and operating regulations. Must possess an appropriate valid driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION:

Camp Attendant

DUTIES:

Prepares and cooks food, plans menus and estimates food requirements, requisitions supplies. Performs normal housekeeping duties such as cleaning rooms and washroom facilities and preparing beds. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS:

High School graduation with experience in food preparation, custodial and janitorial type work. Shall have a thorough knowledge of all job related safety and operating regulations. Must possess an appropriate valid driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION:

Carpenter

DUTIES:

Carpentry related repairs and maintenance on all Corporate facilities and equipment. Constructing, modifying and fabricating as required. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS:

Journeyman Certificate as a Carpenter, through an Apprenticeship Program. One (1) year experience in the trade following certification or have successfully completed the Corporation's Carpenter Apprenticeship Program. Shall have a thorough knowledge of all trade related safety and operating regulations. Must possess an appropriate valid driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Communications - Technician

DUTIES: To perform maintenance, troubleshooting modification and installation of communications equipment. The equipment includes but is not limited to the following: radio systems and auxiliary equipment, power line carrier systems, alarm and annunciation systems, computer systems, television security systems, fire alarm systems, PABX system, intercommunication and paging systems, test equipment, audio and visual equipment, supervisory systems. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: A graduate of a three (3) year Electrical or Electronic Technology course from a recognized technical institute and have completed the four (4) year training program established by the Corporation. Shall have a thorough knowledge of all trade related safety and operating regulations. Must possess an appropriate valid driver's licence.

OR: A graduate of a three (3) year Electrical or Electronic Technology course with four (4) years experience as a technician. Shall have a thorough knowledge of all trade related safety and operating regulations. Must possess an appropriate valid driver's licence.

NOTE:

Promotion to this classification is by automatic progression following Corporation's four (4) year training program.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION:

Cook

DUTIES:

To prepare, cook/bake for Staffhouse facilities/catering. To ensure an adequate quantity of operating supplies. Maintaining inventory control and security of kitchen facilities and equipment. General housekeeping duties. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS:

Journeyman Certificate in Commercial Cooking and Food Preparation. One (1) year experience as a Cook following certification. Shall have a thorough knowledge of all trade related safety and operating regulations. Must possess an appropriate valid driver's licence.

or

Nine (9) months pre-employment course in Commercial Cooking and Food Preparation.

and

Five (5) years experience. Shall have a thorough knowledge of all trade related safety and operating regulations. Must possess an appropriate valid driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Cook Class B

DUTIES: To prepare, cook/bake for Staffhouse facilities/catering. To ensure an adequate quantity of operating supplies. Maintaining inventory control and security of kitchen facilities and equipment. General housekeeping duties. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: Be able to perform all skills of a Commercial Cook as outlined in the Canadian Council of Directors Apprenticeship Occupational Analysis which is recognized by the Province of Newfoundland and Labrador and the College of the North Atlantic. Have said required skills signed off by a certified Journeyman Commercial Cook and have obtained the minimum 7200 hours required to challenge the Journeyman's Commercial Cooking Exam. Shall have a thorough knowledge of all trade-related safety and operating regulations. Must possess an appropriate valid driver's license.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Crane / Mobile Equipment Operator

DUTIES: Must operate all mobile equipment common to the Corporation's requirements **as well as; company, town and airport, and including, but not limited to duties associated with; the coordination of civil/earth works' snow clearing operations; runway condition reports to appropriate agencies; and transfer of bulk fuels and oils.** All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: Journeyman Certificate as a Heavy Equipment Operator, through an Apprenticeship Program, and a Diploma from an approved Crane Operators Program. Shall have a thorough knowledge of all trade related safety and operating regulations. Must possess a valid Class I driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATION

CLASSIFICATION: Electrical Planner

DUTIES: Perform detailed short term planning and scheduling for the Operations and Maintenance Department, monitor all work requests and arrange outage schedules, crafts, materials and required drawings/manuals to ensure work orders are complete in a timely and cost-effective manner. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: Successful completion of a recognized Electrical or Electronics Technology Program or an Industrial Electrical Journeyperson's trades certificate related to the maintenance and operation of a Hydro Electric Power Plant. Five (5) years working experience in the certified trade following certification.

Successful completion of a Maintenance Management Professional Certification per the conditions outlined in the Letter of Understanding dated November 16, 2010.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Electrician – Construction

DUTIES: Lay out, assemble, install, repair, maintain, connect and test electrical fixtures, apparatus, control equipment and wiring in residential and commercial buildings. Install services, switches, panels, and related equipment, bend and install conduit, repair appliances and all other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: Journeyperson Certificate as an Industrial Electrician with at least one (1) year experience in electrical construction following certification. Shall have a thorough knowledge of all trade related safety and operating regulations. Must possess, at a minimum, a valid class 5 driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Electrician - Industrial

DUTIES: To perform troubleshooting, testing, maintenance, service, installation and modifications on all plant equipment, town site, switchyard, control structures and all other Corporate facilities and equipment. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: Journeyperson Certificate as an Industrial Electrician, preferably through an Apprenticeship Program. One (1) year experience in electrical maintenance following certification or have successfully completed the Corporation's Electrical Apprenticeship Program. Shall have a thorough knowledge of all trade related safety and operating regulations. Must possess an appropriate valid driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Electrician / Operator

DUTIES: To operate and carry out regular inspections of all facilities and identify and report deficiencies. Check and execute switching orders. Read and report KWH from meters. To perform troubleshooting, testing, maintenance, installation and modifications on all substation equipment, switchyard, and all other Corporate facilities and equipment. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: Journeyman Certificate as an Industrial Electrician, preferably through an Apprenticeship Program. One (1) year experience in electrical maintenance following certification or have successfully completed Corporation's Apprenticeship Program. Shall have a thorough knowledge of all trade related safety and operating regulations. Must possess an appropriate valid driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATION

CLASSIFICATION: Facilities Planner

DUTIES: Perform detailed short term planning and scheduling for Town Services. Monitor work requests, arrange outages, crafts, materials, drawings, permits and equipment to ensure that work orders are completed in a timely and cost-effective manner. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: Successful completion of a 2 or 3 year recognized Technology Program related to the maintenance or construction of Residential/Commercial Building or hold a Journeyman Certificate related to the Maintenance or construction of Residential/Commercial Buildings. Five (5) years experience in the field/trade following certification.

Successful completion of a Maintenance Management Professional Certification per the conditions outlined in the Letter of Understanding dated November 16, 2010.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Fire & Security Officer

DUTIES: To operate, inspect and maintain all fire preventive, fire fighting, rescue and security related equipment. To carry out regular training, patrols, fire prevention activities and inspections, as scheduled. To respond to and perform the duties associated with all types of fire fighting, ambulance, rescue and other emergency calls. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: High School graduation and be a certified N.F.P.A. 1001 - Fire Fighter II, or equivalent certification, with one (1) year experience, following certification, in Structural fire fighting. Possess and maintain an EMR II certificate. Shall have a thorough knowledge of all trade related safety and operating regulations. Must possess a valid certificate in First Aid (Standard). Must possess a valid Class 4 driver's licence with a 09 endorsement (air brake).

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Fleet Services Planner

DUTIES: Perform detailed short term planning and short term scheduling for various fleet services, monitor all work requests and arrange work schedules, crafts, materials and coordinate repairs, complete work orders in a timely and cost-effective manner. Ensure MEO fleet is scheduled to an optimum to support the operations of the department. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: Successful completion of Journeyman Certificate as Heavy Duty Repair Mechanic or Automotive Repair Mechanic. Five (5) years working experience in the certified trade following certification.

Successful completion of a Maintenance Management Professional Certification per the conditions outlined in the Letter of Understanding dated November 16, 2010.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: General Maintenance

DUTIES: To operate and make minor repairs and adjustments to equipment, i.e. chain saws, brush cutters, lawn mowers, steam jenny, jack hammers, motorized snake, sanders/grinders. Performs cleaning, landscaping, loading and off-loading, industrial painting, garbage removal, snow removal. Assists trade workers. Performs Asbestos abatement. Erects scaffolding. Performs semi-skilled and labour type tasks. Operates all mobile equipment necessary in the performance of their duties. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: High School graduation and capable of performing semi-skilled and labour type tasks. Completion of a certified scaffolding course, confined space course, and elevated work platform and aerial bucket training. Shall have a thorough knowledge of all job related safety and operating regulations. Must possess an appropriate valid driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Heavy Duty Repair Mechanic

DUTIES: To perform troubleshooting, testing, maintenance, service, installation and modifications on all heavy equipment i.e., tractors, loaders, mobile cranes, trucks, buses, all terrain vehicles, compressors, diesel generators, fire trucks and associated equipment, tractor trailer and transformer transporter. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: Journeyman Certificate as a Heavy Duty Repair Mechanic, preferably through an Apprenticeship Program. One (1) year experience in heavy duty repair following certification or have successfully completed the Corporation's Heavy Duty Repair Mechanic Apprenticeship Program. Shall have a thorough knowledge of all trade related safety and operating regulations. Must possess an appropriate valid driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Inventory Control Clerk

DUTIES: Performs inventory control functions such as physical inventory, reconciliation and balancing of inventories. Operates a computerized materials management system associated with the maintenance of CF(L)Co equipment and assets. Updates the inventory system and replenishes inventory. Expedites outstanding orders and acts as liaison with suppliers and supply chain to ensure proper goods and timely delivery of material. Calculates inventory of controlled bulk fuels and oils and reports the results. Performs cycle counts of all inventory located in several warehouses throughout the site, including Wabush Substation. Keys, verifies and transmits data, receives and transmits operating reports, maintains filing system. Performs Stores Worker duties as requested. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: High School graduation supplemented by five years experience in industrial warehousing or similar related work. A working knowledge of computerized inventory management system. A certificate in an Inventory Management Course from a recognized school is preferred. Prior training in Transportation of Dangerous Goods, both air and road transport, would be an asset. Advanced computer training. Must possess appropriate valid drivers licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATIONS: Issuing Authority

DUTIES: Fulfill all responsibilities of an issuing authority for all work permits assigned by the controlling authority. This role will be supplemental to the responsibility of the Senior Station Operator. Prepare, check, issue, and if necessary, complete, and verify work permits, switching orders, and associated forms. Issue work permits, condition guarantees, and work authorizations. Provide direction to various work groups to ensure all aspects of the work permits are well organized including switching, testing, etc. Attend regularly scheduled maintenance meetings and provide updates on the progress of work identified on relevant PC1's. Provide input into the scheduling and planning process including pre-permit work, pre-outage checks, providing input into outage conflicts, etc. All other duties as assigned

Responsible for working hours as directed by the Operations Supervisors which may include evenings and weekends as required by the work groups of the assigned work permits. Regular hours of work will be defined as 8:00 am to 4:00 pm, Monday through Friday. Hours as directed by Operations Supervisor paid at the prevailing overtime rate, if applicable.

Responsible for personal safety, and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: Journeyman Certificate as Power System Operator, preferably through an Apprenticeship Program or an equivalent certificate recognized by the Corporation. Must have completed the required Senior Station Operator training as deemed necessary by the Corporation. Must have successfully obtained a level three Work Protection Code certification as an issuing authority. Shall have a thorough knowledge of all job related safety and operating procedures. Must possess an appropriate valid driver's license.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: IT Field Support Technician

DUTIES: Responds to all end user computing issues, problems and requests for services including SCADA and Network Servers, ensures complete customer satisfaction. Provide training services on the effective use of technology to support business goals through formal and informal sessions, hands on assistance and support tools. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: An education level of a minimum two year IT Technology College Diploma and three years experience. Must possess an appropriate valid driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION:

Labourer

DUTIES:

To operate, service and make minor repairs and adjustments to equipment, i.e. chain saws, brush cutters, lawn mowers, steam jenny, jackhammers, motorized snakes, sanders/grinders. Performs cleaning, landscaping, loading and off-loading, minor/secondary painting, garbage removal, snow removal. Assists trade workers. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS:

High School graduation and capable of performing labour type tasks. Shall have a thorough knowledge of all job related safety and operating regulations. Must possess an appropriate valid driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Line Maintenance Planner

DUTIES: Perform detailed short term planning and short term scheduling for the Lines & Stations Department, monitor all work requests and arrange outage schedules, crafts, materials and required drawings/manuals to ensure work orders are completed in a timely and cost-effective manner. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: Successful completion of Journeyman Certificate as an Operating Line Worker, preferably through an Apprenticeship Program with experience in the maintenance of transmission, distribution, and terminal station equipment. Five (5) years experience in the field/trade following certification.

Successful completion of a Maintenance Management Professional Certification per the conditions outlined in the Letter of Understanding dated November 16, 2010.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Line Worker

DUTIES: To perform troubleshooting, testing, maintenance, service, installation and modifications using bare hand, rubber gloves, hot stick and cold methods on all transmission and distribution lines and associated equipment. Troubleshooting, testing, inspecting and preventive maintenance on all lines, buses and disconnects. Operates equipment and tools associated with line maintenance duties. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: Journeyman Certificate as an Operating Line Worker, preferably through an Apprenticeship Program. One (1) year experience in line maintenance following certification or have successfully completed the Corporation's Line Worker Apprenticeship Program. Shall have a thorough knowledge of all trade related safety and operating regulations. Must possess an appropriate valid driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Machinist

DUTIES: To perform troubleshooting, testing, maintenance, service, installation and modifications on all plant equipment, town site, switchyard, control structures and all other corporate facilities and equipment. To operate, maintain and repair all type of equipment such as lathes, milling machines, shapers, radial drills, etc. Maintain and align all types of equipment in a powerhouse, such as hydro electric generators, compressors, pumps and all other equipment associated with a hydro electric generating plant and all other Corporate facilities and equipment. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: Journeyperson Certificate as Machinist, preferably through an Apprenticeship Program. One (1) year experience in mechanical maintenance following certification or have completed the Corporation's Machinist Apprenticeship Program. Shall have a thorough knowledge of all trade related safety and operating regulations. Must possess an appropriate valid driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATION

CLASSIFICATION: Mechanical Planner

DUTIES: Perform detailed short term planning and scheduling for the Operations and Maintenance Department, monitor all work requests and arrange outage schedules, crafts, materials and required drawings/manuals to ensure work orders are complete in a timely and cost-effective manner. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: Successful completion of a recognized Mechanical Technology Program or a Machinist/Millwright Journeyperson's trades certificate related to the maintenance and operation of a Hydro Electric Power Plant. Five (5) years working experience in the certified trade following certification.

Successful completion of a Maintenance Management Professional Certification per the conditions outlined in the Letter of Understanding dated November 16, 2010.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION:

Millwright

DUTIES:

To perform troubleshooting, testing, maintenance, service, installation and modifications on all plant equipment, town site, switchyard, control structures and all other Corporate facilities and equipment. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS:

Journeyman Certificate as a Millwright, preferably through an Apprenticeship Program. One (1) year experience in mechanical maintenance following certification or have completed the Corporation's Millwright Apprenticeship program. Shall have thorough knowledge of all trade related safety and operating regulations. Must possess an appropriate valid driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Millwright / Operator

DUTIES: To operate and carry out regular inspections of all transmission and distribution facilities and identify and report deficiencies. Check and execute switching orders. Read and report KWH from meters. To perform troubleshooting, testing, maintenance, installation and modifications on substation equipment, switchyard, and all other Corporate facilities and equipment. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: Journeyman Certificate as a Millwright, preferably through an Apprenticeship Program. One (1) year experience in mechanical maintenance following certification or have successfully completed the Corporation's Apprenticeship Program. Shall have a thorough knowledge of all trade related safety and operating regulations. Must possess an appropriate valid driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Mobile Equipment Operator

DUTIES: Must operate all mobile equipment common to the Corporation's requirements **as well as; company, town and airport, and including, but not limited to duties associated with; the coordination of civil/earth works' snow clearing operations; runway condition reports to appropriate agencies; and transfer of bulk fuels and oils.** All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: Journeyman Certificate as a Heavy Equipment Operator, through an Apprenticeship Program. Shall have a thorough knowledge of all trade related safety and operating regulations. Must possess a valid Class I driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Onsite Safety Representative

DUTIES: Conducts the daily site safety and environmental inspection of construction activities undertaken by contractor forces working for Nalcor Energy – Churchill Falls. Expected to perform their duties at one or more work sites each day. Provides job site health, safety and environment reports as required. Understands Nalcor Contractor Safety Management and Environmental Programs. Knowledge of the applicable Environmental and OH&S Regulations and Standards. All other duties as assigned.

Responsible for personal safety, and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: High school graduation with a combination of experience and training in the safety and environmental aspects regarding the construction of residential/commercial buildings and/or industrial work sites.

Certificate in Occupational Health and Safety from a recognized post-secondary institution or those having the Canadian Registered Safety Professional designation. Must possess an appropriate valid driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Painter

DUTIES: To prepare, plaster and sand walls and other surfaces for painting. To mix and apply paints, stains and varnishes. To apply and remove wall coverings. Such duties to be performed on all Corporate facilities and equipment. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: High School graduation with a combination of experience and training in surface preparation, sand blasting, spray painting, application and mixing of paint and plaster and other trade associated coverings. Five (5) years experience in the trade. Shall have a thorough knowledge of all trade related safety and operating regulations. Must possess an appropriate valid driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION:

Plumber

DUTIES:

To perform troubleshooting, testing, maintenance, service, installation and modifications on all water and sewage systems, fuel pumping equipment, furnaces, ventilating systems, sprinkler systems and all other Corporate facilities and equipment. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS:

Journeyman Certificate as a Plumber, preferably through an Apprenticeship Program. One (1) year experience in the trade following certification or have successfully completed the Corporation's Plumber Apprenticeship Program. Shall have a thorough knowledge of all trade related safety and operating regulations. Must possess an appropriate valid driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Protection & Control - Technician

DUTIES: To troubleshoot and repair electrically or electronically exciters, governors, prefault monitors, recorders, all controls, metering instrumentation, annunciators, sequential events recorders, teleprotection, load shedding systems, protection systems, office equipment, test equipment, monometer sites, keep records, update prints, commissioning, assist all site departments and all other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: A graduate of a three (3) year Electrical or Electronic Technology course from a recognized technical institute and have completed the four (4) year training program established by the Corporation. Shall have a thorough knowledge of trade related safety and operating regulations. Must possess an appropriate valid driver's licence.

OR: A graduate of a three (3) year Electrical or Electronic Technology course with four (4) years experience as a technician. Shall have a thorough knowledge of all trade related safety and operating regulations. Must possess an appropriate valid driver's licence.

NOTE:

Promotion to this classification is by automatic progression following Corporation's four (4) year training program.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Protection and Control/Communications - Technician 1, 2, 3, 4

DUTIES: As per the prescribed course and level.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: A graduate of a three (3) year Electrical or Electronic Technology course from a recognized technical institute.

OR: The equivalent of a three (3) year technology course and eligible to become a member of the AETTN. Shall have a thorough knowledge of all trade related safety and operating regulations. Must possess an appropriate valid driver's licence.

Note:

| | |
|-----------------------------|---|
| Progression from Technician | 1 |
| to | 2 |
| to | 3 |
| to | 4 |

is by progression yearly with satisfactory completion of assigned training program.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

- CLASSIFICATION: Protection and Control/Communications Technologist
- DUTIES: All the duties listed for the Technician's classification for Protection and Control and Communications classification.
- Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.
- QUALIFICATIONS: Shall have progressed through the Technician's Training Program as established by the Corporation for Churchill Falls and have worked a minimum of two (2) years as a Technician in Churchill Falls. Shall have a thorough knowledge of all trade related and operating regulations. Must be capable of performing all of the duties independently. Must possess an appropriate valid driver's licence.
- OR:
- Have completed two (2) years as a Technician in Churchill Falls and capable of performing all of the duties independently. Shall have a thorough knowledge of all trade related safety and operating regulations. Must possess an appropriate valid driver's licence.
- NOTE:
- Promotion to this classification is by automatic progression following two (2) years working in Churchill Falls in the Technician's classification.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Refrigeration Mechanic

DUTIES: To perform troubleshooting, testing, maintenance, service, installation and modifications on all refrigeration and air conditioning equipment. Perform plumbing work. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: Journeyperson Certificate as a Refrigeration Mechanic with a high pressure gas welding rating, preferably through an Apprenticeship Program. One (1) year experience in the trade following certification or have completed the Corporation's Refrigeration Mechanic Apprenticeship program. Shall have a thorough knowledge of all trade related safety and operating regulations. Must possess an appropriate valid driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Senior Station Operator

DUTIES: To operate and carry out regular inspections of all generation, transmission and distribution facilities and identify and report deficiencies. Prepare, check, issue, and if necessary, complete, and verify work permits, switching orders and associated forms. Issue work permits, condition guarantees and work authorizations. Prepare daily production reports. Prepare system trouble reports. Maintain station log. Operate water control structures in accordance with plant load requirements. Provide direction to the station operators. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: Journeyman Certificate as a Power System Operator, preferably through an Apprenticeship Program or an equivalent certificate recognized by the Corporation. Shall have two (2) years experience as a Station Operator with Operations at Churchill Falls. Must have completed the Corporation's Senior Station Operator training program or have two years experience as a Senior Station Operator and be able to perform the duties of this classification. Shall have a thorough knowledge of all trade related safety and operating regulations. Must possess an appropriate valid driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Station Operator

DUTIES: To operate and carry out regular inspections of all generation, transmission and distribution facilities and identify and report deficiencies. Prepare, check, and if necessary, complete and verify work permits, switching orders and associated forms. Read and report KWH from meters. Assist in the preparation of daily production reports and system trouble report. Upon completion of two (2) years service in the classification, and following completion of the Corporation's training program, the employee will be assigned to temporarily fill the Senior Station Operator classification as required. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: Journeyman Certificate as a Power System Operator, preferably through an Apprenticeship Program or an equivalent certificate recognized by the Corporation. Shall have one (1) year experience, with Operations, in a Hydro Electric Plant System following certification or have completed the Corporation's Power System Operator Apprenticeship Program. Shall have a thorough knowledge of all trade related safety and operating regulations. Must possess an appropriate valid driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Stores Worker

DUTIES: Operates a computerized materials management system by issuing and receiving parts, and goods associated with the maintenance of equipment and assets. Enters and verifies data in the computerized maintenance system. Performs cycle counts of all inventory located in warehouses throughout the site, including Wabush Substation. Performs warehousing duties, including but not limited to pick up, deliver, load and off-load material and equipment. Operate trucks up to 5 ton capacity and forklifts up to 10 ton capacity. Picks up, sorts and delivers mail including bulletin board distribution. Prepares mailbags for air transport. Dispenses gasoline and diesel fuel to company vehicles at Service Depot, records all fuels dispensed and balances daily fuel reports. Takes fuel measurements of storage tanks as required. Offloads bulk fuel as required and in accordance with standard operating procedures and environmental policies. General housekeeping duties and all other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: High School graduation and completion of an Inventory Management Certificate from a recognized school e.g. PMAC Level I or APICS. Prior training in Transportation of Dangerous Goods, both air and road transport would be an asset, Two (2) years experience in industrial warehousing. Shall have a thorough knowledge of all job related safety and operating regulations. Must possess an appropriate valid driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Underground Tool Crib Attendant

DUTIES: Ensure all tools used during unit maintenance are signed in and out. Keep a daily inventory of tools, keep tools and tool crib clean. Tag defective tools and inform supervisor. Ensure all tools are returned at the completion of each unit annual, advise supervisor of any missing tools before unit start up. Ensure tool crib is kept stocked with disposable items. Complete inventory at beginning and end of maintenance season and all other duties as assigned.

Responsible for personal safety, and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: High school graduation with knowledge of hand tools and other equipment used on unit maintenance. Shall have a thorough knowledge of all job related safety and operating procedures. Must possess an appropriate valid driver's license.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION:

Utility Worker

DUTIES:

To operate, service and make minor repairs and adjustments to equipment, i.e. chain saws, brush cutters, lawn mowers, steam jenny, jackhammers, motorized snakes, sanders/grinders. Performs cleaning, landscaping, loading and off-loading, **industrial** painting, garbage removal, snow removal. Assists trade workers. **Performs asbestos abatement. Erects scaffolding.** All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS:

High School graduation and capable of performing labour type tasks. **Completion of a certified scaffolding course, Fall Protection course, confined space course, and elevated work platform and aerial bucket training.** Shall have a thorough knowledge of all job related safety and operating regulations. Must possess an appropriate valid driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Wabush Technical Operator

DUTIES: To operate and perform regular inspection of all facilities; identifies and reports deficiencies; and under the direction of Control Room, executes switching orders, issues work permits, work authorizations, and hold offs; maintains station logs; performs running and assigned preventive maintenance on plant and support equipment; and assists maintenance staff as required. All other duties related to or associated with this classification.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environment aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: High School graduation, certification as a Power System Operator through the Corporation's Apprenticeship Program and certification as an Industrial Journeyperson Electrician. Shall have a thorough knowledge of all regulations and safety rules. Must possess an appropriate valid driver's licence.

APPENDIX "B"

STANDARD JOB DUTIES AND QUALIFICATIONS

CLASSIFICATION: Welder

DUTIES: To weld, repair and fabricate parts for all types of heavy and light duty vehicles, powerhouse, switchyard and all other Corporate facilities and equipment. All other duties as assigned.

Responsible for personal safety and that of co-workers by observing and promoting the Corporation's Safety and Health Program. Responsible for any environmental aspects of the job and performing work in an environmentally responsible manner.

QUALIFICATIONS: Journeyperson Certificate as a Welder with High Pressure rating, preferably through an Apprenticeship Program. One (1) year experience in the trade following certification or have completed the Corporation's Welder Apprenticeship Program. Shall have a thorough knowledge of all trade related safety operating regulations. Must possess an appropriate valid driver's licence.

APPENDIX "C" – LETTERS OF UNDERSTANDING

Letter of Understanding

Mr. Dean Harris
President
IBEW Local 2351
P. O. Box 235
Churchill Falls, NL
A0R 1A0

RE: ALTERNATE WORK SCHEDULES

Dear Mr. Harris:

This is to confirm our understanding on the alternate work schedules for the underground maintenance employees as defined in article 13:07 of this agreement.

This alternate schedule for summer and winter maintenance seasons will be entered into on a trial basis for the 2015 maintenance season. This will allow both the employees and corporation to determine any adjustments that may be necessary to either or both schedules for subsequent maintenance seasons covering the term of this agreement.

The hours of work for underground maintenance employees may be:

(a) Summer Maintenance Schedule (Normally April – October)

The normal workweek shall consist of five (5) consecutive days, Monday through Friday, of eight (8) hours each, establishing a normal workweek of forty (40) hours. These employees are scheduled to cover three shifts (one day shift underground, one day shift outside maintenance, and one shift evenings underground) in a twenty-four hour period. The normal hours of work are 8:00am to 4:00pm or 4:00pm to 12:00am with a thirty (30) minute paid meal break per shift.

The hours of work shall be in accordance with the posted schedule.

Employees will be expected to work two weeks of evening shifts at a time. The shift schedule will be designed such that all employees will have an opportunity to share in the distribution of evening shifts on an equal basis in as much as is possible based upon department size, vacation scheduling, and other operational requirements.

Employees will be scheduled on a six week rotation, 2 weeks in each, A, B, C Schedule.

UG – Underground
OM – Outside Maintenance

Week 1 and 2 (A)

| Mon | Tues | Wed | Thur | Fri | Sat | Sun |
|-------|-------|-------|-------|-------|-----|-----|
| D8 UG | D8 UG | D8 UG | D8 UG | D8 UG | | |

Week 3 and 4 (B)

| Mon | Tues | Wed | Thur | Fri | Sat | Sun |
|-------|-------|-------|-------|-------|-----|-----|
| D8 OM | D8 OM | D8 OM | D8 OM | D8 OM | | |

Week 5 and 6 (C)

| Mon | Tues | Wed | Thur | Fri | Sat | Sun |
|-------|-------|-------|-------|-------|-----|-----|
| E8 UG | E8 UG | E8 UG | E8 UG | E8 UG | | |

(b) Winter Maintenance Schedule (Normally November – March)

The regular work week may be ten (10) hours per day or forty (40) hours per week. Hours of work each day shall be as follows:

Week 1

| Mon | Tues | Wed | Thur | Fri | Sat | Sun |
|-----|------|-----|------|-----|-----|-----|
| D10 | D10 | D10 | D10 | | | |

Week 2

| Mon | Tues | Wed | Thur | Fri | Sat | Sun |
|-----|------|-----|------|-----|-----|-----|
| | D10 | D10 | D10 | D10 | | |

The hours of work shall be in accordance with the posted schedule. Employees on a two shift schedule will be rotated weekly. Normal shifts shall be: 7:00am to 5:00pm.

Unless specified otherwise, employees shall work continuous shifts with a thirty (30) minute paid lunch break, provided by the employee. When an employee is at lunch while on shift, the Corporation will not be obliged to provide a relief person for such time.

Should a paid holiday fall in the work week, the weekly schedule will return to Monday to Friday 8:00am to 5:00pm.

These employees will work in accordance with a sixty (60) day work schedule, showing the hours of work and days of rest, which will be posted on the bulletin board thirty (30) calendar days before the effective starting date. During the posting period, all scheduling of vacations shall be completed after which the work schedule will be considered firm.

If it is necessary to transfer employees to another shift, they shall be given a minimum of forty-eight (48) hours' notice of transfer. Employees so transferred shall become part of the crew to which they are assigned for a minimum of four (4) shifts (during winter schedule) five (5) shifts (during summer schedule), of actual work or until the absence necessitating the transfer is over. Employees shall be given forty-eight (48) hours' notice to return to their original crew. Failure to give the required notice will result in the payment of premium rates for all hours worked on the first shift so changed.

Employees may mutually agree to change shifts but such rescheduling shall be done by mutual consent between the employees and their Supervisor, and at no cost to the Corporation.

When employees are required to work overtime on a paid holiday, they shall receive compensation for the hours worked at double their regular hourly rate.

A paid holiday as defined in Article 23 that occurs during an employee's vacation will not be deemed a vacation day. While working the ten hour schedule (winter schedule), employees taking vacation days will use the 10 hours of vacation allotment for that day.

It is understood that should there be evidence of employee fatigue, deterioration of safety standards, reduction in the present level of efficiency or increased operation costs resulting from these schedules, then either the Union or the Corporation may terminate these schedules and return to the schedule and rotation previously in effect in the Collective Agreement which expired December 31, 2013, upon giving one month's written notice to the other party.



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An employee's request to reschedule vacations and/or banked overtime days will not be arbitrarily denied.

Hours of work may be changed for training purposes provided a minimum of forty-eight (48) hours' notice is given.

Employees, by majority vote of employees who are working the ten (10) hour schedule, may return, from a ten (10) hour shift schedule to the eight (8) hour shift schedule upon giving one month's written notice to the Corporation.

Yours truly,

A handwritten signature in blue ink that reads "Dana Reardon".

**Dana Reardon
Human Resources/Labour Relations Lead**



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Letter of Understanding

Mr. Dean Harris
President, Local 2351
IBEW
P.O. Box 235
Churchill Falls, NL
A0R 1A0

RE: APPRENTICES – ARTICLE 27

Dear **Mr. Harris**:

The introduction of the **Nalcor Energy** Apprenticeship Plan will mean a rotation of Apprentices through the Churchill Falls (Labrador) Corporation facilities. It is understood and agreed by both parties that such employees will not be used to fill complement positions. It is further understood that there is no obligation by the Corporation to equalize overtime opportunities or hours.

Yours truly,

A handwritten signature in blue ink that reads "Dana Reardon".

Dana Reardon
Human Resources/**Labour Relations** Lead



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Letter of Understanding

Mr. Dean Harris
President
I.B.E.W., Local 2351
P. O. Box 235
Churchill Falls, Labrador
Newfoundland
AOR 1A0

RE: BENEFITS FOR WABUSH BASED EMPLOYEES

Dear Mr. Harris:

This will confirm our understanding regarding the above.

It is agreed that **while the Wabush Terminal Station is operated by the Company** the two employees presently based in Wabush, **Jeremy Stagg** and **Wade Whiteway**, will continue to receive the same level of benefits under Clause 42:01 as they are receiving at the date of signing of this collective agreement. **Should the station cease to be operated by the company, these employees will be provided employment opportunities to work in Churchill Falls.**

Yours truly,

A handwritten signature in blue ink that reads "Dana Reardon".

Dana Reardon
Human Resources/**Labour Relations** Lead

Letter of Understanding

Mr Dean Harris
President
IBEW Local 2351
P.O. Box 235
Churchill Falls, NL
A0R 1A0


**RE: COMBINATION OF STORES WORKER, FUEL SERVICES ATTENDANT, MESSENGER CLERK AND
WAREHOUSE WORKERS**

Dear Mr. Harris:

This will confirm our understanding regarding the above.

1. Stores Workers, as of December 9, 2010, are expected to complete the training certificate; however, if unsuccessful will be grand-fathered into the position.
2. Warehouse Workers under the Operations Agreement, as of December 9, 2010 will be given the option to remain in that classification; however, as attrition occurs these positions would be eliminated and replaced with Stores Worker Positions.
3. Warehouse Workers as of December 9, 2010 who decide to move to the Stores Worker classification are expected to complete the training certificate; however, if they are unsuccessful they will also be grand-fathered.
4. Warehouse Workers who decide to move to the Stores Worker classification will have their full seniority transferred to this classification in the Operations Agreement.
5. Temporary employees as of December 9, 2010 in the Stores Worker classification are expected to complete the training certificate; however, if unsuccessful will be grand-fathered in the Stores Worker classification.

Yours Truly,



Dana Reardon
Human Resources/Labour Relations Lead

Letter of Understanding

Mr. Dean Harris
President
IBEW Local 2351
P. O. Box 235
Churchill Falls, NL
AOR 1A0

RE: ELECTRICAL, MECHANICAL AND FACILITIES PLANNER POSITIONS

Dear **Mr. Harris**:

This letter sets forth our understanding regarding the implementation of new qualifications for these positions:

1. Between **December 9, 2010 and December 9, 2014**, any vacancies in the above noted positions will be open to internal applicants who meet all qualifications outlined in the standard job posting with the exception of the Maintenance Management Professional Certification. Employees enrolled in the Professional Certification program during this transition period will be given preference in any job competition. During this transition period the successful job applicants will be expected to achieve their Professional Certification within a four (4) year period. Failure to successfully complete the Professional Certification will result in the employee being given the option to displace another employee per article twelve (12) of the Operations Collective Agreement.
2. **After December 9, 2014**, any vacancy in the above noted positions will be filled as per the standard job posting.

Yours truly,



Dana Reardon
Human Resources/**Labour Relations** Lead



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Letter of Understanding

Mr. **Dean Harris**
President, Local 2351
IBEW
P.O. Box 235
Churchill Falls, NL
A0R 1A0

RE: INITIAL CALL IN FOR TEMPORARY EMPLOYEES

Dear **Mr. Harris**:

This will confirm our understanding regarding call in for Probationary Employees. If two (2) employees or more are hired on the same day (same time), during their probationary period they shall be called to work according to their ranking in the job competition. The union will be notified of this.

Yours truly,

A handwritten signature in blue ink that reads "Dana Reardon".

Dana Reardon
Human Resources/**Labour Relations** Lead



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Letter of Understanding

Mr. **Dean Harris**
President, Local 2351
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P.O. Box 235
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RE: IT FIELD SUPPORT TECHNICIAN

Dear **Mr. Harris**:

This will confirm our understanding that **Mike Doyle**, IT Field Support Technician, for the purpose of vacation entitlement will remain on the advance staff vacation entitlement system. All new employees in this classification will be governed by Article 24.01 for vacations.

Yours truly,

A handwritten signature in blue ink that reads "Dana Reardon".

Dana Reardon
Human Resources/**Labour Relations** Lead



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Letter of Understanding

Mr. Dean Harris
President
I.B.E.W., Local 2351
P. O. Box 235
Churchill Falls, Labrador
Newfoundland
AOR 1A0

RE: OFFICE SPACE

Dear **Mr. Harris**:

The Corporation agrees to lease approximately five hundred (500) square feet of furnished office space, under a three-year lease agreement, at a rate of \$1.00 per annum.

Regular meetings of the Union may be booked in available Corporate facilities free of charge.

Yours truly,

A handwritten signature in blue ink that reads "Dana Reardon".

Dana Reardon
Human Resources/**Labour Relations** Lead



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Letter of Understanding

**Mr Dean Harris
President
IBEW Local 2351
P.O. Box 235
Churchill Falls, NL
A0R 1A0**

RE: RETROACTIVITY

Dear Mr. Harris:

Provided a tentative agreement is reached by Oct 2, 2014, retroactivity of wages will date back to January 1, 2014 for all employees from the date of ratification of the new agreement.

For certainty and clarity, this will include all wages for time worked on regular hours, overtime hours, statutory holidays, and Sunday premiums only.

Yours Truly,

A handwritten signature in blue ink that reads "Dana Reardon".

**Dana Reardon
Human Resources/Labour Relations Lead**



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Letter of Understanding

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President, Local 2351
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RE: ROOM AND BOARD

Dear **Mr. Harris**:

In the case of medical/business travel where it is practical to do so and subject to approval by their Supervisor, an employee may arrange board and lodging in a non-commercial boarding house, or with relatives or friends. In such cases the employee will be permitted to claim up to, but not to exceed, **\$50.00** per day to cover the costs of lodgings.

Yours truly,

A handwritten signature in blue ink that reads "Dana Reardon".

Dana Reardon
Human Resources/**Labour Relations** Lead



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Letter of Understanding

**Mr Dean Harris
President
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A0R 1A0**

RE: SABBATICAL – ARTICLE 24:02

Dear Mr. Harris:

This will confirm our understanding regarding Article 24:02 referring to “sabbatical”. Sabbatical for current employees who have transferred from within Nalcor shall have their years of continuous service calculated towards their “sabbatical” entitlement. On a go forward basis, from the date of signing of this agreement, new employees transferring into Nalcor Energy, Churchill Falls will be entitled to an additional five (5) days “sabbatical” to be taken after the anniversary of five (5) years continuous service with Churchill Falls (Labrador) Corporation and at each five (5) year interval.

Yours Truly,

A handwritten signature in blue ink that reads "Dana Reardon".

**Dana Reardon
Human Resources/Labour Relations Lead**



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Letter of Understanding

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AOR 1A0

RE: SICKNESS, ACCIDENT & LIFE INSURANCE BENEFITS

Dear Mr. Harris:

This letter sets forth our understanding with regard to the above.

Within the life of this Collective Agreement, a **Nalcor Energy** Committee consisting of representatives from Group Management and IBEW Locals 1615 and 2351 will be established. The purpose of this Committee will be to review and advise with respect to the content of the **Nalcor Energy's** various benefit plans.

Yours truly,

A handwritten signature in blue ink that reads "Dana Reardon".

Dana Reardon
Human Resources/**Labour Relations** Lead



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Letter of Understanding

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A0R 1A0

RE: SPECIALIZED PROTECTIVE FOOTWEAR

Dear **Mr. Harris**:

This will confirm that should an employee require specialized protective footwear for medical reasons, the Corporation will, upon presentation of appropriate receipts, pay a subsidy of 50% towards the cost of purchase. Employees who receive such a subsidy will still be eligible to receive the protective footwear allowance per Clause 31:01(c).

Yours truly,

A handwritten signature in blue ink that reads "Dana Reardon".

Dana Reardon
Human Resources/**Labour Relations** Lead

Letter of Understanding

Mr. Dean Harris
President
I.B.E.W., Local 2351
P. O. Box 235
Churchill Falls, Labrador
Newfoundland
AOR 1A0

RE: TOOLS – ARTICLE 32

Dear **Mr. Harris**:

As agreed during negotiations, tools will be supplied by the Corporation. The Corporation shall, upon return of the issue, replace worn and defective tools. The Corporation will replace, at no cost to the employee, lost or stolen tools, providing the employee provides proof, to the satisfaction of the Corporation that the tools were lost or stolen through no fault of the employee, and that all precautionary measures had been taken to ensure that the lost or stolen items were secured. The Corporation reserves the right to conduct its own investigation.

Yours truly,



Dana Reardon
Human Resources/**Labour Relations** Lead



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Letter of Understanding

Mr. Dean Harris
President
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RE: TRAVEL EXPENSES – OFF-SITE TEMPORARY EMPLOYEES – ARTICLE 46:08

Dear Mr. Harris:

This will confirm our understanding regarding Article 46:08 referring to travel expenses for off-site temporary employees. Those employees hired on/before November 20, 2014 who are recalled or who fill a temporary job posting exceeding (3) months, shall at the commencement of their temporary employment, have the option of receiving Vacation Travel Assistance OR travel expenses as per Article 46:08. On a go forward basis, new employees filling a job posting from the date of signing this agreement, will be subject to travel expenses as per Article 46:08.

Yours Truly,

A handwritten signature in blue ink that reads "Dana Reardon".

Dana Reardon
Human Resources/Labour Relations Lead

Letter of Understanding

Mr. Dean Harris
President
I.B.E.W., Local 2351
P. O. Box 235
Churchill Falls, Labrador
Newfoundland
A0R 1A0

RE: USE OF PRIVATE VEHICLE AS PER CLAUSE 43:01

Dear **Mr. Harris**:

This will confirm our understanding that should an officer be required to respond to a non-emergency situation, the Corporation will either arrange pickup and transport via Corporation equipment or the officer will be given specific authorization to use their private vehicle and be paid the allowance specified in Clause 43:01.

Yours truly,



Dana Reardon
Human Resources/**Labour Relations** Lead



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Letter of Understanding

May 28, 2010

Mr. **Dean Harris**
President
IBEW Local 2351
P. O. Box 235
Churchill Falls, NL
A0R 1A0

RE: WABUSH GENERAL MAINTENANCE WORKER

Dear **Mr. Harris**:

This letter will confirm our understanding that the classification of Wabush General Maintenance will have its headquarters out of Wabush. Salary will be as per Pay Group 1 in the Operations Contract and the duties and qualifications shall be as agreed and appended to the April 29, 2008, letter between Kevin Burt and Gord Burry.

Yours truly,

A handwritten signature in blue ink that reads "Dana Reardon".

Dana Reardon
Human Resources/**Labour Relations** Lead

APPENDIX "D" – OVERTIME REPORTS & ARBITRATOR LIST

ARBITRATOR LIST

Mr. David Alcock

Mr. David Buffett

Mr. James Oakley

Mr. John Clarke

Mr. John Roil

Dr. John Scott

Mr. Wayne Thistle